

## MINUTES OF THE SPELTHORNE BOROUGH COUNCIL

**Minutes of the Annual Council Meeting of Spelthorne Borough Council  
held in the Council Chamber, Council Offices, Knowle Green, Staines-  
upon-Thames on Tuesday 20 May 2014 at 7.30pm**

### Present:

#### Councillors:

Ayers F.	Francis M.P.	Mitchell A.J.
Ayub A.	Frazer C.M.	Patel D.
Bannister C.A.	Friday A.E.	Patterson A.C.
Broom P.A.	Gething N.	Pinkerton J.M.
Bushnell M.	Gohil D.	Saliagopoulos D.
Davis C.A.	Grant D.L.	Sexton J.
Dunn R.D.	Harman A.C.	Sider R.W.
Dunn S.A.	Harvey I.T.E.	Smith-Ainsley R.A.
Evans T.J.M.	Leighton V.J.	Spoor B.
Forbes-Forsyth P. (Deputy Leader)	Madams M.	Watts R.L. (Leader)
Forsbrey G.E.		Webb S.

Mr. Murray Litvak, Chairman of the Members' Code of Conduct Committee was also in attendance.

Councillor A.C. Harman, The Mayor, in the Chair

### **120/14 Election of the Mayor**

The retiring Mayor, Councillor Tony Harman, welcomed all Members and guests to the Annual Meeting of the Council. He thanked the officers of the Council and in particular the Chief Executive, Roberto Tambini and the Mayor's secretary Mrs Gillian Vince, for their hard work and support during his time as Mayor.

The Mayor presented a bottle of champagne to his wife, Mayoress Mrs Daphne Harman as a small token of appreciation for her dedication to the role of Mayoress and to his secretary Mrs Gillian Vince for her support.

It was moved by Councillor A.E. Friday and seconded by Councillor C.M. Frazer and

**Resolved** that Councillor Suzy P. Webb be appointed Mayor for the Municipal Year 2014/2015.

A short adjournment took place to hand over the robes and badge of Office to the new Mayor during which Zoe Bowyer, a student at St. Paul's Roman

Catholic College, Sunbury-on-Thames, sang two classical pieces: 'Panis Angelicus' by Cesar Franck and 'O mio babbino caro', 'O my beloved father', by Puccini.

Councillor Suzy P. Webb made the declaration of acceptance of office as Mayor of the Borough of Spelthorne and took the Chair. She thanked her proposer and seconder and the Council for supporting her in her election as Mayor. She presented Councillor Tony Harman with the past Mayor's badge and a scrapbook commemorating his time in office.

The Mayor presented Mrs Daphne Harman with the past Mayoress' badge. The Mayor paid tribute to Councillor Tony Harman and his wife, Daphne, for undertaking their civic duties with warmth, humour and dignity. She thanked them for their work with the voluntary sector which had been greatly appreciated.

The Mayor had appointed a Chaplain for her Mayoral Year, the Reverend Father Paul Davies, Parish Priest of St. Mary's Church, Sunbury-on-Thames and she invited him onto the dais to receive a badge of office.

The Mayor said she felt honoured by the trust placed in her to carry out the office of Mayor in the Borough of Spelthorne. In recognition of the fifth anniversary of Spelthorne's twinning with Melun, France and Grand Port, Mauritius she gave a special message in French to the Council's friends in those countries.

The Mayor's Charity Fund would be supporting Parkinson's UK, (Staines-upon-Thames branch), The Purple Angel (helping to raise awareness of dementia related illness) and the Salvation Army Youth Outreach Service.

#### **121/14 Apologies for absence**

Apologies for absence were received from Councillors I.J. Beardsmore, S.E.W. Budd, M.W. Rough, C.L. Spencer, C.V. Strong and S. Taylor.

#### **122/14 Minutes**

The minutes of the Council meeting held on 24 April 2014 were approved as a correct record.

#### **123/14 Election of the Deputy Mayor**

It was moved by Councillor V.J. Leighton and seconded by Councillor C.M. Frazer and

**Resolved** that Councillor M.P.C. Francis be appointed Deputy Mayor for the Municipal Year 2014/2015.

Councillor Mark Francis made the declaration of acceptance of office as Deputy Mayor of the Borough of Spelthorne.

The Mayor congratulated Councillor Mark Francis on his election and invested him with the Badge of Office of Deputy Mayor.

The Mayor also presented the Deputy Mayoress' Badge to the Deputy Mayoress, Mrs Catherine Francis.

Councillor Mark Francis briefly addressed the Council and said he looked forward to supporting the Mayor over the coming Mayoral year.

**124/14 Disclosures of Interest**

There were none.

**125/14 Announcements from the Mayor**

The Mayor announced the upcoming Commemoration to the outset of the Great War 1914-1918, taking place on 2 August 2014 from 10.30am until noon at the Old Town Hall, Staines-upon-Thames. Future events would include a Trident Day and Magna Carta celebration for which full details would be notified nearer the time.

**126/14 Announcements from the Leader**

The Leader took this opportunity to congratulate Councillor Suzy P. Webb on her election as Mayor and wished her every success for her Mayoral year.

The Leader announced the progress that Cabinet had made in managing the Council's assets. The Council had recently let several redundant buildings in parks in Ashford and Stanwell, to Surrey Mental Health, a community café and a dance school. These were all projects which benefitted the community and provided some income.

**127/14 Committees 2014-15**

Details of the Committees, their size, the political allocation of seats and the members to serve on them had been laid round at the meeting as **Appendix A** to all Members of the Council. The Council also had regard to the information set out at Agenda item 8.

It was moved by Councillor R.L. Watts and seconded by Councillor P. Forbes-Forsyth and

**Resolved** to agree:

- a) the appointment of the Committees shown at Agenda Item 8 (1), of the size indicated and with the terms of reference and functions set out in Part 3 (a) of the Council's Constitution.
- b) the allocation of seats as shown at Agenda Item 8 (2).
- c) the Members to serve on Committees as shown on Appendix A. (attached to these minutes)

d) that Mr. Murray Litvak and Miss Sue Faulkner be appointed as Chairman and Vice-Chairman, respectively, of the Members' Code of Conduct Committee.

**128/14 Appointments by the Council to Outside Bodies**

**South West Middlesex Crematorium**

It was moved by Councillor R.L. Watts and seconded by Councillor P. Forbes-Forsyth and

**Resolved** that Councillor P.A. Broom be appointed as the Council's representative to the South West Middlesex Crematorium Board.

It was moved by Councillor P. Forbes-Forsyth and seconded by Councillor J.M. Pinkerton and

**Resolved** that Councillor R.L. Watts be appointed as the Council's Deputy representative to the South West Crematorium Board.

**Surrey Police and Crime Panel**

It was moved by Councillor R.L. Watts and seconded by Councillor J.M. Pinkerton and

**Resolved** that Councillor C.A.Davis be appointed as the Council's representative on the Surrey Police and Crime Panel.

**CABINET and COMMITTEES MEMBERSHIP for 2014-2015 (20 May 2014) – Appendix A**

<b>CABINET (9 seats)</b>	<b>AUDIT (7 seats)</b>	<b>LICENSING (15 seats)</b>	<b>OVERVIEW AND SCRUTINY (15 seats)</b>	<b>PLANNING (15 seats)</b>	<b>MEMBERS' CODE of CONDUCT **[10 members](8 seats)</b>	<b>*STAFFING AND APPEALS (5 seats)</b>
<b>Leader of Council/Strategy, Corporate Governance</b> <i>R.L. Watts</i>	J.A. Dale	A. Ayub	F. Ayers	I.J. Beardsmore	F. Ayers	
<b>Deputy Leader/Community Safety, Young People, Leisure and Culture</b> <i>P. Forbes-Forsyth</i>	D. Gohil	C.A. Bannister	A. Ayub	S.E.W. Budd	C.A. Bannister	
<b>Finance</b> <i>T.J.M Evans</i>	A.C. Harman	M. Bushnell	P.A. Broom	S.A. Dunn	P.A. Broom	
<b>Economic Development and Fixed Assets</b> <i>N. Gething</i>	M.J. Madams	J.A. Dale	M. Bushnell	G.E. Forsbrey	R.D. Dunn	
<b>Planning and Corporate Development</b> <i>V.J. Leighton</i>	D. Patel	C.A. Davis	C. A. Davis	M.P. Francis	A.E. Friday	
<b>Environment (incl. Parks and Waste Management)</b> <i>A.J. Mitchell</i>	A.C. Patterson	S.A. Dunn	R.D. Dunn	C.M. Frazer	D. Gohil	<b>*[Meets as and when required]</b>
<b>Parking services and ICT</b> <i>D. Patel</i>	C.V. Strong	M.P. Francis	C.M. Frazer	A.E. Friday	I.T.E. Harvey	
<b>Housing, Health, Wellbeing and Independent Living</b> <i>J.M. Pinkerton OBE</i>		I.T.E. Harvey	A.E. Friday	N. Gething	A.J. Mitchell	
<b>Communications and Procurement</b> <i>J.R. Sexton</i>		V.J. Leighton	D. Gohil	A.C. Harman		
		M.J. Madams	D.L. Grant	V.J. Leighton	<b>**2 members are non- councillors</b>	
		A.C. Patterson	I.T.E. Harvey	D. Saliagopoulos	M. Litvak ( <b>Chair</b> )	
		M.W. Rough	M.J. Madams	R.W. Sider	S. Faulkner ( <b>Vice-Chair</b> )	
		R.W. Sider	M.W. Rough	R.A. Smith-Ainsley		
		R.A. Smith-Ainsley	D. Saliagopoulos	C.L. Spencer		
		B. Spoor	S.D. Taylor	S.D. Taylor		
<b>Conservative 9</b>	<b>Conservative 5 SIP 1 Independent 1</b>	<b>Conservative 10 SIP 3 Liberal Democrat 2</b>	<b>Conservative 11 SIP 3 Liberal Democrat 1</b>	<b>Conservative 10 SIP 2 Liberal Democrat 2 Elected Independent 1</b>	<b>Conservative 5 SIP 2 Liberal Democrat 1</b>	<b>Conservative 3 SIP 1 Liberal Democrat 1</b>

**Minutes of the Audit Committee  
20 May 2014**

**Present:**

Councillors:

D. Gohil

D. Patel

A.C. Harman

A.C. Patterson

M.J. Madams

**Apologies:** Councillor C.V. Strong

**129/14      Appointment of Chairman**

**Resolved** that Councillor M.J. Madams be appointed Chairman of the Audit Committee for the Municipal Year 2014/2015.

**130/14      Minutes**

The minutes of the meeting held on 27 March 2014 were approved as a correct record.

**131/14      Appointment of Vice-Chairman**

**Resolved** that Councillor A.C. Harman be appointed Vice-Chairman of the Audit Committee for the Municipal Year 2014/2015.



**Minutes of the Licensing Committee  
20 May 2014**

**Present:**

Councillors:

A. Ayub	M.P.C. Francis	A.C. Patterson
M. Bushnell	I.T.E. Harvey	R.W. Sider
C.A. Davis	V.J. Leighton	R.A. Smith-Ainsley
S.A. Dunn	M.J. Madams	B. Spoor

**Apologies:** Councillors C.A. Bannister and M.W. Rough

**132/14 Appointment of Chairman**

**Resolved** that Councillor R.W. Sider be appointed Chairman of the Licensing Committee for the Municipal Year 2014/2015.

**133/14 Minutes**

The minutes of the meeting held on 14 November 2013 were approved as a correct record.

**134/14 Appointment of Vice-Chairman**

**Resolved** that Councillor I.T.E. Harvey be appointed Vice-Chairman of the Licensing Committee for the Municipal Year 2014/2015.





**Minutes of the Overview and Scrutiny Committee  
20 May 2014**

**Present:**

Councillors:

F. Ayers	C.A. Davis	D.L. Grant
A. Ayub	R.D. Dunn	I.T.E. Harvey
P.A. Broom	C.M. Frazer	M.J. Madams
M. Bushnell	A.E. Friday	D. Saliagopoulos
	D. Gohil	

**Apologies:** Councillors M.W. Rough and S.D Taylor

**135/14 Appointment of Chairman**

**Resolved** that Councillor P.A. Broom be appointed Chairman of the Overview and Scrutiny Committee for the Municipal Year 2014/2015.

**136/14 Minutes**

The minutes of the meeting held on 13 May 2014 were approved as a correct record.

**137/14 Appointment of Vice-Chairman**

**Resolved** that Councillor A.E. Friday be appointed Vice-Chairman of the Overview and Scrutiny Committee for the Municipal Year 2014/2015.



**Minutes of the Planning Committee  
20 May 2014**

**Present:**

Councillors:

S.A. Dunn	A.E. Friday	V.J. Leighton
G.E. Forsbrey	N. Gething	D. Saliagopoulos
M.P.C. Francis	A.C. Harman	R.W. Sider
C.M. Frazer		R.A. Smith-Ainsley

**Apologies:** Councillors I.J. Beardsmore, S.E.W. Budd, C.L. Spencer and S.D Taylor

**138/14 Appointment of Chairman**

**Resolved** that Councillor R.A. Smith-Ainsley be appointed Chairman of the Planning Committee for the Municipal Year 2014/2015.

**139/14 Minutes**

The minutes of the meeting held on 7 May 2014 were approved as a correct record, subject to the inclusion of Councillors M.P.C. Francis and C.L. Spencer in the list of apologies.

**140/14 Appointment of Vice-Chairman**

**Resolved** that Councillor C.M. Frazer be appointed Vice-Chairman of the Planning Committee for the Municipal Year 2014/2015.

