



15 October 2014

*contact:* Greg Halliwell  
*direct line:* 01784 446267  
*e-mail:* g.halliwell@spelthorne.gov.uk

**Please note the earlier start time of this meeting**

To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held in the **Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames** on **Thursday 23 October 2014** commencing at **7.00pm** for the transaction of the following business.

Roberto Tambini  
*Chief Executive*

Councillors are encouraged to wear their badge of past office at the Council meeting.



Description	Page Number
<p><b>1. A Presentation from NHS North West Surrey Clinical Commissioning Group</b></p> <p>To receive a presentation from Ms. Julia Ross, the Chief Executive of NHS North West Surrey Clinical Commissioning Group, on their locality hubs.</p>	
<p><b>2. Apologies for absence</b></p> <p>To receive any apologies for non-attendance.</p>	
<p><b>3. Minutes</b></p> <p>To confirm as a correct record the minutes of the Council meeting held on 17 July 2014.</p>	1 - 8
<p><b>4. Disclosures of Interest</b></p> <p>To receive any disclosures of interest from members in accordance with the Council's Code of Conduct for members.</p>	
<p><b>5. Announcements from the Mayor</b></p> <p>To receive any announcements from the Mayor.</p>	
<p><b>6. Announcements from the Leader</b></p> <p>To receive any announcements from the Leader.</p>	
<p><b>7. Announcements from the Chief Executive</b></p> <p>To receive any announcements from the Chief Executive.</p>	
<p><b>8. Questions from members of the public</b></p> <p>The Leader or his nominee to answer the following question raised by a member of the public in accordance with Standing Order 14.</p> <p>Question from Mr Andrew McLuskey</p> <p>"Would the Leader agree with me that it is regrettable to find the dangerous quagga mussels in our community and can he reassure me as to what steps (within its powers) Spelthorne will be deploying to eradicate or at least prevent the spread of these unwanted visitors?"</p>	
<p><b>9. Petitions</b></p> <p>There are no petitions.</p>	
<p><b>10. Recommendations of the Cabinet</b></p> <p>To consider the recommendations of the Cabinet from its meeting of 30 September 2014.</p>	9

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<b>11. Report from the Leader of the Council</b>	
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To receive the report from the Chairman of the Planning Committee on the work of his Committee.	17 - 18
<b>18. Motions</b>	
There are no motions.	
<b>19. Questions on Ward Issues</b>	
The Leader or his nominee to answer the following questions from members on issues in their ward, in accordance with Standing Order 15.	
(1) Question from Councillor S.A. Dunn	
"Can the Portfolio holder for Planning let me know if the owners of the site of the former Fordbridge Nurseries in Sunbury on Thames, or any developers, have been in discussion with the Planning Department re. its possible use?"	
(2) Question from Councillor R.D. Dunn	
"What has happened to the £250,000 insurance money received for the fire at the pavilion in Laleham Park?"	

**20. General questions**

The Leader or his nominee to answer the following questions from members on matters affecting the Borough, in accordance with Standing Order 15:

(1) Question from Councillor R.W. Sider

"Will the Council join me in congratulating Sunbury Walled Garden in achieving a gold award and being declared the overall winner in the small park category, Staines Cemetery being voted best small cemetery in the south east and being awarded a silver gilt, and Sunbury cemetery also achieving a silver gilt, all awards of which were in the South and South East in Bloom Awards; and will the Leader agree with me that these are magnificent results and reflect on the enthusiasm and dedication to duty of both Council ground maintenance staff and the Head of Street Scene?"

(2) Question from Councillor C.M. Frazer

"Given the Council's clear commitment to economic, social and community development in Spelthorne, will the Council join me in expressing our wholehearted support for promoting and achieving full, Spelthorne-wide coverage of the Oyster transport scheme?"

(3) Question from Councillor I.J. Beardsmore

"Government Guidance is quite clear Spelthorne is a standalone Housing Management Area so why are we merging with Runnymede? It is nothing to do with the duty to co-operate.

The only effect will be to put a new element into the mix that will increase the demand on our housing. Something which can only put more pressure on our Green Belt so is this the reason why?"

**21. Urgent business**

To consider any urgent business.



**Minutes of the Council Meeting of Spelthorne Borough Council held in  
the Council Chamber, Council Offices, Knowle Green, Staines-upon-  
Thames on Thursday 17 July 2014 at 7.00pm**

**Present:**

Councillors:

Ayers F.	Friday A.E.	Saliagopoulos D.
Beardsmore I.J.	Gething N.	Sexton J.
Bushnell M.	Harman A.C.	Sider R.W.
Davis C.A.	Harvey I.T.E.	Smith-Ainsley R.A.
Dunn R.D.	Mitchell A.J.	Spoor B.
Forbes-Forsyth P. (Deputy Leader)	Patel D.	Taylor S.D.
Forsbrey G.E.	Rough M.W.	Watts R.L. (Leader)
Francis M.P.		Webb S. (Mayor)
Frazer C.M.		

Mr. Murray Litvak, Chairman of the Members' Code of Conduct Committee was also in attendance.

Councillor Suzy P. Webb, The Mayor, in the Chair

The Mayor, Councillor Webb, welcomed all guests to the meeting, the Surrey Police and Crime Commissioner, Mr Kevin Hurley, the Assistant Chief Constable, Stuart Cundy and the Temporary Chief Superintendent, John Boshier of Surrey Police and the Team Spelthorne Tennis Team and Boccia Team and their coaches.

**189/14 Presentation to Team Spelthorne**

The Mayor congratulated members of the Team Spelthorne's Tennis Team and Boccia Team for winning the Surrey County Playing Fields Fair Play Award at the 18<sup>th</sup> Annual Procter and Gamble Surrey Youth Games. She complemented the teams and their coaches on their enthusiasm, courteousness and achievement and presented them with a trophy.

**190/14 Presentation by Surrey Police**

The Assistant Chief Constable, Stuart Cundy, and the Temporary Chief Superintendent, John Boshier, addressed the Council on the work of Surrey Police and their priority areas for the forthcoming years.

**191/14 Apologies for absence**

Apologies were received from Councillors C.A. Bannister, P.A. Broom, S.E.W. Budd, S.A. Dunn, T.J.M. Evans, D. Gohil, D.L. Grant, V.J. Leighton, M. Madams, A.C. Patterson, J.M. Pinkerton, C.A. Spencer, and Miss Sue Faulkner, Vice-Chairman of the Members' Code of Conduct Committee.

**192/14 Minutes**

The minutes of the Annual Council meeting held on 20 May 2014 were approved as a correct record.

## Council Meeting, 17 July 2014 - continued

**193/14 Disclosures of Interest**

There were none.

**194/14 Announcements from the Mayor**

The Mayor congratulated Councillor Robin Sider for being awarded the British Empire Medal for duties to the Shepperton Community.

The Mayor congratulated all those who helped with the third successful Staines-upon-Thames Day on 29 June 2014. She commended the work of the Chairman Councillor Colin Davis for all of his efforts in championing the event.

The Mayor drew attention to the success of the Armed Forces Day flag raising ceremony held on 23 Jun 2014.

The Mayor announced two upcoming events to commemorate the centenary of the First World War 1914-1918. An event will be held on Saturday 2 August from 11.00am to 1.00pm which will include a performance by the Kew Wind Orchestra and an Act of Dedication led by the Vicar of Staines, at the War Memorial, Old Town Hall, Staines-upon-Thames. In addition, a Council-arranged event will be held on Monday 4 August at 10.30am outside the Council offices at Knowle Green involving a flag-raising ceremony and a parade comprising representatives from the Borough's Sea and Air Cadets and representatives of the Scouts and Guides.

The Mayor announced that the Council was privileged to be granted a royal visit by the Duke and Duchess of Gloucester on 8 July 2014. The Mayor was honoured that they recognised the collaborative efforts of the Council staff and all the organisations involved in the flood relief effort.

**195/14 Announcements from the Leader**

The Leader echoed the comments made by the Mayor regarding the recent Royal visit of the Duke and Duchess of Gloucester and how Spelthorne Council was honoured by their presence.

The Leader took the opportunity to congratulate Councillor Robin Sider on being awarded the British Empire Medal for extensive services over many years to the wider Spelthorne community.

The Leader announced the progress the Council had made on Treasury Management for the financial year 2013-14. The Council's Treasury Management advisors confirmed that the Council had achieved an annualised return of over 6% on its investments which was more than double the next best performing Council whilst maintaining a similar risk profile to other Councils. He stated that the majority of Councils achieved a return of less than 1%. The Leader commended the Assistant Chief Executive, Terry Collier, and his accountancy team for all their efforts.

**196/14 Announcements from the Chief Executive**

There were none.



## Council Meeting, 17 July 2014 - continued

**197/14 Questions from members of the public**

The Mayor reported that under Standing Order 13, one question had been received from a member of the public, Mr P. Ross.

**Question from Mr P. Ross:**

“The Council has cancelled the Armed Forces parade for the last three years. Why?”

The first Armed Forces parade was held during the time Councillor Robin Sider BEM was Mayor, and it was stated that it should be a regular thing at the end of Armed Forces week.

When Councillor Isobel Napper was Mayor she promised that it would be a regular thing. This was said to me over the phone and face to face. When she passed away the new Mayor agreed to the parade and it did not happen. Again why?

I would have thought that supporting our Armed Forces this year was more important than ever, with the 70th Anniversary of D-Day and the 100th Anniversary of the start of World War 1, and the return of our Armed Forces personnel from Afghanistan.

I have spoken to two Councillors who have promised to get it sorted and I am still waiting for a reply.

All the Council seems to be interested in is Staines-upon-Thames day, which is, if I remember correctly, is the 20th May not June. Why put it in June instead of May?

The Council signed the military covenant promising to support the military past, present and future. Seems they have reneged on that already. It seems funny that Surrey County Council have a list of events going on to support Armed Forces Day on the 28th - 29th June and Spelthorne Council does nothing. They cannot even get the Flag raising time correct on the 23rd June, it is 10am not 10.30am to start Armed Force Week.”

**Response by the Leader, Councillor Robert Watts:**

“Thank you for your question Mr. Ross. There was a successful march down Staines-upon-Thames high-street for Armed Forces Day. This took place during Councillor Sider’s Mayoral year. However, there was never a promise that the march would become a permanent fixture.

I would like to assure you that this Council is fully committed to supporting our Armed Forces. The recent signing of the Community Covenant in April this year is a clear example of this. The declaration made by the Council and the public, business, charitable and voluntary sectors encourages support for the Armed Forces Community who are working and residing in the Borough. We certainly do recognise and remember the sacrifices made by members of the Armed Forces Community, particularly those who have given the most. This

## Council Meeting, 17 July 2014 - continued

includes in-Service and ex-Service personnel, and their families in the Borough.

The Community Covenant working group, which was set up after the signing of the Covenant, has already considered the issue of an Armed Forces Day Parade and it is hoped that the group will address this for future years.

The Council recognises that this year is important, especially as it is the centenary of the start of World War 1. To commemorate the start of World War 1, there will be a tribute hosted by the Mayor, Councillor Suzy P. Webb, on Saturday 2 August from 11.00am until 1.00pm. This event will include a performance by the Kew Wind Orchestra and an Act of Dedication led by the Vicar of Staines, at the War Memorial, Old Town Hall, Staines-upon-Thames.

In addition there will be a Council-arranged event on Monday 4 August at 10.30am to commemorate the start of World War 1, led by the Mayor which will involve a flag-raising ceremony and a parade comprising representatives from the Borough's Sea, Army and Air Cadets and representatives of the Scouts and Guides.

With regard to your question about Staines-upon-Thames Day, the event is no longer Council-led. Two years ago, the Council handed over the running of Staines-upon-Thames day to the Spelthorne business community and now it is a successful, externally organised event attracting many Spelthorne residents.

With regard to your final question, the flag raising ceremony for Armed Forces week took place at 10.30am on 23 June 2014. We have never been asked by the Royal British Legion to hold it at a different time. If they give further guidance on start times, we would be happy to comply with their wishes.”

#### **198/14 Recommendations of the Cabinet**

The Council considered the recommendation of the Cabinet on a replacement payment system for the Elmsleigh surface and multi-storey car parks.

**Resolved** that the capital funding of an additional £40,000, to allow installation of a payment replacement system for Elmsleigh surface and multi-storey car parks, be approved.

#### **199/14 Recommendation of the Licensing Committee**

The Council considered the recommendation of the Licensing Committee on a revision to the scheme of delegations in respect to functions under the Licensing Act 2003.

**Resolved** that the proposal to delegate the Assistant Chief Executive to undertake the function of Responsible Authority under the Licensing Act 2003, be approved.

## Council Meeting, 17 July 2014 - continued

**200/14 Reports from the Leader of the Council**

The Leader of the Council, Councillor Robert Watts, presented the reports of the Cabinet meetings held on 24 June 2014 and 15 July 2014, which outlined the various matters the Cabinet had decided since the last Council meeting.

**201/14 Report from the Chairman of the Audit Committee**

In the absence of the Chairman of the Audit Committee, Councillor Mary Madams, the Vice-Chairman of the Audit Committee, Councillor Tony Harman, presented the report which outlined the matters the Committee had decided since the last Council meeting.

**202/14 Report from the Chairman of the Licensing Committee**

The Chairman of the Licensing Committee, Councillor Robin Sider, presented his report which outlined the matters the Committee had decided since the last Council meeting.

**203/14 Report from the Chairman of the Overview and Scrutiny Committee**

In the absence of the Chairman of the Overview and Scrutiny Committee, Councillor Philippa Broom, Councillor Alfred Friday presented the report which outlined the matters the Committee had decided since the last Council meeting.

**204/14 Report from the Chairman of the Planning Committee**

The Chairman of the Planning Committee, Councillor Richard Smith-Ainsley, presented his report which outlined the matters the Committee had decided since the last Council meeting.

The Chairman also expressed thanks on behalf of the Council to Paul Underwood, the Assistant Head of Planning who had recently retired after working at the Council for 38 years.

**205/14 Motions**

There were none.

**206/14 Questions on Ward Issues**

There were none.

**207/14 General Questions**

The Mayor announced that the Council had received three General questions from Councillors Robin Sider, Ian Beardsmore, and Richard Dunn and in accordance with Standing Order 15.3 (c) of the Constitution; the Mayor directed that the questions and answers would be given in writing at the meeting without being read aloud.

**Under Standing Order 14, Councillor Robin Sider, asked the following general question:**

“Will the Leader join me in congratulating the Chairman and organising committee of the recent Staines-upon-Thames Day on their planning and execution of this community event, and will he acknowledge its success, and agree that it should become a permanent feature in the Borough calendar?”

## Council Meeting, 17 July 2014 - continued

**Response by the Leader of the Council, Councillor Robert Watts:**

Thank you for your question, Councillor Sider.

I would like to thank Councillor Davis and his Committee for organising a very successful Staines-upon-Thames day. This is the third year in which the event has been run and I have no doubt that all those involved would want it to continue for many years to come.

**Under Standing Order 14, Councillor Ian Beardsmore, asked the following general question:**

“In 2013 how many meetings were there between Spelthorne Council, officers and/or members and Kempton Park and/or its agents? What were the dates?”

So far this year how many meetings were there between Spelthorne Council, officers and/or members and Kempton Park and/or its agents? What were the dates?”

**Answer from the Leader of the Council, Councillor Robert Watts:**

“Thank you for your questions, Councillor Beardsmore.

Herewith are the dates of meetings which took place in 2013 and 2014 between Officers, Councillors, Kempton Park’s project management company, Aspire, and Highways’ consultants Mouchel. It must be noted that we only have details of meetings at which Officers were present.

2013

24 January - Kempton Park Working Party  
 6 February - Kempton Park high level meeting  
 19 February - Meeting with David Locke Associates (DLA)  
 27 March - Update meeting  
 10 April - Kempton Park high level meeting  
 17 April - Update meeting  
 8 May - Introduction to consultants’ team  
 26 June - Kempton Park high level meeting  
 17 July - Kempton Park steering group meeting  
 13 August - Kempton Park meeting  
 11 September - Update meeting  
 12 September - Kempton Park high level meeting  
 9 December - Update meeting

2014

28 January - Update meeting  
 20 February - Kempton Park high level meeting”

**Under Standing Order 14.2, Councillor Ian Beardsmore asked the following supplementary question:**

“In that we are repeatedly told that at Kempton Park there is no planning application and nothing to discuss, why has it taken 5 high-level meetings and 10 other meetings to discuss nothing?”

## Council Meeting, 17 July 2014 - continued

**Under Standing Order 15.2, a written answer was provided to Councillor Ian Beardsmore:**

“Kempton Park is a large employer and landowner within the borough. It is prudent for the Council to meet with such organisations generally and when they are considering any development within the administrative area. Pre-planning application discussions are actively encouraged with all such organisations as it allows the Council to identify issues early enough for these to be taken into account in any formal planning application. Pre-planning advice is a way for developers to ‘test the waters’ as regards particular types of developments in particular areas. This is an opportunity for developers to receive advice as to what issues are likely to arise prior to drawing up formal plans for approval, thereby saving time and money themselves, but also time and costs to the council by lowering the issues that a formal application might raise.

Discussions have taken place on the above basis, but such meetings have also included the Steering Group with Liberal Democrat Representation, other Councillors, local residents groups and other interested parties, to ensure that all opinions can be placed on the table for Kempton Park to consider in any application which may or may not come forward.”

**Under Standing Order 14, Councillor Richard Dunn, asked the following general question:**

“As we are all aware, the Environment Agency is expecting Councils affected by flooding to contribute to the flood relief scheme. Does Spelthorne intend to set aside funds for this?”

**Response from Councillor Tony Mitchell:**

“Thank you for your question, Councillor Dunn.

The Council is participating in the development of the River Thames Scheme to reduce flooding along the Thames. The Environment Agency is working in partnership with the relevant local authorities from Maidenhead to Teddington. The River Thames scheme has many developmental elements including a funding strategy. Currently under the Government’s formula for providing funds for flood relief schemes there is a significant gap between the amount provided from central Government and the cost of the scheme. Leaders of Councils in Surrey, Richmond, Kingston and the Royal Borough of Windsor and Maidenhead have met to discuss funding of the scheme. They consider that given the importance of the economy in the area this is not sufficiently recognised in the current model used for assessing funding contributions. The seven local authorities involved are now working together to draw up a revised funding proposal that takes into account the full economic impact of flooding in the area and to develop a business case. Until this is complete Spelthorne BC will not be able to assess how and if it will contribute to the scheme. We understand the Environment Agency is seeking to obtain approval of the business case and funding by 2016.”

Council Meeting, 17 July 2014 - continued

**208/14 Urgent Business**

There were no urgent items.

## Recommendations of the Cabinet

### Cabinet meeting held on 30 September 2014

- 1. Development of a Housing Strategy for Spelthorne Borough Council**
  - 1.1 Cabinet considered a report on the proposed three strategies, i.e. housing strategy – private sector strategy – homelessness strategy, which will comprise the complete Housing Strategy for Spelthorne Borough Council.
  - 1.2 **Resolved to recommend** that Council adopts the final strategies.
  
- 2. Capital funding for housing opportunities**
  - 2.1 Cabinet considered a report on a potential opportunity to secure a number of temporary and private sector properties in the Borough.
  - 2.2 **Resolved to recommend** that Council:
    - Authorises officers to continue negotiations with Thames Valley Housing for housing opportunities on the Crooked Billet site.
    - Agrees, in principle, to spend £500,000 of commuted sum funding on the Crooked Billet/Thames Valley Housing project.
    - Agrees, in principle, and subject to full development of the business case, including evaluation advice, to a supplementary capital estimate of £500,000
  
- 3. Request for delegated authority for Environmental Health Officers**
  - 3.1 Cabinet considered a report on a request for amendments to the Council's scheme of delegations for Environmental Health officers (EHOs).
  - 3.2 **Resolved to recommend** that Council adopts the amendments to the current delegations to EHOs.

Councillor Robert Watts  
*Leader of the Council*

**23 October 2014**





## **Report from the Leader of the Council on the work of the Cabinet**

My report to Council on the work of the Cabinet is slightly different on this occasion. The main items discussed at Cabinet on 30 September have just been presented as the three recommendations under the previous agenda item no. 10

However, at the meeting on 30 September, the Cabinet also considered reports on capital and revenue monitoring and employment data monitoring for the Council.

**Councillor Robert Watts**

*Leader of the Council*

**23 October 2014**



## **Report of the Chairman on the work of the Audit Committee**

The Audit Committee held a meeting on 18 September 2014 and considered the following items of business.

### **1. External Audit Report on 2013/14 Audit and Statement of Accounts**

- 1.1 The Committee noted the External Audit report on the 2013/14 Statement of Accounts and the officer responses to the External Auditors' recommendations.
- 1.2 The Committee authorised the Chief Finance Officer to sign the letter of representation and the Chief Finance Officer and the Chairman of the Audit Committee to sign the Statement of Accounts.

### **2. Corporate Risk Management**

- 2.1 The Committee received a written update on Performance Management from the Assistant Chief Executive which was circulated at the meeting. The Committee requested that the Assistant Chief Executive attend the next Audit Committee to provide a further update on the work of the Performance Management Working Group.
- 2.2 The Committee received a presentation from the Risk and Resilience Manager on the Council's Emergency Planning measures. He gave a summary of the floods experienced in February 2014 and outlined the recovery work that was underway.
- 2.3 The Committee requested that the Head of Corporate Governance attend the next Audit Committee meeting on 11 December 2014, to outline the steps taken to mitigate the risks associated with information governance.
- 2.4 The Committee noted and accepted the quarterly update on the Corporate Risk Register including progress with actions to mitigate the Council's risks.

### **3. Report on the effectiveness of the system of Internal Audit**

- 3.1 The Committee noted a report on the effectiveness of the system of internal audit.

### **4. Annual Governance Statement**

- 4.1 The Committee approved the draft Annual Governance Statement and endorsed the improvement actions identified in the Statement.

### **5. Committee Work Programme 2014/15**

- 5.1 The Committee approved its Work Programme for the remainder of the Municipal Year 2014/15.

**Councillor M.J. Madams**

*Chairman of the Audit Committee*

**23 October 2014**



## **Report of the Chairman on the Work of the Crime and Disorder Scrutiny Committee**

The Crime and Disorder Scrutiny Committee has met once since the last Council meeting and this report gives an overview of the issues considered.

### **1. Review of Community Safety – Update September 2014**

- 1.1 The Committee received an update on Community Safety issues over the past year. Spelthorne's Neighbourhood Inspector, Ian St John from Surrey Police, Surrey's Police and Crime Commissioner, Kevin Hurley and the Cabinet Member for Community Safety, Young People, Leisure and Culture, Councillor Penny Forbes-Forsyth attended to assist the discussions.
- 1.2 The Committee discussed the financial climate and the effects of the change in central government grants on the Community Safety Partnerships. The Committee commended the work the Community Safety Partnership was doing to mitigate those pressures and maintain service quality.
- 1.3 The Committee was pleased to note that despite operating on a very low budget the Community Safety Partnership still delivered key schemes including the Junior Citizen Scheme and the newly introduced Senior Citizen Scheme which provided essential education on crime prevention and personal health and safety.

### **2. Report from Surrey Police**

- 2.1 The Committee received an overview of the issues facing Surrey Police in the Borough from Neighbourhood Inspector, Ian St. John. It noted that the crime rates in the Borough were generally down, especially in areas such as house burglary, however there were higher levels of criminal damage and vehicle related crime in Spelthorne compared with other boroughs.
- 2.2 Inspector St. John informed the Committee of the positive work that Surrey Police and local partners had achieved. He explained that they had installed a Section 13 Designated Public Place Order (DPPO) at Sunbury Cross which had led to officers seizing alcohol from disruptive individuals. As a result there had been a dramatic turnaround and reduction in violent crimes in that area.
- 2.3 The Committee noted that police presence in targeted areas was having a positive impact in the Borough with anti-social behaviour across the borough declining. The Committee acknowledged that the closure of licensed premises and consequent reduction in night-time economy had contributed to this decline.

### **3. Surrey Police and Crime Commissioner**

- 3.1 The Committee received an overview from the Surrey Police and Crime Commissioner Kevin Hurley on the general crime situation in Surrey and specifically relating to Spelthorne. He commented that the annual Surrey Police report indicated that arrests were up 15% and crime was down by 8% which was a positive sign.
- 3.2 He reported that Surrey was the only police force in the country to increase its police staff by 200 which had been achieved by reducing staff resources in certain areas, closing down certain police stations across the County and selling off the land.
- 3.3 The Committee noted the Police and Crime Commissioner's proposal to increase the police levy in the Council tax by 25 percent and discussed what this would mean in terms of extra resources, although this would need to be sustainable.

**4. Cabinet Member for Community Safety, Young People, Leisure and Culture - Enforcement Pilot Initiative**

- 4.1 The Committee received an update from the Cabinet Member for Community Safety, Young People, Leisure and Culture on progress with the Enforcement Pilot initiative which was underway.

**Councillor Philippa Broom**

**23 October 2014**

*Chairman of the Crime and Disorder Scrutiny Committee*

## **Report of the Chairman on the work of the Licensing Committee**

There have been three Licensing Sub-Committee meetings since my last report. Details of their work are set out below.

### **1. Licensing Sub-Committee – 30 July 2014**

A Licensing Sub-Committee considered a report to determine whether or not Mr G. Abdul was a fit and proper person to continue to hold a Hackney Carriage driver licence. The Sub-Committee resolved to take no action in respect of Mr Abdul's licence for the reasons set out in the decision notice.

### **2. Licensing Sub-Committee – 5 August 2014**

For the first time since the Gambling Act 2005 was introduced, a Licensing Sub-Committee considered an application for a Gambling Premises Licence which was submitted by William Hill Organisation Ltd for a unit on Stainash Parade, Kingston Road, Staines-upon-Thames. The Sub-Committee granted the application for a licence for the reasons set out in the decision notice.

### **3. Licensing Sub-Committee – 11 August 2014**

A Licensing Sub-Committee considered an application for a Premises Licence at Hazlewood Centre, Croysdale Avenue, Sunbury-on-Thames. The Sub-Committee granted the application subject to modification by addition of a condition for the reasons set out in the decision notice.

Councillor Robin Sider  
*Chairman of the Licensing Committee*

**23 October 2014**





## **Report of the Chairman on the work of the Members' Code of Conduct Committee**

The Members' Code of Conduct Committee has met once, on 9 October 2014, since the last Council meeting, and considered the following items of business.

### **1. Independent Person Protocol**

- 1.1 The Committee approved suggested amendments to the Independent Person Protocol, following input from the Independent Persons. The Protocol sets out the roles and responsibilities and expected conduct of an Independent Person, during their involvement in complaints against members under the Code of Conduct.

### **2. Staff Code of Conduct**

- 2.1 The Committee agreed the revised Staff Code of Conduct declaration of interest form which had been amended so that the questions were appropriate to the conflict of interest each was addressing and consistent with the Staff Code of Conduct. The revised declaration form would be included as part of the appraisal process from 2015 onwards.

### **3. Member Training**

- 3.1 The Committee noted that a number of councillors who had not previously attended one of the four training sessions on the revised Code of Conduct had now undertaken one to one training with the Monitoring Officer. There remained three councillors who had not received the training.
- 3.2 Members of the Committee agreed to speak to those three councillors about arranging their training.

**Murray Litvak**

*Chairman of the Members' Code of Conduct Committee*

**23 October 2014**



## **Report of the Chairman on the Work of the Overview and Scrutiny Committee**

The Overview and Scrutiny Committee has met once since the last Council meeting. This report gives an overview of the issues considered at the 9 September 2014 meeting.

### **1. Financial Monitoring Reports**

- 1.1 The Committee noted two financial monitoring reports setting out expenditure for the period April 2014 to July 2014 and the forecast outturn position for both capital and revenue spend.
2. In relation to Capital £347k had been spent to date, which represented 24% of the revised budget. The projected outturn showed that there was an anticipated spend of £1.401m which represented 96.7% of the revised budget. In respect of Revenue the forecast outturn at net expenditure level was £13.604m which resulted in a projected favourable variance of £17k, after taking into account the use of carry forwards.

### **3. Leader's Task Groups**

- 3.1 The Committee noted progress of the Leader's Task Groups looking at Economic Development, Fixed Assets and Environment and Waste.

### **4. Flooding Recovery – update**

- 4.1 The Committee noted an update on progress with flooding recovery in the Borough.
- 4.2 The Committee discussed the likelihood of flooding again this year and the measures the Council had in place to lessen the impact of such an event on residents and the Council. The Committee endorsed the Council's approach to encourage local residents and businesses to be involved in community engagement works.
- 4.3 The Committee agreed that a Flood Recovery Task Group be formed to oversee the progress of the flood recovery. The Committee agreed to make flood recovery a standard item on the agenda for the foreseeable future with updates on three areas being paramount: the River Thames Scheme, Emergency Planning and community resilience.
- 4.4 The Committee agreed to write to both Thames Water and the Environment Agency to ask them to send an update to the next Overview and Scrutiny Committee to explain their plans and actions.

### **5. Project Management – update**

- 5.1 The Committee noted an update on progress made with current projects and the work of the corporate project office.
- 5.2 The Committee requested the presence of the Head of Customer Services at the next Overview and Scrutiny Committee to address the Committee on the risks associated with the Council's 'Towards a Sustainable Future Project'.

**Councillor Philippa Broom**

*Chairman of the Overview and Scrutiny Committee*

**23 October 2014**



## Report of the Chairman on the work of the Planning Committee

The Planning Committee has met three since the previous report was prepared for the Council meeting. This report therefore gives an overview of the key items considered by the Committee at the meetings on 30 July, 27 August and 24 September 2014.

The meeting on **30 July** dealt with 6 items. Public speaking took place on two of the items (referred to below) with 4 people taking the opportunity to address the Committee. The key items considered by the Committee were:

- The approval of residential development at the former London Irish Site, The Avenue, Sunbury (14/00275/FUL). The permission was for 194 dwellings with associated open space and parking and followed a previous outline planning permission for 206 dwellings. The approval is subject to a Section 106 legal agreement proposing a range of planning benefits.
- The Committee also considered an application for a 132 bedroom hotel at 524-538 London Road, Ashford (14/00194/FUL). The application had been deferred by the Planning Committee on 7 May. The Committee overturned the Planning Officer's recommendation and approved the application. The approval is subject to a Section 106 legal agreement relating to transportation matters.

The meeting on **27 August** dealt with 1 item. Public speaking took place on this with 2 people taking the opportunity to address the Committee. The key item considered by the Committee was:

- The refusal of a replacement dwelling at Norwood, Penny Lane, Shepperton (14/00956/FUL). The three reasons for refusal related to the adverse impact on the Green Belt, the Plotlands and also the neighbouring dwelling.

The meeting on **24 September** dealt with 3 items. A total of 5 people took the opportunity to address the Committee. The items considered by the Committee related to:

Development at 34 Laleham Road, Staines (14/01034/RVC). This proposed amendments to planning permission 13/0880/HOU for the erection of two storey and single storey extensions to the dwelling and a detached double garage to the rear which had been allowed on appeal. The changes included the demolition of first floor southern flank wall and minor elevational alterations including removal of render and mock Tudor boarding on the front elevation, removal of rear gable, and changes to front porch, fenestration details, and garage details. After a long debate, the Committee overturned the Planning Officer's recommendation and refused the planning application for the following reason:

*“Three of the proposed ‘minor material’ amendments are collectively significant and when compared to the approved scheme together create a detrimental and overbearing effect on the street scene, particularly in relation to adjoining properties. Specifically, harm is caused by:*

- a. The proposed brick finish not matching that used in adjoining properties and therefore not in keeping with the street scene and as a consequence having a more overbearing effect than the currently approved mock Tudor detailing;*
- b. The proposed altered roof design is more bulky and overbearing; and*
- c. The proposed window detail on the front elevation does not match the approved mock Tudor fenestration detailing;*

*contrary to Policies SP6 and EN1 (a&b) in the Council’s Core Strategy and Policies DPD.”*

The Planning Committee also considered 2 further planning applications. One of these was for a detached bungalow with integral garage fronting Russington Road, Shepperton (14/01026/FUL). The second was for a replacement dwelling at 29 Riverside Close, Staines (14/01033/FUL). Both applications were approved.

Councillor Richard Smith - Ainsley  
*Chairman of the Planning Committee*

23 October 2014