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13 May 2015

TO THE CONCILLORS OF SPELTHORNE BOROUGH COUNCIL

Meetings of Committees**

Individual meetings of the Committees listed below will be held one after another in the **Council Chamber** on **Thursday 21 May 2015** to consider the business specified in the Agendas set out on the following pages. The first meeting will commence at the conclusion of the Annual Council Meeting.

Roberto Tambini
Chief Executive

- (1) **Audit Committee (page 12)**
- (2) **Licensing Committee (page 13)**
- (3) **Overview and Scrutiny Committee (page 14)**
- (4) **Planning Committee (page 15)**

****Footnote:**

Under the Council's Constitution there is no requirement for the Cabinet or the Members' Code of Conduct Committee to meet this evening. The Leader of the Council and the Deputy Leader are ex-officio the Chairman and Vice-Chairman of the Cabinet and the Chairman and Vice-Chairman of the Members' Code of Conduct Committee are the two independent non-councillors appointed by the Council, namely Mr. M. Litvak and Miss S. Faulkner.

Annual Council Meeting 21 May 2015

1. Audit Committee

Agenda

- i. To appoint a Chairman for the Municipal Year 2015-2016.
- ii. Apologies for absence.
- iii. To confirm the minutes of the meeting held on 25 March 2015.
(circulated to Committee members only under separate cover)
- iv. To appoint a Vice-Chairman for the Municipal Year 2015-2016.

2. Licensing Committee

Agenda

- i.** To appoint a Chairman for the Municipal Year 2015-2016.
- ii.** Apologies for absence.
- iii.** To confirm the minutes of the meeting held on 22 April 2015.
(circulated to Committee members only under separate cover)
- iv.** To appoint a Vice-Chairman for the Municipal Year 2015-2016.

3. Overview and Scrutiny Committee

Agenda

- i.** To appoint a Chairman for the Municipal Year 2015-2016.
- ii.** Apologies for absence.
- iii.** To confirm the minutes of the meeting held on 17 March 2015.
(circulated to Committee members only under separate cover)
- iv.** To appoint a Vice-Chairman for Municipal Year 2015-16

4. Planning Committee

Agenda

- i.** To appoint a Chairman for the Municipal Year 2015-2016.
- ii.** Apologies for absence.
- iii.** To confirm the minutes of the meetings held on 29 April 2015.
(circulated to Committee members only under separate cover)
- iv.** To appoint a Vice-Chairman for the Municipal Year 2015-2016.