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Date: 6 June 2014

Notice of Meeting

Licensing Sub-Committee

Date: Monday, 16 June 2014

Time: 10.00am

Place: Council Chamber, Council Offices, Knowle Green, Staines

To the members of the Licensing Sub-Committee

Councillors: R.W. Sider (Chairman), A. Ayub and C.A. Bannister

Note: In the event of one of the aforementioned Licensing Committee Members being unable to attend or serve on this Sub-Committee another Member of the Licensing Committee will be called to serve in their place.

AGENDA

1. Disclosures of Interest

To receive any disclosures of interest from members in accordance with the Council's Code of Conduct for members.

2. To consider an application for a Premises Licence by Mr A. Ali at 19 The Parade, Sunbury Cross, Sunbury on Thames, TW16 7AB, in light of representations.

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Licensing Act 2003

Hearing procedure for Licensing Sub-Committee – premises licence applications/variations

	Introductions
1.	The Chairman will open the meeting, introduce members of the Sub-Committee and officers present and explain the nature of the decision to be taken and the procedure to be followed.
2.	The Applicant or their representative will introduce themselves to the Sub-Committee.
3.	Any Other Persons (and their representative, if applicable) will introduce themselves to the Sub-Committee.
	Summary of Application and Representations
4.	The Council's Licensing Manager will outline the application, any relevant representations and highlight any points relevant to the Licensing Authority's Statement of Licensing Policy and statutory guidance. OR summarise the salient points of the report on the agenda.
5.	The Applicant or their representative may ask the Licensing Manager QUESTIONS arising from what he/she has said or relating to the application. (The Applicant will have the opportunity to state his/her case later).
6.	Any Other Persons may ask relevant questions of the Council's Licensing Manager.
7.	The members of the Sub-Committee may ask relevant questions of the Council's Licensing Manager.
8.	The Council's Licensing Manager may respond to any new issues raised.
	The Applicant's Case
9.	The Applicant or their representative will present their case.*
10.	Any Other Persons may ask relevant questions of the Applicant or their representative.
11.	The members of the Sub-Committee may ask relevant questions of the Applicant or their representative.
12.	The Applicant may respond to any new issues raised.

	The Other Persons Case
13.	Any Other Persons will present their case, (and call on their representative, if applicable) in turn.*
14.	The Applicant or their representative may ask relevant questions of the Other Persons.
15.	The members of the Sub-Committee may ask relevant questions of the Other Persons.
16.	The Other Persons may respond to any new issues raised.
	Summing Up
17.	The Chairman will invite the Other Persons to briefly summarise their case if they so wish.
18.	The Chairman will invite the Applicant or their representative to briefly summarise their case if they so wish.
19.	The Chairman will then ask all parties if they are satisfied they have said all they wish to.
	Decision
20.	The members of the Sub-Committee will retire to reach a decision in private, accompanied by the Council's legal officer and Committee Manager.
21.	Members of the Sub-Committee return. The Chairman will announce the decision of the Sub-Committee with (summary or full) reasons for the decision.
22.	Meeting closed.
23.	The Council's legal officer will remain in the room to assist all parties should they require clarification of the decision and/or next steps.

GUIDANCE NOTES

*The Licensing Authority will allow the parties an equal maximum period of time in which to address the Sub-Committee, but request that all parties keep points pertinent and the discussion moving in the interests of cost and efficiency. However, the overriding principle for the Licensing Authority will be to ensure that all parties receive a fair hearing.

(a) Cross examination of parties is at the discretion of the Sub-Committee.

(b) When the Applicant questions the Licensing Manager or any other party he/she should not go into the merits of his/her case as he/she will have an opportunity to

present it at Stage 9. He/she should only ask questions relating to what the Licensing Manager or other person has said or relating to the application as a whole.

- (c) The Applicant or any other party may be represented by a friend or a professional person to speak on his/her behalf who will follow the same procedure as described above and who may call the Applicant as a witness.
- (d) The order or proceedings may be varied by the Chairman if he/she thinks that it is necessary to do so in the interests of affording the Applicant a fair hearing or in order to take into account all relevant considerations.
- (e) If, after the Sub-Committee has withdrawn to make their decision, they decide that they need to ask a question of any of the parties involved in the proceedings or to clarify any matter then they shall do so in the presence of all parties.
- (f) Members of the Sub-Committee must be present throughout the hearing and must not communicate with any party involved in the proceedings except for when they are in the presence of all of the parties and the remainder of the Sub-Committee.

Licensing Sub-Committee

16 June 2014



Subject	Application for a new Premises Licence at 19 The Parade, Sunbury Cross, Sunbury on Thames, TW16 7AB		
Purpose	For determination		
Report of	Assistant Chief Executive	Ward	Sunbury Common
Contact	Dawn Morrison, Licensing Manager, (01784) 446432		

Description and Location	A premises forming part of a parade of shops located near to both business and residential properties. Location plan at Appendix A.
The Application	<p>The application is to permit the sale of alcohol for consumption off the premises. The hours originally proposed for the sale of alcohol were 06.00 to 01.00 daily. Appendix B</p> <p>The application was subsequently amended to reduce the hours to 08:00 to 21.30 daily and a copy of the proposed conditions, and email confirming the amendment, is attached at Appendix C.</p>
Representations	Relevant representations were received from nearby residents and businesses on the grounds of prevention of crime and disorder and the prevention of public nuisance, attached at Appendix E.
Options	<ol style="list-style-type: none"> 1. The Sub-Committee is requested to consider the application for the grant of a premises licence on its merits. 2. Having had regard to the representations the Sub-Committee must decide on one or more of the following options as it considers appropriate for the promotion of the licensing objectives: <ul style="list-style-type: none"> ▪ To grant the application subject only to such conditions as are consistent with the operating schedule and the mandatory conditions; or ▪ To grant the application and modify the conditions of the licence, by alteration, addition or omission or ▪ To reject the whole or part of the application.

1. Background

- 1.1 19 The Parade, Sunbury Cross, Sunbury-on-Thames, TW16 7AB, forms part of a parade of shops situated at Sunbury Cross, at the junction of Staines Road West and Vicarage Road.
- 1.2 Although the premises is located in a mainly commercial area, residential properties are situated above the parade of shops and in the surrounding area. Other shops in the parade include a wide range of businesses, including an estate agent's, opticians, library, pharmacy, betting shop, food take-aways and three other licensed premises.
- 1.3 The shop is within an area where it is proposed to introduce a Designated Public Place Order under Section 13 of the Criminal Justice and Police Act 2001 and Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2007.

2. Application summary

- 2.1 On 25 April 2014 Spelthorne Borough Council received the application for the grant of a new premises licence to permit the sale of alcohol between 06.00am and 01.00am seven days a week.
- 2.2 The public was consulted in accordance with the Licensing Act 2003 by way of a blue poster detailing the application, which was displayed at the premises for 28 consecutive days from 25 April 2014 to 23 May 2014.
- 2.3 A newspaper public notice advertising the application was also published in the Herald and News on Thursday 1 May 2014.
- 2.4 On 20 May 2014, following a meeting with Surrey Police Licensing Officers, Mr Ali, the applicant and proposed Designated Premises Supervisor (DPS), confirmed by email that he wished to amend his application by reducing the extension of hours and proposing an amendment to the Operating Schedule to enable a range of specific conditions to be attached to the licence.
- 2.5 The amended application requests that the licensing hours permitting the sale of alcohol be reduced to 08.00 to 21.30 seven days a week. The aforementioned documents showing the proposed conditions and the email from the applicant requesting the reduction in licensing hours is provided as **Appendix C**.

Licensing Objectives

- 2.6 The Licensing Objectives together with examples from Government Guidance are set out below for information:

Prevention of crime and disorder

- Criminal behaviour on, or directly attributable to, the premises.
- Under age sales
- Anti-social behaviour on, or directly attributable to, the premises.

Public safety

- Overcrowding, fire safety, emergency exits and anything related to the safety of the public within the premises.

Prevention of public nuisance

- Noise/light or odour nuisance
- Litter

Protection of children from harm

- In relation to off sales of alcohol, the most relevant issue under this licensing objective is the prevention of sales of alcohol to under 18s

3. Representations

3.1 i) Representations from Responsible Authorities

Following a meeting with Surrey Police Licensing Officer, Simon Bate, the applicant, Mr Ali, agreed to reduce the hours for the sale of alcohol and other specific conditions being attached to the licence. The documents outlining the proposed conditions agreed by Mr Ali are provided as **Appendix C**. Following the subsequent amendment of the application to reduce the hours, Surrey Police withdrew its representation. **Appendix D**

ii) Representations from 'other persons'

- 3.1 Five relevant representations were received from other persons in relation to the original application and two petitions signed by local businesses and residents. The representatives were notified of the amendment to the application on 20 May 2014 and were asked to notify the Licensing Authority if they would like to withdraw their objection in the light of this information. No notifications of withdrawal had been received at the time of writing this report. The representations are attached at **Appendix E**.
- 3.2 The grounds upon which the representations against this application are made, under two of the four licensing objectives, are shown below

Prevention of crime and disorder

- that the grant of the licence would undermine the proposal by Spelthorne Borough Council to make an order to designate the area of Sunbury Cross, including The Parade, as a 'designated public place' under Section 13 of the Criminal Justice and Police Act 2001 and Local Authorities (Alcohol Consumption in Designated Public Places) Regulations 2007.
- increase in alcohol related crime
- urinating and defecating in the alleyways and stairwells of private residential premises, offensive language

Prevention of public nuisance

- contribute to the existing problem of street/park drinkers in the Sunbury Cross area
- contribute to the anti-social behaviour by street drinkers/alcoholics hanging around the shops
- increase traffic noise and other late night noise from dispersing customers
- littering of beer cans and bottles

3.3 Issues which are not relevant to the licensing objectives and cannot be taken into account by a Licensing Sub-Committee:

- Objections on the basis of need, or lack of need, for premises to sell alcohol
- Objections on the basis of saturation of the local market
- Objections on the basis of parking provision in the area

4. **Additional conditions volunteered by the applicant following discussions with Environmental Health/Surrey Police (if relevant)**

4.1 Conditions volunteered by the applicant following discussions with Surrey Police Licensing Officer, Simon Bate, are provided within **Appendix C**.

5. **Licensing Policy**

5.1 The following sections of the Council's Licensing Policy are relevant.

- Section 3 Licensing Objectives and Licensable Activities
- 14.1 Licensing Hours – General
- 14.2 Shops, stores and supermarkets

6. **National Guidance**

6.1 The following sections of the Guidance issued by the Secretary of State under section 182 of the Licensing Act 2003 are relevant in the consideration of this application:

- 10.11 to 10.13 (Hours of trading)

These sections are attached at **Appendix F**.

7. **Making a decision**

7.1 In making its decision the Sub-Committee must promote the licensing objectives only, taking into account National Guidance and Spelthorne's Statement of Licensing Policy.

7.2 The Sub-Committee must give reasons for its decision.

7.3 It is only where additional and supplementary measures are appropriate to promote the licensing objectives that there will be a requirement for appropriate, proportionate conditions to be attached.

7.4 Conditions on licences must:

- be precise and enforceable;
- be unambiguous;
- not duplicate other statutory provisions;
- be clear in what they intend to achieve; and,
- be appropriate, proportionate and justifiable.

7.5 It is important in considering the promotion of the licensing objective on prevention of public nuisance, that the Sub-Committee focuses on any disproportionate or unreasonable effect the licensable activities at the premises, have on persons living and working in the area around the premises.

Appendices:

Appendix A – Location Plan

Appendix B – Current Application

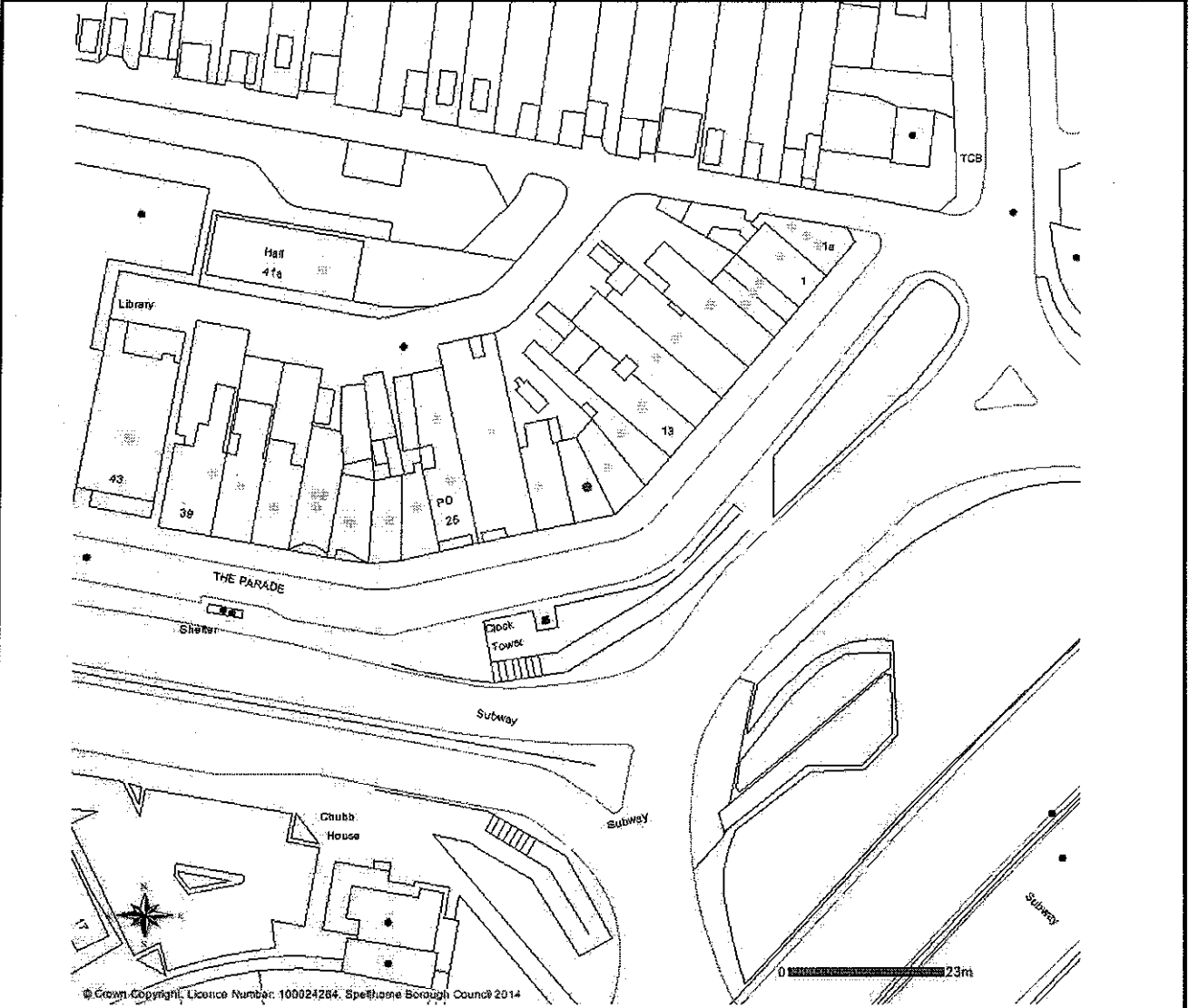
Appendix C – Documents confirming amendments to application

Appendix D – Police withdrawal





Appendix E – Representations

Appendix F – Relevant section of National Guidance S.182

19 The Parade, Sunbury-on-Thames



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- Legend**
-  Highlighted Feature
 -  Selected Features
 -  Spelthorne Borough Boundary
 -  Addresses



Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
 If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **ABBAS ALI**

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
EXPRESS STOP			
19 THE PARADE			
STAINES ROAD WEST			
SUNBURY-ON-THAMES			
Post town	MIDDLESEX	Post code	TW16 7AB

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£7400

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
 Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input checked="" type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname ALI			First names ABBAS		
I am 18 years old or over					<input checked="" type="checkbox"/> Please tick yes
Current postal address if different from premises address		49 LANSBURY AVENUE FELTHAM			
Post Town	MIDDLESEX	Postcode	TW14 0JN		
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes

Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Address
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start? **Day Month Year**

2	4	0	5	2	0	1	4
---	---	---	---	---	---	---	---

If you wish the licence to be valid only for a limited period, when do you want it to end? **Day Month Year**

1	0	5	0	0	1		
---	---	---	---	---	---	--	--

Please give a general description of the premises (please read guidance note 1)

**CONVENIENCE STORE
OFF LICENCE, GROCERIES & NEWSPAPERS**

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors <input type="checkbox"/>		
				Outdoors <input type="checkbox"/>		
				Both <input type="checkbox"/>		
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon						
Tue						
Wed					State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)	
Thur						
Fri						
Sat					Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun						

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors <input type="checkbox"/>	
				Outdoors <input type="checkbox"/>	
				Both <input type="checkbox"/>	
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed				State any seasonal variations for the performance of live music (please read guidance note 4)	
Thur					
Fri					
Sat				Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p>Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>	
Tue			<p>Please give further details here (please read guidance note 3)</p>		
Wed					
Thur			<p>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)</p>		
Fri					
Sat			<p>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)</p>		
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u>			
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)			Indoors
			Outdoors			<input type="checkbox"/>
			Both			<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
Wed			<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)			
Thur						
Fri						
Sat			<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Sun						

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
			Please give a description of the facilities for dancing you will be providing		
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun			State any seasonal variations for providing dancing facilities (please read guidance note 4)		
			Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing		
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	06.00	01.00			
Tue	06.00	01.00			
Wed	06.00	01.00			
Thur	06.00	01.00			
Fri	06.00	01.00			
Sat	06.00	01.00			
Sun	06.00	01.00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name ABBAS ALI	
Address 49 LANSBURY AVENUE FELTHAM MIDDLESEX	
Postcode	TW14 0JN
Personal Licence number (if known) H03594	
Issuing licensing authority (if known) HOUNSLOW COUNCIL	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

Hours premises are open to the public Standard days and timings (please read guidance note 6)

Day	Start	Finish
Mon	06.00	01.00
Tue	06.00	01.00
Wed	06.00	01.00
Thur	06.00	01.00
Fri	06.00	01.00
Sat	06.00	01.00
Sun	06.00	01.00

State any seasonal variations (please read guidance note 4)

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

All staff making sales of alcohol must be a Personal Licence holder or trained and authorised in writing by the Designated Premises Supervisor.

Training records will be kept and can be produced if requested by the police or council officers.

b) The prevention of crime and disorder

A Closed Circuit Television System will be installed and maintained on the premises. The CCTV system will be recording at all times when the premises are open and the recordings shall be made available to the police and the council on request.

c) Public safety

Fire safety equipment will be checked regularly and any requirements made by the Fire Safety Officer will be complied with.

d) The prevention of public nuisance

Signs will be displayed at the exit requesting customers to leave quietly and respect the neighbours.

e) The protection of children from harm

All staff will be trained that alcohol will only be sold to persons who can produce photographic identification where there is any doubt that they are over the age of 18

All persons who appear to be under 25 will be challenged to produce photographic identification.

There will be signage kept by the till as a visual prompt for staff to ask for identification for all age related products and a record of all refused sales will be kept and be produced if requested by the police or council officers.

Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	24 th April 2014
Capacity	AUTHORISED AGENT

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

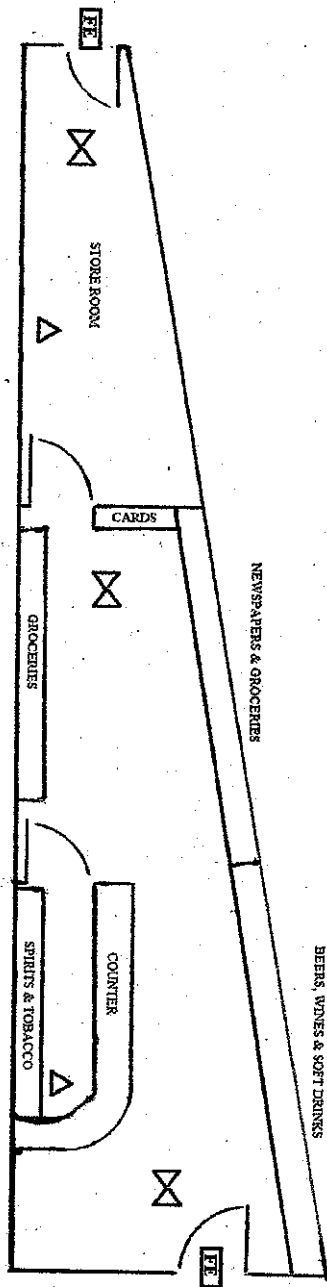
J & H LICENSING CONSULTANTS
35 CONNAUGHT AVENUE
ENFIELD

Post town MIDDLESEX **Post code** EN1 3BE

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

19 THE PARADE
STAINES ROAD WEST
SUNBURY-ON-THAMES
MIDDLESEX
TW16 7AB



- △ - FIRE EXTINGUISHER
- FE - FIRE EXIT
- X - EMERGENCY LIGHTING

SCALE 1:100

APPENDIX C

Our Ref:
Your Ref:

Mr Abbas Ali,
C/O Express Stop Store
19 The Parade Staines Road West
Sunbury On Thames
Middlesex TW16 7AB

Police Licensing Office
Runnymede Civic Centre,
Station Road,
Addlestone, Surrey KT15 2NW

20TH MAY 2014

Express Stop Store
19, The Parade Staines Road West
Sunbury on Thames TW16 7AB

Dear Mr Ali,

With regards to the above application, for the grant of a premises licence in accordance with section 17 of the Licensing Act 2003.

The application in its current form is unacceptable to Police with the following area of concern.

The sale/supply of alcohol for consumption OFF the premises.

We believe that the granting of this request would result in the likely increase of Crime and Disorder and Public Nuisance both at the premises and near vicinity.

To resolve our outstanding concerns, I ask that consideration be given to agreeing to the following times and conditions.

Yours Faithfully

Simon Bate 13153
Police Licensing Officer

Suggested Police Conditions: – Express Stop

1. **Reduce Hours:** - The standard days and timings box on page 17 of my application, covering the sale or supply of alcohol, will be amended to read 0800am to 21:30hrs.
2. **Staff Training:-** The licence holder shall ensure that all staff selling or serving alcohol are trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years for evidence of age. This evidence shall be photographic, such as passport or photographic driving licence. All staff will also be instructed, through a written training program, that sales shall not be made unless this evidence is produced. Written staff training records will also be given to non personnel licence holders on not serving drunken person and not allowing disorderly conduct on premises. Staff training will be carried out at intervals no less than twice a year and on new staff induction. Written records will be made available for inspection officers of the Licensing Authority, Police and Surrey County Council Trading Standards officers.
3. **CCTV:-** A CCTV system with recording and monitoring facilities will be installed at the site prior to any licensable activity taking place in all areas both internal and externally to which the public have access including areas where licensable activities take place. The system shall be fitted and maintained in good working order and fitted to a standard recommended by the Police Crime reduction Officer. It shall be operational at all times when licensable activities are taking place. The system shall incorporate a method of recording the date and time of the recording. Images shall be of evidential quality and will be retained for 30 days and will be made available on request by officers of the Licensing Authority, Police and Surrey County Council Trading Standards officers.
4. **Storage:** - All spirits will be stored or displayed behind the counter and all alcohol including spirits will be located in Chillers and or display cabinets which can be secured at the discretion of staff members and within full view of the till. Except for alcohol stored behind the counter, No alcohol products will be displayed for sale within three metres of the entrance/exit of the store
5. **High ABV Content:** - No single can of beer, lager or cider above 6% ABV is to be sold (such products only to be sold in multi- packs).
6. **Refusal Register:-** A register of all refused sales shall be kept at the premises and a record of every refused sale shall be entered into the register showing the date and time of refusal, details of the product and the individual refused and the name of the person who refused it. The register shall be kept on the premises at all times and made available for inspection on request by officers of the Licensing Authority, Police and Surrey County Council Trading Standards officers.

Danson, Reba

From: abbas ali < >
Sent: 20 May 2014 14:04
To: Danson, Reba
Cc: bate13153@surrey.pnn.police.uk
Subject: Meeting with Mr. Simon Bate for Express Stop 19 The Parade Stained Road West
Attachments: offdoc1.001.jpg; offdoc2.001.jpg; offdoc3.001.jpg; offdoc4.001.jpg

Dear Madam,

As per my meeting with Mr. Simon Bate today at Esher Civic Centre, please find herewith following attached file for your record.

Thanking you,

Regards.

Abbas Ali

20th May 2014

Dear Reba Danson,

On 20th May 2014 I met with Mr Bate Police Licensing Officer to discuss some Police concerns with regards to our New Premises License application for Express Stop. Located at The Parade Staines Road West Sunbury on Thames. In response to those concerns I am writing to volunteer the following conditions and ask that they are added to any new licence issue. The below conditions are in addition to those already stated within my operating schedule.

1. **Reduce Hours:** - The standard days and timings box on page 17 of my application, covering the sale or supply of alcohol, will be amended to read 0800am to 21.30hrs.
2. **Staff Training:-** The licence holder shall ensure that all staff selling or serving alcohol are trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years for evidence of age. This evidence shall be photographic, such as passport or photographic driving licence. All staff will also be instructed, through a written training program, that sales shall not be made unless this evidence is produced. Written staff training records will also be given to non personnel licence holders on not serving drunken person and not allowing disorderly conduct on premises. Staff training will be carried out at intervals no less than twice a year and on new staff induction. Written records will be made available for inspection officers of the Licensing Authority, Police and Surrey County Council Trading Standards officers.
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5. **High ABV Content:** - No single can of beer, lager or cider above 6% ABV is to be sold (such products only to be sold in multi- packs).

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Signed

Date 20th May 2014

MEMORANDUM OF UNDERSTANDING

Express Stop,

19, The parade Staines Road West Sunbury Surrey (the "Premises")

One of the Police concerns is the lack of my operational experience in the sale of alcohol and responsibilities of Designated Premises Supervisor duties.

The management of the Premises agree to introduce the following provisions upon the Grant of any Premises Licence to Sell/Supply Alcohol at the above premises:-

- I agree that over a three week period I will work front of house in a designated licensed premises alongside a competent person who has a proven history of good practice in alcohol sales so as to further enhance my currently limited licensing experience. I will then be willing for Surrey Police or Spelthorne Borough Council to reevaluate this collaborative agreement with an aspiration of a future amendment.

Signed



Mr Abbas Ali 20th May 2014

Appendix D

From: Bate, Simon 13153
Sent: 20 May 2014 15.28
To: Danson, Reba
Subject: Meeting with Mr Simon Bate for express Stop 19 The Parade Stained Road West
Attachments: offdoc1 001.jpg; offdoc2 001.jpg; offdoc3 001.jpg; offdoc4 001.jpg

Reba

With the deadline fast approaching please see the attached documents Doc1 goes with Doc4, Doc 2 goes with Doc 3

The main points are: the applicant is asking for his application to be amended to read 8am to 9:30pm for alcohol sales plus a host of conditions and a memorandum of understanding re further training.

I have the signed original.

I have copied in Sgt Scott and if he is happy and you are we will withdraw our representation.

Regards
Simon

Elmbridge Police Licensing Enforcement Officer
Esher Police Office
Level 1 Esher Civic Centre
High Street.
Esher
KT10 9SD

Imposed conditions

Appendix F

- 10.8 The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives.
- 10.9 It is possible that, in certain cases, where there are other legislative provisions which are relevant and must be observed by the applicant, no additional conditions are appropriate to promote the licensing objectives.

Proportionality

- 10.10 The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.

Hours of trading

- 10.11 The Government acknowledges that different licensing strategies may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to make decisions regarding licensed opening hours as part of the implementation of its licensing policy statement and licensing authorities are best placed to make decisions about appropriate opening hours in their areas based on their local knowledge and in consultation with responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application.
- 10.12 Where there are objections to an application to extend the hours during which licensable activities are to be carried on and the licensing authority determines that this would undermine the licensing objectives, it may reject the application or grant it with appropriate conditions and/or different hours from those requested.
- 10.13 Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours.

The performance of plays

- 10.14 The 2003 Act provides that other than for the purposes of public safety, conditions must not be attached to premises licences or club premises certificates authorising the performance of a play which attempt to censor or modify the content of plays in any way. Any such condition would be ultra vires the 2003 Act.

