

## **Minutes of Cabinet**

**20 July 2016**

### **Present:**

Councillor I.T.E. Harvey, Leader and Council Policy co-ordination  
Councillor A.C. Harman, Deputy Leader and Towards a Sustainable Future  
programme (TaSF)  
Councillor M.M. Attewell, Community Wellbeing  
Councillor C.B. Barnard, Corporate Management  
Councillor N.J. Gething, Planning and Economic Development  
Councillor A.J. Mitchell, Environment and Compliance  
Councillor J.M. Pinkerton OBE, Housing  
Councillor H.R.D. Williams, Finance and Customer Service

### **Councillors in attendance:**

Councillor V.J. Leighton

### **2276 Minutes**

The minutes of the Cabinet meeting held on 22 June 2016 were agreed as a correct record.

### **2277 Disclosures of Interest**

There were none.

### **2278 Recommendation of the Audit Committee**

Cabinet considered the Corporate Risk Register.

**RESOLVED** to approve the Corporate Risk Register as submitted.

#### **Reason for the decision:**

The Register summarises the Council's most significant risks. It sets out the controls which have been put in place and identifies any further action which might be needed to mitigate risks.

### **2279 Corporate Plan - Key Decision**

Cabinet considered a report on the proposed Corporate Plan for 2016-19.

**RESOLVED TO RECOMMEND** that Council adopts the proposed Corporate Plan for 2016-19.

**Reason for the decision:**

Cabinet noted that the revised Corporate Plan outlines the new priorities for Spelthorne going forward.

**2280 Spelthorne Joint Committee**

Cabinet considered a report on the proposal to form a Spelthorne Joint Committee with Surrey County Council.

**RESOLVED TO RECOMMEND** that Council:

1. Establishes a Joint Committee with Surrey County Council for the purposes as outlined in the report;
2. Delegates to the Head of Corporate Governance, in consultation with the Leader, any final changes to the Terms of Reference at Appendix 1 to accommodate final discussions with Surrey County Council; and
3. Authorises the Head of Corporate Governance to update the Constitution as necessary in consequence of the decision.

**Reason for the decision:**

Cabinet noted that a Joint Committee would create a true partnership between Surrey County Council and Spelthorne Borough Council with decision making delegated from both organisations.

**2281 Staines Sea Cadets' Accommodation**

Cabinet considered a report on Staines Sea Cadets accommodation and the arches at Bridge Street, Staines-upon-Thames.

**RESOLVED** that Cabinet agrees not to authorise a licence for the non-exclusive use of the accommodation that Staines Sea Cadets use for 15 years until the Sea Cadets hand over the possessory title to the arches at Bridge Street.

**Reason for the decision:**

To reiterate the decision made by the Cabinet on 12 June 2012 to authorise the grant of a Licence to the Sea Cadets for the non-exclusive use of the accommodation which they currently use, for a further period of 15 years, subject to their handing over possessory title to the arches at Bridge Street.

**2282 Appointment of a representative to an Outside Body**

Cabinet considered the proposed appointment of a representative to the Heathrow Community Noise Forum for the period July 2016 to June 2017.

**RESOLVED** that Cabinet agreed the appointment of Councillor Rose Chandler as the Council's representative on the Heathrow Community Noise Forum for the period July 2016 to June 2017.

### **2283 Leader's announcements**

The following are the latest service updates from various Council departments.

The next Junior Citizen event is taking place at Walton Fire Station from 12 September. The event will run for two weeks and be attended by over 1000 year 6 pupils.

Reports of anti-social behaviour reduced between April and June this year compared with the same period last year (597 reported incidents v 983 in previous year). The reductions were seen across the board, in all wards.

Team Spelthorne celebrated a successful weekend at the 20<sup>th</sup> annual P&G Surrey Youth Games, coming third overall. Gold medals were won in under 11 girls' football, girls' high 5 netball and touch tennis; silver medals in under 12 table tennis and boys' hockey. Bronze medals were won in under 10 squash, under 13 squash and under 15 table tennis. Three judo competitors were also awarded individual medals and the girls' touch rugby won the fair play award in their event.

A garden which was created by the residents of Mitchison Court and users of the Benwell Centre in Sunbury-on-Thames as part of a project led by Sunbury Community Garden has been unveiled. The project participants got involved with all stages of creating the garden, from designing and planning through to planting and painting.

The Council is working with Action Surrey to help residents with health conditions which make them vulnerable to the cold. Working with local GP surgeries and Age UK, residents are being written to with an offer of support which includes a home assessment.

Letters have been sent to 1,600 residents by British Gas as part of a scheme which obligates energy companies to provide energy efficiency measures to low income households.

The refurbishment of the play area on the Laleham Road in Shepperton has been completed.

Funding has been received for the refurbishment of Cedars Park in Sunbury-on-Thames and quotes are being obtained for the work, which is expected to start in September.

The Council is corresponding with the Commons Inspectorate with regards to riparian fencing on Staines Moor.

Channel clearance works have been completed at Sweeps Ditch in Staines Park and the River Ash, in Priory Green. Phase 2 of the River Ash restoration project is due to start at the end of July in conjunction with the Studios Walk clean-up.

A large crowd turned out for Staines-upon-Thames Day on 26 June and feedback suggests it was the best one yet. Dozens of local bands, dance, drama and sports clubs took part and over 100 local businesses and community groups also promoted their products and services on the day.

The development of a Business Improvement District (BID) for Staines-upon-Thames is building momentum with an active Steering Group meeting on a monthly basis. It is estimated around £300,000 will be raised annually through the BID levy which will be applied to most shops and offices within the BID area and give the area the financial capacity to enhance the town. The vote for approving the BID will take place late October and, subject to a successful vote, will commence in April 2017.

Works are due to start at the end of July to repair the water features at Memorial Gardens in Staines-upon-Thames. Since the floods of January 2014, the water features at Memorial Gardens have been out of operation and maintenance work is required to move the pumps above ground and protect them from future flood damage. The works are expected to last for around eight weeks.

Nominations are open for the Spelthorne Sports Awards which celebrate the achievements of individuals, clubs and coaches. Nominations close on 31 August and the awards ceremony takes place in Shepperton in October.

#### **2284 Urgent items**

There were none.

#### **NOTES:-**

- (1) *Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule 16, the “call-in” procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [\*] in the above Minutes.***
- (2) *Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.***
- (3) *Within five working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three***

**members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to "call in" a decision;**

- (4) To avoid delay in considering an item "called in", an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a "call in" being received if an ordinary meeting is not scheduled in that period;**
- (5) When calling in a Cabinet decision for review the members doing so should in their notice of "call in":-**
  - Outline their reasons for requiring a review;**
  - Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;**
  - Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of the Cabinet making the decision, to attend the committee meeting; and**
  - Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.**
- (6) The deadline of five working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on (27 July 2016)**