

## MINUTES OF THE AUDIT COMMITTEE

19 MARCH, 2007

### Present:

Councillor *M.L. Bouquet (Chairman)*  
Councillor *J.D. Pinkerton (Vice-Chairman)*

Councillors *Mrs. M. Hyams* and *E. O'Hara*

**Apologies:** Councillor *C.V. Strong*

### Officers

Deanna Harris – Head of Audit Services  
Terry Collier – Head of Financial Services  
Nighat Sheikh – Auditor  
Trevor Baker – Senior Committee Manager  
Gillian Hobbs – Committee Manager

### Others

Henry Arthurs - Baker Tilly  
Nick Ward – Audit Commission

### 78/07 MINUTES

**RESOLVED** that the minutes of the meeting held on 30 January 2007 be approved as a correct record.

### 79/07 ANNUAL AUDIT AND INSPECTION LETTER

The Chairman introduced Henry Arthurs, the representative from the Council's External Auditors, Baker Tilly and Nick Ward, the Council's Relationship Manager from the Audit Commission. They jointly presented and summarised the Audit Commission's appraisal of the Council, which had drawn on audit, inspection and performance assessment work. The letter included the Audit Commission's review of how well the Council had progressed and how well it had managed its finances.

They highlighted the main messages for the Council and the action it needed to take.

The Chairman thanked Mr Arthurs and Mr Ward for their presentation.

**RESOLVED** to receive and note the findings contained in the External Auditor's Annual Audit and Inspection Letter to Members 2006/2007.

### 80/07 EXCLUSION OF PRESS AND PUBLIC

**RESOLVED** that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Act indicated below.

**81/07 CAR PARKS**

***(Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime)***

The Head of Audit Services reported on an exempt matter relating to certain operational issues in car parks.

Members of the Committee asked questions of the Head of Environment Services and the Car Parks Services Manager and were satisfied that the issues had been dealt with appropriately.

**RESOLVED** that the information be noted.

Chairman \_\_\_\_\_  
19 April 2007