MINUTES OF THE AUDIT COMMITTEE 23 JUNE 2011

Present:

Councillor Mrs M.J. Madams (Chairman) Councillor Mrs D.L. Grant (Vice-Chairman)

Councillors:

A.E. Friday D. Patel C.V. Strong

A.C. Patterson

In attendance: Councillor T.J.M. Evans, Portfolio Holder for Finance

180/11 MINUTES

The minutes of the meeting held on 26 May 2011 were approved as a correct record.

181/11 OVERVIEW ON ROLE OF AUDIT COMMITTEE

The Head of Audit Services gave a presentation on the role of the Audit Committee. This outlined the responsibilities of the Audit Committee and the core functions through which they were met.

182/11 CORPORATE RISK MANAGEMENT

The Senior Auditor reported that the Corporate Risk Register had undergone its regular quarterly review and update by the Corporate Risk Management Group to ensure that actions were being taken to deal with the identified risks. The revised Register was considered to be an accurate reflection of the high level risks affecting the Authority as well as the progress made on actions previously proposed. She highlighted two areas which had not been fully addressed relating to the update of the Emergency Plan and arrangements for back up to the system administrator role of the Revenues Manager.

RESOLVED that the contents of the Corporate Risk Register be noted and accepted.

183/11 AUDIT SERVICES ANNUAL REPORT 2011/12

The Head of Audit Services presented her report which summarised the work undertaken by Audit Services during the period April 2010 to March 2011 and provided an assurance opinion that the Council's internal control environment was adequate and effective.

She gave an update on the two issues which had been outstanding as at 31 March 2011 in relation to the reform of the benefit systems and project management arrangements, for which progress was noted.

RESOLVED that the Audit Services Annual Report for the period April 2010 to March 2011, and the overall opinion on the Council's systems of internal control, be noted and approved.

AUDIT COMMITTEE, 23 JUNE 2011 - Continued

184/11 ANTIFRAUD, BRIBERY AND CORRUPTION STRATEGY

The Head of Audit Services presented the report on a review of the Anti Fraud and Corruption Strategy which had been amended to incorporate the new Bribery Act 2010 which would come into effect on 1 July 2011.

She explained that the Bribery Act 2010 reformed the criminal law to provide a new scheme of bribery offences which were applicable to both private and public sector organisations.

RESOLVED to recommend Council that the amendments to the Anti Fraud and Corruption Strategy including incorporating the Bribery Act, be approved.

185/11 COMMITTEE WORK PROGRAMME 2011/12

The Committee considered its Work Programme for the 2011/2012 Municipal year.

RESOLVED that the Committee Work Programme for the 2011/2012 Municipal year, be approved and adopted.