

Please contact: Greg Halliwell  
Please telephone: 01784 446267  
Fax Number: 01784 446333  
Email Address: g.halliwell@spelthorne.gov.uk  
Our Ref: PGH/Cabinet  
Date: 14 September 2012

## Notice of Meeting

### CABINET

**Date:** Tuesday 25 September 2012

**Time:** 5.00 p.m.

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames

#### To: Members of Cabinet

<b>Members of the Cabinet</b>	<b>Cabinet member areas of responsibility</b>
F. Ayers (Chairman)	Leader of the Council, Strategy and Corporate Governance
Mrs. J.M. Pinkerton (Deputy Leader)	Health, Well-being and Independent Living
Mrs C.A. Bannister	Communications
T.J.M. Evans	Finance and Resources
P.C. Forbes-Forsyth	Community Safety and Young People
G.E. Forsbrey	Planning & Housing
Mrs D.L. Grant	Parks and Assets
N. St. J. Gething	Economic Development
R.L. Watts	Environment



## AGENDA

Description	Page Number
<b>1. Apologies for absence</b>	
To receive any apologies for non-attendance.	
<b>2. Minutes</b>	
To confirm the minutes of the meeting held on 17 July 2012.	1 - 5
To confirm the minutes of the Extraordinary Cabinet meeting held on 7 August 2012.	
<b>3. Disclosures of Interest</b>	
To receive any disclosures of interest from members in accordance with the Council's Code of Conduct for members.	
<b>4. LDF Working Party minutes</b>	
Councillor Forsbrey	6
<b>5. On-street parking enforcement - Key Decision</b>	
Councillor Evans	7 - 11
<b>6. Capital monitoring report July 2012</b>	
Councillor Evans	12 - 17
<b>7. Net Revenue monitoring report July 2012</b>	
Councillor Evans	18 - 35
<b>8. Surrey Minerals Plan - Aggregates recycling</b>	
Councillor Forsbrey	36 - 42
<b>9. Issues for future meetings</b>	
Councillors to identify issues for consideration at future meetings.	
<b>10. Urgent Items</b>	
To discuss any items which the Chairman considers to be urgent.	
<b>11. Exempt Business</b>	
To move the exclusion of the Press/Public for the following item in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.	

Description	Page Number
<b>12. Exempt Report - Older People's Review - Key Decision (Gold paper)</b>	
Councillor Pinkerton	43 - 70
Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)	
And it is in the public interest to exclude the press and public during consideration of this item because:	
The Council needs to negotiate a commercial deal with a partner and providing an indication of its stance prior to agreement may prejudice the negotiation and hence the resources of the Council Tax payer. This information can be released at a later stage when public consultation commences.	

## MINUTES OF THE CABINET

17 July 2012

### Present:

Councillor F. Ayers (Leader of the Council, Chairman of the Cabinet and Cabinet Member for Strategy and Corporate Governance)  
Councillor Mrs. J.M. Pinkerton (Deputy Leader and Cabinet Member for Health, Wellbeing and Independent Living)  
Councillor Mrs C.A. Bannister (Cabinet Member for Communications)  
Councillor T.J.M. Evans (Cabinet Member for Finance and Resources)  
Councillor G.E. Forsbrey (Cabinet Member for Planning and Housing)  
Councillor N. Gething (Cabinet Member for Economic Development)  
Councillor Mrs. D.L. Grant (Parks and Assets)  
Councillor R.L. Watts (Cabinet Member for Environment)

**Apologies:** Councillor P.C. Forbes-Forsyth (Cabinet Member for Parks and Leisure)

### 1828. Minutes

The minutes of the meeting held on 12 June 2012 and the extraordinary meeting held on 2 July 2012 were agreed as a correct record.

### 1829. Disclosures of Interest

There were none.

### 1830. \*Supplementary Planning Documents for housing and flooding

Cabinet considered the minutes and recommendations of the LDF Working Party meeting of 11 June 2012 on the adoption of the two Supplementary Planning Documents (SPDs) on 'Flooding' and 'Housing Size and Type', which had been amended following consultation on the draft documents.

**RESOLVED** to recommend Council to adopt the Supplementary Planning Documents on Flooding and Housing Size and Type, subject to amendments as shown in Appendices C and D of the report to the LDF Working Party on 11 June 2012.

### 1831. Treasury Management Annual Report 2011-2012

Cabinet considered an update report on the outturn treasury position achieved against the prevailing interest rate and economic backgrounds operating in 2011/12.

The report also detailed the borrowing and investment strategies followed during 2011/12 and the policy for managing the Council's investments and the outturn Prudential Indicators for 2011/12.

**RESOLVED** to note the Treasury Management annual report for 2011-2012.

### **1832. Revenue Outturn Report 2011-2012**

Cabinet considered a report on the provisional outturn spend on the revenue budget in 2011/12.

**RESOLVED** to note the provisional revenue outturn position for 2011-2012

### **1833. Integration of Spelthorne and Runnymede ICT – Key Decision**

Cabinet considered a report on the proposed integration of the information technology teams at Spelthorne and Runnymede Borough Councils, with the aim of delivering a joint service across both authorities and seeking authority to commence consultation with staff, with a view to Spelthorne becoming the employing authority.

Cabinet noted that the proposed integration would mean financial savings for both authorities.

**RESOLVED to agree that:**

- (i) in principle, the integration of the ICT teams as described in the report goes ahead and that the Head of ICT is delegated to commence consultation with staff with a view to Spelthorne becoming the employing authority, and
- (ii) the Assistant Chief Executive, in consultation with the Head of Corporate Governance, is delegated to negotiate the terms of an agreement with Runnymede to recover costs and deal with all other relevant legal and governance issues as may be advised.

### **1834. Bailiff Contract Review – Key Decision**

Cabinet considered a report requesting permission to extend the existing Bailiff contract by a further six months from 1 January 2013 until 30 June 2013.

Cabinet noted that by extending the existing contract the Council would be able to effectively plan its corporate requirements for Bailiff services for the future.

**RESOLVED** to agree to extend the existing Bailiff contract until 30 June 2013.

### **1835. Gambling Policy 2013-16**

Cabinet considered a report seeking approval to consult on a revised Statement of Gambling Policy for 2013-2016.

**RESOLVED** to approve the revised Statement of Gambling Policy for 2013-2016 for consultation, subject to including the Spelthorne Business Forum in the list of consultees.

### **1836. Issues for Future Meetings**

Councillor Watts requested a future report on the development potential at Laleham Park.

### **1837. Urgent Items**

Councillor Watts expressed his thanks to officers for procuring the tender for replacement heating at Knowle Green at such a competitive price.

**NOTES:-**

- (1) **Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule, the "call-in" procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [\*] in the above Minutes.**
- (2) **Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.**
- (3) **Within three working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to "call in" a decision;**
- (4) **To avoid delay in considering an item "called in", an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a "call in" being received if an ordinary meeting is not scheduled in that period;**
- (5) **When calling in a Cabinet decision for review the members doing so should in their notice of "call in":-**
  - **Outline their reasons for requiring a review;**
  - **Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;**
  - **Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of the Cabinet making the decision, to attend the committee meeting; and**
  - **Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.**
- (6) **The deadline of three working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on 26 July 2012**

## Minutes of the Extraordinary Cabinet

7 August 2012

### Present:

Councillor F. Ayers (Leader of the Council, Chairman of the Cabinet and Cabinet Member for Strategy and Corporate Governance)  
Councillor Mrs C.A. Bannister (Cabinet Member for Communications)  
Councillor G.E. Forsbrey (Cabinet Member for Planning and Housing)  
Councillor Mrs. D.L. Grant (Parks and Assets)  
Councillor R.L. Watts (Cabinet Member for Environment)

**Apologies:** Councillor Mrs. J. M. Pinkerton (Deputy Leader and Cabinet Member for Health, Wellbeing and Independent Living); Councillor T.J.M. Evans (Cabinet Member for Finance and Resources); Councillor N. Gething (Cabinet Member for Economic Development).

### 1838. Disclosures of Interest

There were none.

### 1839. Council Tax Benefit Reform

Cabinet considered the proposed options for a local council tax support scheme.

**RESOLVED** to note and approve the proposed options for consultation.

### 1840. Issues for Future Meetings

There were none.

### 1841. Urgent Items

There were none.

### NOTES:-

- (1) ***Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule, the "call-in" procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [\*] in the above Minutes.***
- (2) ***Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.***
- (3) ***Within three working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to "call in" a decision;***



- (4) ***To avoid delay in considering an item "called in", an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a "call in" being received if an ordinary meeting is not scheduled in that period;***
- (5) ***When calling in a Cabinet decision for review the members doing so should in their notice of "call in":-***
- ***Outline their reasons for requiring a review;***
  - ***Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;***
  - ***Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of the Cabinet making the decision, to attend the committee meeting; and***
  - ***Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.***
- (6) ***The deadline of three working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on 16 August 2012***



## LOCAL DEVELOPMENT FRAMEWORK WORKING PARTY

Wednesday 29 August 2012

### Present:

Cllr G Forsbrey (Chairman)

Cllr R Smith-Ainsley

Cllr I Beardsmore

Cllr R L Watts

Cllr N S Gething

Cllr T Evans

Cllr Mrs S Webb

### 1 Apologies

Cllr Ms P A Broom

### 2 Election of Chairman for the meeting

Cllr Mrs Webb proposed Cllr Forsbrey; Cllr R Watts seconded the proposal which was agreed.

### 3 Report of the Assistant Chief Executive

#### a. Annual Monitoring Report 2012

The key findings and action points in the report were discussed and agreed. It was noted that a few factual corrections in the text would be made.

#### Recommendation:

The 2012 Annual Monitoring Report is agreed and recommended to Cabinet for approval.

#### b. New Housing Development Survey – July 2012

A presentation was given on the findings of a survey of occupiers and neighbours of 7 residential developments completed between October 2009 and May 2011. The report was noted and will be presented at a future Planning seminar for all Councillors.

#### Information

#### c. Next Working Party

It was noted that the next meeting would take place in late October to consider an assessment of the implications of the National Planning Policy Framework and report on the progress of work to introduce a Community Infrastructure Levy.

#### Information



## Cabinet

25 September 2012



Title	On-Street parking enforcement		
Purpose	Resolution required		
Report of	Assistant Chief Executive	Confidential	No
Cabinet Member	Councillor Tim Evans	Key Decision	Yes
Report Author	Sandy Muirhead		
Summary	<p>To provide an update on on-street parking enforcement and future agency agreement with Surrey County Council</p> <p>There are three key issues highlighted in this report/associated with.</p> <ul style="list-style-type: none"> <li>• Original Agency agreements</li> <li>• Partnership with other Councils</li> <li>• Future Agency agreement and Spelthorne operation</li> </ul>		
Financial Implications	<p>The enforcement operation on street will remain as now and effective enforcement will increase revenues from on street enforcement to ensure at the very least maintain breakeven position. The service has moved from a £65k deficit position 3 years ago, for the on street account, to breakeven last year and is expected to make a small profit this year.</p>		
Corporate Priority	Service and Safety		
Recommendations	<p>Cabinet is asked to agree to a new, five-year agency agreement from 2013 with Surrey CC for on-street enforcement of parking regulations.</p>		

## MAIN REPORT

### 1. Background

- 1.1 From 2005 Spelthorne has operated on street enforcement within the Borough on behalf of Surrey County Council (Surrey CC), under a Decriminalised Parking Enforcement Agency agreement. As the agency agreements with all Boroughs and Districts across Surrey were coming to an end and many running at a significant loss to the county, Surrey CC in early 2010, looked to outsource their on street enforcement across the whole of Surrey. Surrey CC's reasoning for this was that it could no longer bear the cost of the deficit of on street enforcement being generated by the Districts and Boroughs within Surrey.
- 1.2 Through increasing resources on street and more effective deployment of staff time and effort, Spelthorne has eliminated its on-street deficit of £65k 3 years ago to at the very least a break even position. This year it is expected a small surplus will be generated.
- 1.3 After concern at this proposal was voiced by the Districts and Boroughs, Surrey CC sought to work with the Districts and Boroughs to identify a long term solution. This initially allowed an extension of the current agency agreements for a year to March 2012 and this has now been extended to 31 December 2012. These agreements are similar to the existing ones but for the year April 2011 to March 2012 (and to end of December 2012) it was agreed that any deficit was borne by the Districts with agreement to pool any surplus to assist the overall finances within the year. This deficit arrangement would be maintained in any future agreement.
- 1.4 Surrey CC was looking for robust bids from Districts and Boroughs to run on street enforcement without deficit and preferably with a significant income generated across Surrey. Surrey CC is also still looking for significant savings in overall operating costs. Potentially this should encourage collaboration between authorities to develop more efficient services in partnership.
- 1.5 In February 2011 the Cabinet authorised Officers to proceed with the in principle development of a joint bid on parking services with Woking, Surrey Heath and Runnymede Local Authorities as this looked to be the best fit in terms of business models meeting Surrey's criteria for larger operating units. Surrey CC asked us to look to incorporating Elmbridge into the partnership as well. Elmbridge is the only Surrey authority which has outsourced its enforcement operations (on and off street).
- 1.6 In late 2011, as a result of discussions with Woking, Surrey Heath and Runnymede, it was agreed that we should look at a four authority business model because
  - There should be economies of scale in developing a 4 council parking operation with consequent savings in overhead/management costs
  - It would meet Surrey CC's initial desire to only deal with "three or four" parking managers across Surrey

- It would provide opportunities for full service integration and greater resilience.
  - It would provide for a more efficient and cost effective service.
- 1.7 In 2011/12 Woking took the lead and developed various models but the financial aspects of each did not seem realistic moving forward.
- 1.8 As a result a meeting was convened between the portfolio holder for transport in Surrey and the leaders/portfolio holders plus relevant officers from Elmbridge, Runnymede, Woking, Surrey Heath and Spelthorne to define a way forward in January 2012. At the meeting it was agreed officers and portfolio holders would get together for the meeting in February to discuss the detail. Although papers were produced for the meeting by the lead authority, the financial case was insufficient for a decision on whether to opt in or out of the collaboration to be agreed.
- 1.9 Therefore, officers were asked to look at the figures and provide more detail in readiness for a meeting with portfolio holders on 24 April. Officers received some slightly more detailed financial papers from Woking but these were felt to be insufficiently robust in order for us to say a definitive yes to the partnership of four authorities and possibly Elmbridge. At the meeting on 24 April Elmbridge were clear they wished to maintain their status quo. Surrey Heath wished to go it alone as it needed to get its own house in order first. Runnymede also did not wish to progress with the four authority partnership. Woking and Spelthorne did look to work together but distance and different notice processing set ups would limit any potential savings.
- 1.10 Elmbridge in maintaining their status quo will continue to be the only Borough or district outsourcing the service. Spelthorne could look at partnering with Elmbridge but their timetable does not fit with ours and this would leave the service with continued uncertainty. There would also still be the need, due to distances, to operate two bases whereas a merger with Runnymede could result in one base.
- 1.11 Subsequently a possible merger with Runnymede was examined but the scale and nature of their service would potentially have meant our sharing their deficit (2011/12 their service incurred a £59k deficit) which would be unacceptable.
- 1.12 Therefore in the current climate it seems appropriate to continue to go it alone. In so doing we would expect to achieve a breakeven point for on street enforcement for Surrey CC and then return an increasing surplus each year. There is still some debate as to how surpluses will be treated. It is expected a significant portion will go back to Local Committees for local transport/parking activities.
- 1.13 As a result of discussions across the County, Surrey has, more recently, become more relaxed about authorities working together or going it alone. This was reflected in a letter to all Districts and Boroughs in June 2012.
- 1.14 The key points made were
1. Minimum five year agency agreement, with a presumption for rolling extensions.
  2. Flexibility in any agreement to facilitate cross boundary working, if and when proposals are agreed between Districts and Boroughs.
  3. Local Committees to be responsible for setting levels of charge, subject to

minimum fees (such as resident permits, suspensions and dispensations etc) set county wide.

4. A limited number of performance indicators, agreed by all parties.
5. Local Committees to be responsible for approving new parking schemes.
6. Scrutiny by the Joint Local Committee of the District / Borough and County
7. Operational management will remain the responsibility of the enforcement District / Districts or forms of consortia.
8. Operational deficits remain with the enforcement provider ie Spelthorne.
9. Operational surpluses will be subject to an agreed split between all three partners. Currently the existing split is County 65% and the enforcement provider 35%. This last point still needs finalising.

## **2. Key issues**

- 2.1 The original agency agreement expired in March 2010, and Surrey CC then extended the agency agreement to December 2012. There is now a need to move to a new agreement.
- 2.2 Within any new agreement there would be risks that if the on street enforcement ran at a deficit Spelthorne would bear the costs

## **3. Options analysis and proposal**

- 3.1 Not to enter an agency agreement would result in separate on and off street parking teams leading to confusion, inefficiency around co-ordination of operations, affecting both on and off street and public confusion. If we continue with the agency agreement, as the operation of on and off street operation are totally integrated to minimise costs, this should not occur. An integrated operation also allows for less confusion by the customer and better service in ensuring consistency of approach.
- 3.2 To enter into a five year agency agreement with Surrey CC would provide stability and the ability to enhance the service to maintain break even and generate a surplus some of which would be used for the benefit of the Borough and its residents via the Local Committee and Spelthorne Council. This service could as now be run in-house This is the proposed option as it provides flexibility for the Borough to respond to local parking needs

## **4. Financial implications**

- 4.1 The service for on street enforcement has moved over the last three years from a deficit position of £65k to a breakeven position in 11/12 and is expected to make a small surplus in 12/13. This has been achieved through improved working practices including better targeting of civil enforcement officer resource.
- 4.2 Provided we at least maintain a break even position there are no negative financial consequences for the Council and if we make a profit we keep some of the income.

## **5. Other considerations**

- 5.1 In future there may still be opportunities for cross border working with other authorities. We will continue to work with Runnymede to try and establish a partnership. Signing the new agency agreement with Surrey CC will not preclude Spelthorne from looking at future joint working opportunities.



**6. Risks and how they will be mitigated**

- 6.1 There is a risk that on street enforcement will result in a material loss but careful management and effective deployment to on street issues would reduce the risk.

**7. Timetable for implementation**

- 7.1 An agency agreement would need to be agreed with Surrey CC by 31 December 2012.

**Background papers: There are none**



## Cabinet

25 September 2012



Title	2012/13 Capital Monitoring Report		
Purpose	Resolution required		
Report of	Chief Finance Officer	Confidential	No
Cabinet Member	Councillor Tim Evans	Key Decision	No
Report Author	Adrian Flynn		
Summary	<p>To provide Cabinet with the spend figures for the period April to July 2012 on the capital programme.</p> <ul style="list-style-type: none"> <li>• The current position shows that we have spent £217k to date, which represents 12% of the revised budget.</li> <li>• The projected outturn shows that we are anticipating to spend £1,616m which represents 93 % of the revised budget.</li> <li>• Approval to reduce the capital programme by £33k.</li> </ul>		
Financial Implications	As set out within the report and appendices		
Corporate Priority	All three priorities		
Recommendations	Cabinet are to note the current spend position and approve the reduction in the 2012/13 capital programme.		

## MAIN REPORT

### 1. Background

- 1.1 The purpose of this report is to update Cabinet on the capital spend against the budget position of the schemes within the capital programme.
- 1.2 To inform Cabinet of the reasons for the variances
- 1.3 This will be the last financial year, where Spelthorne will have sufficient capital funds to fully fund anticipated future capital programmes, thereafter we will need to start either drawing down revenue reserves, making revenue contributions to capital or finding additional funding sources.

### 2. Key issues

- 2.1 Attached, as **Appendix A** and **B**, is the correct spend to date on capital covering the period April to July 2012.
- 2.2 For the period ending July 2012, capital expenditure was £ 217k (14%) of the original budget and (12%) of the revised budget.
- 2.3 The difference between the original budget and the revised budget is £178,000. The £178,000 is broken down as £158,000 worth of carry forwards from 11/12 and a £20,000 supplementary estimate. The details are noted on appendix B.
- 2.4 The original budgets relating to contaminated land investigation £13,000 and Environmental health/Building control mobile working £20,000 are no longer required and we seek approval to remove these sums from the capital programme.
- 2.5 The following projects are worth noting :
  - (a) Combined Heat and Power – There will be a meeting with SLM in September to set up and discuss the timeline of the project.
  - (b) Car park improvements – The automated number plate reader parking project is about to go out to tender with a projected start time of October 2012.
  - (c) Voice over Internet (VOIP) – The project may be delayed as there are possible partnership arrangements.
  - (d) Transactions involving all the projects, but particularly critical ditches and IT are being reviewed on a regular basis throughout the year to ensure that they meet the definition of capital expenditure as laid down by our external auditors KPMG and accounting standards. Any transaction that fails to meet the capital definition will be transferred to revenue.

### 3. Options analysis and proposal

- 3.1 Cabinet are asked to note the current spend position and to approve the reduction in the capital programme.

**4. Financial implications**

- 4.1 Any underspend on the approved capital programme enables the authority to invest the monies to gain additional investment income or can be used to fund additional schemes identified.

**5. Other considerations**

- 5.1 Schemes which are currently incomplete and require a budget carry forward may have contractual obligations which could leave is liable to litigation if they are not allocated the funds to complete the works.

**6. Risks and how they will be mitigated**

- 6.1 Regular monitoring and updating of the actual figures will enable changes to be picked up and allow corrective action to be taken where necessary in a timely manner.

**7. Timetable for implementation**

- 7.1 Bi – monthly monitoring reports are prepared for Management team and incorporate revised actual figures.

**Background papers: There are none**

**Appendices: A and B**

Appendix B		JULY (04) Capital Monitoring Report 2012/13																		
Cost Centre	Description	Original Budget	Carry Forwards	Supplementary Estimate	Revised Budget	Actual to Date	Commitments	Managers projected Outturn	Managers projection to revised budget	Comments										
<b>Housing Investment Programme</b>																				
<b>Lee O'Neil</b>																				
40203	Disabled Facilities Mandatory	505,000			505,000	132,774		505,000	-	Spend against the £505k budget as expected										
	Less Specified Capital Grant	- 285,000			- 285,000			- 285,000	-											
40204	Disabled Facilities Discretion	29,600			29,600	-		29,600	-	No spend likely until much later in financial year										
40205	Decent Homes Grant	20,000			20,000	3,166		20,000	-											
40207	Equity Release Scheme	10,000			10,000	-		10,000	-	Annual invoice not expected till Feb 2013										
40209	Home Improvement Agency Grant	27,000			27,000	-		27,000	-	Annual invoice not expected till Nov 2012										
<b>Total for HIP</b>		<b>306,600</b>	<b>-</b>	<b>-</b>	<b>306,600</b>	<b>135,940</b>	<b>-</b>	<b>306,600</b>	<b>-</b>											
<b>New Schemes fund</b>																				
<b>Michael Graham</b>																				
41327	Shepperton Improvement Projec	-			-	- 8,663		-	-	Special creditor may not be valid										
<b>Total for NSF</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>- 8,663</b>	<b>-</b>	<b>-</b>	<b>-</b>											
<b>Other Services Programme</b>																				
<b>Rowena Davison</b>																				
43304	G OSS - Website Upgrade	25,000			25,000	28,370	11481	28,370	3,370	Project is now complete										
<b>Linda Norman</b>																				
43505	CRM Solution	80,000			80,000	20,299		80,000	-	Project not due to start until Sept/Oct										
<b>Jackie Taylor</b>																				
41620	Wheelie Bins	50,000			50,000	-	16818	50,000	-	Currently holding supply of all sizes of bins										
<b>Sandy Muirhead</b>																				
40601	Wall/Loft Insulation	25,000			25,000	-		25,000	-											
41206	Ashford Rec Playground Upgrade	25,000			25,000	-		25,000	-											
41207	Combined Heat & Power	121,600			121,600	-		121,600	-	Meeting with SLM due in Sept to set up the project										
41302	Parking Handhelds	35,000			35,000	417		24,000	- 11,000	Estimated spend of £24k										
41309	Critical Ditches		10,000		10,000	- 4,200		10,000	-	Special creditor waiting to clear										
41317	Car Park Improvements		70,600		70,600	11,900	14464	70,600	-	APNR project tendering due with a projected start date of Oct 2012										
41629	Day Centre EE Lighting	-			-	7,848		7,848	7,848	Funded by Salix fund										
42037	Biffa Award Match Funding		8,700		8,700	-		8,700	-	Work involving Shortwood pond										
42049	Hawke Park				-	1,091	909	10,000	10,000	To be funded by the capital receipt received from the county council										
42274	Skate Park	85,000			85,000	-	3000	85,000	-											
	External Funding	- 50,000			- 50,000	-		- 50,000	-											
41632	White House depot lighting				-	13,029		13,029	13,029	Funded by Salix fund										
<b>Lee O'Neil</b>																				
41314	Air Quality		25,100		25,100	-		25,100	-	There will be spending on this DEFRA Grant later in the year										
41315	Cont Land Investigation	13,000			13,000	-				Budget is no longer required, Cabinet to be asked to remove from the programme										
43307	EHBC Mobile Working	20,000	20,000		40,000	-		20,000	- 20,000	Budget has been overstated by £20,000										
<b>Jan Hunt</b>																				
41608	HR and Payroll system	18,000	23,600		41,600	2,902		41,600	-	Meeting In August to map out spend for the year										

Appendix B		JULY (04) Capital Monitoring Report 2012/13																		
Cost Centre	Description	Original Budget	Carry Forwards	Supplementary Estimate	Revised Budget	Actual to Date	Commitments	Managers projected Outturn	Managers projection to revised budget	Comments										
<b>Helen Dunn</b>																				
43002	Website Enhancement	-			-	867	5590	1,500	1,500	Commitments of £5590 are not valid and will be removed, funded by underspends in other ICT projects										
43003	New Software	10,000			10,000	-		10,000	-	To be spent on various items in 12/13										
43004	Application Upgrades	10,000			10,000	-		10,000	-	To be spent on various items in 12/13										
43302	Payroll/HR	15,000			15,000	-		7,500	- 7,500	Additional set up consultancy may be required but unlikely to be fully spent										
43305	SharePoint	40,000			40,000	325		40,000	-	Governance tool and workflow tool and ad hoc consultancy will account for all the budget										
43306	Geographical Info System	-			-	73,100	633	-	-	Speical creditor was misposted and the adjustment will take place in Aug										
43310	Virtual Desktop (VDI)	50,000			50,000	-		5,000	- 45,000	Feasibility study planned for 12/13, but main project may be delayed until 13/14 or beyond										
43311	Voice Over Internet (VOIP)	85,000			85,000	-		-	- 85,000	Current phone system is past end of life. There are possible partnership arrangements which may delay project start										
43313	Out of Hours Telephony	21,700			21,700	21,700		21,700	-											
43501	Revenues & Benefits	-			-	1,500	14802	16,302	16,302	Expenditure to be funded by underspends in other ICT projects										
43502	Housing Support	-			-	1,700		-	-	Waiting for special creditor to clear										
43601	Remote & Mobile Working, Depot	20,000			20,000	-		10,000	- 10,000	Various devices are being looked at, and anticipated to be bought during 12/13										
43603	Server Updates	30,000			30,000	-		30,000	-	Migration to and replacement of SQL Servers is required, so likely to be fully spent										
43604	Desktop Upgrades	20,000			20,000	17,099	13410	30,000	10,000	Desktop Refresh for Windows 7										
43605	Telephone/Data Communications	20,000			20,000	1,675	5390	10,000	- 10,000	Additional Items for CTI upgrade - unlikely to be fully spent										
43606	Misc software	-			-	3,223		-	-	Expenditure coded to the wrong code and will be transferred in August.										
<b>Dave Phillips</b>																				
41618	Esso Site Stanwell	20,000			20,000	-		20,000	-											
42007	Lammas Park Water Mains	35,000			35,000	-		35,000	-	Project to start by Nov 2012										
42043	Accommodation Changes	20,000			20,000	-		20,000	-											
42050	Knowle Green reception	75,000			75,000	218	1,782	75,000	-											
42053	Knowle Green Heating	220,000		20,000	240,000	9,365	16,715	240,000	-	Project should be finished by October										
11599	Planned Maintenance	55,600			55,600	-		55,600	-	Actuals to be transferred at end of year										
<b>Keith McGroary</b>																				
41604	CCTV Stanwell	60,000			60,000	-		60,000	-	Phase 2 & 3 are progressing. Meeting on 6th Sept, will confirm when funding will be released										
	S106 Funding	- 60,000			- 60,000	-		- 60,000	-											
<b>Liz Borthwick</b>																				
40108	Leisure Centre Fitness Kit					21,400		21,400	21,400	Supplementary estimate required										
41027	Stanwell DC Cafe					5,000		5,000	5,000	Supplementary estimate may be required										
42012	Greeno Centre Development	35,000			35,000	-		35,000	-	Awaiting planning permission										
<b>Lisa Stonehouse</b>																				
41018	Pool Covers	14,500			14,500	-		14,500	-	Linked to Combined Heat & Power project. Looking to complete by end of 2012										
<b>Total for Other</b>		<b>1,244,400</b>	<b>158,000</b>	<b>20,000</b>	<b>1,422,400</b>	<b>89,228</b>	<b>104,994</b>	<b>1,309,349</b>	<b>- 100,051</b>											
<b>Grand Total</b>		<b>1,551,000</b>	<b>158,000</b>	<b>20,000</b>	<b>1,729,000</b>	<b>216,505</b>	<b>104,994</b>	<b>1,615,949</b>	<b>- 100,051</b>											

<b>Cost Centre</b>	<b>Description</b>	<b>Contact</b>	<b>Commitments</b>	
<a href="#">41203</a>	Tennis Courts	Sandy Muirhead	8,000	Valid & there is an invoice relating to this
<a href="#">41631</a>	Elmsleigh CP Lighting	Sandy Muirhead	2,600	Entered in July - Sensors
<a href="#">43508</a>	Elections	Helen Dunn	1,216	AI looking into
<a href="#">41035</a>	Bowls Club self management	Liz Borthwick	53	Reversed in August
<a href="#">41326</a>	Sunbury Improvement Project	Michael Graham	860	Reversed in August
<a href="#">41315</a>	Cont Land Investigation	Lee O'Neil	327	Reversed in August
			<b>13,056</b>	



## Cabinet

25 September 2012



Title	Net Revenue Monitoring and Projected Outturns		
Purpose	For Information		
Report of	Chief Finance Officer	Confidential	No
Cabinet Member	Councillor Tim Evans	Key Decision	No
Report Author	Adrian Flynn		
Summary	<p>To provide members with the net revenue spend figures to end of July 2012</p> <ul style="list-style-type: none"> <li>• Original budget of £12.153k was revised to £12.371m reflect carry forwards totalling £218k</li> <li>• The forecast outturn is £12.663m against the revised budget of £12.371m; a projected £262k adverse (2.1%) variance at net expenditure level.</li> <li>• There is a purely accounting entry which has the effect of increasing Parks and Assets portfolio by £125k and reducing Health and Wellbeing by £125k with overall nil net effect</li> <li>• Interest earnings are forecast to be on Budget</li> <li>• Mitigating actions to be put in place for remainder of financial year to bring the outturn back in line with budget.</li> </ul>		
Financial Implications	As set out within the report and appendices.		
Corporate Priority	All three priorities		
Recommendations	The Cabinet is asked to note the report.		

## MAIN REPORT

### 1. Background

- 1.1 The purpose of this report is to update Members on the net revenue spend and forecast outturn position as at the 31 July 2012.
- 1.2 To inform members of the reasons for the variances identified against the budget agreed in February 2012.
- 1.3 In the budgets agreed for Heads of service, it is always anticipated that there will be budget variances from the original budget. This ensures that the authority meets any change in the needs of the service to adapt to any unexpected changes which happen in the period.

### 2. Key Features

- 2.1 Original budget was £12.443m. This was revised upwards by £218k to incorporate budget carry forwards
- 2.2 The forecast over spend at net expenditure level is £262k (2.1%) against the revised budget. This is slightly more than the annual target of achieving outturn within plus or minus 1.5%, but at this early stage of the year there is still time for mitigating action to be taken.
- 2.3 Note there is one purely accounting adjustment relating to the accounting entries for the accommodation which used to be occupied by VAIS at Knowle Green under which the value of that space was recognised as £125k income to assets and as a payment of grant under health and well being with the two transactions offsetting each other. Now VAIS are no longer occupying that space the accounting entries will not happen which results in Parks and Assets apparent net expenditure increasing by £125k and Health an Wellbeing apparent net expenditure reducing by £125k.
- 2.4 In Appendices B and C1 to C9 the major areas causing the year to date budget to be higher or lower than the actual spend to date are detailed.
- 2.5 Budgets are profiled where there is a normal expected payment date e.g. National Non-Domestic rates (NNDR) payments are profiled to be paid in May, salaries in 12ths, grants on the month they are received previously, contracts on the payment frequency agreed, rentals on a quarterly basis etc. This still means however that the majority of the expenditure, profiled in 12ths to be spent, is reliant upon Service Heads ordering goods and services on a regular basis. In reality the major proportion of spend is generally made in the second half of the year. There will always be some timing differences which do not reflect underlying budget variances.
- 2.6 The major area of spend relates to Housing Benefit payments which are made 4 weekly at varying levels from £1.7m max to £20k minimum. However the grant income received comes in monthly based on estimates agreed at the start of the year. An Interim adjustment payment is paid or repaid after the midyear claim is submitted. Timing differences in excess of £1.5m in one month could occur if 2 large benefit payment runs occur within the same month.
- 2.7 Appendices B and C1 to C9 give a summarised breakdown of the revenue spend by portfolio area, firstly in overall terms and then breaking each portfolio down by cost centres.

### 3. Options analysis and proposal

- 3.1 It is still relatively early in the financial year, managers will be monitoring the managers carefully in order to seek to mitigate the adverse variance currently projected.
- 3.2 The following highlights the more significant variances:

#### **Economic Development**

Staines Market – net favourable variance of £18k relating to additional stalls

#### **Planning and Housing**

Homelessness – Projected favourable net variance of £83k on voids (helps offset following two adverse variances)

Housing needs – adverse £30k variance due to use of agency staff

Housing Benefits- Adverse £30k variance reduced overpayments recovery

Planning – Projected £86k adverse variance on planning fee income

#### **Health and Well Being**

General Grants –favourable variance £125k – purely accounting entry see paragraph 2.3

#### **Environment**

Waste Recycling – favourable projected variance of £70k reduced disposal costs

#### **Parks and Assets**

Public Halls - adverse £18k variance for one-off work to boiler and gas supply at St Martin's Hall to bring it up to standard before transferring the asset.

Knowle Green – adverse £125k variance - purely accounting entry see paragraph 2.3 above

Sea Cadets- adverse variance of £28k for hire costs of portacabins for Sea Cadets. Head of Asset Management in negotiation to purchase for a one-off capital amount which would bring on-going costs to an end.

Cemeteries – adverse projected variance of £20k tree works and energy costs

#### **Finance and Resources**

Car Parks – Net projected adverse variance of £76k (£56k temporary staff, £20k income)

It can be seen from above that a significant proportion of the overall adverse variance relates to certain income streams (planning and parking projected to come out below budget. Management will continue to monitor income trends on a monthly basis.

- 3.3 The Cabinet is asked to note the current net revenue spend position and forecast position.

**4. Financial implications**

- 4.1 As set out within the report and appendices.

**5. Other considerations**

- 5.1 There are none.

**6. Risks and how they will be mitigated**

- 6.1 A projected balanced outturn depends on Management team (MAT), heads of service and all Budget Managers, managing their budgets within the parameters there were originally agreed and achieving, where necessary, corresponding growth and savings within those budgets. Careful monitoring of the budgets on a monthly basis ensures that any problems or anomalies are identified and investigated at an early stage
- 6.2 Any necessary corrective action on major budget variations, which cannot be remedied within the service, are reported to MAT immediately in order to ensure that as much time and opportunity is had to enable the position to be rectified quickly within the current financial year..
- 6.3 Clearly there is currently an adverse variance projected for the current year, so MAT will be working with managers to put in place additional measures to ensure we bring the outturn back into line with budget. For example this may include tightening vacancy control.

**7. Timetable for implementation**

- 7.1 Bi – monthly reports are produced for Management team.

**Background papers: There are none**

**Appendices: A, B, C1 to C9**

## APPENDIX A

## 2012/13 Net Revenue Budget Monitoring

	12/13	12/13	12/13	12/13
	Budget		Forecast	Variance
	Original	Revised	Outturn	to Revised
	£	£	£	£
Gross Expenditure	54,905,799	55,139,878	56,316,066	1,176,188
Less Benefits (offset by grant)				
Total Gross Expenditure excluding Benefits	54,905,799	55,139,878	56,316,066	1,176,188
Less Specific fees and charges income	(42,462,499)	(42,433,599)	(43,682,996)	(1,249,397)
<b>Net Expenditure - broken down as below</b>	<b>12,443,300</b>	<b>12,706,279</b>	<b>12,633,069</b>	<b>(73,210)</b>
Economic Development	(577,800)	(577,800)	(594,300)	(16,500)
Corporate Governance	1,564,306	1,579,506	1,497,320	(82,186)
Planning and Housing	897,500	897,500	936,118	38,618
Health Wellbeing and Independent Living	1,541,194	1,609,294	1,429,950	(179,344)
Environment	2,922,200	2,922,200	2,830,800	(91,400)
Parks and Assets	2,705,400	2,832,900	3,009,966	177,066
Communications	1,479,400	1,479,400	1,441,900	(37,500)
Community Safety and Young People	212,504	219,504	224,900	5,396
Finance and Resources	1,698,596	1,743,775	1,856,416	112,641
<b>NET EXPENDITURE AT SERVICE LEVEL</b>	<b>12,443,300</b>	<b>12,706,279</b>	<b>12,633,069</b>	<b>(73,210)</b>
Salary expenditure - vacancy monitoring	(300,000)	(300,000)	-	300,000
Restructuring Savings	(40,000)	(40,000)	-	40,000
Partnership Savings	(40,000)	(40,000)	-	40,000
Resources to address project management issues	90,200	45,100	-	(45,100)
<b>NET EXPENDITURE</b>	<b>12,153,500</b>	<b>12,371,379</b>	<b>12,633,069</b>	<b>261,690</b>
<b>NET EXPENDITURE</b>	<b>12,153,500</b>	<b>12,371,379</b>	<b>12,633,069</b>	<b>261,690</b>
Interest earnings	(422,400)	(422,400)	(422,400)	-
<b>Appropriation from Reserves:</b>				
Reserves - General				-
Reserves - New Schemes Fund / HIF				-
Interest Equalisation reserve	(200,072)	(200,072)	(200,072)	-
Carryforward reserve transfer		(217,879)	(217,879)	-
Business Improvement Reserve	-	-	-	-
<b>BUDGET REQUIREMENT</b>	<b>11,531,028</b>	<b>11,531,028</b>	<b>11,792,718</b>	<b>261,690</b>
National non domestic rates	(3,732,806)	(3,732,806)	(3,732,806)	-
Revenue Support grant	(75,636)	(75,636)	(75,636)	-
New Homes Bonus	(541,000)	(541,000)	(541,000)	-
Council Tax freeze grant	(170,000)	(170,000)	(170,000)	-
<b>NET BUDGET REQUIREMENT</b>	<b>7,011,586</b>	<b>7,011,586</b>	<b>7,273,276</b>	<b>261,690</b>
Collection Fund Surplus/(deficit)	(7,920)	(7,920)	(7,920)	-
<b>CHARGE TO COLLECTION FUND</b>	<b>7,003,666</b>	<b>7,003,666</b>	<b>7,265,356</b>	<b>261,690</b>

Appendix B									
REVENUE MONITORING 2012/13									
EXPENDITURE AND INCOME SUMMARY 31 JULY 2012									
Results to	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual
	Original	Revised	YTD	YTD		Outturn	to Revised	Budget	YTD
31-Jul-12	£	£	£	£	£	£	£	£	£
<b>Economic Development</b>									
Employees	18,600	18,600	6,200	10,626	0	36,500	17,900	18,700	5,223
Other Expenditure	284,100	284,100	141,700	153,125	17,033	291,170	7,070	170,300	123,443
Income	(880,500)	(880,500)	(240,000)	(253,755)	0	(921,970)	(41,470)	(758,000)	(210,398)
	<b>(577,800)</b>	<b>(577,800)</b>	<b>(92,100)</b>	<b>(90,003)</b>	<b>17,033</b>	<b>(594,300)</b>	<b>(16,500)</b>	<b>(569,000)</b>	<b>(81,732)</b>
<b>Corporate Governance</b>									
Employees	1,200,600	1,214,000	395,333	380,795	14,302	1,174,172	(39,828)	1,342,798	359,622
Other Expenditure	365,906	367,706	117,787	132,747	19,696	380,075	12,369	470,997	148,965
Income	(2,200)	(2,200)	(700)	(54,434)	0	(56,927)	(54,727)	(2,200)	(6,413)
	<b>1,564,306</b>	<b>1,579,506</b>	<b>512,421</b>	<b>459,108</b>	<b>33,998</b>	<b>1,497,320</b>	<b>(82,186)</b>	<b>1,811,595</b>	<b>502,175</b>
<b>Planning and Housing</b>									
Employees	1,851,000	1,851,000	616,500	628,622	4,500	1,875,200	24,200	1,885,500	623,628
Other Expenditure	34,355,800	34,355,800	11,458,400	12,397,298	28,106	35,494,600	1,138,800	34,647,300	11,200,058
Income	(35,309,300)	(35,309,300)	(11,797,500)	(15,078,112)	0	(36,433,682)	(1,124,382)	(35,523,900)	(10,556,346)
	<b>897,500</b>	<b>897,500</b>	<b>277,400</b>	<b>(2,052,192)</b>	<b>32,606</b>	<b>936,118</b>	<b>38,618</b>	<b>1,008,900</b>	<b>1,267,339</b>
<b>Health Wellbeing and Independent Living</b>									
Employees	1,356,400	1,356,400	453,000	451,211	6,412	1,358,650	2,250	1,450,100	460,800
Other Expenditure	989,096	1,028,296	476,654	466,576	83,971	911,517	(116,779)	1,001,696	419,072
Income	(804,302)	(775,402)	(315,926)	(309,636)	186	(840,217)	(64,815)	(827,801)	(357,803)
	<b>1,541,194</b>	<b>1,609,294</b>	<b>613,728</b>	<b>608,151</b>	<b>90,569</b>	<b>1,429,950</b>	<b>(179,344)</b>	<b>1,623,995</b>	<b>522,069</b>
<b>Environment</b>									
Employees	2,661,100	2,661,100	899,200	869,865	6,024	2,674,800	13,700	2,610,300	824,298
Other Expenditure	1,747,704	1,747,704	528,070	492,739	121,551	1,680,200	(67,504)	1,769,202	469,878
Income	(1,486,604)	(1,486,604)	(686,100)	(534,623)	1,392	(1,524,200)	(37,596)	(1,336,300)	(526,614)
	<b>2,922,200</b>	<b>2,922,200</b>	<b>741,170</b>	<b>827,981</b>	<b>128,967</b>	<b>2,830,800</b>	<b>(91,400)</b>	<b>3,043,202</b>	<b>767,562</b>
<b>Parks and Assets</b>									
Employees	626,200	626,200	206,755	211,147	632	630,205	4,005	655,699	228,376
Other Expenditure	3,417,097	3,544,597	1,184,235	1,012,426	902,707	3,563,261	18,664	2,991,613	669,823
Income	(1,337,897)	(1,337,897)	(673,651)	(608,065)	0	(1,183,500)	154,397	(1,292,800)	(394,198)
	<b>2,705,400</b>	<b>2,832,900</b>	<b>717,339</b>	<b>615,508</b>	<b>903,340</b>	<b>3,009,966</b>	<b>177,066</b>	<b>2,354,512</b>	<b>504,001</b>
<b>Communications</b>									
Employees	495,700	495,700	150,700	138,564	0	481,400	(14,300)	378,700	124,161
Other Expenditure	1,050,700	1,050,700	535,550	534,586	78,090	1,010,000	(40,700)	1,053,208	436,314
Income	(67,000)	(67,000)	(33,600)	(31,666)	0	(49,500)	17,500	(27,000)	(19,173)
	<b>1,479,400</b>	<b>1,479,400</b>	<b>652,650</b>	<b>641,484</b>	<b>78,090</b>	<b>1,441,900</b>	<b>(37,500)</b>	<b>1,404,908</b>	<b>541,302</b>
<b>Community Safety and Young People</b>									
Employees	231,900	231,900	77,100	93,715	130	276,891	44,991	187,000	76,262
Other Expenditure	218,000	225,000	101,774	109,536	5,191	235,909	10,909	220,000	102,199
Income	(237,396)	(237,396)	(74,598)	(77,633)	69	(287,900)	(50,504)	(230,600)	(69,909)
	<b>212,504</b>	<b>219,504</b>	<b>104,275</b>	<b>125,618</b>	<b>5,389</b>	<b>224,900</b>	<b>5,396</b>	<b>176,400</b>	<b>108,552</b>
<b>Finance and Resources</b>									
Employees	2,526,400	2,571,579	856,178	738,163	14,776	2,647,816	76,237	2,882,912	801,888
Other Expenditure	1,509,496	1,509,496	605,837	619,621	276,898	1,593,700	84,204	1,391,715	558,163
Income	(2,337,300)	(2,337,300)	(689,600)	(843,227)	0	(2,385,100)	(47,800)	(2,466,200)	(790,564)
	<b>1,698,596</b>	<b>1,743,775</b>	<b>772,415</b>	<b>514,557</b>	<b>291,674</b>	<b>1,856,416</b>	<b>112,641</b>	<b>1,808,427</b>	<b>569,486</b>
<b>NET EXPENDITURE AT SERVICE LEVEL</b>	<b>12,443,300</b>	<b>12,706,279</b>	<b>4,299,298</b>	<b>1,650,212</b>	<b>1,581,666</b>	<b>12,633,069</b>	<b>(73,210)</b>	<b>12,662,939</b>	<b>4,700,754</b>
<b>Total Employees</b>	<b>10,967,900</b>	<b>11,026,479</b>	<b>3,660,966</b>	<b>3,522,709</b>	<b>46,777</b>	<b>11,155,634</b>	<b>129,155</b>	<b>11,411,709</b>	<b>3,504,257</b>
<b>Total Other Expenditure</b>	<b>43,937,899</b>	<b>44,113,399</b>	<b>15,150,008</b>	<b>15,918,653</b>	<b>1,533,243</b>	<b>45,160,432</b>	<b>1,047,033</b>	<b>43,716,031</b>	<b>14,127,914</b>
<b>Total Income</b>	<b>(42,462,499)</b>	<b>(42,433,599)</b>	<b>(14,511,676)</b>	<b>(17,791,151)</b>	<b>1,647</b>	<b>(43,682,996)</b>	<b>(1,249,397)</b>	<b>(42,464,801)</b>	<b>(12,931,417)</b>
	<b>12,443,300</b>	<b>12,706,279</b>	<b>4,299,298</b>	<b>1,650,212</b>	<b>1,581,666</b>	<b>12,633,069</b>	<b>(73,210)</b>	<b>12,662,939</b>	<b>4,700,754</b>
<b>Total Expenditure</b>	<b>54,905,799</b>	<b>55,139,878</b>	<b>18,810,974</b>	<b>19,441,363</b>	<b>1,580,019</b>	<b>56,316,066</b>	<b>1,176,188</b>	<b>55,127,740</b>	<b>17,632,171</b>
<b>Total Income</b>	<b>(42,462,499)</b>	<b>(42,433,599)</b>	<b>(14,511,676)</b>	<b>(17,791,151)</b>	<b>1,647</b>	<b>(43,682,996)</b>	<b>(1,249,397)</b>	<b>(42,464,801)</b>	<b>(12,931,417)</b>
<b>Net</b>	<b>12,443,300</b>	<b>12,706,279</b>	<b>4,299,298</b>	<b>1,650,212</b>	<b>1,581,666</b>	<b>12,633,069</b>	<b>(73,210)</b>	<b>12,662,939</b>	<b>4,700,754</b>

Appendix C1										
<b>Economic Development : Cabinet Member - Cllr Nick Gething</b>										
Results to 31-Jul-12	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual	Comments
	Original	Revised	YTD	YTD		Outturn	to Revised	Budget	YTD	
	£	£	£	£	£	£	£	£	£	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	27,400	27,400	22,300	22,012	200	27,300	(100)	23,500	23,243	
Income	0	0	0	0	0	0	0	0	0	
<b>Bus Station</b>	<b>27,400</b>	<b>27,400</b>	<b>22,300</b>	<b>22,012</b>	<b>200</b>	<b>27,300</b>	<b>(100)</b>	<b>23,500</b>	<b>23,243</b>	
Employees	18,600	18,600	6,200	6,091	0	18,500	(100)	18,700	5,223	
Other Expenditure	160,000	160,000	80,000	88,700	0	161,700	1,700	120,000	87,587	
Income	(580,500)	(580,500)	(140,000)	(136,382)	0	(580,500)	0	(581,000)	(139,964)	
<b>Staines Town Centre Management</b>	<b>(401,900)</b>	<b>(401,900)</b>	<b>(53,800)</b>	<b>(41,591)</b>	<b>0</b>	<b>(400,300)</b>	<b>1,600</b>	<b>(442,300)</b>	<b>(47,154)</b>	
Employees	0	0	0	4,535	0	18,000	18,000	0	0	extra employee costs covering the costs of the company temporarily managing the market, a report will be going to MAT and then Cabinet with options for the future management of the market
Other Expenditure	84,700	84,700	35,400	32,016	14,708	84,700	0	20,800	10,523	
Income	(300,000)	(300,000)	(100,000)	(111,903)	0	(336,000)	(36,000)	(177,000)	(70,434)	Reflects additional stalls brought in
<b>Staines Market</b>	<b>(215,300)</b>	<b>(215,300)</b>	<b>(64,600)</b>	<b>(75,351)</b>	<b>14,708</b>	<b>(233,300)</b>	<b>(18,000)</b>	<b>(156,200)</b>	<b>(59,911)</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	12,000	12,000	4,000	10,397	2,125	17,470	5,470	6,000	2,090	Staines upon Thames day offset by sponsorship
Income	0	0	0	(5,470)	0	(5,470)	(5,470)	0	0	Sponsorship receipts for Staines upon Thames day
<b>Economic Development</b>	<b>12,000</b>	<b>12,000</b>	<b>4,000</b>	<b>4,927</b>	<b>2,125</b>	<b>12,000</b>	<b>0</b>	<b>6,000</b>	<b>2,090</b>	
Total Employees	18,600	18,600	6,200	10,626	0	36,500	17,900	18,700	5,223	
Total Other Expenditure	284,100	284,100	141,700	153,125	17,033	291,170	7,070	170,300	123,443	
Total Income	(880,500)	(880,500)	(240,000)	(253,755)	0	(921,970)	(41,470)	(758,000)	(210,398)	
	(577,800)	(577,800)	(92,100)	(90,003)	17,033	(594,300)	(16,500)	(569,000)	(81,732)	

Appendix C2										
Corporate Governance : Cabinet Member - Cllr Frank Ayers										
Results to 31-Jul-12	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual	Comments
	Original	Revised	YTD	YTD		Outturn	to Revised	Budget	YTD	
	£	£	£	£	£	£	£	£	£	
Employees	95,000	95,000	31,700	32,812	6,235	95,000	-	111,100	41,707	
Other Expenditure	5,800	5,800	1,800	754	1,525	5,800	-	6,200	319	
Income	0	0	0	0	0	0	-	0	0	
<b>MaT Secretariat &amp; Support</b>	<b>100,800</b>	<b>100,800</b>	<b>33,500</b>	<b>33,566</b>	<b>7,761</b>	<b>100,800</b>	<b>0</b>	<b>117,300</b>	<b>42,026</b>	
Employees	290,400	290,400	96,300	97,898	0	293,700	3,300	259,500	14,784	
Other Expenditure	17,300	17,300	5,800	(420)	6,435	17,300	-	21,200	5,294	
Income	0	0	0	(66)	0	(66)	(66)	0	0	
<b>Assistant Chief Executives</b>	<b>307,700</b>	<b>307,700</b>	<b>102,100</b>	<b>97,412</b>	<b>6,435</b>	<b>310,934</b>	<b>3,234</b>	<b>280,700</b>	<b>20,078</b>	
Employees	192,800	206,200	64,200	56,059	8,066	201,200	(5,000)	326,300	97,453	in house training budget carry forward
Other Expenditure	10,500	10,500	2,658	4,664	34	10,500	0	16,600	2,215	
Income	0	0	0	(71)	0	(71)	(71)	0	(110)	
<b>Chief Executive</b>	<b>203,300</b>	<b>216,700</b>	<b>66,858</b>	<b>60,653</b>	<b>8,100</b>	<b>211,629</b>	<b>(5,071)</b>	<b>342,900</b>	<b>99,559</b>	
Employees	258,300	258,300	82,633	75,701	0	225,272	(33,028)	258,300	89,915	Reduction of hours relating to Principal Solicitor, saving £5447.29, and savings on maternity cover.
Other Expenditure	23,200	23,200	15,361	36,904	11,311	48,215	25,015	21,701	8,267	Expenditure relates to Practical Law Company subscription (web based research and precednet tool), recuperated from other BC's as per increased income below
Income	(1,200)	(1,200)	(400)	(53,708)	0	(54,000)	(52,800)	(1,200)	(5,990)	Higher income relating to above comment
<b>Legal</b>	<b>280,300</b>	<b>280,300</b>	<b>97,594</b>	<b>58,897</b>	<b>11,311</b>	<b>219,487</b>	<b>(60,813)</b>	<b>278,801</b>	<b>92,193</b>	
Employees	144,900	144,900	47,900	46,290	0	139,000	(5,900)	140,000	36,775	Reflects having one rather than two deputy leader allowances.
Other Expenditure	16,000	16,000	4,000	531	3	16,000	0	17,000	2,205	
Income	0	0	0	0	0	0	0	0	0	
<b>Committee Services</b>	<b>160,900</b>	<b>160,900</b>	<b>51,900</b>	<b>46,821</b>	<b>3</b>	<b>155,000</b>	<b>(5,900)</b>	<b>157,000</b>	<b>38,979</b>	
Employees	89,500	89,500	29,700	29,696	0	89,400	(100)	89,600	29,922	
Other Expenditure	0	0	0	62	0	60	60	0	0	
Income	0	0	0	0	0	0	0	0	0	
<b>Corporate Governance</b>	<b>89,500</b>	<b>89,500</b>	<b>29,700</b>	<b>29,757</b>	<b>0</b>	<b>89,460</b>	<b>(40)</b>	<b>89,600</b>	<b>29,922</b>	
Employees	0	0	0	0	0	0	0	0	6,993	
Other Expenditure	10,900	10,900	3,600	0	0	0	(10,900)	105,800	27,994	No expenditure is expected unless there is a by election
Income	0	0	0	0	0	0	0	0	0	
<b>Elections</b>	<b>10,900</b>	<b>10,900</b>	<b>3,600</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(10,900)</b>	<b>105,800</b>	<b>34,988</b>	
Employees	111,300	111,300	36,800	38,575	0	112,300	1,000	108,998	27,394	
Other Expenditure	30,606	30,606	3,668	3,064	0	30,600	(6)	32,696	1,497	
Income	(1,000)	(1,000)	(300)	(100)	0	(2,300)	(1,300)	(1,000)	(213)	
<b>Electoral Registration</b>	<b>140,906</b>	<b>140,906</b>	<b>40,168</b>	<b>41,539</b>	<b>0</b>	<b>140,600</b>	<b>(306)</b>	<b>140,694</b>	<b>28,678</b>	
Employees	18,400	18,400	6,100	3,764	0	18,300	(100)	49,000	14,679	
Other Expenditure	251,600	253,400	80,900	87,189	388	251,600	(1,800)	249,800	101,174	£1824 b/f from Dep Mayor into Mayor as agreed with Chief Finance Officer, and approved by Cabinet due to Mayoral cycle not commencing until June
Income	0	0	0	(489)	0	(490)	(490)	0	(100)	
<b>Democratic Rep &amp; Management</b>	<b>270,000</b>	<b>271,800</b>	<b>87,000</b>	<b>90,465</b>	<b>388</b>	<b>269,410</b>	<b>(2,390)</b>	<b>298,800</b>	<b>115,752</b>	
Total Employees	1,200,600	1,214,000	395,333	380,795	14,302	1,174,172	(39,828)	1,342,798	359,622	
Total Other Expenditure	365,906	367,706	117,787	132,747	19,696	380,075	12,369	470,997	148,965	
Total Income	(2,200)	(2,200)	(700)	(54,434)	0	(56,927)	(54,727)	(2,200)	(6,413)	
	1,564,306	1,579,506	512,421	459,108	33,998	1,497,320	(82,186)	1,811,595	502,175	



**Planning and Housing : Cabinet Member - Cllr Gerry Forsbrey**

Results to 31-Jul-12	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual	Comments
	Original	Revised	YTD	YTD		Outturn	to Revised	Budget	YTD	
	£	£	£	£	£	£	£	£	£	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	262,300	262,300	94,100	142,372	22,063	350,000	87,700	270,300	54,528	
Income	(89,400)	(89,400)	(63,100)	(127,915)	0	(260,000)	(170,600)	(89,400)	(43,069)	
<b>Homelessness</b>	<b>172,900</b>	<b>172,900</b>	<b>31,000</b>	<b>14,457</b>	<b>22,063</b>	<b>90,000</b>	<b>(82,900)</b>	<b>180,900</b>	<b>11,459</b>	Will be underspent by approx £90K, mainly due to Planned Voids
Employees	542,700	542,700	180,900	162,100	0	542,700	0	541,200	175,517	
Other Expenditure	33,500	33,500	11,200	13,859	0	33,500	0	36,500	12,707	
Income	(540,200)	(540,200)	(179,200)	(221,350)	0	(540,200)	0	(581,300)	(193,744)	
<b>Housing Benefits Admin</b>	<b>36,000</b>	<b>36,000</b>	<b>12,900</b>	<b>(45,391)</b>	<b>0</b>	<b>36,000</b>	<b>0</b>	<b>(3,600)</b>	<b>(5,520)</b>	Forecast to be on budget
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	33,948,800	33,948,800	11,316,200	12,207,550	0	35,000,000	1,051,200	34,043,800	11,046,603	Overpayments are reduced because of housing stability
Income	(34,128,800)	(34,128,800)	(11,368,200)	(14,586,927)	0	(35,150,000)	(1,021,200)	(34,243,800)	(10,165,750)	
<b>Housing Benefits Payments</b>	<b>(180,000)</b>	<b>(180,000)</b>	<b>(52,000)</b>	<b>(2,379,377)</b>	<b>0</b>	<b>(150,000)</b>	<b>30,000</b>	<b>(200,000)</b>	<b>880,853</b>	Subsidies as a whole are higher than budgeted but income will compensate this
Employees	450,400	450,400	149,900	183,449	4,500	480,000	29,600	475,300	157,456	There will be an overspend, due to use of agency staff, offset by underspends elsewhere in housing options
Other Expenditure	28,600	28,600	8,300	6,106	7	28,600	0	29,800	7,063	
Income	(54,600)	(54,600)	(20,900)	(31)	0	(54,600)	0	(54,600)	(39)	
<b>Housing Needs</b>	<b>424,400</b>	<b>424,400</b>	<b>137,300</b>	<b>189,523</b>	<b>4,507</b>	<b>454,000</b>	<b>29,600</b>	<b>450,500</b>	<b>164,480</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	0	0	100,000	0	
Income	0	0	0	0	0	0	0	(80,000)	0	
<b>PSL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	9	0	0	0	0	0	
Income	0	0	0	0	0	0	0	0	0	
<b>Housing Management</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Employees	55,200	55,200	18,200	18,221	0	54,700	(500)	55,100	19,946	
Other Expenditure	1,600	1,600	400	981	0	1,500	(100)	1,700	(1,846)	
Income	(160,000)	(160,000)	(53,400)	(63,782)	0	(180,000)	(20,000)	(130,000)	(64,073)	
<b>Land Charges</b>	<b>(103,200)</b>	<b>(103,200)</b>	<b>(34,800)</b>	<b>(44,580)</b>	<b>0</b>	<b>(123,800)</b>	<b>(20,600)</b>	<b>(73,200)</b>	<b>(45,973)</b>	
Employees	642,900	642,900	214,200	216,445	0	652,600	9,700	607,400	204,267	Employee on wrong cost centre, budget to be adjusted to reflect this.
Other Expenditure	61,400	61,400	20,400	22,999	4,457	61,400	0	63,900	75,425	May exceed budget due to Police College appeal and potential retail warehouse application.
Income	(335,300)	(335,300)	(111,700)	(78,065)	0	(248,832)	86,468	(343,800)	(89,621)	This estimate is based on the income for the first four months pro rata'd, and then increased by 15% from October 2012 as per the DCLG announcement. It must be noted that this figure is greatly variable and needs to be monitored frequently.
<b>Planning Development Control</b>	<b>369,000</b>	<b>369,000</b>	<b>122,900</b>	<b>161,379</b>	<b>4,457</b>	<b>465,168</b>	<b>96,168</b>	<b>327,500</b>	<b>190,071</b>	
Employees	159,800	159,800	53,300	48,407	0	145,200	(14,600)	206,500	66,441	Employee on wrong cost centre, budget to be adjusted to reflect this.
Other Expenditure	19,600	19,600	7,800	3,423	1,580	19,600	0	101,300	5,578	Possible that consultancy budget will be exceeded dependent on what assessments may need to be updated as a result of the NPPF. This budget will need increasing for 13/14 £20k in light of future updates of evidence base.
Income	(1,000)	(1,000)	(1,000)	(43)	0	(50)	950	(1,000)	(50)	
<b>Planning Policy</b>	<b>178,400</b>	<b>178,400</b>	<b>60,100</b>	<b>51,787</b>	<b>1,580</b>	<b>164,750</b>	<b>(13,650)</b>	<b>306,800</b>	<b>71,969</b>	
Total Employees	1,851,000	1,851,000	616,500	628,622	4,500	1,875,200	24,200	1,885,500	623,628	
Total Other Expenditure	34,355,800	34,355,800	11,458,400	12,397,298	28,106	35,494,600	1,138,800	34,647,300	11,200,058	
Total Income	(35,309,300)	(35,309,300)	(11,797,500)	(15,078,112)	0	(36,433,682)	(1,124,382)	(35,523,900)	(10,556,346)	
	897,500	897,500	277,400	(2,052,192)	32,606	936,118	38,618	1,008,900	1,267,339	

Appendix C4										
Health Wellbeing and Independent Living : Cabinet Member - Cllr Jean Pinkerton										
Results to 31-Jul-12	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual	Comments
	Original	Revised	YTD	YTD		Outturn	to Revised	Budget	YTD	
	£	£	£	£	£	£	£	£	£	
Employees	0	0	0	0	0	0	-	0	0	
Other Expenditure	451,900	451,900	289,700	306,190	0	326,000	(125,900)	469,500	281,830	income from former Voluntary Services lets in Knowle Green - offsetting entry in Knowle Green cost centre
Income	0	0	0	0	0	0	-	0	(11,392)	
<b>General Grants</b>	<b>451,900</b>	<b>451,900</b>	<b>289,700</b>	<b>306,190</b>	<b>0</b>	<b>326,000</b>	<b>(125,900)</b>	<b>469,500</b>	<b>270,438</b>	
Employees	101,400	101,400	33,500	33,495	0	101,400	0	91,400	29,978	
Other Expenditure	11,800	11,800	2,475	1,962	0	11,800	0	15,600	5,537	
Income	0	0	0	0	0	0	0	0	(778)	
<b>Com Care Administration</b>	<b>113,200</b>	<b>113,200</b>	<b>35,975</b>	<b>35,457</b>	<b>0</b>	<b>113,200</b>	<b>0</b>	<b>107,000</b>	<b>34,737</b>	
Employees	299,600	299,600	100,600	98,962	0	297,700	(1,900)	310,400	102,624	
Other Expenditure	222,696	222,696	82,504	79,329	46,728	223,600	904	259,900	69,457	
Income	(218,598)	(218,598)	(71,758)	(76,902)	0	(220,300)	(1,702)	(254,201)	(70,798)	
<b>Day Centres</b>	<b>303,698</b>	<b>303,698</b>	<b>111,346</b>	<b>101,389</b>	<b>46,728</b>	<b>301,000</b>	<b>(2,698)</b>	<b>316,099</b>	<b>101,283</b>	
Employees	66,500	66,500	22,000	21,759	0	66,300	(200)	68,800	21,201	
Other Expenditure	86,800	86,800	24,625	21,454	10,573	86,800	0	95,400	22,596	
Income	(185,804)	(185,804)	(46,868)	(47,304)	0	(186,200)	(396)	(167,000)	(47,087)	
<b>Meals On Wheels</b>	<b>(32,504)</b>	<b>(32,504)</b>	<b>(243)</b>	<b>(4,091)</b>	<b>10,573</b>	<b>(33,100)</b>	<b>(596)</b>	<b>(2,800)</b>	<b>(3,290)</b>	
Employees	73,600	73,600	25,600	23,670	0	71,000	(2,600)	86,300	23,889	Vacancy being covered by temporary staff on lower grade.
Other Expenditure	58,700	97,900	14,550	13,547	15,027	97,900	0	30,100	11,020	£39,200 budget carry forward for purchase of telecare equipment to allow people to remain independty in their own homes for longer.
Income	(273,100)	(273,100)	(161,200)	(184,815)	0	(287,100)	(14,000)	(289,800)	(181,356)	Mainly Charges for services income is expected to be higher than the budget due to more activity and SCC funding is also expected to be higher than the budget.
<b>Span</b>	<b>(140,800)</b>	<b>(101,600)</b>	<b>(121,050)</b>	<b>(147,598)</b>	<b>15,027</b>	<b>(118,200)</b>	<b>(16,600)</b>	<b>(173,400)</b>	<b>(146,447)</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	0	0	0	904	
Income	0	0	0	0	0	0	0	0	0	
<b>Concessionary Fares</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>904</b>	
Employees	112,000	112,000	37,000	40,427	0	115,000	3,000	112,600	40,149	
Other Expenditure	51,400	51,400	28,300	21,351	163	48,000	(3,400)	44,396	7,614	
Income	(93,800)	(93,800)	(24,000)	(25,865)	0	(94,000)	(200)	(79,800)	(46,050)	
<b>SAT</b>	<b>69,600</b>	<b>69,600</b>	<b>41,300</b>	<b>35,913</b>	<b>163</b>	<b>69,000</b>	<b>(600)</b>	<b>77,196</b>	<b>1,713</b>	Budget to be re-profiled.
Employees	703,300	703,300	234,300	232,683	6,412	707,030	3,730	780,600	242,015	Additional payments made to staff for additional responsibilities funding from corporate unallocated staffing budget
Other Expenditure	32,800	32,800	11,000	6,059	2,320	61,717	28,917	33,600	7,513	£28,917 budget carried forward for handyman scheme in partnership with Runnymede
Income	(10,500)	18,400	0	35,773	186	(28,917)	(47,317)	(18,500)	(302)	Credit note raised in error by income section, should have been in 2011/12
<b>Environmental Health Admin</b>	<b>725,600</b>	<b>754,500</b>	<b>245,300</b>	<b>274,514</b>	<b>8,918</b>	<b>739,830</b>	<b>(14,670)</b>	<b>795,700</b>	<b>249,225</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	46,800	46,800	15,100	5,246	835	29,500	(17,300)	25,800	2,702	Ongoing budget reduction for 2013-14
Income	(8,600)	(8,600)	(8,700)	(3,697)	0	(8,600)	0	(8,600)	(1,971)	
<b>Environmental Protection Act</b>	<b>38,200</b>	<b>38,200</b>	<b>6,400</b>	<b>1,549</b>	<b>835</b>	<b>20,900</b>	<b>(17,300)</b>	<b>17,200</b>	<b>730</b>	
Employees	0	0	0	215	0	220	220	0	0	
Other Expenditure	1,300	1,300	(100)	599	180	1,300	0	2,500	148	
Income	(3,000)	(3,000)	(1,000)	(1,267)	0	(4,200)	(1,200)	(4,000)	(574)	
<b>Food Safety</b>	<b>(1,700)</b>	<b>(1,700)</b>	<b>(1,100)</b>	<b>(453)</b>	<b>180</b>	<b>(2,580)</b>	<b>(980)</b>	<b>(1,500)</b>	<b>(426)</b>	
Employees	0	0	0	0	0	0	0	0	945	
Other Expenditure	5,400	5,400	1,900	1,253	0	5,400	0	5,400	233	
Income	(8,900)	(8,900)	(1,700)	(4,123)	0	(8,900)	0	(3,900)	(1,003)	
<b>Public Health</b>	<b>(3,500)</b>	<b>(3,500)</b>	<b>200</b>	<b>(2,869)</b>	<b>0</b>	<b>(3,500)</b>	<b>0</b>	<b>1,500</b>	<b>175</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	19,500	19,500	6,600	9,585	8,145	19,500	0	19,500	9,517	
Income	(2,000)	(2,000)	(700)	(1,436)	0	(2,000)	0	(2,000)	(2,401)	
<b>Rodent &amp; Pest Control</b>	<b>17,500</b>	<b>17,500</b>	<b>5,900</b>	<b>8,149</b>	<b>8,145</b>	<b>17,500</b>	<b>0</b>	<b>17,500</b>	<b>7,116</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	0	0	0	0	
Income	0	0	0	0	0	0	0	0	5,911	
<b>Gypsy sites</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,911</b>	
Total Employees	1,356,400	1,356,400	453,000	451,211	6,412	1,358,650	2,250	1,450,100	460,800	
Total Other Expenditure	989,096	1,028,296	476,654	466,576	83,971	911,517	(116,779)	1,001,696	419,072	
Total Income	(804,302)	(775,402)	(315,926)	(309,636)	186	(840,217)	(64,815)	(827,801)	(357,803)	
	1,541,194	1,609,294	613,728	608,151	90,569	1,429,950	(179,344)	1,623,995	522,069	

**Environment : Cabinet Member - Cllr Robert Watts**

Results to 31-Jul-12	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual		Comments
	Original	Revised	YTD	YTD			to Revised	Budget	Outturn	YTD	
	£	£	£	£	£	£	£	£	£	£	
Employees	0	0	0	0	0	0	0	0	0	0	
Other Expenditure	1,000	1,000	0	0	0	300	(700)	3,000	450	0	DVLA now pick up the majority of vehicles due to car tax issues
Income	0	0	0	0	0	0	0	0	0	0	
<b>Abandoned Vehicles</b>	<b>1,000</b>	<b>1,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>300</b>	<b>(700)</b>	<b>3,000</b>	<b>450</b>	<b>0</b>	
Employees	0	0	0	0	0	0	0	0	7,507	80	
Other Expenditure	57,500	57,500	47,000	47,301	576	57,500	0	46,000	66,222	40,256	
Income	0	0	0	734	1,392	0	0	0	697	745	Vending Machine invoices being posted in error to income, will be transferred during August and the commitment will be removed.
<b>Depot</b>	<b>57,500</b>	<b>57,500</b>	<b>47,000</b>	<b>48,035</b>	<b>1,968</b>	<b>57,500</b>	<b>0</b>	<b>46,000</b>	<b>74,426</b>	<b>41,081</b>	
Employees	537,700	537,700	179,000	164,797	0	537,700	0	551,800	551,946	165,864	
Other Expenditure	57,500	57,500	15,500	5,698	8,116	57,500	0	47,500	43,933	10,164	£15k budget carry forward for weed spraying
Income	(21,200)	(21,200)	(16,600)	5,225	0	(38,900)	(17,700)	(17,000)	(15,978)	(307)	50% Depot Manager's costs to be billed to Runnymede
<b>DS Management &amp; Support</b>	<b>574,000</b>	<b>574,000</b>	<b>177,900</b>	<b>175,720</b>	<b>8,116</b>	<b>556,300</b>	<b>(17,700)</b>	<b>582,300</b>	<b>579,900</b>	<b>175,721</b>	
Employees	979,300	979,300	340,400	293,458	6,024	979,300	0	833,600	850,144	249,604	
Other Expenditure	771,300	771,300	186,200	286,327	31,448	771,300	0	756,300	830,353	226,606	
Income	(446,200)	(446,200)	(372,900)	(411,851)	0	(446,200)	0	(355,000)	(572,635)	(352,327)	
<b>Refuse Collection</b>	<b>1,304,400</b>	<b>1,304,400</b>	<b>153,700</b>	<b>167,934</b>	<b>37,472</b>	<b>1,304,400</b>	<b>0</b>	<b>1,234,900</b>	<b>1,107,862</b>	<b>123,883</b>	
Employees	0	0	0	0	0	0	0	0	0	0	
Other Expenditure	9,500	9,500	627	(3,198)	3,768	9,500	0	9,500	9,246	2,746	Adjustment for previous year is still outstanding which is being investigated
Income	0	0	0	0	0	0	0	0	0	0	
<b>Energy Initiatives</b>	<b>9,500</b>	<b>9,500</b>	<b>627</b>	<b>(3,198)</b>	<b>3,768</b>	<b>9,500</b>	<b>0</b>	<b>9,500</b>	<b>9,246</b>	<b>2,746</b>	
Employees	0	0	0	0	0	0	0	0	0	0	
Other Expenditure	30,500	30,500	6,000	5,579	27,471	30,500	0	27,996	25,872	6,872	
Income	0	0	0	(3,276)	0	(3,300)	(3,300)	0	0	0	
<b>Environmental Enhancements</b>	<b>30,500</b>	<b>30,500</b>	<b>6,000</b>	<b>2,304</b>	<b>27,471</b>	<b>27,200</b>	<b>(3,300)</b>	<b>27,996</b>	<b>25,872</b>	<b>6,872</b>	
Employees	351,600	351,600	116,300	119,896	0	353,800	2,200	355,500	352,117	124,349	
Other Expenditure	13,000	13,000	7,375	11,260	10,584	15,200	2,200	16,500	15,885	6,105	
Income	(30,504)	(30,504)	0	(3,163)	0	(34,800)	(4,296)	(20,000)	(25,796)	(3,989)	
<b>Enviro Services Administration</b>	<b>334,096</b>	<b>334,096</b>	<b>123,675</b>	<b>127,994</b>	<b>10,584</b>	<b>334,200</b>	<b>104</b>	<b>352,000</b>	<b>342,206</b>	<b>126,464</b>	
Employees	546,400	546,400	181,600	205,375	0	546,400	0	615,100	622,174	191,226	
Other Expenditure	318,600	318,600	102,700	28,525	17,296	318,600	0	313,600	294,060	81,545	
Income	(47,700)	(47,700)	7,300	(793)	0	(48,000)	(300)	(47,700)	(54,766)	(54,686)	
<b>Street Cleaning</b>	<b>817,300</b>	<b>817,300</b>	<b>291,600</b>	<b>233,107</b>	<b>17,296</b>	<b>817,000</b>	<b>(300)</b>	<b>881,000</b>	<b>861,468</b>	<b>218,085</b>	
Employees	0	0	0	0	0	0	0	0	0	0	
Other Expenditure	319,800	319,800	106,700	62,026	12,530	250,000	(69,800)	370,800	278,306	65,692	Lower disposal costs
Income	(651,000)	(651,000)	(207,300)	(9,908)	0	(643,000)	8,000	(603,600)	(598,930)	(12,747)	
<b>Waste Recycling</b>	<b>(331,200)</b>	<b>(331,200)</b>	<b>(100,600)</b>	<b>52,118</b>	<b>12,530</b>	<b>(393,000)</b>	<b>(61,800)</b>	<b>(232,800)</b>	<b>(320,624)</b>	<b>52,945</b>	
Employees	0	0	0	0	0	0	0	0	0	0	
Other Expenditure	31,700	31,700	0	0	0	31,700	0	32,100	31,333	360	Staines christmas lights budget
Income	0	0	0	0	0	0	0	0	0	0	
<b>Technical Projects</b>	<b>31,700</b>	<b>31,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31,700</b>	<b>0</b>	<b>32,100</b>	<b>31,333</b>	<b>360</b>	
Employees	0	0	0	0	0	0	0	0	0	0	
Other Expenditure	103,204	103,204	39,968	41,090	3,713	104,000	796	101,200	102,963	25,144	
Income	0	0	0	0	0	0	0	0	0	0	
<b>Public Conveniences</b>	<b>103,204</b>	<b>103,204</b>	<b>39,968</b>	<b>41,090</b>	<b>3,713</b>	<b>104,000</b>	<b>796</b>	<b>101,200</b>	<b>102,963</b>	<b>25,144</b>	
Employees	0	0	0	0	0	0	0	0	0	0	
Other Expenditure	8,000	8,000	4,700	3,524	0	8,000	0	9,400	7,720	548	
Income	0	0	0	0	0	0	0	0	0	0	
<b>Emergency Planning</b>	<b>8,000</b>	<b>8,000</b>	<b>4,700</b>	<b>3,524</b>	<b>0</b>	<b>8,000</b>	<b>0</b>	<b>9,400</b>	<b>7,720</b>	<b>548</b>	
Employees	0	0	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	0	0	3,000	0	20	
Income	0	0	0	0	0	0	0	(3,000)	0	0	
<b>Waste Recycling Marketing</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>	
Employees	0	0	0	0	0	0	0	0	0	0	
Other Expenditure	5,500	5,500	2,000	2,005	6,050	5,500	0	9,106	32,821	725	
Income	0	0	0	0	0	0	0	0	0	0	
<b>Water Courses &amp; Land Drainage</b>	<b>5,500</b>	<b>5,500</b>	<b>2,000</b>	<b>2,005</b>	<b>6,050</b>	<b>5,500</b>	<b>0</b>	<b>9,106</b>	<b>32,821</b>	<b>725</b>	
Employees	246,100	246,100	81,900	86,338	0	257,600	11,500	254,300	273,042	93,176	Relates to tree officer costs.
Other Expenditure	20,600	20,600	9,300	2,602	0	20,600	0	23,200	12,269	3,095	
Income	(290,000)	(290,000)	(96,600)	(111,590)	0	(310,000)	(20,000)	(290,000)	(304,987)	(103,303)	Subject to market.
<b>Building Control</b>	<b>(23,300)</b>	<b>(23,300)</b>	<b>(5,400)</b>	<b>(22,651)</b>	<b>0</b>	<b>(31,800)</b>	<b>(8,500)</b>	<b>(12,500)</b>	<b>(19,677)</b>	<b>(7,032)</b>	

**Environment : Cabinet Member - Cllr Robert Watts**

<b>Environment : Cabinet Member - Cllr Robert Watts</b>											
<b>Results to</b>	<b>Budget</b>			<b>Actual</b>	<b>Commitments</b>	<b>Forecast</b>	<b>Variance</b>	<b>11/12</b>	<b>11/12 Actual</b>		<b>Comments</b>
<b>31-Jul-12</b>	<b>Original</b>	<b>Revised</b>	<b>YTD</b>	<b>YTD</b>		<b>Outturn</b>	<b>to Revised</b>	<b>Budget</b>	<b>Outturn</b>	<b>YTD</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
Total Employees	2,661,100	2,661,100	899,200	869,865	6,024	2,674,800	13,700	2,610,300	2,656,930	824,298	
Total Other Expenditure	1,747,704	1,747,704	528,070	492,739	121,551	1,680,200	(67,504)	1,769,202	1,751,433	469,878	
Total Income	(1,486,604)	(1,486,604)	(686,100)	(534,623)	1,392	(1,524,200)	(37,596)	(1,336,300)	(1,572,395)	(526,614)	
	2,922,200	2,922,200	741,170	827,981	128,967	2,830,800	(91,400)	3,043,202	2,835,968	767,562	

Appendix C6										
<b>Parks and Assets : Cabinet Member - Cllr Denise Grant</b>										
<b>Results to</b>	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual	Comments
	Original	Revised	YTD	YTD		Outturn	to Revised	Budget	YTD	
	£	£	£	£	£	£	£	£	£	
<b>31-Jul-12</b>										
Employees	93,400	93,400	30,925	33,871	0	96,105	2,705	93,600	35,286	
Other Expenditure	52,000	52,000	5,749	2,014	7,400	52,000	-	17,500	46,222	
Income	0	0	0	0	0	0	-	0	0	
<b>Asset Mgn Administration</b>	<b>145,400</b>	<b>145,400</b>	<b>36,674</b>	<b>35,885</b>	<b>7,400</b>	<b>148,105</b>	<b>2,705</b>	<b>111,100</b>	<b>81,508</b>	
Employees	0	0	0	0	0	0	-	0	0	
Other Expenditure	2,200	2,200	2,200	10,455	7,598	30,561	28,361	0	12,656	Portacabin and lock up hire - Portacabins to be purchased this year?
Income	0	0	0	0	0	0	-	0	0	
<b>Sea Cadets</b>	<b>2,200</b>	<b>2,200</b>	<b>2,200</b>	<b>10,455</b>	<b>7,598</b>	<b>30,561</b>	<b>28,361</b>	<b>0</b>	<b>12,656</b>	
Employees	0	0	0	50	0	0	-	1,300	53	
Other Expenditure	65,301	154,301	16,633	12,584	9,751	132,500	(21,801)	56,200	9,149	Budget carry forward of £27; £15k; £27k; £20k respectively for Electrical testing & remedial works, Fire Risk assessments, Beresford House and Bridge Street.
Income	(21,797)	(21,797)	(6,826)	(11,975)	0	(21,800)	(3)	(21,800)	(30,301)	Full income expected by year end
<b>General Property Expenses</b>	<b>43,504</b>	<b>132,504</b>	<b>9,807</b>	<b>659</b>	<b>9,751</b>	<b>110,700</b>	<b>(21,804)</b>	<b>35,700</b>	<b>(21,099)</b>	
Employees	0	0	0	0	0	0	-	0	0	
Other Expenditure	10,000	28,500	1,111	0	0	28,500	-	20,000	0	Budget carry forward of £18,500 for works on reflections
Income	0	0	0	0	0	0	-	0	0	
<b>Memorial Gardens</b>	<b>10,000</b>	<b>28,500</b>	<b>1,111</b>	<b>0</b>	<b>0</b>	<b>28,500</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	
Employees	0	0	0	0	0	0	-	0	0	
Other Expenditure	0	0	0	0	0	0	-	1,200	0	
Income	0	0	0	0	0	0	-	0	0	
<b>War Memorials</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,200</b>	<b>0</b>	
Employees	176,100	176,100	57,867	60,487	84	181,500	5,400	188,200	68,677	Variance relates to caretakers overtime
Other Expenditure	456,196	456,196	272,276	274,396	24,816	456,200	4	406,506	275,903	
Income	(267,200)	(267,200)	(180,100)	(146,776)	0	(141,300)	125,900	(265,100)	(168,917)	Income from former Voluntary Services lets in Knowle Green - offset by reduced expenditure in general grants code
<b>Knowle Green</b>	<b>365,096</b>	<b>365,096</b>	<b>150,043</b>	<b>188,107</b>	<b>24,901</b>	<b>496,400</b>	<b>131,304</b>	<b>329,606</b>	<b>175,663</b>	
Employees	0	0	0	0	0	0	-	0	0	
Other Expenditure	87,400	87,400	24,722	30,472	56,279	87,400	-	88,400	32,027	
Income	0	0	0	0	0	0	-	0	0	
<b>Print Unit</b>	<b>87,400</b>	<b>87,400</b>	<b>24,722</b>	<b>30,472</b>	<b>56,279</b>	<b>87,400</b>	<b>0</b>	<b>88,400</b>	<b>32,027</b>	
Employees	0	0	0	0	0	0	-	0	0	
Other Expenditure	556,800	556,800	170,807	118,180	636,086	547,200	(9,600)	126,000	50,358	Purchase Order raised for £579,200. Error being looked into
Income	0	0	0	0	0	0	-	0	0	
<b>Planned Maintenance Programme</b>	<b>556,800</b>	<b>556,800</b>	<b>170,807</b>	<b>118,180</b>	<b>636,086</b>	<b>547,200</b>	<b>(9,600)</b>	<b>126,000</b>	<b>50,358</b>	
Employees	0	0	0	0	0	0	-	0	0	
Other Expenditure	200,000	205,000	0	(1)	3,224	205,000	-	230,000	840	Budget carry forward of £5,000 for Knowle Green Space audit. Budget to be expended by end of year.
Income	0	0	0	0	0	0	-	0	0	
<b>Responsive Maintenance Program</b>	<b>200,000</b>	<b>205,000</b>	<b>0</b>	<b>(1)</b>	<b>3,224</b>	<b>205,000</b>	<b>0</b>	<b>230,000</b>	<b>840</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	6,200	6,200	1,500	3,315	681	6,200	0	6,500	2,156	
Income	(33,200)	(33,200)	(12,200)	(12,581)	0	(33,300)	(100)	(22,700)	(13,552)	
<b>Allotments</b>	<b>(27,000)</b>	<b>(27,000)</b>	<b>(10,700)</b>	<b>(9,265)</b>	<b>681</b>	<b>(27,100)</b>	<b>(100)</b>	<b>(16,200)</b>	<b>(11,396)</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	16,996	16,996	1,144	1,004	0	17,000	4	35,900	720	
Income	0	0	0	0	0	0	0	0	0	
<b>Staines Metro Commons</b>	<b>16,996</b>	<b>16,996</b>	<b>1,144</b>	<b>1,004</b>	<b>0</b>	<b>17,000</b>	<b>4</b>	<b>35,900</b>	<b>720</b>	
Employees	120,100	120,100	39,900	38,176	0	120,100	0	122,100	36,361	
Other Expenditure	1,641,400	1,656,400	559,900	403,380	137,815	1,641,400	(15,000)	1,643,400	373,644	weed spraying works delayed from 11/12 - carry forward agreed to pay for it
Income	(190,600)	(190,600)	(81,500)	(81,171)	0	(191,000)	(400)	(190,600)	(34,518)	
<b>Grounds Maintenance</b>	<b>1,570,900</b>	<b>1,585,900</b>	<b>518,300</b>	<b>360,386</b>	<b>137,815</b>	<b>1,570,500</b>	<b>(15,400)</b>	<b>1,574,900</b>	<b>375,487</b>	
Employees	0	0	0	4,660	0	4,700	4,700	0	0	Overtime payments relating to Laleham park toilets with no budget
Other Expenditure	110,604	110,604	46,976	45,966	13,645	109,300	(1,304)	141,300	22,816	
Income	(117,700)	(117,700)	(45,550)	(24,746)	0	(80,700)	37,000	(111,500)	(30,138)	Loss of rental income (£18k) for Fordbridge Park due to surrender of lease last year and currently vacant. Remainder relating to Grants & Donations, Reimbursements, Lettings, football, Filming and Fun Fair income are also expected to be lower than the budget
<b>Parks Strategy</b>	<b>(7,096)</b>	<b>(7,096)</b>	<b>1,426</b>	<b>25,879</b>	<b>13,645</b>	<b>33,300</b>	<b>40,396</b>	<b>29,800</b>	<b>(7,323)</b>	

**Parks and Assets : Cabinet Member - Cllr Denise Grant**

Results to 31-Jul-12	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual	Comments
	Original	Revised	YTD	YTD		Outturn	to Revised	Budget	YTD	
	£	£	£	£	£	£	£	£	£	
Employees	2,600	2,600	900	1,345	0	2,600	0	2,599	1,126	
Other Expenditure	19,400	19,400	12,500	12,979	609	20,400	1,000	19,404	6,495	
Income	(47,000)	(47,000)	(1,000)	(4,525)	0	(50,000)	(3,000)	(47,000)	(1,314)	Higher income expected due to more activity/ bookings
<b>Arts Development</b>	<b>(25,000)</b>	<b>(25,000)</b>	<b>12,400</b>	<b>9,799</b>	<b>609</b>	<b>(27,000)</b>	<b>(2,000)</b>	<b>(24,997)</b>	<b>6,307</b>	
Employees	5,000	5,000	1,364	681	0	5,000	0	5,000	272	
Other Expenditure	2,800	2,800	1,400	1,592	2,003	2,800	0	2,800	1,263	
Income	0	0	0	0	0	0	0	0	0	
<b>Festivals</b>	<b>7,800</b>	<b>7,800</b>	<b>2,764</b>	<b>2,273</b>	<b>2,003</b>	<b>7,800</b>	<b>0</b>	<b>7,800</b>	<b>1,535</b>	
Employees	218,800	218,800	72,400	65,985	0	208,100	(10,700)	223,300	73,783	Savings expected due to a vacant post for the first part of the year
Other Expenditure	15,700	15,700	4,575	2,242	135	13,500	(2,200)	15,700	4,301	
Income	0	0	0	0	0	0	0	0	0	
<b>Leisure Administration</b>	<b>234,500</b>	<b>234,500</b>	<b>76,975</b>	<b>68,227</b>	<b>135</b>	<b>221,600</b>	<b>(12,900)</b>	<b>239,000</b>	<b>78,084</b>	
Employees	10,200	10,200	3,400	5,354	548	11,500	1,300	14,600	6,140	
Other Expenditure	41,000	41,000	21,675	21,244	691	39,900	(1,100)	24,500	13,217	
Income	(14,000)	(14,000)	(4,800)	(4,311)	0	(15,500)	(1,500)	(12,100)	(8,371)	
<b>Leisure Development</b>	<b>37,200</b>	<b>37,200</b>	<b>20,275</b>	<b>22,287</b>	<b>1,239</b>	<b>35,900</b>	<b>(1,300)</b>	<b>27,000</b>	<b>10,986</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	20,400	20,400	4,466	5,416	0	19,700	(700)	27,403	4,464	
Income	0	0	0	0	0	0	0	0	0	
<b>Leisure Grants</b>	<b>20,400</b>	<b>20,400</b>	<b>4,466</b>	<b>5,416</b>	<b>0</b>	<b>19,700</b>	<b>(700)</b>	<b>27,403</b>	<b>4,464</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	0	0	0	0	
Income	(42,200)	(42,200)	(8,200)	(8,200)	0	(42,200)	0	(47,500)	(8,545)	
<b>Leisure Promotions</b>	<b>(42,200)</b>	<b>(42,200)</b>	<b>(8,200)</b>	<b>(8,200)</b>	<b>0</b>	<b>(42,200)</b>	<b>0</b>	<b>(47,500)</b>	<b>(8,545)</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	4,400	4,400	3,600	3,489	0	4,300	(100)	1,200	3,355	
Income	(8,000)	(8,000)	0	0	0	(8,000)	0	0	0	
<b>Museum</b>	<b>(3,600)</b>	<b>(3,600)</b>	<b>3,600</b>	<b>3,489</b>	<b>0</b>	<b>(3,700)</b>	<b>(100)</b>	<b>1,200</b>	<b>3,355</b>	
Employees	0	0	0	538	0	600	600	5,000	6,678	Temporary employees costs are being investigated
Other Expenditure	7,900	7,900	4,300	22,338	444	26,100	18,200	24,700	6,112	Additional costs for boiler replacement and building works at St. Martins hall
Income	(45,700)	(45,700)	(16,000)	(17,869)	0	(47,100)	(1,400)	(42,500)	(11,596)	
<b>Public Halls</b>	<b>(37,800)</b>	<b>(37,800)</b>	<b>(11,700)</b>	<b>5,008</b>	<b>444</b>	<b>(20,400)</b>	<b>17,400</b>	<b>(12,800)</b>	<b>1,194</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	71,000	71,000	11,000	12,481	0	72,500	1,500	71,000	(204,438)	
Income	(229,100)	(229,100)	(221,375)	(223,470)	0	(231,200)	(2,100)	(227,600)	(2,566)	
<b>Spelthorne Leisure Centre</b>	<b>(158,100)</b>	<b>(158,100)</b>	<b>(210,375)</b>	<b>(210,989)</b>	<b>0</b>	<b>(158,700)</b>	<b>(600)</b>	<b>(156,600)</b>	<b>(207,003)</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	8,300	8,300	8,300	9,801	0	9,800	1,500	12,100	0	
Income	0	0	0	0	0	0	0	(3,000)	0	
<b>Sunbury Leisure Centre</b>	<b>8,300</b>	<b>8,300</b>	<b>8,300</b>	<b>9,801</b>	<b>0</b>	<b>9,800</b>	<b>1,500</b>	<b>9,100</b>	<b>0</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	21,100	21,100	9,400	18,267	1,530	41,000	19,900	19,900	8,225	Tree works in the cemeteries, plus the cost of new benches & increased electricity/water costs
Income	(321,400)	(321,400)	(96,100)	(72,441)	0	(321,400)	0	(301,400)	(84,380)	
<b>Cemeteries</b>	<b>(300,300)</b>	<b>(300,300)</b>	<b>(86,700)</b>	<b>(54,174)</b>	<b>1,530</b>	<b>(280,400)</b>	<b>19,900</b>	<b>(281,500)</b>	<b>(76,155)</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	811	0	0	0	0	339	Invoice misposted and will be moved in August
Income	0	0	0	0	0	0	0	0	0	
<b>Nursery</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>811</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>339</b>	
<b>Total Employees</b>	<b>626,200</b>	<b>626,200</b>	<b>206,755</b>	<b>211,147</b>	<b>632</b>	<b>630,205</b>	<b>4,005</b>	<b>655,699</b>	<b>228,376</b>	
<b>Total Other Expenditure</b>	<b>3,417,097</b>	<b>3,544,597</b>	<b>1,184,235</b>	<b>1,012,426</b>	<b>902,707</b>	<b>3,563,261</b>	<b>18,664</b>	<b>2,991,613</b>	<b>669,823</b>	
<b>Total Income</b>	<b>(1,337,897)</b>	<b>(1,337,897)</b>	<b>(673,651)</b>	<b>(608,065)</b>	<b>0</b>	<b>(1,183,500)</b>	<b>154,397</b>	<b>(1,292,800)</b>	<b>(394,198)</b>	
	<b>2,705,400</b>	<b>2,832,900</b>	<b>717,339</b>	<b>615,508</b>	<b>903,340</b>	<b>3,009,966</b>	<b>177,066</b>	<b>2,354,512</b>	<b>504,001</b>	

Appendix C7										
Communications : Cabinet Member - Cllr Christine Bannister										
Results to 31-Jul-12	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual	Comments
	Original	Revised	YTD	YTD		Outturn	to Revised	Budget	YTD	
	£	£	£	£	£	£	£	£	£	
Employees	203,200	203,200	73,100	61,743	0	188,900	(14,300)	169,100	52,271	Savings expected due to 2 members of staff currently on maternity leave, partially covered by one temporary member of staff.
Other Expenditure	88,300	88,300	20,750	14,618	5,874	86,400	(1,900)	107,600	9,577	
Income	(29,900)	(29,900)	(15,000)	(12,448)	0	(12,400)	17,500	0	0	Income is expected to be lower as partnership with Runnymede BC has now ceased in June 2012
<b>Corporate Publicity</b>	<b>261,600</b>	<b>261,600</b>	<b>78,850</b>	<b>63,913</b>	<b>5,874</b>	<b>262,900</b>	<b>1,300</b>	<b>276,700</b>	<b>61,848</b>	
Employees	0	0	0	0	0	0	-	0	0	
Other Expenditure	13,800	13,800	4,700	0	0	0	(13,800)	13,800	0	
Income	0	0	0	0	0	0	-	0	0	
<b>Research &amp; Consultation</b>	<b>13,800</b>	<b>13,800</b>	<b>4,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(13,800)</b>	<b>13,800</b>	<b>0</b>	
Employees	292,500	292,500	77,600	76,821	0	292,500	0	209,600	71,890	
Other Expenditure	948,600	948,600	510,100	519,968	72,216	923,600	(25,000)	931,808	426,737	Slightly larger part year saving anticipated from bringing ICT back in house than built into the budget
Income	(37,100)	(37,100)	(18,600)	(19,218)	0	(37,100)	0	(27,000)	(19,173)	
<b>Information &amp; Comms Technology</b>	<b>1,204,000</b>	<b>1,204,000</b>	<b>569,100</b>	<b>577,571</b>	<b>72,216</b>	<b>1,179,000</b>	<b>(25,000)</b>	<b>1,114,408</b>	<b>479,454</b>	
Total Employees	495,700	495,700	150,700	138,564	0	481,400	(14,300)	378,700	124,161	
Total Other Expenditure	1,050,700	1,050,700	535,550	534,586	78,090	1,010,000	(40,700)	1,053,208	436,314	
Total Income	(67,000)	(67,000)	(33,600)	(31,666)	0	(49,500)	17,500	(27,000)	(19,173)	
	1,479,400	1,479,400	652,650	641,484	78,090	1,441,900	(37,500)	1,404,908	541,302	

**Community Safety and Young People : Cabinet Member - Cllr Penny Forbes Forsyth**

Results to	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual	Comments
	Original	Revised	YTD							
31-Jul-12	£	£	£	£	£	£	£	£	£	
Employees	0	0	0	0	110	0	-	0	0	Commitments to be cleared
Other Expenditure	2,700	2,700	600	2,683	2,264	2,700	-	3,300	665	Commitments to be cleared
Income	(76,000)	(76,000)	(25,300)	(22,233)	69	(74,000)	2,000	(76,000)	(19,447)	Full budget not achievable due to reduction in taxi licences being applied for
<b>Taxi Licensing</b>	<b>(73,300)</b>	<b>(73,300)</b>	<b>(24,700)</b>	<b>(19,550)</b>	<b>2,443</b>	<b>0</b>	<b>2,000</b>	<b>(72,700)</b>	<b>(18,782)</b>	
Employees	131,500	131,500	43,500	58,247	0	175,000	43,500	87,400	43,504	Two members of staff with no budget funded through CDRP/ SSSP funds
Other Expenditure	162,296	162,296	88,674	93,025	750	168,900	6,604	163,700	91,806	
Income	(50,196)	(50,196)	(16,732)	(34,520)	0	(98,300)	(48,104)	(44,400)	(32,536)	Additional income from CDRP/SSSP funds to partially off set the costs as above
<b>Community Safety</b>	<b>243,600</b>	<b>243,600</b>	<b>115,442</b>	<b>116,752</b>	<b>750</b>	<b>245,600</b>	<b>2,000</b>	<b>206,700</b>	<b>102,774</b>	
Employees	100,400	100,400	33,600	33,197	20	99,591	(809)	99,600	32,588	Staffing costs may reduce pending recruitment
Other Expenditure	3,900	3,900	1,300	3,793	0	8,209	4,309	3,900	1,188	
Income	(101,600)	(101,600)	(31,400)	(15,347)	0	(100,600)	1,000	(101,600)	(16,191)	Full budget not achievable due to reduction in gaming licences being applied for, most of budget comes in by the end of November
<b>Licensing</b>	<b>2,700</b>	<b>2,700</b>	<b>3,500</b>	<b>21,643</b>	<b>20</b>	<b>7,200</b>	<b>4,500</b>	<b>1,900</b>	<b>17,585</b>	
Employees	0	0	0	2,271	0	2,300	2,300	0	170	
Other Expenditure	49,104	56,104	11,200	10,035	2,176	56,100	(4)	49,100	8,539	£7k budget carried forward to continue to administer play scheme vouchers for families on low incomes
Income	(9,600)	(9,600)	(1,166)	(5,533)	0	(15,000)	(5,400)	(8,600)	(1,735)	Income is expected to be higher due to more activity and additional external funding with no budget
<b>Youth</b>	<b>39,504</b>	<b>46,504</b>	<b>10,034</b>	<b>6,773</b>	<b>2,176</b>	<b>43,400</b>	<b>(3,104)</b>	<b>40,500</b>	<b>6,974</b>	
Total Employees	231,900	231,900	77,100	93,715	130	276,891	44,991	187,000	76,262	
Total Other Expenditure	218,000	225,000	101,774	109,536	5,191	235,909	10,909	220,000	102,199	
Total Income	(237,396)	(237,396)	(74,598)	(77,633)	69	(287,900)	(50,504)	(230,600)	(69,909)	
	212,504	219,504	104,275	125,618	5,389	296,200	5,396	176,400	108,552	



Appendix C9										
Finance and Resources : Cabinet Member - Cllr Tim Evans										
Results to 31-Jul-12	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual	Comments
	Original	Revised	YTD	YTD		Outturn	to Revised	Budget	YTD	
	£	£	£	£	£	£	£	£	£	
Employees	0	0	0	0	0	0	-	112,500	37,985	
Other Expenditure	0	0	0	0	0	0	-	5,400	638	
Income	0	0	0	0	0	0	-	0	(16)	
<b>Corporate Service</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>117,900</b>	<b>38,607</b>	
Employees	165,000	165,000	52,255	54,191	360	163,000	(2,000)	164,400	53,925	
Other Expenditure	20,300	20,300	4,500	2,574	5,275	20,300	-	20,702	5,037	
Income	(39,900)	(39,900)	(17,600)	(15,622)	0	(39,900)	-	(41,200)	(16,322)	
<b>Audit</b>	<b>145,400</b>	<b>145,400</b>	<b>39,155</b>	<b>41,142</b>	<b>5,635</b>	<b>143,400</b>	<b>(2,000)</b>	<b>143,902</b>	<b>42,640</b>	
Employees	0	0	0	0	0	0	-	0	0	
Other Expenditure	21,500	21,500	(1,400)	4,432	0	21,500	-	21,505	1,309	
Income	0	0	0	0	0	0	-	0	0	
<b>People &amp; Partnerships</b>	<b>21,500</b>	<b>21,500</b>	<b>(1,400)</b>	<b>4,432</b>	<b>0</b>	<b>21,500</b>	<b>0</b>	<b>21,505</b>	<b>1,309</b>	
Employees	0	0	0	0	0	0	-	90,900	2,752	
Other Expenditure	0	0	0	0	0	0	-	2,600	343	
Income	0	0	0	0	0	0	-	0	0	
<b>Business Improvement</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>93,500</b>	<b>3,095</b>	
Employees	233,300	233,300	90,422	80,238	0	240,700	7,400	214,600	72,029	
Other Expenditure	14,900	14,900	5,000	260	6,453	14,900	-	14,704	796	
Income	(42,200)	(42,200)	(21,200)	(21,130)	0	(42,200)	-	(42,204)	(14,090)	
<b>HR</b>	<b>206,000</b>	<b>206,000</b>	<b>74,222</b>	<b>59,368</b>	<b>6,453</b>	<b>213,400</b>	<b>7,400</b>	<b>187,100</b>	<b>58,735</b>	
Employees	50,200	50,200	16,500	22,873	0	55,900	5,700	50,600	15,806	
Other Expenditure	2,200	2,200	500	238	0	2,200	-	2,200	1,314	
Income	0	0	0	0	0	0	-	0	0	
<b>Payroll</b>	<b>52,400</b>	<b>52,400</b>	<b>17,000</b>	<b>23,111</b>	<b>0</b>	<b>58,100</b>	<b>5,700</b>	<b>52,800</b>	<b>17,120</b>	
Employees	0	0	0	0	0	0	-	0	0	
Other Expenditure	0	0	0	0	0	0	-	0	68	
Income	(2,000)	(2,000)	0	0	0	0	2,000	(2,000)	0	
<b>Mortgages</b>	<b>(2,000)</b>	<b>(2,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>(2,000)</b>	<b>68</b>	
Employees	6,000	6,000	6,000	6,850	0	8,840	2,840	0	5,835	Casual pay pro rata'd
Other Expenditure	207,200	207,200	67,044	9,358	68,194	207,200	0	211,200	2,147	
Income	0	0	0	0	0	0	0	(100,000)	(84,532)	
<b>Corporate Management</b>	<b>213,200</b>	<b>213,200</b>	<b>73,044</b>	<b>16,208</b>	<b>68,194</b>	<b>216,040</b>	<b>2,840</b>	<b>111,200</b>	<b>(76,550)</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	10,000	10,000	0	(7)	0	10,000	0	10,000	7,894	
Income	0	0	0	0	0	0	0	0	0	
<b>Misc Expenses</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>(7)</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>10,000</b>	<b>7,894</b>	
Employees	685,400	685,400	226,300	66,330	1,500	685,400	0	685,400	73,511	
Other Expenditure	51,700	51,700	16,900	7,503	27,662	51,700	0	51,700	5,717	
Income	0	0	0	0	0	0	0	0	0	
<b>Unapportionable CentralO/Heads</b>	<b>737,100</b>	<b>737,100</b>	<b>243,200</b>	<b>73,833</b>	<b>29,162</b>	<b>737,100</b>	<b>0</b>	<b>737,100</b>	<b>79,228</b>	
Employees	348,000	393,179	114,600	131,817	0	400,176	6,997	288,612	114,532	Budget revised to reflect recruitment of additional member of staff
Other Expenditure	8,896	8,896	1,199	7,850	750	8,900	4	12,100	664	
Income	0	0	0	0	0	0	0	0	0	
<b>Accountancy</b>	<b>356,896</b>	<b>402,075</b>	<b>115,799</b>	<b>139,667</b>	<b>750</b>	<b>409,076</b>	<b>7,001</b>	<b>300,712</b>	<b>115,197</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	0	0	0	78	0	200	200	0	429	
Income	(145,600)	(145,600)	0	0	0	(130,800)	14,800	(145,600)	0	
<b>Business Rates</b>	<b>(145,600)</b>	<b>(145,600)</b>	<b>0</b>	<b>78</b>	<b>0</b>	<b>(130,600)</b>	<b>15,000</b>	<b>(145,600)</b>	<b>429</b>	
Employees	683,800	683,800	232,000	226,526	0	683,800	-	743,200	242,789	
Other Expenditure	101,600	101,600	31,250	26,467	20,582	185,600	84,000	96,904	16,405	Additional expenditure of £84k relating to Council Tax Benefit Localisation off set by external funding income- see below
Income	(144,300)	(144,300)	0	(84,052)	0	(228,300)	(84,000)	(144,300)	(661)	Additional Funding received of £84k relating to Council Tax Benefit Localisation with no budget
<b>CServ Management &amp; Support</b>	<b>641,100</b>	<b>641,100</b>	<b>263,250</b>	<b>168,940</b>	<b>20,582</b>	<b>641,100</b>	<b>0</b>	<b>695,804</b>	<b>258,532</b>	
Employees	0	0	0	0	0	0	0	192,200	65,649	
Other Expenditure	0	0	0	0	0	0	0	6,900	4,143	
Income	0	0	0	0	0	0	0	0	(15)	
<b>Financial Support</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>199,100</b>	<b>69,777</b>	
Employees	0	0	0	0	0	0	0	0	0	
Other Expenditure	222,700	222,700	1,244	0	0	222,700	0	207,600	814	
Income	0	0	0	(897)	0	(900)	(900)	0	(897)	
<b>Insurance</b>	<b>222,700</b>	<b>222,700</b>	<b>1,244</b>	<b>(897)</b>	<b>0</b>	<b>221,800</b>	<b>(900)</b>	<b>207,600</b>	<b>(83)</b>	
Employees	354,700	354,700	118,100	149,339	12,916	410,000	55,300	340,500	117,075	Agency Staff employed to cover vacant positions
Other Expenditure	848,500	848,500	479,600	560,868	147,981	848,500	0	728,200	510,446	Net projected outturn expected to be on track but difficult to predict at this time for although season ticket income up new proposed car park at Majestic House could have adverse impact especially if in place for Christmas period
Income	(1,963,300)	(1,963,300)	(650,800)	(721,526)	0	(1,943,000)	20,300	(1,990,896)	(672,031)	

**Finance and Resources : Cabinet Member - Cllr Tim Evans**

<b>Results to</b>										
	Budget			Actual	Commitments	Forecast	Variance	11/12	11/12 Actual	Comments
<b>31-Jul-12</b>	Original	Revised	YTD	YTD		Outturn	to Revised	Budget	YTD	
	£	£	£	£	£	£	£	£	£	
Car Parks	(760,100)	(760,100)	(53,100)	(11,319)	160,897	(684,500)	75,600	(922,196)	(46,511)	
Total Employees	2,526,400	2,571,579	856,178	738,163	14,776	2,647,816	76,237	2,882,912	801,888	
Total Other Expenditure	1,509,496	1,509,496	605,837	619,621	276,898	1,593,700	84,204	1,391,715	558,163	
Total Income	(2,337,300)	(2,337,300)	(689,600)	(843,227)	0	(2,385,100)	(47,800)	(2,466,200)	(790,564)	
	1,698,596	1,743,775	772,415	514,557	291,674	1,856,416	112,641	1,808,427	569,486	

## Cabinet

25 September 2012



Title	Surrey Minerals Plan – Aggregates Recycling Joint DPD Modifications		
Purpose	Resolution required		
Report of	Assistant Chief Executive	Confidential	No
Cabinet Member	Councillor Gerry Forsbrey	Key Decision	No
Report Author	Geoff Dawes Principal Planning Officer		
Summary	<p>On 20 March 2012 formal hearings commenced as part of the Examination of Surrey County Council's Aggregates Recycling Joint Development Plan. As a consequence of matters arising during the Examination, Surrey CC has published modifications which it would like the Inspector to agree in order for the plan to be found "sound".</p> <p>The main changes which affect this Borough are that two proposed mineral sites at Homers Farm and Watersplash Farm have now been deleted from the DPD as potential temporary aggregate recycling sites and all reference to Charlton Lane as having potential for aggregates recycling has also been deleted.</p> <p>There are two main issues to consider:</p> <ul style="list-style-type: none"> <li>• Whether the proposed modifications satisfy the Council's original concerns about the DPD.</li> <li>• Whether the proposed modifications raise any new issues on which the Council needs to respond.</li> </ul>		
Financial Implications	None.		
Corporate Priority	This matter is not in the list of corporate priorities		
Recommendations	Cabinet is asked to agree that Surrey County Council be informed that this Council welcomes and supports the changes which have been proposed in the Main Modifications and the Additional Modifications, in particular the deletion of references to Charlton Lane and Homers Farm, having regard to the Council's original representations, and confirms that it has no further comments to make on any of the proposed changes.		

## MAIN REPORT

### 1. Background

- 1.1 In August 2011 the County Council published for consultation its Aggregates Recycling Joint Development Plan Document. A detailed response from this Council was submitted to Surrey on 28 October last year and subsequently endorsed by Cabinet on 21 February 2012. Surrey formally submitted the DPD to the Secretary of State on 16 December 2011. An Examination Hearing by an independent Inspector commenced on 20 March 2012.
- 1.2 During the course of the hearings, at which Spelthorne's representations were pursued, it became clear that the Inspector had some concerns about the plan relating to both the evidence base and the justification for assumptions used in the preparation of the plan. He also expressed concern over the reasons for the inclusion of some of the sites in the plan and their geographical distribution. As a consequence, the County Council has proposed some changes to the plan to overcome the concerns.
- 1.3 Under the new provisions of the Localism Act 2011, the County Council has prepared a of schedule modifications of which there are two types: "main modifications", which address soundness issues and "additional modifications" which, when taken together, do not materially affect the policies of the plan but improve clarity. The main modifications, which the Inspector is being invited by Surrey to make, are subject to consultation and, if necessary, Sustainability Appraisal.
- 1.4 The consultation period runs to 28 September and representations are invited only to the modifications proposed and not on the plan as originally published. The Inspector will conclude his report based on the original representations and evidence presented to the examination and on the responses to the main modifications. If necessary he may decide to hold further hearing sessions to consider issues arising from the proposed modifications.
- 1.5 This Council needs to agree its response to these modifications and send it to the County Council before the end of the consultation period on 28 September 2012.
- 1.6 The consultation invites comments on four documents:
  - Main Modifications
  - Additional Modifications
  - Updated Environmental Report
  - Compliance with NPPF

I consider these in turn after first setting out the main issues which this Council addressed in formulating its response to the submitted DPD.

- 1.7 The Aggregates Recycling Joint Development Plan Document forms part of the Surrey Minerals and Waste Development Framework. Surrey has already produced and adopted the following documents:
- a) Surrey Waste Plan DPD – May 2008
  - b) Surrey Minerals Plan Core Strategy DPD - July 2011
  - c) Surrey Minerals Plan Primary Aggregates DPD – July 2011
  - d) Surrey Minerals Plan, Minerals Site Restoration SPD - July 2011
- 1.8 The Council, whilst supporting much of the approach of all these plans, has made specific representations on a number of issues, including those of a site specific nature. Some of the matters pursued by the Council through the Examination process have resulted in changes to the adopted documents. Where the various plans have been adopted this Council must have regard to these documents in commenting on any new Development Plan Documents.
- 1.9 A particular concern for residents has been the cumulative impacts of several sites all being worked at the same time within a limited geographical area. This issue assumes greater significance in relation to the additional need to find sites suitable for recycling aggregate products as well as the wider demands for sites providing facilities for waste disposal and general recycling.

***Original Representations on the Aggregates Recycling DPD***

- 1.10 Spelthorne's original representations on the submitted Aggregates Recycling Joint DPD were as follows:
- a) There is no clear evidence or justification for the identification of the waste sites listed in Waste Plan Policy WD2 to be identified specifically for aggregate recycling facilities.
  - b) To very strongly object to the identification of Charlton Lane as a site for an aggregate recycling facility without clear justification and with complete disregard for the existing and proposed alternative waste processing facilities at the site.
  - c) To object to the inclusion of existing mineral sites in Policy AR1 on the basis that they should properly fall within the remit of Policy AR3.
  - d) Notwithstanding c) above, to seek deletion of the proposed temporary facility at Stanwell Quarry from Policy AR1 and that, until planning permission is granted, it should more appropriately be included within Policy AR3.
  - e) To seek the rewording of Policy AR1 to include a cross reference to Waste Plan Policy WD3 to ensure that any temporary aggregate recycling facility is appropriately time limited to the operational life of the site.
  - f) That "key development requirements" should be corrected to "key development criteria" in policy AR1 to be consistent with the terminology used in the Surrey Waste Plan and Aggregate Recycling Joint DPD.
  - g) That Policy AR3 should be reworded so that its intention to grant permission for temporary facilities is less binding on the LPA. Other minor

textual changes are required for clarification and consistency. Policy to read:

*In accordance with the provisions of the Surrey Waste Plan Policy WD3 for development involving the recycling, storage and transfer of construction, demolition and excavation waste, there will be a presumption in favour of temporary planning permission where a need can be demonstrated and provided:*

- (i) the proposed development is at one of the following preferred areas for primary aggregates *included* in the Surrey Minerals Plan Primary Aggregates DPD.

ADD Preferred Area reference numbers to list of sites.

- h) That Preferred Area G - Homers Farm be deleted from Policy AR3 or that more clarification and criteria are provided to justify the inclusion of the site having regard to the fact that “as raised” material may be processed off site and to ensure consistency with the Minerals Site Restoration SPD.

### ***Aggregates Recycling Joint DPD for the Minerals and Waste Plans***

- 1.11 The submitted DPD aimed to achieve much higher rates of aggregate recycling through the development of new additional recycling capacity. This is to meet national and local targets. Whilst there has been general public support for increased recycling there is considerable difficulty in identifying suitable locations.
- 1.12 The plan suggests that the future provision of aggregate recycling in the County will come from five main sources:
  - existing permanent sites
  - existing temporary sites
  - in-situ temporary recycling at excavation and demolition sites
  - potential new and temporary sites
  - windfall capacity including intensification and/or extensions to existing sites.
- 1.13 Out of a total of 13 permanent aggregate recycling facilities in the County there is one existing permanent site in Spelthorne at Oak Leaf Farm, Stanwell. This site will remain safeguarded for waste management use under Policy DC1 of the Waste Plan 2008.
- 1.14 The DPD also identified seven existing temporary sites all with the benefit of planning permission of which three are within Spelthorne. One further site within Spelthorne, Stanwell Quarry (north of Park Road), has been the subject of a planning application for an aggregate recycling facility linked to the final restoration of the whole site which has been worked since the 1970s. This

site was included as a proposal for a temporary facility in the plan under Policy AR1.

- 1.15 Policy AR3 – Aggregates Recycling at Minerals Sites, addressed the benefits of co-location of recycling facilities at existing and proposed mineral sites. It identifies seven sites which are included as Preferred Areas for primary aggregates in the Primary Aggregates DPD. Of these two are in Spelthorne, Preferred Area G, Homers Farm and Preferred Area L, Watersplash Farm.
- 1.16 Although it did not raise objection to the use of Watersplash Farm, the Council expressed concerns about the inclusion of Preferred Area G – Homers Farm in the policy.
- 1.17 The plan also suggested that Charlton Lane be used for the establishment of an aggregate recycling facility on the basis that it had already been identified for such use in Waste Plan Policy WD2. This Council took the view that Surrey had failed to provide the required policy direction for the proper planning of necessary facilities within the wider area and failed to consider the implications for other essential waste facilities if an aggregate recycling facility were to be provided on this specific site.
- 1.18 In our view Surrey County Council was being wholly unrealistic in expecting the Charlton Lane site to deliver more facilities given that if the Eco Park were to proceed there would be no land available for any other related waste uses.

#### ***Proposed Changes to the submitted DPD***

- 1.19 Surrey has recognised the Inspector's concerns and has taken account of a number of matters put forward by objectors, including Spelthorne. It has therefore sought to deal with these by a range of modifications, many of which are minor in nature and either bring information up to date, correct errors or improve clarity. The main modifications, however, are fundamental and will need to satisfy the Inspector that they overcome all his potential concerns about the soundness of the plan.

#### ***Main Modifications***

- 1.20 The main modifications published by Surrey extend to 23 separate changes and in this report I deal primarily with those of relevance to the original representations made by this Council.
- 1.21 Since the submission of the DPD the Government published in March 2012 the new National Planning Policy Framework (NPPF). In order to ensure that the plan is consistent with the NPPF a new Policy AR1 has been introduced which sets out the presumption in favour of sustainable development which is fundamental to the Government's policy framework. Plans which do not reflect this presumption cannot be found sound.
- 1.22 Several sites previously included in the plan are now proposed to be deleted. Stanwell Quarry is no longer included in Policy AR2 (previously AR1) following the grant of temporary planning permission on 26 October 2012 (modification MM9). The site is now listed in amended Table 2 and will make a contribution to the overall supply of recycled material in the early part of the plan period.
- 1.23 Despite an initial reluctance to do so when the issues were debated in front of the Inspector at the hearing, Surrey has now proposed deletion of all

references to Charlton Lane from the plan (modification MM8). The County Council now acknowledges that following the grant of planning permission for the development of a waste management “eco park” on 15 March development of the facility will not leave sufficient space on this site to also accommodate an aggregate recycling facility.

- 1.24 Three primary aggregates sites allocated in the Primary Aggregates DPD, are proposed to be removed from the list of sites identified as potential locations for temporary recycling in Policy AR3. Those sites comprise Whitehall Farm, Egham (Preferred Area E), Homers Farm, Bedfont (Preferred Area G) and Watersplash Farm, Lower Halliford (Preferred Area L). The operators of these sites have all indicated that they did not intend to undertake aggregate recycling at these locations although mineral extraction is still expected to proceed. The removal of these sites will make it harder for Surrey to achieve its overall recycling targets over the plan period.

### ***Additional Modifications***

- 1.25 There are some 53 additional modifications which deal with accuracy, consistency and clarity.

### ***Updated Environmental Report***

- 1.26 The updated Environmental Report considers all the key changes to the document. It concludes that although some aspects of the proposed changes required new or revised assessment work there was no need for further work in respect of the changes affecting the sites within Spelthorne.

### ***Assessment of compliance with the National Planning Policy Framework***

- 1.27 Because the DPD was prepared and submitted prior to the publication of the NPPF it is necessary for the County Council to prepare an assessment as to whether or not the plan meets and takes proper account of all the new policy requirements of the new NPPF. This document sets out the County’s response to the relevant policy changes and will be considered by the Inspector in due course.

## **2. Key issues**

- 2.1 There are two main issues to consider:
- Whether the proposed modifications satisfy the Council’s original concerns about the DPD.
  - Whether the proposed modifications raise any new issues on which the Council needs to respond.
- 2.2 Overall, the proposed modifications, both main and additional, including the rewording of policies, broadly address all of the concerns previously raised by this Council to the original plan as set out in paragraph 1.10 above. The Additional Modifications, Updated Environmental Report and the NPPF compliance document raise no new issues of concern to this Council.



- 2.3 In terms of the Main Modifications all the changes are welcome and overcome the concerns raised in representations. The removal of all references to the Charlton Lane site in the plan is particularly welcome and vindicates the stance taken by this authority in terms of the extent of development which could be accommodated within the defined site area. However, should the Eco Park not proceed for whatever reason, any future activities on the site would still fall to be determined in accordance with the policies of the Waste Plan 2008.

***Recommend***

- 2.4 That Surrey County Council be informed that this Council welcomes and supports the changes which have been proposed in the Main Modifications and the Additional Modifications, in particular the deletion of references to Charlton Lane and Homers Farm, having regard to the Council's original representations, and confirms that it has no further comments to make on any of the changes.

**3. Options analysis and proposal**

- 3.1 The options available are:
- (a) to agree the response to submit to Surrey County Council
  - (b) not to agree the response.
- 3.2 Due to the statutory procedures relating to the preparation and examination of DPDs the Council does not have an option to add to the original representations.

**4. Financial implications**

- 4.1 None.

**5. Other considerations**

- 5.1 None.

**6. Risks and how they will be mitigated**

- 6.1 The risk in not responding to the consultation is that the Inspector will not have any indication of the Council's position on the proposed changes and the extent to which they meet the Council's previously expressed concerns.

**7. Timetable for implementation**

- 7.1 The Council's position needs to be agreed and sent to the County Council before 28 September 2012.

**Background papers:**

There are none

**Appendices:**

There are none

