Minutes of Cabinet

12 February 2013

Present:

Councillor R.L. Watts, Leader of the Council, Chairman of the Cabinet and Cabinet Member for Strategy and Corporate Governance

Councillor T.J.M. Evans, Cabinet Member for Finance
Councillor N. Gething, Cabinet Member for Economic Development
Councillor Mrs. V.J. Leighton, Cabinet Member for Corporate Development
Councillor T. Mitchell, Cabinet Member for Environment
Councillor J. Sexton, Cabinet Member for Communications, ICT and Procurement
Councillor S. Webb, Cabinet Member for Planning and Housing

Apologies:

Councillor P. Forbes-Forsyth, Deputy Leader and Cabinet Member for Community Councillor J.M. Pinkerton, Cabinet Member for Health, Wellbeing and Independent Living.

1895. Minutes

The minutes of the meeting held on 29 January 2013 were agreed as a correct record.

1896. Disclosures of Interest

There were none.

1897. Minutes of the Local Plan Working Party meeting held on 30 January 2013 Cabinet received the minutes of the meeting held on 30 January 2013.

RESOLVED that Cabinet notes the minutes of the Local Plan Working Party.

1898. *Detailed Revenue Budget 2013-14 - Key Decision

Cabinet considered the report of the Chief Finance Officer seeking members' consideration of:

- (a). the Net Revenue Expenditure Budget for 2013-14, and
- (b). a formal proposal on the Council Tax level for 2013-14.

RESOLVED TO RECOMMEND that Council:

- 1. Approves the growth and savings items as set out in the appendices to the report of the Chief Finance Officer.
- 2. Approves the Council Tax Base for the whole council area as 2013-2014. [Item T in the formula in Section 31B(3) of the Local Government Finance Act 1992, as amended (the "Act")] and,
- 3. Calculates that the Council Tax requirement for the Council's own purpose for 2013-2014 is £175.56
- 4. To approve a 1.94% increase in the Spelthorne Borough Council element of the council tax for 2013-14 the following proposals:
 - a) The Revenue Estimates as set out be approved

- b) No money, as set out in the report of the Chief Finance Officer, be appropriated from General Reserves in support of Spelthorne's local Council Tax for 2013-14.
- c) Taking account that the council tax base for the year 2013-14 is 36,514.25 calculated in accordance with regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 2012, made under Section 35(5) of the Local Government Finance Act 1992 as amended by the Localism Act 2011, as approved by Council 24 January 2013.
- 5. the following sums be now calculated for the year 2013-14 in accordance with Section 31 to 36 of the Local Government Finance Act 1992 as amended by the Localism Act 2011.

	l .	
		Being the aggregate of the amount which the Council
		estimates for the items set out in Section 31A (2) of the
		Act taking into account all precepts issued to it by Parish
(a)	65,214,296	Councils.
		Being the aggregate of the amount which the Council
		estimates for the items set out in Section 31A (3) of the
(b)	58,803,815	Act.
		Being the amount by which the aggregate at 3(a) above
		exceeds the aggregate at 3(b) above, calculated by the
		Council in accordance with Section 31A (4) of the Act as its Council
		Tax requirement for the year. (Item R in the
(c)	6,410,481	formula in Section 31A (4) of the Act.
	,	, ,
		Being the amount at 3(c)above (Item R), all divided by
		Item T (2 above), calculated by the Council, in accordance with
		Section 31B(1) of the Act, as the basic amount of its
(d)	£175.56	Council Tax for the year (including Parish precepts).
		, , , , , , , , , , , , , , , , , , , ,
		Being the aggregate amount of all special items (Parish
		precepts) referred to in Section34 (1) of the Act (as per the
(e)	£0	Attached Appendix).
		Being the amount at 3(d) above less the result given by
		dividing the amount at 3(e) above by Item T (2 above),
		calculated by the Council, in accordance with Section
		34(2) of the Act, as the basic amount of its Council Tax
		for the year for dwellings in those parts of its area to which no
(f)	£175.56	Parish precept relates.
	1	l l

Calculates the following amounts for the year 2013-2014 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended by The Localism Act 2011

00 01 1110 2 0001 0 01011		G1100 7 101	.00= 00	2111011404	~, ···· =	o canon i		
VALUATION BAND	Α	В	С	D	E	F	G	Н
Spelthorne	117.04	136.55	156.05	175.56	214.57	253.59	292.60	351.12

Being the amounts given by multiplying the amount at (e) above by the number which, in the proportion set out in section 5(1) of the act, is applicable to dwellings listed in a particular valuation band divided by the sum which in that proportion is applicable to dwellings listed in

valuation band 'd', calculated by the council, in accordance with section 36(1) of the act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different band.

That it be noted that for the year 2013-14 Surrey County Council and Surrey Police and Crime Commissioner have stated the following amounts in precepts issued to Spelthorne Borough Council in accordance with Section 40 of the Local Government Finance Act 1992 for each of the categories of dwellings shown below:

VA	LUATION BAND	Α	В	С	D	Е	F	G	Н
1.	Precepts issued to the Council								
	I) Surrey County Council	781.68	911.96	1042.24	1,172.52	1433.08	1693.64	1954.20	2345.04
	ii) Surrey Police	138.37	161.43	184.49	207.55	253.67	299.79	345.92	415.10

That, having calculated the aggregate in each case above the Council in accordance with Sections 30 and 36 of the Local Government Finance Act 1992 as amended by the Localism Act 2011, hereby sets the amounts set out in Appendix 6 as the amounts of Council Tax for the year 2013-14 for each of the categories of dwellings in Appendix 3.

The Council has determined that its relevant basic amount of Council Tax for 2013-14 is **not** excessive in accordance with the principles approved under Section 52ZB Local Government Finance Act 1992.

As the billing authority, the Council has **not** been notified by a major precepting authority that its relevant basic amount of Council Tax for 2013-14 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK Local Government Finance Act 1992.

Reason for the decision:

The Cabinet noted the Council was required to set a balanced budget for 2013-14.

1899. *Draft Capital Programme 2013-14 to 2016-17 - Key Decision

Cabinet considered a report on the proposed Capital Programme for 2013-14 to 2016-17.

The options considered were in the main body of the report.

RESOLVED TO RECOMMEND that Council:

- 1. Approves the Capital Programme for 2013-14 to 2016-17.
- 2. Approves the Prudential Indicators for 2013-14 to 2016-17.

Reason for the decision:

Cabinet noted that the level of spend proposed had been revised to reflect the level of capital resources which were available to finance future capital expenditure.

1900. *Fees and Charges 2013-14 - Key Decision

Cabinet considered a report seeking members' approval of the proposed fees and charges for 2013-14.

RESOLVED that Cabinet approves the fees and charges for 2013-14 as set out in Appendix A of the report of the Chief Finance Officer.

Reason for the decision:

Cabinet noted the need to ensure that the appropriate level of charges was incorporated into the budget to maximise revenue in the current economic climate.

1901. Discretionary Rate Relief 2013-14

Cabinet considered a report giving details of those organisations applying for renewal of discretionary rate relief in 2013-14.

RESOLVED that Cabinet approves the renewal of the discretionary rate relief applications for 2013-14 for all the organisations set out in Appendix B of the report of the Chief Finance Officer, at the percentage shown for the period.

Reason for the decision:

Cabinet noted that Council had a responsibility under Section 43 and 47 of the Local Government Finance Act 1988 to consider applications for Discretionary Rate Relief from registered charities and non-profit making bodies. Perhaps add para 3.4 from the report here or in the main body as an option considered but rejected.

1902. *Pay Policy Statement 2013-14

Cabinet considered a report on the Pay Policy Statement for 2013-14.

RESOLVED TO RECOMMEND that Council approves the Pay Policy Statement for 2013-14.

Reason for the decision:

Cabinet noted that the Localism Act 2011 required local authorities to publish an annual pay policy statement to increase transparency regarding the use of public funds to pay Council staff.

1903. Adoption of Food and Health and Safety Service Plans 2013-14

Cabinet considered a report seeking approval for the adoption of the Food and Health and Safety Service Plans for 2013-14.

RESOLVED that Cabinet adopts the Food and Health and Safety Service Plans for 2013-14.

1904. Issues for Future Meetings

There were none.

1905. Urgent Items

There were none.

1906. Exempt Business

RESOLVED to move the exclusion of the Press and Public for the following item in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

1907. Exempt report – Customer Services Write-offs
(Paragraph 3 – Information relating to the financial or business affairs of any particular person, including the authority holding the information).

Cabinet considered an exempt report on a proposal to write off some bad debts where recovery was no longer possible.

RESOLVED that Cabinet agrees to the write-off of the bad debts listed in the report of the Chief Finance Officer.

NOTES:-

- (1) Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule, the "call-in" procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [*] in the above Minutes.
- (2) Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.
- (3) Within three working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to "call in" a decision;
- (4) To avoid delay in considering an item "called in", an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a "call in" being received if an ordinary meeting is not scheduled in that period;
- (5) When calling in a Cabinet decision for review the members doing so should in their notice of "call in":Outline their reasons for requiring a review;
 - Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;
 - Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of the Cabinet making the decision, to attend the committee meeting; and
 - Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.
- (6) The deadline of three working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on 20 February 2013