

MINUTES OF THE CABINET

12 June 2012

Present:

Councillor F. Ayers (Leader of the Council, Chairman of the Cabinet and Cabinet Member for Strategy and Corporate Governance)
Councillor Mrs. J.M. Pinkerton (Deputy Leader and Cabinet Member for Health, Wellbeing and Independent Living)
Councillor Mrs C.A. Bannister (Cabinet Member for Communications)
Councillor T.J.M. Evans (Cabinet Member for Finance and Resources)
Councillor P.C. Forbes-Forsyth (Cabinet Member for Parks and Leisure)
Councillor N. Gething (Cabinet Member for Economic Development)
Councillor Mrs. D.L. Grant (Parks and Assets)
Councillor R.L. Watts (Cabinet Member for Environment)

Apologies: Councillor G.E. Forsbrey (Cabinet Member for Planning and Housing)

1812. Minutes

The minutes of the meeting held on 24 April 2012 were agreed as a correct record.

1813. Disclosures of Interest

There were none.

1814. Minutes of the Member Development Steering Group 28 February 2012

Cabinet received the minutes of the meeting held on 28 February 2012.

RESOLVED to note the minutes of the meeting held on 28 February 2012.

1815. Spelthorne Waste Action Plan

Cabinet considered a report seeking support for the Spelthorne Waste Action Plan.

Cabinet noted that the Action Plan dealt specifically with Spelthorne's part in dealing with Surrey's waste and that all Surrey authorities had or were developing such action plans.

RESOLVED to endorse the Spelthorne Waste Action Plan.

1816. Criteria for Residual Grant Funding

Cabinet considered a report on the proposed criteria, timetable and procedures for allocating residual grant funding of £17,550 to organisations with worthwhile projects.

Cabinet noted that the funding was already in the budget for 2012-13.

RESOLVED to agree the criteria, time frame and procedures for distributing the residual grant funding budget of £17,550 to voluntary/business organisations with worthwhile projects, as set out in Appendix 1 to the report of the Assistant Chief Executive.

1817. Replacement of heating and hot water system at Knowle Green

Cabinet considered a report on the need to replace the heating and hot water system at the Knowle Green offices as in some places it was over 40 years old and considered to be beyond its economical life.

RESOLVED to:

1. Delegate authority to the Assistant Chief Executive in consultation with the Cabinet Member (Robert Watts) to agree a select list of organisations to supply and install the system as designed by Ridge and Partners;
2. Delegate authority to the Assistant Chief Executive (Terry Collier) in consultation with the Cabinet Member (Robert Watts) to select the organisation to supply and install the system as designed by Ridge and Partners provided that this is within the budget set out in this report; and
3. Delegate authority to the Head of Corporate Governance to enter into the appropriate contract documentation.

1818. Staines Sea Cadets' Accommodation

Cabinet considered a report on the provision of alternative accommodation for the Sea Cadets at Lammas Recreation Ground. This would help ensure that they could continue as a viable organisation providing a benefit to young people in Staines.

RESOLVED:

1. To authorise the grant of a Licence to the Sea Cadets for the non-exclusive use of the accommodation which they currently use, for a further period of 15 years, subject to their handing over possessory title to the arches at Bridge Street and
2. To give delegated authority to the Head of Asset Management to negotiate the purchase of the portacabins up to a maximum sum of £40,000 and to approve a supplementary estimate of this value to facilitate this.

1819. Capital Carry Forward Requests

Cabinet considered a report on the capital budget carry forwards requested by heads of service in order to complete works started but unfinished as at March 2012 and for works delayed due to unforeseen circumstances.

RESOLVED to agree the capital carry forward requests identified as being supported by, and set out in the report of, the Chief Finance officer.

1820. *Members' Code of Conduct Committee

Cabinet considered a report on changes following the introduction of the Localism Act 2011 which required the Council to introduce a new Code of Conduct and to have arrangements for dealing with complaints under that Code. Changes were also required to the Constitution to make alterations to the remit of the Standards Committee as it would no longer be a statutory committee.

RESOLVED that the Leader recommends Council:

- 1) To substitute a Members' Code of Conduct Committee in place of the Standards Committee with the remit shown at Appendix 1 of the report and the Terms of Reference shown at Appendix 2 of the report;
- 2) To adopt a new Code of Conduct as shown at Appendix 3 of the report;
- 3) To adopt arrangements for dealing with complaints as shown at Appendix 4 of the report;
- 4) To delegate to the Head of Corporate Governance authority to make these and any consequential changes to the Constitution to give effect to these resolutions;
- 5) To agree the review of proportionality of seats on committees to take into account the addition of two new seats to the Members' Code of Conduct Committee;
- 6) For all such changes to take effect from 1 July 2012 or such other date as may be specified in regulations under the Localism Act 2011; and,

- 7) To delegate to the Head of Corporate Governance, in consultation with the Leader, the authority to call an extraordinary meeting of Council to consider such recommendations once the detail of the regulations is known.

1821. Appointment of Representatives to Outside Bodies 2012-2013

Cabinet considered the appointments of Council representatives to outside bodies until June 2013.

RESOLVED to agree the appointments to outside bodies for 2012-2013, as set out at agenda item 11 of the Cabinet agenda for the meeting held on 12 June 2012.

1822. Issues for Future Meetings

There were none.

1823. Urgent Items

There were none.

NOTES:-

- (1) *Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule, the "call-in" procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [*] in the above Minutes.***
- (2) *Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.***
- (3) *Within three working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to "call in" a decision;***
- (4) *To avoid delay in considering an item "called in", an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a "call in" being received if an ordinary meeting is not scheduled in that period;***
- (5) *When calling in a Cabinet decision for review the members doing so should in their notice of "call in":-***
 - *Outline their reasons for requiring a review;***
 - *Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;***
 - *Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet***

Member, the member of the Cabinet making the decision, to attend the committee meeting; and

- ***Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.***

(6) The deadline of three working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on 21 June 2012