

**MINUTES OF THE CABINET**

**16 FEBRUARY 2010**

**PRESENT:**

Councillor J.D. Packman (Leader of the Council, Chairman of the Cabinet and Cabinet Member - Leader of the Council);  
Councillor R.A. Smith-Ainsley (Deputy Leader of the Council, Vice-Chairman of the Cabinet and Cabinet Member for Planning and Housing);  
Councillor F. Ayers (Cabinet Member for Community Safety);  
Councillor S. Bhadye (Cabinet Member for Independent Living);  
Councillor C.A. Davis (Cabinet Member for Economic Development);  
Councillor G.E. Forsbrey (Cabinet Member for Environment);  
Councillor Mrs. D.L. Grant (Cabinet Member for Young People and Culture);  
Councillor A.P. Hirst (Cabinet Member for Communications); and  
Councillor Mrs. V.J. Leighton (Cabinet Member for Finance and Resources).

**1567. MINUTES**

The Minutes of the Meeting held on 19 January 2010 were confirmed as correct record.

**1568. PROCUREMENT OF ENERGY EFFICIENCY IN THE HOME (HECA) SCHEME**

The Cabinet considered a report on the Procurement of Energy Efficiency in the Home (HECA) Scheme, in light of a new managing agent and home energy efficiency scheme being required for Spelthorne.

The options considered were in the main body of the report.

**RESOLVED** to authorise the Officers to proceed to the next stage of the tender process with the four recommended managing agents, with a view to securing a new managing agent and home energy efficiency scheme for Spelthorne.

**1569. SPELTHORNE SAFER STRONGER PARTNERSHIP (SSSP) - PARTNERSHIP PLAN 2010-2013 – KEY DECISION**

The Cabinet considered a report seeking approval of the draft Spelthorne Safer Stronger Partnership (SSSP) - Partnership Plan 2010-2013. The Plan set out the priorities for the Safer Stronger Partnership for the period 2010 - 2013.

The options considered were in the main body of the report.

**RESOLVED** that the Council approves the Spelthorne Safer Stronger Partnership (SSSP) - Partnership Plan 2010-2013 [shown at Appendix A to the report of the Chief Executive], in its capacity as a statutory member of the Spelthorne Safer Stronger Partnership [SSSP].

**1570. MONDAY MARKET, STAINES**

The Cabinet considered a report seeking approval for a Monday Market in Staines, in addition to the current Wednesday and Saturday Markets provided there. The operation of a

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Monday Market in Staines would provide increased shopping for residents of Spelthorne, increased footfall and more potential trade for all the shops in Staines and would also provide increased income to Spelthorne.

The options considered were in the main body of the report.

**RESOLVED** to approve the implementation of a 6 month trial of a Monday Market in Staines, utilising some of the increased income to appoint, initially on a temporary basis, a Market Supervisor.

### **1571. CAR PARK FEES AND CHARGES 2010/2011**

The Cabinet considered a report proposing changes to car park and other related charges in 2010/2011. The setting of charges for 2010/2011 was important, both from the income it would bring to the Council, but also the effect that such charges could have on the economic vitality of the town centres within the Borough.

The options considered were in the main body of the report.

**RESOLVED** that:

- 1) The charges, as specified in Annex A to the report of the Assistant Chief Executive, are approved for consultation.
- 2) The Head of Corporate Governance be authorised to make alterations to the off-street car parking order and to publish notices locally to bring about the charges, as detailed in Annex A to the report of the Assistant Chief Executive.

### **1572. \*TREASURY MANAGEMENT STRATEGY STATEMENT AND ANNUAL INVESTMENTS STRATEGY 2010/2011 – KEY DECISION**

The Cabinet considered a report by the Chief Finance Officer on the Treasury Management Strategy Statement and Annual Investments Strategy 2010/2011. The ability of the Council to generate maximum net investment returns with minimal risk provides significant resources for the General Fund revenue budget and the subsequent financing of the Council's services to local residents.

The options considered were in the main body of the report.

**RESOLVED TO RECOMMEND** that the Council:

1. Approve the Treasury Management Strategy and Annual Investment Strategy for 2010/11 as set out in the report by the Chief Finance Officer.
2. Formally adopt the CIPFA publication "Treasury Management in the Public Services Code of Practice and Cross-Sectional Guidance Notes" (The Code), published in 2009.

### **1573. FEES AND CHARGES REPORT 2010/2011 - KEY DECISION**

The Cabinet considered a report on the Fees and Charges for 2010/2011.

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The options considered were in the main body of the report.

**RESOLVED** to approve the Fees and Charges for 2010/2011, as set out in Appendix A to the report of the Chief Finance Officer, with effect from 1 April 2010.

### **1574. CAPITAL PROGRAMME 2010/2011 TO 2013/2014 - KEY DECISION**

The Cabinet considered a report seeking approval of the proposed Capital Programme for 2010/2011 to 2013/2014, in the light of the available resources and corporate priorities. The report covered progress on current schemes and included future schemes for consideration. The report also provided information on the availability of resources to continue moving forward with the proposed schemes.

The options considered were in the main body of the report.

**RESOLVED** to:

1. Approve the Capital Programme for 2010/2011 to 2013/2014.
2. Approve the Prudential Indicators for 2010/2011 to 2013/2014.

### **1575. \*DRAFT DETAILED BUDGET 2010/2011 - KEY DECISION**

The Cabinet considered a report by the Chief Finance Officer seeking Members consideration of the detailed Budget for 2010/2011 and a formal proposal on a Council Tax for 2010/2011 for recommendation to the Council for approval. By accurately planning and managing its financial resources the Council is able to maximise the services it provides to the public. The Council is required by law to set a balanced Budget.

The options considered were in the main body of the report.

**RESOLVED TO RECOMMEND** that the Council:-

1. Consider and approve the growth and savings items as set out in the report by the Chief Finance Officer.
2. Approve a 0% increase in the Spelthorne element of the Council Tax for 2010/2011 and the following proposals:
  - a) The Revenue Estimates, as set out in the report by the Chief Finance Officer, be approved.
  - b) No money, as set out in the report by the Chief Finance Officer, is appropriated from General Reserves in support of Spelthorne's local Council Tax for 2010/2011.
  - c) Agree that the Council Tax base for the year 2010/2011 is 40,388.20, calculated in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992, as amended, made under Section 35(5) of the Local Government Finance Act 1992.

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3. That the following sums be now calculated by the Council for the year 2010/2011, in accordance with Sections 32 and 33 of the Local Government Act 1992.

(a)	£55,270,200	Being the aggregate of the amount which the Council estimates for the items set out in Section 32 (2)(a) to (e) of the Act.
(b)	£42,889,822	Being the aggregate for the amounts which the Council estimates for the items set out in Section 32 (3) (a) to (c) of the Act.
(c)	£12,380,378	Being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 32(4) of the Act, as its budget requirement for the year.
(d)	£5,623,432	Being the aggregate sums which the Council estimates will be payable for the year into its general fund in respect of redistributed non-domestic rates, revenue support grant or additional grant, increased by the sum which the Council estimates will be transferred in the year from its Collection Fund to its General Fund, in accordance with Section 97(3) of the Local Government Finance Act 1988 (Council Tax Surplus), and increased by the sum which the Council estimates will be transferred from its collection Fund to its General Fund pursuant to the Collection Fund (Community Charges) Directions under Section 98(4) of the Local Government Finance Act 1988 made on 7th February 1994 (Community Charge Surplus).
(e)	£167.30	Being the sum (c) above less the amount at (d) above, all divided by the amount at (c) above, calculated by the Council in accordance with Section 33(1) of the Act, as the basic amount of its Council Tax for the year.

That the following amounts be now calculated by the Council for the year 2010/2011, in accordance with Section 36 of the Local Government Finance Act 1992.

### **VALUATION BANDS**

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
111.53	130.12	148.71	167.30	204.48	241.66	278.83	334.60

Being the amounts given by multiplying the amount at (e) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the sum which in that proportion is applicable to dwellings listed in valuation band 'D', calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different band.

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### 1576. THE CABINET FORWARD PLAN

**RESOLVED** to note the latest version of the Council's Cabinet Forward Plan for the period from 1st January to 31st December 2010.

#### **NOTES:-**

- (1) *Members of the Improvement and Development and Performance Management and Review Committees are reminded that under Overview and Scrutiny Procedure Rule 16.2 in the Council's Constitution, the "call-in" procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [ \* ] in the above Minutes.*
- (2) *Members of the Improvement and Development and Performance Management and Review Committees are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.*
- (3) *Within three working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of either the Improvement and Development or the Performance Management and Review Committee are able to "call in" a decision which falls within the functions of their own particular Committee;*
- (4) *To avoid delay in considering an item "called in", an extraordinary meeting of the relevant Committee will be convened within seven days of a "call in" being received if an ordinary meeting is not scheduled in that period;*
- (5) *When calling in an Cabinet decision for review the members doing so should in their notice of "call in":-*
  - *Outline their reasons for requiring a review;*
  - *Indicate any further information they consider their committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;*
  - *Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of the Cabinet making the decision, to attend the committee meeting; and*
  - *Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.*
- (6) *The deadline of three working days "for call in" by Members of the Improvement and Development and Performance Management and Review Committees in relation to the above decisions by the Cabinet is the close of business on TUESDAY – 23 FEBRUARY 2010.*

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