

MINUTES OF THE CABINET

23 NOVEMBER 2010

PRESENT:

Councillor J.D. Packman, (Leader of the Council and Cabinet Member)
Councillor R.A. Smith-Ainsley (Deputy Leader of the Council, Vice-Chairman of the Cabinet and Cabinet Member for Planning and Housing);
Councillor F. Ayers (Cabinet Member for Community Safety);
Councillor Mrs D.L. Grant (Cabinet Member for Young People and Culture);
Councillor Mrs. V.J. Leighton (Cabinet Member for Finance and Resources) and
Councillor Mrs J.M. Pinkerton (Cabinet Member for Communications)

Apologies: Councillors C.A. Davis (Cabinet Member for Economic Development) and
G.E. Forsbrey (Cabinet Member for Environment);

In attendance: Councillors T.W. Crabb and R.W. Sider

1645. MINUTES

The Minutes of the Meeting held on 28 September 2010 were confirmed as a correct record.

1646. DISCLOSURES OF INTEREST

Councillor T.W. Crabb declared a personal interest in Agenda Item 5., to consider a petition received from the residents of The Avenue and Elmbrook Close, Sunbury on Thames as he lived in The Avenue, Sunbury. Councillor Crabb confirmed that although he had been a signatory to the petition, he had not been involved in the organisation of the matter.

1647. PARKING FEES AND CHARGES - KEY DECISION

The Cabinet considered a report on proposals for new charges in the Borough's Car Parks.

The options considered were in the main body of the report.

RESOLVED that Cabinet

- (1) Authorises the Head of Corporate Governance to make alterations to the off street car parking order and to publish notices in the local press to bring about the identified changes in charges for car parks in Staines and to increase the charging period in Riverside and Bridge Street car parks to 7.00am to 10.00pm;
- (2) Agrees the revised charges as set out in Appendix 1 to the report of the Assistant Chief Executive, subject to the results of the consultation exercise.

1648. PETITION

The Cabinet considered a petition received from the residents of The Avenue and Elmbrook Close, Sunbury on Thames, seeking the removal of car parking charges from Orchard Meadow Car Park in that they are indirectly creating a safety risk in The Avenue.

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The petition was presented to Council at its meeting on 22 July 2010 and was referred to the Cabinet for consideration and a response.

In accordance with Cabinet Procedure Rule 10.3 Councillor T.W. Crabb addressed the Cabinet in relation to this item.

RESOLVED that

1. charging should remain in force at Orchard Meadow Car Park, Sunbury;
2. the Head of Sustainability and Leisure be asked to arrange a meeting with Surrey County Council to discuss options available to alleviate the parking issues in The Avenue as raised in the petition received in July 2010 and
3. a report specifically addressing the issues raised on this matter be referred to Council for further consideration.

1649. MINUTES OF THE SPELTHORNE YOUTH COUNCIL MEETINGS – 16 SEPTEMBER AND 12 OCTOBER 2010

The Cabinet discussed the Minutes of the Spelthorne Youth Council meetings held on [16 September](#) and [12 October 2010](#).

RESOLVED to note the Minutes of the Spelthorne Youth Council meetings held on 16 September and 12 October 2010.

1650. MINUTES AND RECOMMENDATIONS OF THE LOCAL DEVELOPMENT FRAMEWORK (LDF) WORKING PARTY - 25 OCTOBER 2010

The Cabinet considered the Minutes and recommendations of the Local Development Framework Working Party held on [25 October 2010](#), relating to the Annual Monitoring Report 2010.

RESOLVED that Cabinet

1. approves the Annual Monitoring Report 2010 and
2. notes the work of the officers in preparing the Annual Monitoring Report.

1651. MINUTES AND RECOMMENDATIONS OF THE MEMBERS DEVELOPMENT STEERING GROUP – 27 SEPTEMBER 2010

The Cabinet considered the Minutes and recommendations of the Members Development Steering Group held on [27 September 2010](#).

RESOLVED that Cabinet approves the budget reduction for Members' training and development from £4,900 for 2010/11 to £4,500 for 2011/12.

1652. TREASURY MANAGEMENT HALF-YEARLY REPORT 2010-11

The Cabinet considered a report on the treasury management activities for the first half year to 30 September 2010.

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RESOLVED that Cabinet notes the Treasury Management half-yearly report 2010-11.

1653. REVENUE BUDGET MONITORING APRIL - SEPTEMBER 2010

The Cabinet considered a report on Revenue spend figures and how resources were spent on providing services for residents for the period April to September 2010.

RESOLVED that Cabinet notes the Revenue Monitoring report for the period April to September 2010.

1654. CAPITAL BUDGET MONITORING APRIL - SEPTEMBER 2010

The Cabinet considered a report on Capital spend figures for the period April to September 2010.

RESOLVED that Cabinet notes the Capital Monitoring report for the period April to September 2010.

1655. *PROPOSALS FOR NEW GOVERNANCE MODELS – KEY DECISION

The Cabinet considered a report on proposals for a new governance model and implementation of the new arrangements.

The options considered were in the main body of the report.

RESOLVED that Cabinet recommends to a Special Council on 16 December 2010 that:

1. The Leader and Cabinet model as set out in the Local Government Act 2000 (as amended by the Local Government and Public Involvement in Health Act 2007) and the published proposals set out in Appendix 1 to the report of the Monitoring Officer, be adopted with effect from the third day after the local elections in May 2011; and
2. The Head of Corporate Governance be authorised to make consequential changes to the Council's Constitution.

1656. *ADOPTION OF STATEMENT OF LICENSING POLICY 2011- 2014 - KEY DECISION

The Cabinet considered a report on adoption of Spelthorne's Statement of Licensing Policy 2011 – 2014.

The options considered were in the main body of the report.

RESOLVED that Cabinet recommends Council that the proposed Statement of Licensing Policy 2011-14 be adopted for implementation from 5 January 2011.

1657. REVISION OF HACKNEY CARRIAGE AND PRIVATE HIRE LICENCE REQUIREMENTS POLICY

The Cabinet considered a report on revision of the hackney carriage and private hire requirements policy, following consultation, proposing to remove discounted licence fees for vehicles with swivel seats.

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The options considered were in the main body of the report.

RESOLVED that Cabinet approves the proposed amendments to the Hackney Carriage and Private Hire Licence Requirements Policy with reference to the removal of the 50% dispensation for Private Hire or Hackney Carriage vehicles fitted with swivel seats.

1658. A PLAN FOR WASTE MANAGEMENT

The Cabinet considered a report on the completion of a review of the Surrey Joint Municipal Waste Management Strategy.

The options considered were in the main body of the report.

RESOLVED that Cabinet adopts the revised Surrey Waste Management Plan 2010, with the changes as proposed in Appendix 1 to the report of the Assistant Chief Executive.

1659. RE- LETTING OF ST MARTIN'S COURT HALL

The Cabinet considered an update report on the market testing exercise for St Martin's Court Hall and recommendations for its future use.

The options considered were in the main body of the report.

RESOLVED that Cabinet agrees to award a full repairing lease for fifteen years to The Kings Community Church for the annual sum of £17,500 per annum. The lease to include a break clause after two years of the term with a mutual rolling break of six months notice.

1660. REVENUE GRANTS

The Cabinet considered a report on recommendations for voluntary sector organisation funding for 2011/12.

The options considered were in the main body of the report.

RESOLVED that Cabinet agrees:

1. funding for the various organisations as set out in Appendix A to the report of the Assistant Chief Executive.
2. to receive a report on accommodation at the next Cabinet meeting.

1661. COMMUNITY ENGAGEMENT

The Cabinet considered a report on the most recent round of Have Your Say events and proposals for future community engagement events.

The options considered were in the main body of the report.

RESOLVED that Cabinet agrees:

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1. to replace the local Have Your Say events with theme specific meetings at central, sizeable venues but officers, councillors and partners to attend Resident Association meetings on an annual basis and
2. to also consider a range of communication channels accessible to different age groups to allow residents to engage with the Council through electronic media.

1662. EXEMPT BUSINESS

RESOLVED that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraph, of Part 1 of Schedule 12A of the Act, indicated below.

1663. EXEMPT REPORT - WRITE OFFS

[Paragraph 1 – Information relating to any individual]

Cabinet considered a report seeking approval to write off debts over the delegated amount contained in Standing Orders.

The options considered were in the main body of the report.

RESOLVED that Cabinet

1. approves the write off of debts in the cases listed in Appendix 1 of the report of the Assistant Chief Executive; and
2. gives retrospective authorisation for the debts written off in 2007

NOTES:-

- (1) ***Members of the Overview and Scrutiny Committee are reminded that under Overview and Scrutiny Procedure Rule, the “call-in” procedure shall not apply to recommendations the Cabinet makes to the Council. The matters on which recommendations have been made to the Council, if any, are identified with an asterisk [*] in the above Minutes.***
- (2) ***Members of the Overview and Scrutiny Committee are entitled to call in decisions taken by the Cabinet for scrutiny before they are implemented, other than any recommendations covered under (1) above.***
- (3) ***Within three working days of the date on which a decision of the Cabinet or a Cabinet Member is published, not less than three members [one of whom must be the Chairman] of the Overview and Scrutiny Committee are able to “call in” a decision;***
- (4) ***To avoid delay in considering an item “called in”, an extraordinary meeting of the Overview and Scrutiny Committee will be convened within seven days of a “call in” being received if an ordinary meeting is not scheduled in that period;***

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- (5) When calling in a Cabinet decision for review the members doing so should in their notice of "call in":-**
- Outline their reasons for requiring a review;**
 - Indicate any further information they consider the Overview and Scrutiny Committee needs to have before it in order to conduct a review in addition to the written report made by officers to the Cabinet;**
 - Indicate whether, where the decision was taken collectively by the Cabinet, they wish the Leader or his nominee (who should normally be the Cabinet Member) or where the decision was taken by a Cabinet Member, the member of the Cabinet making the decision, to attend the committee meeting; and**
 - Indicate whether the officer making the report to the Cabinet or the Cabinet Member taking the decision or his/her representative should attend the meeting.**
- (6) The deadline of three working days for "call in" by Members of the Overview and Scrutiny Committee in relation to the above decisions by the Cabinet is the close of business on 30 November 2010.**