

## **Council - 20 July 2006**

### **REVISED AGENDA**

Time: 7.30pm

Place: Council Chamber

#### **1. APOLOGIES FOR ABSENCE**

To report apologies received from Councillors Miss M.M. Bain and S. Bhadye and to receive any other apologies for non-attendance.

#### **2. MINUTES**

To confirm as a correct record the Minutes of the Council meeting held on 22 June 2006

#### **3. DISCLOSURES OF INTEREST**

To receive any disclosures of interest from Members in accordance with the Council's Code of Conduct for Members.

#### **4. ANNOUNCEMENTS FROM THE MAYOR, THE LEADER OR THE CHIEF EXECUTIVE**

#### **5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Leader or his nominee to answer any questions raised by members of the public (provided questions have been submitted in writing to the Chief Executive's office before Noon on the day of the meeting).

#### **6. PETITIONS**

To receive any petitions submitted to the Council.

#### **7. RECOMMENDATIONS OF THE EXECUTIVE**

To consider the recommendations of the Executive (Word 41kb) from their meeting to be held on 18 July 2006 on the following matters:-**(APPENDIX 2 (Word 41kb))**

**1. The Gambling Act 2005 – Draft Statement of Gambling Policy 2007-2010 [To Follow]**

**2. Spelthorne Corporate Plan 2006/2009 [To Follow]**

**3. Outline Budget 2007/2008 – 2010/2011**

**4. Low Carbon Management Programme – Salix Funding [To Follow]**

**5. Review of Investment Strategy and Credit Policy**

Note:Members of the public may make representations in person not exceeding three minutes on individual recommendations before they are discussed (provided notice of their wish to do so has been given to the Chief Executive's office before Noon on the day of the meeting).

**8. REPORT FROM THE LEADER OF THE COUNCIL**

To receive a report from the Leader of the Council on the work of the Executive.

(Attached at APPENDIX 3)

**9. REPORT FROM THE CHAIRMEN OF THE IMPROVEMENT AND DEVELOPMENT**

To receive the report from the Chairman of the Improvement and Development Committee on the work of his Committee.

**10. REPORTS FROM THE CHAIRMEN OF THE AUDIT, LICENSING, PLANNING AND STANDARDS COMMITTEES**

(a) To receive the reports from the Chairmen of the Audit and Licensing Committees on the work of their Committees.

(b) To receive the reports from the Chairmen of the Planning and Standards Committees on the work of their Committees.

(Attached at APPENDIX 7 and APPENDIX 8)

**11. QUESTIONS ON WARD ISSUES**

The Leader or his nominee to answer any questions from Members on issues in their Ward. (provided questions have been submitted in writing to the Chief Executive's office before Noon on the day of the meeting).

**12. GENERAL QUESTIONS**

The Leader or his nominee or relevant Committee Chairman to answer any questions from Members on matters affecting the Borough or for which their committee has responsibility (provided questions have been submitted in writing to the Chief Executive's office before Noon on the day of the meeting).

**13. URGENT BUSINESS**

To consider any urgent business.

**MINUTES OF THE COUNCIL MEETING HELD ON 22 JUNE 2006**

**BOROUGH OF SPELTHORNE**

**AT THE MEETING OF THE SPELTHORNE BOROUGH COUNCIL HELD IN THE  
COUNCIL CHAMBER, COUNCIL OFFICES, KNOWLE GREEN, STAINES ON  
THURSDAY 22 JUNE AT 7.30PM**

Ayers F.	Hirst A.P. (Deputy Mayor)	Pinkerton Mrs. J.M.
Bain Miss M.M.	Hyams Mrs. M.	Pinkerton J.D.
Bouquet M.L.	Jaffer H.R.	Royer M.T (Mayor)
Ceaser G.S. (Leader)	James P.R.	Searancke E.J.
Chouhan K.	Lorch S.B.S.	Sider R.W.
Colison-Crawford R.B.	Madams Mrs. M.	Spencer Mrs. C.L.
Culnane E.K. (Deputy Leader)	Napper Mrs. I.	Strong C.V.
Davies F.	O'Hara E.	Trussler G.F.
Forsbrey G.E.	Packman J.D.	Turner Mrs D.
Grant Mrs. D.L.	Paton J.M.	

Co-Opted Member: Mr. M. Litvak

Councillor M.T. Royer, The Mayor, in the Chair

**191/06 APOLOGIES**

Apologies for absence were received from Councillors Mrs. P.C. Amos, I.J. Beardmore, J.M. Fullbrook, Mrs. V.J. Leighton, Mrs. J.E. Ponton, Mrs. P. Weston and Mrs J.M. Wood-Dow.

**192/06 MINUTES**

**RESOLVED** that the Minutes of the Annual Meeting of the Council held on 18 May 2006 be approved as a correct record.

**193/06 DISCLOSURES OF INTEREST**

Councillor E. O'Hara declared a personal interest in Minute 197/06 below, relating to the Amalgamation of the Poores Charity with the Staines Parochial Charity, as he was currently a serving Trustee on the Staines Parochial Charity.

**194/06 ANNOUNCEMENTS BY THE MAYOR**

**(a) Mayoral Announcements**

The Mayor [Councillor Royer] announced details of three Mayoral events, as follows:-

**(1) Mayor's Civic Service** at St. Peter's Church, Laleham Road, Staines at 3.00pm on Sunday 25th June 2006.

**(2) Linden Wind Orchestra Musical Soiree** at Shepperton Studios at 7.30pm on Saturday 8th July 2006.

**(3) Queen's Award for Voluntary Service to Spelthorne Civic Pride Volunteers** – Awards presentation ceremony by the Lord Lieutenant of Surrey, Mrs. Sarah Goad, in the Council Chamber at Knowle Green at 7.30pm on Thursday 27th July 2006.

The Mayor requested that as many Members as possible attend the above events and advised that further details, including tickets for event (2), were available from his Secretary.

**(b) Presentation of the 2005 Civic Pride Environmental Awards**

The Mayor introduced the Awards and indicated that 2005 was an especially significant year, as the Spelthorne Civic Pride Volunteers had been awarded the Queen's Award for Voluntary Service. This would be presented to the Volunteers by the Lord Lieutenant of Surrey at a ceremony on 27th July. The Volunteers had begun in 1989 and the Awards Scheme had started in 1992. The Scheme was an important means of recognising the valuable work undertaken by volunteers in improving the environment of our Borough. Civic Pride continued to be very successful in the Borough and they currently had four ongoing Community Projects which were:- Black Ditch Walk in Shepperton [their first project], Laleham Pond, Millennium Wood and St. Nicholas Nature Reserve, Shepperton. Sponsorship for Civic Pride projects was received from local and multi-national companies.

There would be a special Wildlife Open Day at The Funky Footprints Nature Reserve on Saturday 8th July from 11am to 4pm to enable local people to learn more about the environment and volunteering. There would also be a special Laleham Pond project 10th Birthday celebration at that location on Saturday, 15th July from 11am to 4 pm.

The Mayor and Jill Stephens then presented the Senior Environmental Award [which for 2005 would be shared jointly] to Mr. Hugh Evans for his work at the Funky Footprints Nature Reserve and to Mr. Peter Routley for his work at the Swan Sanctuary.

They then presented the Junior Award to Matthew Arnold School for their work in caring for their environment and setting up a Nature Reserve at the School.

**195/06 QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Mayor reported that under Standing Order 12, three questions had been received from members of the public. He invited each person to put their question in turn, and for responses to be given by either the Leader or the responsible Executive Portfolio Holder. He confirmed that a written response would also be sent to the questioners.

**(a) Question from Mr. Seaman:**

"A report about air pollution in Sunbury was published in the Staines Leader on 4 May 2006. It included comments by Tracey Willmott French who is the Principal Pollution Control Officer for Spelthorne Borough Council."

She said "We have to be sure to monitor the levels [of nitrogen dioxide] over a sensible period of time."

How long is that period of time?

There are five monitoring stations in Sunbury.

How long has each been in operation?

So far, are the concentrations of nitrogen dioxide remaining the same, going up or going down?

If there are changes are they significant?"

**The Portfolio Holder for Environment, Councillor G.E. Forsbrey, responded as follows:**

"Thank you Mr. Seaman for your question. Ensuring good air quality is one of our Community Plan targets within the Thriving Spelthorne theme, which I am represented on. As the response is quite complicated and long winded, I will summarise the written response that you will receive.

In relation to how long we need to monitor the levels of nitrogen dioxide, it depends on how the data is to be used. Ideally the longer the better to be able to accurately compare year on year results, to ensure they are not skewed by factors such as the weather and major roadworks. At least one year and ideally three years is the answer to your question.

Secondly, in relation to the time that the monitoring stations have been in operation, this ranges from January 1995 (at the Benwell Centre), July 1995 (The Parade and Staines Road West), December 2003 (Vicarage Road and St Ignatius School) and May 2004 (Green Street).

Finally, in relation to the results for 2005 comparisons with previous years, nitrogen dioxide levels have risen in the Sunbury Cross area with the exception of the Benwell Centre. In fact, overall, since 1999, levels have reduced in the area around the Benwell Centre. Levels at the Parade have risen for both 2004 and 2005.

The written response will also provide a graph showing you how the levels have changed over recent years.

I can assure you, Mr Seaman, that the Council is trying to identify what direct actions we could take to try to reduce nitrogen dioxide emissions in the Sunbury area although I suspect you realise how difficult this will be to achieve. Any additional measures (such as 'traffic flow management') will need to be progressed with other agencies such as the Highways Agency, DEFRA and Surrey County Council.

Thank you once again for your interest in this matter."

**(b) Question from Mrs. Nichols:**

**"1) The Police Training College in Sunbury:**

The community in Lower Sunbury understands that the Metropolitan Police are intending to dispose of the training college. Has the college been sold and have pre-application discussions started with Spelthorne's planning department?

Why does this site - which is very significant for Lower Sunbury - not appear in the Local Development Framework?

This site would be ideal in terms of size and location on which to reproduce a sheltered housing scheme like the Brockhill complex in Woking. Would Spelthorne BC consider approaching the Metropolitan Police to make this site available for a similar scheme, bearing in mind that Spelthorne is expected to facilitate four more such schemes in addition to Beechwood Court?"

**The Portfolio Holder for Planning Policy, Councillor G.S. Ceaser, responded as follows:-**

"Unfortunately, I am not able to confirm whether the training college has been sold or otherwise. I can advise that the Planning Department is aware that the college are looking at various options, but I understand that to date there have been no detailed discussions to date. As you will know, the Planning Department actively encourages pre-application discussions, and are happy to look at future possibilities with the police prior to their submission of any application, if they wish to do so.

The Local Development Framework [LDF] document sets out the vision for the future of the borough with core strategic policies, plus more detailed policies and a number of supplementary planning documents. The Preferred Options consultation (which closed

on 15 June) sought comments on the core strategy, detailed policies and site specific allocations. Any additional sites, which have been suggested as part of this process, will be considered in the coming months or so by the policy and implementation team.

There are only 12 site specific allocations in the Preferred Options LDF, which relate to housing, town centre developments and other developments. These sites are considered to be the ones, which will assist to the greatest extent in delivering the overall strategy (for example in terms of meeting the required housing numbers). The aim was to include only larger sites within the borough (that is over 0.47 Hectare), which are, for example capable of bringing forward a substantial number of residential units.

It is acknowledged that in the eyes of Lower Sunbury residents this site is extremely important. However, the fact that it has not been specifically allocated in the LDF does not mean that any application for future development (residential or otherwise) would not be considered in a positive light, but that will depend upon the specifics of the scheme, which may or may not come forward.”

**(c) Question from Mrs. Nichols:**

**“2) TP26 - Linear Park and Combined pedestrian and cycle route, Sunbury.**

The Surrey Local Area Committee in Spelthorne voted on Monday to make funds available for a pedestrian and cycle route along the greenspace known as TP26.

The actual position of the paths cannot be finalised without an associated landscape plan. As landscaping was outside the remit of Surrey County Council's highways' department. Spelthorne Borough Council kindly offered to undertake a second public consultation to take account of landscaping issues. Presumably this consultation will take place after legal title has been transferred.

How does Spelthorne BC envisage the process going forward? When can we expect the second consultation?”

**The Portfolio Holder for Planning Policy, Councillor G.S. Ceaser, responded as follows:-**

“I did indicate at the Local Committee that once the land is transferred to Spelthorne we can then put into place the plans that are contained in the Borough Plan to transform this piece of land into a Linear Park.

I can assure you that Spelthorne Borough Council will consult with local communities on the issues relating to a Linear Park once the legal transfer has taken place. Surrey County Council have not been able to give us a final timescale for the completion date and therefore we cannot be specific as to when consultation will take place. However, consultation will involve the local community and residents, including LOSRA, Kempton Park Residents' Association and Friends of Sunbury Park.”

**196/06 OUTTURN AND STATEMENT OF ACCOUNTS 2005/2006**

A copy of the Council's Accounts for 2005/2006 had been circulated to all Members with the Agenda for the Executive on 20 June.

**RESOLVED** to approve the Statement of Accounts for 2005/2006 and to authorise them to be signed by the Leader of the Council.

**197/06 AMALGAMATION OF THE POORS CHARITY WITH THE STAINES PAROCHIAL CHARITY**

**RESOLVED** to endorse the amalgamation of the Pools Charity with the Staines Parochial Charity, as approved by the Charity Commission.

**198/06 REPORT FROM THE LEADER OF THE COUNCIL**

The Leader of the Council, Councillor G.S. Ceaser, presented his report, which outlined the various matters the Executive had dealt with since the last Council meeting.

**199/06 IMPROVEMENT AND DEVELOPMENT COMMITTEE**

The Chairman of the Improvement and Development Committee, Councillor J.D. Packman, presented his report, which outlined the matters the Committee had dealt with since the last Council meeting.

**200/06 PERFORMANCE MANAGEMENT AND REVIEW COMMITTEE**

The Chairman of the Performance Management and Review Committee, Councillor F. Ayers, presented his report, which outlined the matters the Committee had dealt with since the last Council meeting.

**201/06 AUDIT COMMITTEE**

The Chairman of the Audit Committee, Councillor M.L. Bouquet, presented his report, which outlined the matters the Committee had dealt with since the last Council meeting.

**202/06 LICENSING COMMITTEE**

The Chairman of the Licensing Committee, Councillor R.W. Sider, presented his report, which outlined the matters the Licensing Sub-Committee had dealt with since the last Council meeting.

**203/06 PLANNING COMMITTEE**

The Chairman of the Planning Committee, Councillor E. O'Hara, presented his report, which outlined the matters the Committee had dealt with since the last Council meeting.

**204/06 STANDARDS COMMITTEE**

The Chairman of the Standards Committee, Mr. M. Litvak, presented his report, which outlined the matters the Committee had dealt with since the last Council meeting.

**205/06 QUESTIONS ON WARD ISSUES**

Under Standing Order 13, Councillor R.W. Sider, asked the following question:

“In view of the constant vandalism of Shepperton Scout Hut, and some 60 youths marauding in Shepperton High Street late in the evening last week, will this Council make Surrey County Council Youth Services aware of these problems, and in doing so ask what plans are in place to staff Shepperton Youth Centre on a more regular basis, thereby assisting its partner in one of its priorities, that of making Spelthorne a better place?”

**The Portfolio Holder for Community Safety and Community Liaison, Councillor E.K. Culnane, responded as follows:-**

“As I am sure Councillor Sider is aware, the statutory role for services for young people is with Surrey County Council. I understand that, following the Surrey County Council business development review, Shepperton and Stanwell Youth Centres will have further sessions for young people.

Spelthorne Borough Council and Surrey County Council do work together through the Youth Council Younger People's Implementation group and the Younger People's Partnership. For example, the Live and Direct music programme for young people has been provided in Shepperton and a number of live events have been held at Shepperton Village Hall.

The Police have identified the park in Shepperton as a dedicated beat site during the police shift.

I can assure Councillor Sider that, through the Young People's Officer, implementation group, Spelthorne Borough Council will continue to work with Surrey County Council to provide a range of activities for young people.”



## RECOMMENDATIONS OF THE EXECUTIVE FROM THE MEETING HELD ON 18 JULY 2006

### 1. THE GAMBLING ACT 2005 – DRAFT STATEMENT OF GAMBLING POLICY 2007-2010

1.1 The Executive have considered a report seeking a recommendation to the Council on approval to consult on a Draft Statement of Gambling Policy for 2007 – 2010. The report has also been considered by the Licensing Committee on 12 July 2006, who support the recommendation that the Draft Statement of Gambling Policy be approved for consultation.

1.2 The Executive recommend that the Council:-

- (1) Agree that the Draft Statement of Gambling Policy 2007-2010 be adopted for consultation for three months commencing 27 July 2006.
- (2) Request that the Officers report to a future meeting of the Executive with advice on the appropriate time when the Council can consider a “no casinos” resolution under Section 166 of the Gambling Act 2005.

### 2. SPELTHORNE CORPORATE PLAN 2006/2009

2.1 The Executive have considered a report recommending the Council's Corporate Plan 2006/2009 for adoption by the Council on 20 July 2006. The Executive have amended the draft Corporate Plan reported to them by adding the phrase "putting people at the centre of our services" into both the Executive Summary and the actual Spelthorne Corporate Plan 2006/2009.

2.2 [A full copy of the Corporate Plan, as amended and recommended to the Council by the Executive, is available for Members in the Members' Room.]

2.3 The Executive recommend that the Council adopt the Corporate Plan 2006/2009, as amended by the addition of the phrase "putting people at the centre of our services" into both the Executive Summary and the actual Corporate Plan itself.

### 3. OUTLINE BUDGET 2007/2008 – 2010/2011

3.1 The Executive have considered a report seeking recommendations to the Council on an Outline Budget covering the next four years, with the first year forming the framework for the detailed Budget for the next financial year. Specifically, the approval of the Outline Budget by the Council will set a maximum expenditure level for 2007/2008 and will recommend a guideline Council Tax increase.

3.2 The Executive recommendations also cover consideration on how to involve the Scrutiny Committees in the Budget process, and the provision of additional

information for the Council, since the Executive meeting, on Spelthorne's level of grant per head, as compared to the English Districts average, Surrey Authorities, "nearest neighbours", and identifying those Districts receiving more than £100 per head of population.

### **3.3 The Executive recommend that the Council agree:**

- 1. That the net budgeted expenditure for 2007/2008 be set at a maximum level of £13.623m.**
- 2. That, in order to reach this level, the Strategic Director (Support) identify a package of options by which the budget can be balanced both in 2007/2008 and over the next 2 years of the outline.**
- 3. That, subject to the assumptions in this report being valid, a guideline Council Tax increase be set at 5%.**
- 4. To consider how to involve the scrutiny committees in the process of moving from the broad framework of the outline budget towards completion of the detailed budget.**
- 5. To note the additional information, since the Executive meeting, on Spelthorne's level of grant per head, as compared to the English Districts average, Surrey Authorities, "nearest neighbours", and identifying those Districts receiving more than £100 per head of population. [Please see the report and Appendix attached with these Executive Recommendations].**

## **4. LOW CARBON MANAGEMENT PROGRAMME – SALIX FUNDING**

- 4.1 The Executive have considered a report on the continuing progress being made by the Council with its Low Carbon Management Programme. Part of the delivery of the Programme was the implementation of a list of agreed projects that would reduce carbon emissions and deliver cost savings on Spelthorne's energy bills.
- 4.2 Accordingly, the Executive is recommending that the Council pursue an identified opportunity for funding through Spelthorne's external partners, the Carbon Trust.
- 4.3 The Executive recommend that the Council:-**
  - 1. Agree that Officers sign the fund agreement with LAEF/Salix.**
  - 2. Agree that Capital provision is assigned for the listed projects to the gross value of £246,500 of which the Council's net contribution would be £123,250. The Council's contribution to be funded as a Supplementary Capital Estimate from the Invest to Save, New Schemes Fund.**

**5. REVIEW OF INVESTMENT STRATEGY AND CREDIT POLICY**

5.1 The Executive have considered a report seeking approval to change the Credit Policy in the Annual Investment Strategy, to provide more flexibility in investment counter-parties, and to enhance returns, whilst still minimising risk.

**5.2 The Executive recommend that the Council approve the amendments to the Investment Strategy and counter-party credit policy, as set out in the report of the Strategic Director (Support) to the Executive.**

Councillor Gerry Ceaser  
*Leader of the Council*

**20 July 2006**

**SPELTHORNE BOROUGH COUNCIL - LEVEL OF GRANT SUPPORT**

This is an extract from the revised report of the Strategic Director (Support) on the **Outline Budget 2007/2008 – 2010/2011** and these are the additional paragraphs added to the report.

The Executive on 18 July 2006 called for additional information, to be available from the Strategic Director (Support), for the full Council meeting on Spelthorne’s level of grant per head, as compared to the English Districts average, Surrey Authorities, "nearest neighbours", and identifying those Districts receiving more than £100 per head of population. **[Please see the report below and the Appendix B attached].**

1.7 Spelthorne receives £61.19 per head of population general government grant (Revenue Support Grant and redistributed business rates) for 2006-07. This is 18% below the national average of £74.61 per head for English Shire Districts. Spelthorne’s figure is less than half the highest funded district of Burnley in Lancashire which receives £130.29 per head of population.

**Appendix B** summarises grant per head for Surrey authorities, the 15 “nearest neighbours” as defined by the Audit Commission (the ranking is in descending order i.e. Reigate and Banstead are assessed as being most like us, followed by Runnymede) and identifies all the districts receiving more than £100 per head of population. It can be seen that it tends to be northern districts in Cumbria, Durham, Lincolnshire, Northumberland which are the ones receiving the highest grant funding, although there are some southern districts such as Eastbourne, Hastings, Crawley receiving more than £100.

1.8 The table below summarises a few of the key figures

	<b>2006-2007 Grant per head of population £</b>	<b>2007-2008 Grant per head of population £</b>	<b>Increase in grant per head of population £</b>
Spelthorne	61.19	61.97	1.3%
English Districts	74.61	76.99	3.2%
Highest funded (Burnely)	130.29	133.51	2.5%

1.9 Compared to other Surrey districts Spelthorne is in fact the third highest funded district. Compared to our “nearest neighbours” we are close to the average for that group of £61.48.

1.10 Not only is Spelthorne’s current funding per head of population below the average for English Districts, but our funding falls further behind in 2007-08. Spelthorne’s funding increases by 1.3% for 2007-08 whereas the English average increases by 3.2%, resulting in Spelthorne falling to 20% below the average.

## APPENDIX B

### 2006/07 Headline Allocations

Local Authority	Top 15	Mid-2006	Projected	Redistributed	Revenue	Formula	2006/07	20007/08	Increase 06-07 to 07-08
	Nearest Neighbour	Population Projections	October 2006 Taxbase	Business Rates	Support Grant	Grant	Formula Grant per head of Population	Formula Grant per head of Population	
	Ranking	(No of people)	(Band D equivalents)	(£ million)	(£ million)	(£ million)	£	£	
English Shire districts total		23,648,935	8,805,931	1,478.973	285.494	1,764.468	74.61	76.99	3.2%
CAMBRIDGESHIRE									
Cambridge		117,011	38,260	9.924	1.916	11.840	101.19	102.73	1.5%
CUMBRIA									
Allerdale		94,954	31,717	8.326	1.607	9.934	104.62	109.06	4.2%
Barrow-in-Furness		69,240	21,561	7.074	1.366	8.440	121.89	126.00	3.4%
DURHAM									
Easington		91,226	26,486	9.829	1.897	11.727	128.55	132.35	3.0%
Sedgefield		87,354	26,557	7.681	1.483	9.163	104.90	109.88	4.7%
Wear Valley		60,797	19,589	6.017	1.161	7.178	118.07	122.68	3.9%
EAST SUSSEX									
Eastbourne		94,737	36,113	8.320	1.606	9.926	104.77	105.74	0.9%
Hastings		86,329	29,573	8.045	1.553	9.598	111.18	114.20	2.7%
ESSEX									
Brentwood	3	69,299	32,235	4.153	0.802	4.955	71.50	73.45	2.7%
Epping Forest	11	122,064	53,802	7.231	1.396	8.627	70.68	74.85	5.9%
Harlow		77,949	27,953	7.088	1.368	8.456	108.48	111.31	2.6%
HERTFORDSHIRE									
Broxbourne	12	88,819	36,360	5.449	1.052	6.500	73.19	75.11	2.6%
East Hertfordshire	9	133,251	56,292	6.469	1.249	7.718	57.92	59.28	2.3%
Hertsmere	4	95,150	41,095	6.355	1.227	7.582	79.68	80.52	1.1%
St Albans	7	135,243	60,353	6.074	1.173	7.247	53.58	54.55	1.8%
Three Rivers	6	85,858	37,393	4.528	0.874	5.402	62.91	64.06	1.8%
Welwyn Hatfield	8	98,552	41,551	5.627	1.086	6.713	68.12	70.03	2.8%
LANCASHIRE									

## APPENDIX B

### 2006/07 Headline Allocations

Local Authority	Top 15 Nearest Neighbour	Mid-2006 Population Projections	Projected October 2006 Taxbase	Redistributed Business Rates	Revenue Support Grant	Formula Grant	2006/07	20007/08	Increase 06-07 to 07-08
							Formula Grant per head of Population	Formula Grant per head of Population	
	Ranking	(No of people)	(Band D equivalents)	(£ million)	(£ million)	(£ million)	£	£	
Burnley		87,108	26,284	9.513	1.836	11.350	130.29	133.51	2.5%
Hyndburn		81,930	24,140	7.725	1.491	9.216	112.48	117.64	4.6%
Lancaster		136,230	43,088	12.130	2.342	14.472	106.23	109.37	3.0%
Pendle		88,934	26,749	8.519	1.644	10.163	114.28	119.35	4.4%
Preston		130,193	40,703	12.862	2.483	15.344	117.86	119.73	1.6%
<b>LINCOLNSHIRE</b>									
Boston		58,615	18,963	5.310	1.025	6.335	108.07	113.12	4.7%
East Lindsey		139,863	45,755	12.506	2.414	14.920	106.68	111.67	4.7%
Lincoln		86,226	24,939	8.438	1.629	10.067	116.75	119.60	2.4%
<b>NORFOLK</b>									
Great Yarmouth		93,952	30,931	8.209	1.585	9.794	104.25	107.58	3.2%
Norwich		124,035	39,676	12.301	2.375	14.676	118.32	121.83	3.0%
<b>NORTH YORKSHIRE</b>									
Scarborough		107,185	39,980	9.638	1.861	11.499	107.28	111.34	3.8%
<b>NORTHAMPTONSHIRE</b>									
Corby		52,855	16,397	4.546	0.878	5.424	102.62	105.39	2.7%
<b>NORTHUMBERLAND</b>									
Berwick-upon-Tweed		25,848	9,686	2.247	0.434	2.681	103.72	106.62	2.8%
Blyth Valley		82,069	24,190	7.021	1.355	8.376	102.06	106.57	4.4%
Wansbeck		60,954	18,268	5.743	1.109	6.852	112.41	115.03	2.3%
<b>NOTTINGHAMSHIRE</b>									
Mansfield		98,436	31,026	8.254	1.593	9.847	100.04	102.28	2.2%
<b>OXFORDSHIRE</b>									
Oxford		147,429	46,502	13.176	2.544	15.720	106.63	107.41	0.7%
<b>SURREY</b>									
Elmbridge	13	129,581	61,628	5.147	0.993	6.140	47.38	47.47	0.2%
Epsom and Ewell	14	69,094	31,115	3.343	0.645	3.988	57.72	58.48	1.3%
Guildford	5	133,446	57,058	6.690	1.291	7.981	59.81	60.93	1.9%

## APPENDIX B

### 2006/07 Headline Allocations

Local Authority	Top 15 Nearest Neighbour	Mid-2006 Population Projections	Projected October 2006 Taxbase	Redistributed Business Rates	Revenue Support Grant	Formula Grant	2006/07	20007/08	Increase 06-07 to 07-08
							Formula Grant per head of Population	Formula Grant per head of Population	
	Ranking	(No of people)	(Band D equivalents)	(£ million)	(£ million)	(£ million)	£	£	
Mole Valley	15	81,304	39,739	3.169	0.612	3.781	46.50	47.52	2.2%
Reigate and Banstead	1	127,791	56,646	5.534	1.068	6.602	51.66	52.45	1.5%
Runnymede	2	79,186	33,189	4.245	0.819	5.064	63.96	65.58	2.5%
<b>Spelthorne</b>		<b>88,965</b>	<b>39,950</b>	<b>4.563</b>	<b>0.881</b>	<b>5.444</b>	<b>61.19</b>	<b>61.97</b>	1.3%
Surrey Heath		81,561	36,931	3.888	0.751	4.639	56.87	57.37	0.9%
Tandridge		80,754	36,555	3.346	0.646	3.992	49.43	50.46	2.1%
Waverley		116,544	53,764	4.801	0.927	5.728	49.15	50.31	2.4%
Woking	10	90,619	39,967	5.307	1.024	6.331	69.86	70.86	1.4%
WEST SUSSEX									
Crawley		98,908	34,855	8.341	1.610	9.951	100.61	103.17	2.5%

**REPORT FROM THE LEADER OF THE COUNCIL ON THE WORK OF THE EXECUTIVE**

Since the last meeting of the Council the Executive has met on one occasion. This report is an overview of some of the more significant issues we have discussed at our meeting on 20 June 2006.

We have made recommendations to the Council on four matters that appear separately on this Agenda.

**ISSUES INCORPORATING ALL 4 CORPORATE PRIORITIES**

**APPOINTMENT OF REPRESENTATIVES TO SERVE ON OUTSIDE BODIES AND WORKING /TASK GROUPS 2006/2007**

We have appointed Members to serve as representatives on various Outside Bodies and also appointed Members to serve on the Local Development Framework [LDF] Working Party and the Members' Development Task Group.

**TREASURY MANAGEMENT ANNUAL REPORT 2005/2006**

We have noted the report of the Strategic Director (Support) updating Members on the outturn Treasury position and Prudential Indicators for 2005/2006.

We have also agreed that the Strategic Director (Support) would report to the Executive on 7 November 2006 on the half-yearly Treasury position for 2006/2007 and would also invite the Council's fund managers to attend the meeting to report on their fund management performance for 2006/2007 to date.

**MAKING SPELTHORNE A BETTER PLACE / MAKING SPELTHORNE SAFER / IMPROVING CUSTOMER SATISFACTION WITH SPELTHORNE'S SERVICES**

**LOCAL SPELTHORNE PARTNERSHIP [LSP]**

We have endorsed a report providing an update for Members on the work of the Local Spelthorne Partnership (LSP) over the last year. Two particular issues that the LSP would be focussing on over the next year were (1) developing a partnership approach to transport (This would be linked to the "Getting Around Spelthorne" project) and (2) the project for coordinating regeneration work in Stanwell.

**AREA FORUMS**

We have considered a report on (1) details of the last round of Area Forums, including attendance, topics raised, support from partners, and advertising; and (2) the dates and proposed agenda for the next round of Area Forums.

We have agreed to hold the next set of Area Forums with the agenda set out in the report of the Chief Executive and with the options for topics as detailed below, subject to



the comments of the Area Forum Chairmen and consultation with local residents' associations.

We have agreed that the options for topics would be: Updates on the Local Development Framework [LDF] and on the Housing Developments within each Forum area [as a Borough-wide topic]; and Budget/Savings in 2007-2008, Street Cleansing and Local Environmental Priorities and Waste Management [as 3 choices for local based topics]. These options have already been notified to the Chairmen of the Area Forums, well in advance of the next round of Forum meetings.

We have further agreed that relevant Executive Portfolio Holders would be advised of items for Area Forum meetings within their areas of responsibility.

### **YOUR SHOUT FOR RESIDENTS' ASSOCIATIONS**

We have considered a report on the Your Shout for Residents' Associations meeting held on 10 May 2006, covering all the issues raised, as well as suggested actions to address them. We have agreed that the Officers would implement the suggested actions as set out in Appendix A to the report of the Chief Executive.

### **ENVIRONMENT AGENCY – RIVERWORKS SITE, SUNBURY**

We have considered a report seeking the Council's comments to the Environment Agency (EA) on the draft design ~~brief which~~ [brief](#) for the Riverworks Site in Sunbury. In addition, the EA were seeking an 'in principle' view from the Council on the creation of a pedestrian crossing across the Thames at Wheatley's Eyot.

We have:

(1) Agreed the draft design brief, subject to the comments set out in the report of the Strategic Director (Community).

(2) Endorsed the suggested 'in principle' agreement to the creation of a ~~foot~~ [new public pedestrian](#) crossing over the Thames via the option (b) route [in ~~8~~ the report of the Strategic Director (Community)], [with emergency pedestrian access for residents of Wheatley's Eyot, subject to consultation with the local residents.](#)

(3) [Required the retention of access to Wheatley's Eyot for residents on the line of option \(a\) from the main part of the Environment Agency site.](#)

### **SOUTH EAST PLAN**

We have considered a report setting out a recommended response to the 'submission' draft of the South East Plan. The main issues were whether the current draft of the South East Plan represented an appropriate planning strategy for the South East and, in particular, whether the planning strategy in it was appropriate to Spelthorne.

We have agreed the Council's formal response to the 'submission' draft of the South East Plan, as set out in Appendix A to the report of the Strategic Director (Community). We have also authorised the Chairman of the Executive, in consultation with the

## **APPENDIX 3**

Strategic Director (Community), to add comments in relation to Airtrack to the Council's response to the South East Plan, as considered necessary.

Councillor Gerry Ceaser  
*Leader of the Council*

**20 July 2006**

## **REPORT OF THE CHAIRMAN ON THE WORK OF THE IMPROVEMENT AND DEVELOPMENT COMMITTEE**

The Improvement and Development Committee met on 6 July 2006 and considered the following items of business:

### **THE OVERVIEW AND SCRUTINY PROCEDURE RULES AND THE ROLE OF THE COMMITTEE**

Following a discussion on the Overview and Scrutiny Procedure Rules and the role of the Committee it had been agreed to ask the lead officer to investigate the wording of paragraph 4.4 and to report back to the next meeting of the Committee.

### **REPORTS/RECOMMENDATIONS TO THE EXECUTIVE**

#### **Leisure and Culture Strategy Task Group**

The Committee appointed Councillors Miss M.M. Bain, F. Davies, J.D. Packman, Mrs. J. Pinkerton and Mrs J.M. Wood-Dow to serve on the Leisure and Culture Strategy Task Group and to include this Task Group in the Committee's current Work Programme to report to the 18 January 2007 meeting.

#### **Grants Task Group**

The Committee considered the recommendations of its Grants Task Group and made 17 recommendations to the Executive on future funding priorities, including sustainability issues and a robust evaluation of outcomes.

### **USE OF RESOURCES BEST VALUE REVIEW MEMBERS' PANEL**

Councillors Miss M.M. Bain, J.M. Fullbrook, Mrs. M. Hyams, Mrs. J.E. Ponton and Mrs J.M. Wood-Dow (lead Member) were appointed to serve on a Best Value Review Panel on Use of Resources to consider an improvement plan being developed by the Head of Financial Services and to report back to this Committee at its September 2006 meeting.

### **DISABLED PEOPLE IN SPELTHORNE - DISABILITY EQUALITY SCHEME**

The Committee agreed that a framework scheme be submitted to the whole Committee for consideration at its 21 September 2006 meeting and this item be included in the Committee's Work Programme.

### **EXECUTIVE FORWARD PLAN**

The current Executive Forward Plan had been considered and the Committee decided to set up Task Groups to look at the Outline Budget Strategy and Housing Strategy.

**WORK PROGRAMME 2006/2007**

The Committee's current Work Programme for 2006/2007 had been considered and agreed with the inclusion of a presentation about Byelaws and their enforcement to be made at its next meeting.

**ANY OTHER BUSINESS**

**Environmental/Street Scene Enforcement**

The Committee agreed that the Chairman would notify the Lead Officer of the Improvement and Development Committee, of the names of 3 Members to work with Officers in developing and monitoring a scheme with the initial priorities of dog fouling, dog control and litter.

**Car Parking Charges**

The Committee agreed to ask the Performance Management and Review Committee, through Executive, to look at the Car Parking Charges, introduced last year, to see if they were working in the way in which they had been intended.

**ICT Outsourcing Contract**

Following advice from the Head of Customer and E-Government Services that the Government White Paper on Local Government Reorganisation, expected in the autumn, had been delayed and that there might be a need to commence work earlier than proposed the Committee agreed that the Chairman would notify the Lead Officer of the Improvement and Development Committee, of the names of Members to serve on the ICT Outsourcing Contract Task Group.

Councillor John Packman  
*Chairman of the Improvement and Development Committee*

**20 July 2006**

### REPORT OF THE CHAIRMAN ON THE WORK OF THE AUDIT COMMITTEE

The Audit Committee met on 18 July 2006 and considered the following items of business.

#### AUDIT SERVICES QUARTERLY REPORT

The Accounts and Audit Regulations required the Council to maintain an adequate and effective internal audit of its accounting records and control systems. The Committee discussed and noted the quarterly report which covered the work undertaken by Audit Services from April-June 2006 which included: -

- Main financial systems  
The Audit recommendations relating to: Council Tax, NNDR, Payroll, Accounting systems, Loans and Investments, Payments/Creditors, Debtors, Housing Benefit, Cash and Bank.
- Use of Resources Assessment  
That a draft improvement plan was being prepared.
- Risk Management  
That the Corporate Risk register had been amended.
- Business Improvement Plan  
That Audit Services would be involved on the programme sponsors board which would initially cover Planning, Financial Services and Environment/Direct Services and advise on risks and controls, and efficiency related issues.

#### CORPORATE RISK MANAGEMENT

The Committee noted the contents of the Corporate Risk Register, the planned system for managing risks and proposals to address external audit recommendations and called for a report on a policy for notifying the police of all crime and suspected crime against the Council to be made at the next meeting of the Committee.

#### ANTI-FRAUD AND CORRUPTION POLICY

The Committee considered and noted the report on the Council's Anti-Fraud and Corruption Policy and recommended the Executive that in the second sentence of paragraph 15 of the strategy, "15. Disciplinary action will be taken as necessary and the police informed/involved if appropriate," the words "if appropriate" be removed.

#### COMMITTEE WORK PROGRAMME 2006

The Committee agreed its current Work Programme for 2006/07.

#### SPECIAL INVESTIGATIONS FOR THE PERIOD APRIL – JUNE 2006.

The Committee noted the exempt report on Audit Services Special Investigations.

Councillor Michel Bouquet  
*Chairman of the Audit Committee*

**20 July 2006**

**REPORT OF THE CHAIRMAN OF THE LICENSING COMMITTEE**

The Licensing Committee met on 12 July 2006 and considered the following items of business:

**ADOPTION OF PROCEDURE**

The Committee agreed to adopt a procedure to allow applicants to address the Committee for the purpose of hearing two applications under the Gaming Act 1968.

**GAMING ACT 1968, SECTION 34 (5E) APPLICATION FOR A PERMIT FOR THE USE OF ALL CASH MACHINES AND AMUSEMENTS WITH PRIZES MACHINES – 128A HIGH STREET STAINES**

The Committee granted an application for a new permit for the use of all-cash machines, together with amusements with prizes machines.

**GAMING ACT 1968, S.34 – APPLICATION FOR THE RENEWAL OF A PERMIT FOR THE USE OF AMUSEMENTS WITH PRIZES MACHINES – THE RUNNING HORSE, GROVELEY ROAD, SUNBURY**

The Committee granted an application for the renewal of a permit for four amusements with prizes machines at The Running Horse. Sunbury.

**GAMBLING POLICY STATEMENT 2007 – 2010**

A draft Gambling Policy Statement for 2007-2010, had been considered and adopted for consultation for a period of three months commencing 27 July 2006.

**LICENSING COMMITTEE MEMBERS TRAINING**

The views of the Committee were sought on proposals for Member Training in respect of the Gambling Act 2005.

Councillor Robin Sider  
*Chairman of the Licensing Committee*

**20 July 2006**

**REPORT OF THE CHAIRMAN ON THE WORK  
OF THE PLANNING COMMITTEE**

The Planning Committee has met once since the previous report was prepared for the Council meeting. This report therefore gives an overview of the key applications considered by the Planning Committee at its meeting on 21<sup>st</sup> June.

1. The Planning Committee meeting on **21<sup>st</sup> June 2006** dealt with five items in total (plus a report on appeals made and decisions received).

Public speaking took place on three items with five people taking the opportunity to address the Committee.

The most notable items on the agenda were:

- (a) The grant of planning permission for the demolition of existing properties and the erection of 10 dwellings with car parking and new access at 285 – 291 Feltham Hill Road, Ashford.
- (b) The refusal of planning permission for the demolition of existing properties and the erection of a block of 10 two bed flats, 1 two bed house and 3 four bed houses at Little Manor and Taranaki, Green Street, Sunbury.
- (c) The refusal of planning permission for the conversion of a dwelling into 2 one bed flats and 1 two bed flat at 23 Green Lane, Sunbury on Thames

2. **Other matters of interest**

- (a) Performance figures for speed of determining planning applications:

	<b>Major applications (BVPI Target) (60% in 13 wks)</b>	<b>Minor applications (BVPI Target) (70% in 8 wks)</b>	<b>Other applications (BVPI Target) (85% in 8 wks)</b>
<b>2005</b>			
July	100%	88%	91%
August	100%	72%	83%
September	None	67%	82%
October	50%	73%	65%
November	None	29%	80%
December	None	58%	77%

## APPENDIX 7

	<b>Major applications (BVPI Target) (60% in 13 wks)</b>	<b>Minor applications (BVPI Target) (70% in 8 wks)</b>	<b>Other applications (BVPI Target) (85% in 8 wks)</b>
<b>2006</b>			
January	None	68%	75%
February	33%	62%	91%
March	50%	87%	87%
April	100%	80%	86%
May	100%	78%	86%
June	100%	71%	84%

- (b) The Planning and Housing Strategy service is about to embark on Business Process Improvement, which will be carried out by RSe Consulting. This is part of a larger process which will look at all service areas across the Council in the next few years. The aim is to look at how the service can work smarter to maintain and/or improve customer service, as well as realising efficiency savings. The process started in mid July, with the implementation phase running from October 2006 to February 2007.

Councillor John O'Hara  
*Chairman of the Planning Committee*

**20 July 2006**



**REPORT OF THE CHAIRMAN ON THE WORK OF THE STANDARDS  
COMMITTEE**

The Standards Committee has met once since the last Council meeting and this report gives an overview of the key issues considered by the Committee.

**PLANNING CODE**

With the assistance of the Chairman of the Planning Committee, Councillor John O'Hara, the committee continued to progress the review of the Council's Planning Code. At this meeting the committee discussed the code with the feedback obtained from the members seminar held on 5 June 2006. The particular areas discussed were Member and Officer Interests, site visits, group meetings and member involvement in Planning Appeals. The Monitoring Officer has taken these comments on board. These changes will be incorporated in the document for consultation with the Planning Committee and the Executive. The outcome of the consultation will be reported back to the Standards Committee to consider and make a recommendation to full Council.

In general terms the committee discussed with the Monitoring Officer and the Chairman of the Planning Committee the need to improve the public perception of all those involved in the planning process and the need to avoid the perception of bias. The committee felt that better communication with the residents of the borough was needed and perhaps one way of doing this would be to look at ways of promoting the new planning code once it is adopted by the full Council.

Trevor Davies  
*Vice Chairman of the Standards Committee*

**20 July 2006**