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15 May 2013

TO THE COUNCILLORS OF SPELTHORNE BOROUGH COUNCIL

### **Meetings of Committees\*\***

Individual meetings of the Committees listed below will be held one after another in the **Council Chamber on Thursday 23 May 2013** to consider the business specified in the Agendas set out on the following pages. The first meeting will commence at the conclusion of the Annual Council Meeting.

Roberto Tambini  
Chief Executive

- (1) **Audit Committee (page 16)**
- (2) **Licensing Committee (page 17)**
- (3) **Overview and Scrutiny Committee (page 18)**
- (4) **Planning Committee (page 19)**

### **\*\*Footnote:**

***Under the Council's Constitution there is no requirement for the Cabinet or the Members' Code of Conduct Committee to meet this evening. The Leader of the Council and the Deputy Leader are ex-officio the Chairman and Vice-Chairman of the Cabinet and the Chairman and Vice-Chairman of the Members' Code of Conduct Committee are the two independent non-councillors appointed by the Council, namely Mr. M. Litvak and Miss S. Faulkner.***

## Annual Council Meeting 23 May 2013

### 1. Audit Committee

#### Agenda

- i. To appoint a Chairman for the Municipal Year 2013-2014.
- ii. Apologies for absence.
- iii. To confirm the minutes of the meeting held on 21 March 2013.  
**(circulated to Committee members only under separate cover)**
- iv. To appoint a Vice-Chairman for the Municipal Year 2013-2014.

## Annual Council Meeting 23 May 2013

### **2. Licensing Committee**

#### **Agenda**

- i.** To appoint a Chairman for the Municipal Year 2013-2014.
- ii.** Apologies for absence.
- iii.** To confirm the minutes of the meeting held on 9 January 2013.  
**(circulated to Committee members only under separate cover)**
- iv.** To appoint a Vice-Chairman for the Municipal Year 2013-2014.

## Annual Council Meeting 23 May 2013

### 3. Overview and Scrutiny Committee

#### Agenda

- i. To appoint a Chairman for the Municipal Year 2013-2014
- ii. Apologies for absence
- iii. To confirm the minutes of the meeting held on 26 March 2013.  
**(circulated to Committee members only under separate cover)**
- iv. To appoint a Vice-Chairman for the Municipal Year 2013-2014.

## Annual Council Meeting 23 May 2013

### **4. Planning Committee**

#### **Agenda**

- i.** To appoint a Chairman for the Municipal Year 2013-2014.
- ii.** Apologies for absence.
- iii.** To confirm the minutes of the meetings held on 10 April 2013.  
**(circulated to Committee members only under separate cover)**
- iv.** To appoint a Vice-Chairman for the Municipal Year 2013-2014.