

**Minutes of the Audit Committee  
27 June 2013**

**Present:**

Councillor D. Gohil (Chairman)

Councillors:

J.A. Dale	M.J. Madams
A.C. Harman	A. Patterson

**In Attendance**

Councillor T.J.M. Evans

**Apologies:** Apologies were received from Councillor D. Patel.

**163/13 Minutes**

The minutes of the meeting held on 23 May 2013 were approved as a correct record.

**164/13 Corporate Risk Management**

The Audit Manager reported that the Corporate Risk Register had undergone its regular quarterly review and update by the Corporate Risk Management Group and Management Team to ensure that actions were being taken to deal with the identified risks.

The revised register was considered to be an accurate reflection of the high level risks affecting the Authority. Progress on actions was documented on the register, and a RAG (red, amber, green) rating assigned to each risk category to highlight the level of progress made. The Audit Manager highlighted the areas in which progress had been made. Three new actions had been added to the Risk Register in order to mitigate the associated risks.

**RESOLVED** that the Corporate Risk Register be noted.

**165/13 Internal Audit Annual Report 2012/13**

The Head of Audit Services presented her report which summarised the work undertaken by Audit Services during the period April 2012 to March 2013 and provided an assurance opinion that the Council's internal control environment was adequate and effective. She particularly referred to the Internal Audit Reviews undertaken, the assurance levels given and the issues which had been identified in the course of the reviews.

Members thanked the Audit Team for their work and commended the Head of Audit services for a very clear report.

The Committee asked for further information about the roll out of Phase 3 of the iTrent Payroll system, which the Assistant Chief Executive agreed to circulate to the members.

**RESOLVED** that the Internal Audit Annual Report 2012/13 be noted.

**166/13 Internal Audit Charter**

The Head of Audit services explained that the Internal Audit Charter had been amended to reflect the new Public Sector Internal Audit Standards which came into effect from 1 April 2013. The Standards had been adapted from mandatory internal audit standards to meet the special requirements of public sector organisations in the UK.

**RESOLVED** to approve the Internal Audit Charter.

**167/13 Committee Work Programme**

The Committee considered its Work Programme for the 2013-2014 municipal year.

**RESOLVED** to note the Committee Work Programme 2013-2014.