



**To:**  
**All members of the**  
**Environment and Sustainability**  
**Committee**

*Please reply to:*  
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Date: 1 November 2021

### Supplementary Agenda

#### **Environment and Sustainability Committee - Tuesday, 9 November 2021**

Dear Councillor

I enclose the following items which were marked 'to follow' on the agenda for the Environment and Sustainability Committee meeting to be held on Tuesday, 9 November 2021.

- |           |  |               |
|-----------|--|---------------|
| <b>4.</b> | <b>Questions from members of the Public</b>  | <b>3 - 4</b>  |
|           | The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40. |               |
| <b>9.</b> | <b>Revenue Monitoring Q2 (July - Sept 2021)</b>  | <b>5 - 12</b> |
|           | To note the forecast outturn for 2021/22 as at 30 September 2021.  |               |

Yours sincerely

Chris Curtis  
Corporate Governance

**Spelthorne Borough Council, Council Offices, Knowle Green**

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To the members of the Environment and Sustainability Committee

Councillors:

I.J. Beardsmore (Chairman)  
O. Rybinski (Vice-Chairman)  
J.T.F. Doran  
T. Fidler  
N.J. Gething

M. Gibson  
K.M. Grant  
N. Islam  
T. Lagden  
V.J. Leighton

J. McIlroy  
S.C. Mooney  
R.J. Noble  
J.R. Sexton  
V. Siva

Substitute Members: Councillors: S.M. Doran, R.D. Dunn, H. Harvey, R.A. Smith-Ainsley, B.B. Spoor and J. Vinson

**QUESTION 1 FROM KATH SANDERS**

As Mr Nigel Rowe mentioned in Question 5 at the July Council meeting "The government has made it clear that infrastructure constraints should be taken into account when setting "a sustainable housing target" and work on this has not yet been done."

The answer to him and to several of my questions at the last full council meeting in July referenced the draft Infrastructure Delivery Plan (IDP) which residents have not had sight of. One reason for not publishing it seems to be that it was only draft and another that it was awaiting a Part 2. This has not precluded the publication of other draft reports in the Local Plan process or other reports where a Part 2 followed.

There seems to be no mention of the IDP in the minutes of the Environment & Sustainability Committee meeting on 14th September, I don't believe it was mentioned at the Extraordinary E&S Committee meeting last night (6th October) and it is not in the forward plan for the next meeting on the 9th November. The Local Plan Task Group does not publish minutes but, in the last verbal update to the E&S Committee meeting on 14th September, it was not mentioned either.

Please can you provide an update as to when the Infrastructure Delivery Plan will be made available to residents?

**QUESTION 2 FROM NIGEL ROWE, OBE**

With persistent pressure from officers to press ahead with high-rise developments on several sites identified in the draft Staines Masterplan, has the Masterplan been validated in relation to the infrastructure it would require (highways and road access to the town, water supply and sewerage, schools and healthcare, etc)? If not, when will this work be completed such that a Planning Inspector will consider it sound?

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# Environment & Sustainability Committee



9 November 2021

<b>Title</b>	Draft Q2 Revenue Monitoring Report as at 30 September 2021
<b>Purpose of the report</b>	To note
<b>Report Author</b>	Paul Taylor Chief Accountant
<b>Ward(s) Affected</b>	All Wards
<b>Exempt</b>	No
<b>Corporate Priority</b>	Financial Sustainability
<b>Recommendations</b>	<p>The Committee is asked to note the draft forecast outturn for 2021/22 as at 30 September 2021 and the aggregate variances by cost centre reported in Appendix C6.</p> <p>(Please note that this is a draft report taken from the full report currently being prepared for the Corporate Policy &amp; Resources Committee meeting on 29 November and has been collated before the completion of a full review process and may be subject to change, and if this is the case the Committee will be notified.)</p>
<b>Reason for Recommendation</b>	Not applicable

## 1. Key issues

- 1.1 This report provides a summary of the forecast outturn position for the financial year 2021-22 as at 30 September, for the Environment & Sustainability Committee which is showing a forecast net underspend of £176k (June: (£316k) net underspend) a decrease of £140k.
- 1.2 The forecast overspend of expenditure amounted to £16k (June: (£211k) underspend) and the forecast over-recovery of income was (£192k) (June: (£105k) over-recovery), with the major differences from Q1 being as follows:
  - (a) A forecast £48k decrease in Emergency Planning costs.
  - (b) A forecast £238k increase in Planning Development costs
  - (c) A forecast £77k increase in Planning Development income
  - (d) A forecast £30k increase in Refuse Collection costs
- 1.3 The forecast net variance is further broken down to show the impact of COVID-19 on the Council forecast outturn position:
  - (a) COVID-19 – a projected overspend of £36k (June: (£123k) under-recovery).

(b) Non COVID-19 – a projected net underspend of (£211k) (June: (£193k)).

The forecast outturn shows the projected impact of COVID-19 on Cost of Services is lower income than budgeted due to lower client activity during COVID-19 particularly for public halls and for refuse and bulky waste bin collections.

## **2. Significant Forecast Budget (under)/overspends at year end.**

2.1 Noting that we are only providing commentary for those budget lines with £20k or more variance.

2.2 A projected net underspend of (£176k) (June: £316k), with significant net variances as follows:

(a) Emergency Planning – an underspend of (£49k) (June: £nil) relates to contribution, no longer required, for development of the Environment Agency's River Thames Scheme.

(b) Planning Development Control – a projected net overspend of £47k (June: (£114k) over-recovery) which is made up mainly as follows:

i) £154k overspend (June: (£84k) underspend) due to potential external legal costs on current developer planning appeals.

ii) Income (£94k) above budget (June: (£16k) over-recovery) for a Planning Performance Agreement, which is to be set aside to a reserve.

(c) Planning Policy – a net underspend of (£103k) (June: (£95k)) which is made up mainly of (£109k) underspend (June: (£110k)) for the Local Plan which is now scheduled to complete in 2022/23.

(d) Refuse Collection – a net over-recovery of income of (£90k) (June: (£122k)) which is made up as follows:

i) £30k overspend (June: £nil) for vacancies covered by higher costing agency staff.

ii) £20k over-recovery (June: £18k) of income for refuse and bulky waste bins due to less activity during the pandemic.

iii) No change in the forecast (£140k) over-recovery reported last quarter.

## **3. Other considerations**

3.1 None.

## **4. Equality and Diversity**

4.1 Not applicable.

## **5. Sustainability/Climate Change Implications**

5.1 Not applicable.

## **6. Timetable for implementation**

6.1 Not applicable

**Background papers:** There are none.

**Appendices:**

**Appendix C6 – Environment & Sustainability Revenue Report 30-09-21**

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## Environment & Sustainability

<b>Results to 30-Sep-21</b>	<b>Budget Revised £</b>	<b>Forecast Outturn £</b>	<b>COVID-19 Variance £</b>	<b>Non-COVID-19 Variance £</b>	<b>Total Variance to Revised £</b>	<b>Comments</b>
Employees	0	0	0	0	0	Contribution towards development of River Thames Scheme is not required to be paid to Environment Agency. Budget saving 2022/23.
Other Expenditure	3,500	3,500	0	0	0	
Income	0	0	0	0	0	
<b>Abandoned Vehicles</b>	<b>3,500</b>	<b>3,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Employees	0	0	0	0	0	
Other Expenditure	23,000	23,000	0	0	0	
Income	(35,500)	(35,500)	0	0	0	
<b>Allotments</b>	<b>(12,500)</b>	<b>(12,500)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Employees	0	0	0	0	0	
Other Expenditure	112,100	63,100	0	(49,000)	(49,000)	
Income	(1,000)	0	1,000	0	1,000	
<b>Emergency Planning</b>	<b>111,100</b>	<b>63,100</b>	<b>1,000</b>	<b>(49,000)</b>	<b>(48,000)</b>	
Employees	0	0	0	0	0	
Other Expenditure	10,100	10,100	0	0	0	
Income	0	0	0	0	0	
<b>Energy Initiatives</b>	<b>10,100</b>	<b>10,100</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Employees	0	0	0	0	0	
Other Expenditure	55,100	55,100	0	0	0	
Income	(25,000)	(24,800)	200	0	200	
<b>Environmental Enhancements</b>	<b>30,100</b>	<b>30,300</b>	<b>200</b>	<b>0</b>	<b>200</b>	
Employees	1,374,500	1,374,500	0	0	0	
Other Expenditure	663,800	663,800	0	0	0	
Income	(248,600)	(248,600)	0	0	0	
<b>Grounds Maintenance</b>	<b>1,789,700</b>	<b>1,789,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## Environment & Sustainability

<b>Results to 30-Sep-21</b>	<b>Budget Revised £</b>	<b>Forecast Outturn £</b>	<b>COVID-19 Variance £</b>	<b>Non-COVID-19 Variance £</b>	<b>Total Variance to Revised £</b>	<b>Comments</b>
Employees	0		0	0	0	
Other Expenditure	12,200	15,640	0	3,440	3,440	
Income	(25,900)	(24,700)	0	1,200	1,200	
<b>Parks Properties Project</b>	<b>(13,700)</b>	<b>(9,060)</b>	<b>0</b>	<b>4,640</b>	<b>4,640</b>	
Employees	0	0	0	0	0	
Other Expenditure	77,200	77,200	0	0	0	
Income	(72,400)	(72,400)	0	0	0	
<b>Parks Strategy</b>	<b>4,800</b>	<b>4,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Employees	1,036,500	1,023,240	0	(13,260)	(13,260)	
Other Expenditure	409,200	562,950	0	153,750	153,750	Overspend relates to external legal costs which could be incurred upon current developer appeals. This is the worst case scenario and the actual cost will be clearer once appeals have been completed (Jan22). Update to be given in Q3.
Income	(664,300)	(758,000)	0	(93,700)	(93,700)	Excess PPA (Planning Performance Agreement) income received which is to be moved to reserve at year end.
<b>Planning Development Control</b>	<b>781,400</b>	<b>828,190</b>	<b>0</b>	<b>46,790</b>	<b>46,790</b>	
Employees	404,200	404,760	0	560	560	
Other Expenditure	271,700	162,720	0	(108,980)	(108,980)	Relating to Local Plan budget which is now scheduled to take place in 2022/23. There will be a request to carry forward this underspent budget to 2022/23 to fund the delayed Local Plan work.
Income	(75,400)	(70,320)	0	5,080	5,080	
<b>Planning Policy</b>	<b>600,500</b>	<b>497,160</b>	<b>0</b>	<b>(103,340)</b>	<b>(103,340)</b>	
Employees	0	0	0	0	0	
Other Expenditure	7,900	7,600	0	(300)	(300)	
Income	(27,400)	(13,000)	14,400	0	14,400	
<b>Public Halls</b>	<b>(19,500)</b>	<b>(5,400)</b>	<b>14,400</b>	<b>(300)</b>	<b>14,100</b>	

## Environment & Sustainability

<b>Results to 30-Sep-21</b>	<b>Budget Revised £</b>	<b>Forecast Outturn £</b>	<b>COVID-19 Variance £</b>	<b>Non-COVID-19 Variance £</b>	<b>Total Variance to Revised £</b>	<b>Comments</b>
Employees	1,370,600	1,400,600	0	30,000	30,000	Vacant posts are being covered by higher costing agency staff (who are usually paid in arrears) so no impact on service delivery.
Other Expenditure	885,000	885,000	0	0	0	
Income	(886,000)	(1,006,000)	20,000	(140,000)	(120,000)	
<b>Refuse Collection</b>	<b>1,369,600</b>	<b>1,279,600</b>	<b>20,000</b>	<b>(110,000)</b>	<b>(90,000)</b>	Increase in customer take-up of Garden Waste services (£140k), offset by £20k lower Refuse Collection income for refuse and bulky waste bins due to less activity during COVID-19.
Employees	0	0	0	0	0	
Other Expenditure	5,500	5,500	0	0	0	
Income	0	0	0	0	0	
<b>Water Courses &amp; Land Drainage</b>	<b>5,500</b>	<b>5,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Employees	0	0	0	0	0	
Other Expenditure	0	0	0	0	0	
Income	(342,000)	(342,000)	0	0	0	
<b>Waste Recycling</b>	<b>(342,000)</b>	<b>(342,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	
Total Employees	<b>4,185,800</b>	<b>4,203,100</b>	<b>0</b>	<b>17,300</b>	<b>17,300</b>	
Total Other Expenditure	<b>2,536,300</b>	<b>2,535,210</b>	<b>0</b>	<b>(1,090)</b>	<b>(1,090)</b>	
Total Income	<b>(2,403,500)</b>	<b>(2,595,320)</b>	<b>35,600</b>	<b>(227,420)</b>	<b>(191,820)</b>	
Net Total	<b>4,318,600</b>	<b>4,142,990</b>	<b>35,600</b>	<b>(211,210)</b>	<b>(175,610)</b>	

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