



To:
All members of the
Environment and Sustainability
Committee

Please reply to:
Contact: Chris Curtis
Service: Committee Services
Direct line: 01784 446240
E-mail: c.curtis@spelthorne.gov.uk
Date: 12 January 2022

Supplementary Agenda

Environment and Sustainability Committee - Tuesday, 18 January 2022

Dear Councillor

I enclose the following items which were marked 'to follow' on the agenda for the Environment and Sustainability Committee meeting to be held on Tuesday, 18 January 2022:

- | | | |
|------------|--|----------------|
| 8. | Capital Bids 2022/23 (part of annual budget process)
To consider and review the capital bids received. | 3 - 6 |
| 9. | Revenue Growth and Savings Bids 2022/23 (part of annual budget process)
To consider and categorise growth and savings bids as part of the budget setting process for 2022/23. | 7 - 12 |
| 10. | Committee Review of Fees and Charges for Service Areas 2022/23 (part of annual budget process)
To review fees and charges for the financial year 2022/23. | 13 - 32 |
| 16. | Updates from Task and Finish and/or Working Groups
To receive updates from the following Task and Finish or Working Groups: <ul style="list-style-type: none">• Climate Change Working Group | 33 - 52 |

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk telephone 01784 451499

Yours sincerely

Chris Curtis
Corporate Governance

To the members of the Environment and Sustainability Committee

Councillors:

I.J. Beardsmore (Chairman)
O. Rybinski (Vice-Chairman)
M.M. Attewell
J.T.F. Doran
T. Fidler

N.J. Gething
M. Gibson
K.M. Grant
N. Islam
T. Lagden

V.J. Leighton
S.C. Mooney
R.J. Noble
J.R. Sexton
V. Siva

Substitute Members: Councillors: S.M. Doran, R.D. Dunn, H. Harvey, R.A. Smith-Ainsley, B.B. Spoor and J. Vinson

CAPITAL GROWTH BIDS PROCESS – E&S COMMITTEE

It is now time to deal with the capital bids received for each cost of service for your Committee.

Would you please review the bids received for your Committee (see attached) and apply a RAG (Red, Amber Green) rating, noting that our capital projects can be completed within a matter of months, i.e., the purchase of a vehicle or span a number of years, i.e., our Leisure Centre, so please can you apply the RAG rating as follows:

- Red – the committee does not support this project.
- Amber - could go ahead this year or be deferred until next year
- Green – must go ahead this year and will commence in 2022/23.

For some of the smaller projects, there will be an expectation that once Council approve the budget and associated bids, that these projects are completed before 31 March 2023. If the committee is unable to agree that this project should start before 31 March 2023, please give it Red Rating and let's deal with it next year.

Officers are available to answer any questions you might have before the meeting.

The decisions should be recorded in the meeting minutes.

Once you have categorised the capital growth bids for your Committee, these will be passed to the CP&R Committee for collation into the budget process as part of their final deliberations for Council to approve at their February meeting.

Should you have any questions please contact me.

Paul Taylor
Chief Accountant

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2022/23 Capital growth bids

Amount £	Committee	Project	Requested By	Explanation	Associated Revenue Costs	Associated Savings
50,000	Environment & Sustainability	New Wheelie Bins	Jackie Taylor	The purchase of green, brown and blue wheelie bins and small food waste bins/caddie to enable additional customers to join the green waste scheme as and when required. We are also required to provide new bins for new housing developments. There will be an increase in property number during 2022/23	0	0
80,000	Environment & Sustainability	Replacement of Food waste Collection Vehicle	Jackie Taylor	Neighbourhood Services refuse collection vehicle got involved in major road accident and is written off and needs repacing to carry out the service	0	0
150,000	Environment & Sustainability	River Ash Boardwalk	Isabel Soane	During the River Ash Restoration Scheme, a circular path was created around the river to improve access, but is subject to flooding. There is over £200,000 in the Bronzefield Reserves for expenditure on Environmental Enhancements. We propose a 240m long boardwalk costing approximately £150,000. This will protect wildlife by limiting human disturbance while promoting mental wellbeing and connection with green spaces.	0	

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REVENUE GROWTH AND SAVINGS BID PROCESS

The growth and savings bids are a crucial element in the budget setting process for 2022/23 and attached are the following documents for your committee:

1. A list of growth bids – as per attached
2. A list of savings bids – as per attached

Noting that in the majority of cases, your Group Head or Service Manager has rated each bid, for each bid as a guide for you to consider. Further, you may see a number of items showing 'xxxxxxx' this is where we have removed reference to an existing employee to protect their privacy, officers will be able to advise you who this relates to, if required, but not during the public meeting, this will avoid us having to go into part 2 of a meeting and exclude the public from our meeting.

The aggregate growth bids received amount to over £1.6m and the savings bids received just under £400k, which means that if the committees agree to all the growth and savings bids we will have a £1.2m shortfall to fund, either by cutting current service levels or increasing further our proposed fees and charges.

As mentioned, Council must by law produce a balanced budget and your committee is asked to categorise all your growth and savings bids using the RAG (Red, Amber Green) system, which stands as follows:

- Red - Can be withdrawn from 2022/23
- Amber - Could be deferred to 2023/24
- Green – must go ahead in 2022/23

Officers will be available to answer any questions you might have.

The decisions should be recorded in the meeting minutes.

Once you have categorised the growth and savings bids for your committee, these will be passed to the CP&R Committee for collation into the budget process as part of their final deliberations for Council to approve at their February meeting.

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Paul Taylor
Chief Accountant

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Details of Growth Bid	FTE	Reason for Growth Bid	RAG Rating	Committee	Service Area	Budget Priority	Cost Centre	Cost Centre Code details	Amount	Full / Part Year	Ongoing or one off	Funding opportunities for	Fund Net Cost 2022/23	Fund Net Cost 2023/24	Fund Net Cost 2024/25	Fund Net Cost 2025/26	Requested By	ADDITIONAL COMMENTS	
River Ash Boardwalk by Woodthorpe Road	0.00	During the River Ash Restoration Scheme, a circular path was created around the river to improve access, but is subject to flooding. There is over £200,000 in the Bronzefield Reserves for expenditure on Environmental Enhancements. We propose a 240m long boardwalk costing approximately £150,000. This will protect wildlife by limiting human disturbance while promoting mental wellbeing and connection with green spaces. (Funded through reserves) MAT:14th December, Environment and Sustainability Committee :18th January 2022		Environment & sustainability	Environmental Enhancements		Environmental Enhancements	211042201	0	Full year	one off		0	0			Isobel Soane	Moved to Capital as per Terry's advise	
Outdoor gym equipment X10 locations	0.00	Revenue funding of £5,000 will need to be provided yearly to cover the cost of maintenance, insurance, and inspection regimes for the 10 new gym areas across Spelthorne.	Amber	Environment & sustainability	Parks Strategy		All recreation grounds	151014002	5,000	Full year	Ongoing		5,000	5,000	5,000	5,000	Jackie Taylor		
Training for Councillors, on all planning matters. Two years ago, another DM budget was used to pay for member training.	0.00	Training for Councillors, on all planning matters. Chairman training. External Consultants required for Probity training, affordable housing, green belt and design. In house officer training has already been undertaken but has unfortunately not improved the quality of decision making	Amber	Environment & sustainability	Planning Development Control		Development control	211021709	15,000	One Off	Ongoing		15,000	0	0	0	Esme Spinks		
Additional 6 hours for xxxxx Senior Planning Officer (permanent).	0.17	This is a request for xxxxxxx Senior Planning Officer to work full time. At present xxxxxx works 30 hours per week so the request is for an extra 6 hours. There has been a significant increase in work: 28% increase in planning applications compared with previous year (2019/20 – 2020/21) and 16% increase compared with the previous year, 2018/19. 51% increase in representation letters received (2019/20 – 2020/21). 61% increase in FOIs This increase has in turn resulted in an increase in pressure on officers in terms of processing documentations with the expectation by members and the general public to provide information expediently whilst ensuring all processes are properly followed. There is a particular pressure on senior and principal planning officers with major planning applications which includes xxxxxx. These applications are complex, usually involve a high level of communication and engagement with members and residents and are very time consuming. In addition, the two senior planning officers have also taken on determining some of the delegated applications, to help relieve the PPOs and/or to provide backup when PPOs and PDM are off work.	Green	Environment & sustainability	Planning Development Control	Service Delivery	Development control	211021001	10,150	Full year	Ongoing		10,150	10,150	10,150	10,150	Esme Spinks		
New Systems Administrator Support Officer Scale 4. 36 Hours Temporary post to be reviewed in 2 years.	1.00	The current Systems Administrator works 21 hours per week which is inadequate for the amount of work required to be completed. There is an increasing workload in Planning DM and assistance is required to help further develop and refine our IT way of working. As documented above, this year the Planning DM service has been experiencing considerable extra pressure and demands. We have been dealing with increasingly complex planning applications and also complex, time consuming planning enforcement work involving prosecutions and high court cases. This has created a need to bolster resources to maintain performance and response times. This increase has in turn resulted in an increase in pressure on officers in terms of processing documentations with the expectation by members and the general public to provide information expediently whilst ensuring all processes are properly followed. Planning DM took over the making of TPOs from Strategic Planning for a temporary period whilst this section was short staffed following the retirement of two officers. The TPO system needs upgrading to enable the process to be undertaken electronically. Additional resources are required if DM is to take the responsibility of the TPOs on permanently. We have received £158,000 of PPA money this year. This is additional funding outside the DM budget. The requirements of PPAs put additional pressures on officers and should be used to assist in enabling an improved service to be provided. In addition to the PPA money, to date over £32,000 of pre-application fees has been received. This is at a time when most Surrey LPAs have either suspended this service or reduced it significantly.. Again, this service puts more pressure on officers at Spelthorne. Furthermore, as of the end of September, the planning application fee income is already £17,000 above the budget. In addition, we are expecting at least one additional large application fee very shortly. The funding of this post can easily be met with the additional funds DM has generated this year. This post would be subject to a review after a period of two years	Green	Environment & sustainability	Planning Development Control		Development control	211021001	30,200	Full year	Ongoing for two years	PPA Income as listed in bid.	30,200	30,200	0	0			
Additional 11 hours per week for xxxxxxx agreed for a one year temporary period to be made permanent. N.B This is not a growth bid but a redistribution of xxxxxxx unused 7 hours. xxxxx has confirmed she is happy with this. FT unused 7 hours £13,410 gross xxx 11 hours £12,865 gross	0.31	This year the Planning DM service has been experiencing considerable extra pressure and demands. We have been dealing with increasingly complex planning applications and also complex, time consuming planning enforcement work involving prosecutions and high court cases. This has created a need to bolster resources to maintain performance and response times. xxxxxxx has been working an extra 11 hours a week in addition to her contracted 18 hours. xxxxx has spent her time on:Monthly planning appeals report to Planning Committee Policy documents writing plus updates TPO work Website changes/updates Migration projects Enforcement stats HMO investigation and monitoring FOI replies Over the last year there has been an increase in the following: 61% increase in FOIs 29% increase in HMO cases investigated as a result of an HMO licence to EH Without this additional work being done by xxxxxxx, the work would fall to the planning officers who are already over -stretched as documented in the growth bid request above.	Green	Environment & sustainability	Planning Development Control		Development control	211021001	12,865	Full year	Ongoing	reduction in hour from FT post - shown in savings	12,865	12,865	12,865	12,865	Esme Spinks		

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Details of Savings Offered	Explanation of proposed saving	Committee	Service Area	Cost Centre	Cost Centre code details	Amount	Full / Part Year	Ongoing or one off	Full year cost if different	Service impact Assessment of saving	Offered By
River Thames Scheme	As a result of no longer having to contribute to revenue funding for scheme this money can be taken as a saving.	Environment & Sustainability	Emergency Planning	Thames flood relief scheme	268064979	49,000		Ongoing		None	Sandy Muirhead
	Green Waste	Environment & Sustainability	Waste Recycling	Green waste	202037445	30,000		Ongoing		None	Jackie Taylor
Increase in Planning Pre App Fees	<p>Increase in pre-application planning fees by raising the payments by approx. 10% (following research on surrounding LPAs). 2022/23 – approximately £5,000. This assumes that the numbers of requests are similar to 2020/21.</p> <p>Currently a significant amount of money is achieved through Planning Performance Agreements currently £158,000 (Sept) this year with additional funds possible. This money is not included in the Planning DM budget as income. However, PPAs put a significant amount of pressure on the planning officers due to the demand of providing a bespoke service to the applicant. This means that they have less time to assist with other essential DM work. This money is considerably greater than we would achieve if charged as pre-application advice. However, if charged as pre-application advice, the DM income would be higher leading to greater overall savings for the budget.</p>	Environment & Sustainability	Planning Development Control	Development control#	211027334	5,000		Ongoing		None	Esme Spinks
<p>Additional 11 hours per week for xxxxxx agreed for a one year temporary period to be made permanent.</p> <p>N.B This is not a growth bid but a redistribution of xxxxxx unused 7 hours. xx has confirmed xxxx is happy with this.</p> <p>FT unused 7 hours £13,410 gross</p> <p>xxxx 11 hours £12,865 gross</p>	<p>This year the Planning DM service has been experiencing considerable extra pressure and demands. We have been dealing with increasingly complex planning applications and also complex, time consuming planning enforcement work involving prosecutions and high court cases. This has created a need to bolster resources to maintain performance and response times.</p> <p>xxxxxx has been working an extra 11 hours a week in addition to her contracted 18 hours. xxxxx has spent her time on:</p> <p>Monthly planning appeals report to Planning Committee Policy documents writing plus updates TPO work Website changes/updates Migration projects Enforcement stats HMO investigation and monitoring FOI replies</p> <p>Over the last year there has been an increase in the following: 61% increase in FOIs 29% increase in HMO cases investigated as a result of an HMO licence to EH</p> <p>Without this additional work being done by xxxxxxx, the work would fall to the planning officers who are already over -stretched as documented in the growth bid request above.</p>	Environment & Sustainability	Planning Development Control	Planning Development	211021001	13,400	Full year	Ongoing		None	Esme Spinks

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REVIEW OF FEES AND CHARGES - E&S COMMITTEE 2022/23

Attached are details of the fees and charges to be reviewed by this committee.

Column 1 shows the current 2021/22 fee or charge and the second column is the proposed charge for 2022/23. Where there is no proposal to increase the fee or charge, the amount will be the same in both columns.

The Committee is asked to review the proposed charges.

Officers are available to answer any questions you might have before the meeting.

The decisions should be recorded in the meeting minutes.

Should you have any questions please contact me.

Paul Taylor
Chief Accountant

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Fees and Charges 2022/23



Printed Date: 11/01/2022 Last modified: 11/01/2022

Report Description:

A full schedule of the fees and charges for all Council services for the coming year

Environment & Sustainability

Abandoned Vehicles

Abandoned Vehicles

Collection Fee

Collection And Disposal From Private Property

2021/22 Charge **2022/23 Charge** **VAT**

120.00

130.00

O

Miscellaneous

Collection Fee

Supermarket Trolleys - Collection Charge Per Trolley

2021/22 Charge **2022/23 Charge** **VAT**

75.00

80.00

S

Fees and Charges

Printed Date: 11/01/2022

Last modified: 11/01/2022

Allotments

Allotments

2021/22 Charge

2022/23 Charge

VAT

Rental

Gate Key Deposit	21.00	22.00	O
With Piped Water (Per 25.29Sq Meter Per Annum)	15.30	15.76	O
Without Piped Water (Per 25.29Sq Meter Per Annum)	12.15	12.51	O

Grounds Maintenance

Spelthorne In Bloom

2021/22 Charge

2022/23 Charge

VAT

Spelthorne In Bloom

a) Hanging Basket - Winter	38.00	39.00	O
b) Window Box - Winter	58.00	60.00	O
c) Hanging Basket - Summer	62.00	64.00	O
d) Window Box - Summer	96.00	99.00	O
f) Round Basket - Summer	68.00	70.00	O

Parks Strategy

All Recreation Grounds

2021/22 Charge

2022/23 Charge

VAT

Filming Rights

Still Photography Per Hour (Price on Application)

S

TV Or Films (Per Day Or Part Of) (Price on Application)

S

Fitness & Personal Training Fees & Licences

Details of fees & charges available at www.spelthorne.gov.uk/fitnesstrainingfees

S

Football

Adult booking (per 1/2 season)

1,060.00

1,075.90

E

Adult booking (per season, payable in 3 instalments)

2,121.00

2,152.80

E

Adult individual bookings

100.00

101.50

S

Junior booking (per 1/2 season) NO pavilion

379.00

384.70

E

Junior booking (per 1/2 season) with pavilion use

530.25

538.20

E

Junior booking (per season, payable in 3 instalments) NO pavilion

757.50

768.40

E

Junior booking (per season, payable in 3 instalments) with pavilion use

1,060.50

1,076.40

E

Junior individual bookings NO pavilion

35.00

35.50

S

Junior individual bookings with pavilion use

51.00

51.80

S

Funfairs

Daily Hire Charge

755.00

778.00

E

Deposit Against Damage

1,508.50

1,554.00

O

Tennis (Price on Application)

Hire of court for private coaching (per hour per court)

S

Parks Strategy

All Recreation Grounds

2021/22 Charge

2022/23 Charge

VAT

Usage of Parks

Hire of park for non-charity events

572.00

589.00

E

Planning Development Control

A) Pre-Application Charges

2021/22 Charge	2022/23 Charge	VAT
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a) Householder Applications - Advice (Written)

Householder advice on acceptability of a proposal	85.00	95.00	S
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b) Householder Applications - Other

Site Visit and advice on historic buildings	150.00	180.00	S
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bb) Trees

Site visit and advice on trees - development site	300.00	350.00	S
Site visit and advice on trees - householder	100.00	110.00	S

c) Planning Investigation/Research - Commercial Organisations Only

Investigation/ Research Requiring Both Office And Site Based Work Per Hr	250.00	300.00	S
Investigation/ Research Requiring Office Based Work Only Per Hr	200.00	240.00	S

d) Planning Investigation/Research - Service Fees

High Hedge Legislation	650.00	680.00	S
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e) Written Advice (Initial advice plus one additional response)

01) Single New Dwelling/Replacement Dwelling	295.00	297.00	S
02) Minor Proposals - 2 - 3 dwellings)	450.00	455.00	S
02b) Larger Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	900.00	905.00	S
03) Major Proposals - 10+ dwellings or 1,000 - 2,000 sq m commercial/other new build	1,300.00	1,600.00	S
04) Strategic Proposals - 50+ dwellings or +2,000 sq m commercial/other new build	2,300.00	2,800.00	S
05) Dropped kerbs - confirmation whether planning permission required	65.00	68.00	S
06) Advertisements, per advertisement	125.00	135.00	S
07) Other Miscellaneous developments (as agreed by the Planning Development Management)	130.00	150.00	S

Planning Development Control

A) Pre-Application Charges

2021/22 Charge 2022/23 Charge VAT

f) Meeting (charge per meeting)

	2021/22 Charge	2022/23 Charge	VAT
02b) Large Minor Proposal (4-9 dwellings) or up to 1000 sq m commercial/other new build	1,200.00	1,250.00	S

f) Meetings (charge per meeting)

01) Single New Dwelling/Replacement Dwelling	365.00	367.00	S
02) Minor Proposal (2-3 dwellings)	600.00	650.00	S
03) Major Proposal 10 - 49 dwellings or 1,000 - 2,000 sq m commercial / other new build	1,900.00	2,200.00	S
05) Strategic Proposals (+50 dwellings or +2000 sq m commercial)	3,150.00	3,400.00	S
06) Strategic Proposals (+50 dwellings or +2000 sq m commercial) where Head of Service attends	3,450.00	3,650.00	S
07) Advertisements	370.00	375.00	S
08) Planning Performance Agreements for major/complex proposals (Terms to be agreed)			S

B) Planning Application Fees

2021/22 Charge 2022/23 Charge VAT

a) Household Development

Alteration/Addition To Existing Dwelling	206.00	206.00	S
Alteration/Addition To Two Or More Existing Dwellings	407.00	407.00	S
Erection Of Outbuildings, Fences Etc Within Curtilage Of A Dwelling	206.00	206.00	S

b) Outline Applications

The site area does not exceed 2.5 hectares: for each 0.1 hectare of the site area	462.00	462.00	S
The site area exceeds 2.5 hectares (and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000;)	11,432.00	11,432.00	S

Planning Development Control

B) Planning Application Fees

2021/22 Charge

2022/23 Charge

VAT

c) Full Applications And Reserved Matters

Erection Of Dwellings Per Dwelling Created Up To A Max of 50 Dwellings	462.00	462.00	S
Where the number of dwellinghouses to be created by the development exceeds 50 (and an additional £115 for each dwellinghouse excess of 50 up to a maximum total fee of £250,000)	22,859.00	22,859.00	S

d) Erection Of Buildings Other Than Dwellings, Agricultural Buildings, Glasshouses Or Plant And Machinery

No new floor space	234.00	234.00	S
Where floor space does not exceed 40m ²	234.00	234.00	S
Where the floor space created is between 40m ² and 75m ²	462.00	462.00	S
Where the floor space created is between 75m ² and 3750m ²	462.00	462.00	S
Where the floor space created is more than 3750m ² (with £115 for each additional 75m ² in excess of 3750m ² subject to a maximum fee of £250,000)	22,859.00	22,859.00	S

e) Erection Of Other Agricultural Buildings On Land Used For Purposes Of Agriculture (Other Than Glasshouses)

Where the gross floor space does not exceed 465m ²	96.00	96.00	S
Where the gross floor space exceeds 540m ² but does not exceed 4215m ² £385 for the first 540m ² and an additional £385 for each 75m ² in excess of 540m ²	462.00	462.00	S
Where the gross floor space exceeds 4215m ² £19,049 (and an additional £115 for each 75m ² in excess of 4215m ² up to a maximum fee of £250,000)	22,859.00	22,859.00	S
Where the gross floor space exceeds 465m ² but does not exceed 540m ²	462.00	462.00	S

f) Erection Of Glasshouses Used For Purposes In Agriculture

Where the gross floor space does not exceed 465m ²	96.00	96.00	S
Where the gross floor space exceeds 465m ²	2,580.00	2,580.00	S

Planning Development Control

B) Planning Application Fees

2021/22 Charge

2022/23 Charge

VAT

g) Erection, Alteration Or Replacement Of Plant And Machinery

Where the site area does not exceed 5 hectares, £385 for each 0.1 hectare of the site area	462.00	462.00	S
Where the site area exceeds 5 hectares £19,049 (an additional £115 for each 0.1 hectares in excess of 5 hectares subject to a maximum of £250,000)	22,859.00	22,859.00	S

h) Applications other than Building Works

Car Parks, Service Roads Or Other Accesses (Existing Uses Only)	234.00	234.00	S
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i) Exploratory Drilling For Oil Or Natural Gas

Where the site area does not exceed 7.5 hectares, £423 for each 0.1 hectare of site area	508.00	508.00	S
Where the site area exceeds 7.5 hectares, £31,725 (with an additional £126 for each 0.1 hectares in excess of 7.5 hectares up to a maximum fee of £250,000)	38,070.00	38,070.00	S

j) Operations For Winning And Working Of Minerals

where the site area does not exceed 15 hectares, £195 for each 0.1 hectare of the site area	234.00	234.00	S
where the site area exceed 15 hectares, £29,112 (and an additional £115 for each 0.1 hectares in excess of 15 hectares up to a maximum of £65,000)	34,934.00	34,934.00	S

k) The carrying out of any operations not coming within any of the above categories

£195 for each 0.1 hectare of the site area, subject to a maximum of £1,690	234.00	234.00	S
For Non-Compliance With Conditions , Including Retention Of Temporary Building (If Not As A Revision)	234.00	234.00	S

l) Change Of Use Of Building To Use As One Or More Separate Dwellings - change of use is from a previous use as a single dwelling house to use as two or more single dwelling houses:

Where the change of use is to use as 50 or fewer dwelling houses £385 per new dwelling	462.00	462.00	S
where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £250,000)	22,859.00	22,859.00	S

Planning Development Control

B) Planning Application Fees

2021/22 Charge

2022/23 Charge

VAT

m) Change Of Use Of Building To Use As One Or More Separate Dwellings - In all other cases:

Where the change of use is to use as 50 or fewer dwelling houses £385 per new dwelling	462.00	462.00	S
where the change of use is to use as more than 50 dwelling houses, £19,049 (and an additional £115 for each dwelling house in excess of 50, up to a maximum fee of £250,000)	22,859.00	22,859.00	S

n) The use of land for: a) the disposal of refuse or waste materials; b) the deposit of material remaining after minerals have been extracted from land; or c) the storage of minerals in the open

Where the site area does not exceed 15 hectares, £195 for each 0.1 hectares of the site area	234.00	234.00	S
Where the site area exceeds 15 hectares, £29,112 (and an additional £115 for each 0.1 hectare in excess of 15 hectares, subject to a maximum fee of £65,000)	34,934.00	34,934.00	S

P) Other Changes Of Use

Other Changes Of Use (Except Waste Or Minerals)	462.00	462.00	S
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Planning Development Control

B) Planning Application Fees

2021/22 Charge

2022/23 Charge

VAT

p) Concessionary Fees and Exemptions

01) Works To Improve The Disabled Person Access To A Public House, Or To Improve His Access, Safety, Health Or Comfort At His Dwelling House	0.00	0.00	S
02) Applications By Parish etc. Councils (Advertisement Applications Also) - Half the normal fee	0.00	0.00	S
03) Applications Required Because Of The Removal Of Permitted Development Rights By A Condition Or By Article 4 Direction	0.00	0.00	S
04) Playing Fields (For Sports Clubs)	462.00	462.00	S
05) Revised Or Fresh Application For Development Of The Same Character Or Description Within 12 Months Of Receiving Permission	0.00	0.00	S
06) Exemptions For Applications Following A Refusal, Withdrawn Application etc., Are Available On The Same Basis As For Planning Applications	0.00	0.00	S
07) Revised / Fresh Application For Development (Or Advertisement) Of Same Character Or Description Within 12 Months Of Expiry Of Statutory 8 Weeks Period Where Applicant Has Appealed To Secretary Of State On The Grounds Of Non-Determination	0.00	0.00	S
08) Duplicate Applications Made By The Same Applicant Within 28 Days - Normal fee for both applications	0.00	0.00	S
09) Alternative Applications For One Site. Highest Of Fees Applicable For Each Alternative And A Sum Equal To Half The Rest.	0.00	0.00	S
10) Development Crossing Planning Authority Boundaries, Requiring Several Applications - Only 1 Fee Is Paid To The Authority For The Larger Site, But Calculated For The Whole Scheme And Subject To Special Ceiling.	0.00	0.00	S
11) Reserved Matters Where The Applicants Earlier Reserved Matters Applications Have Incurred Total Fees Equaling That For A Fresh Application For Entire Scheme	462.00	462.00	S

q) Applications In Relation To Permission In Principle

£402 for each 0.1 hectare of the site area	402.00	402.00	S
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r) Advertisements

Advance Signs Directing The Public To A Business	132.00	132.00	S
Advertisements Relating To The Business On The Premises	132.00	132.00	S
Other Advertisements	462.00	462.00	S

Planning Development Control

B) Planning Application Fees

2021/22 Charge

2022/23 Charge

VAT

s) Fees For Applications For Certificates Of Lawful Use Or Development

For Existing Use Or Development - The Amount That Would Be Payable In Respect Of An Application For Planning Permission			S
For Proposed Use or Development - Half The Amount That Would Be Payable In Respect Of An Application For Planning Permission			S
Lawful not to comply with any condition	234.00	234.00	S

t) Miscellaneous Applications

Notification of Agricultural Or Forestry Development Or Demolition Under The General Development Order	96.00	96.00	S
Notification of Demolition under the General Development Order	96.00	96.00	S
Notification of Telecommunication Development Under The General Development Order	462.00	462.00	S

u) Confirmation of Compliance with planning condition attached to Planning Permission

Application or removal or variation of a condition following grant of planning permission	234.00	234.00	S
Per Condition for a householder application	34.00	34.00	S
Per condition for all other types of application	116.00	116.00	S

v) Requests for Non Material Amendments

Householder	34.00	34.00	S
Others	234.00	234.00	S

w) Hazardous Substances Consent

Applications For Removal Of Conditions And Continuation Of An Existing Consent	200.00	200.00	S
Applications Where Twice The Controlled Quantity Of Substance Is Not Exceeded	250.00	250.00	S
Applications Where Twice The Controlled Quantity Of Substances Will Be Exceeded	400.00	400.00	S

Planning Development Control

B) Planning Application Fees

2021/22 Charge 2022/23 Charge VAT

x) Fees For Certain Applications Under The General Permitted Development Order

01) Part 4 Class CA (Provision of a temporary state-funded school on "vacant commercial land")	96.00	96.00	S
02) Part 4 Class E (temporary use of land or building for the purposes of "commercial film making")	96.00	96.00	S
03) Part 7 Class C (erection of a "collection facility" within the curtilage of a shop)	96.00	96.00	S
04) Part 14 Class J (Installation of solar panels on a non-domestic building)	96.00	96.00	S

C) Planning Miscellaneous Fees

2021/22 Charge 2022/23 Charge VAT

a) Photocopying Charges For Current Applications

01) A4 - First Sheet	3.60	3.60	S
02) A4 - Each Subsequent Sheet	1.10	1.10	S
03) A3 - First Sheet	4.60	4.60	S
04) A3 - Each Subsequent Sheet	1.30	1.30	S
05) A2 - First Sheet	21.00	21.00	S
06) A2 - Each Subsequent Sheet	3.15	3.15	S
07) A1 - First Sheet	21.00	21.00	S
08) A1 - Each Subsequent Sheet	4.20	4.20	S
09) A0 - First Sheet	21.00	21.00	S
10) A0 - Each Subsequent Sheet	5.70	5.70	S

b) Service Fees

Planning Decision Notice and copies of TPO's (Each)	30.00	32.00	S
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c) Publicity Schedule Of Planning Proposals

By email	0.00	0.00	S
Paper Copy	110.00	110.00	S

Public Halls

Shepperton Hall

2021/22 Charge 2022/23 Charge VAT

Community Use (9am to Midnight) (Hire to local groups)

Mon-Fri 9am to 5pm per hour	20.00	21.00	E
Mon-Fri After 5pm per hour	21.50	22.00	E
Sat 9am to 6pm per hour	25.25	26.50	E
Sat After 6pm per hour	43.00	44.30	E
Sunday 9am to 10.30pm per hour	43.00	44.30	E

Semi Commercial Use (9am to Midnight) (Commercial firms providing a community benefit)

Mon-Fri 9am to 5pm per hour	27.00	27.80	E
Mon-Fri After 5pm per hour	29.90	30.80	E
Sat 9am to 6pm per hour	32.45	33.42	E
Sat After 6pm per hour	55.40	57.00	E
Sunday 9am to 10.30pm per hour	55.40	57.00	E

Refuse Collection

2021/22 Charge 2022/23 Charge VAT

Collection of Contaminated bins

Initial charge	204.00	210.00	O
Per Bin lift	20.00	21.00	O

Collection of contaminated waste bins

Excess waste per bin lift	20.00	21.00	O
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2021/22 Charge 2022/23 Charge VAT

Collection of contaminated communal 140ltr food textile WEEE bins

Initial charge		30.00	O
Per Bin lift		10.00	O

Domestic

2021/22 Charge 2022/23 Charge VAT

Purchase of Bins for New Development

1100 L - Plastic Recycle With Aperture		347.00	S
140L- Food Waste	61.00	63.00	S

Purchase of bins for New Developments

a) 140L - Plastic	61.00	63.00	S
b) 240L - Plastic	63.00	64.00	S
c) 660L - Plastic	270.00	278.00	S
d) 1100L - Plastic	322.00	332.00	S
e) 1100L - Metal	431.00	444.00	S

Refuse Collection

Domestic

2021/22 Charge 2022/23 Charge VAT

Service Fees

Annual Charge for 240ltr Green Waste Bin	58.00	60.00	O
Annual Charge for 660ltr Green Waste Bin	151.00	156.00	O
Annual charge for emptying of 2nd & 3rd 240L garden bin	32.00	33.00	O
Annual Charge for Green Waste Sack	40.00	41.00	O
Bulky Items (Excess) And Other Items By Arrangement	176.00	181.00	O
Provision of a waste skip - on private land	260.00	268.00	S
Replacement AWC Bin	61.00	63.00	O
Sale of new 240ltr Green Waste Bin to new scheme members	26.00	27.00	O
Sale of second hand 240ltr Green waste bin (if available)	15.00	15.50	O

Non - Domestic

2021/22 Charge 2022/23 Charge VAT

Non - Domestic Properties only, not commercial waste (charge for the emptying of each individual bin per occasion)

a) Rubbish 240ltr bin	11.75	12.00	O
b) Rubbish 660ltr bin	13.80	14.20	O
c) Rubbish - Large 1100ltr bin	13.80	14.20	O
d) Recycling 240ltr bin	4.20	4.30	O
e) Recycling 660ltr bin	5.25	5.40	O
f) Recycling - Large 1100ltr bin	6.30	6.50	O
g) Food Waste - up to 240ltr bin	4.25	4.40	O

Refuse Collection

Non - Domestic

2021/22 Charge

2022/23 Charge

VAT

Non - Domestic Properties only, not commercial waste (disposal cost of each individual bin per occasion)

	2021/22 Charge	2022/23 Charge	VAT
a) Rubbish 240ltr bin	1.60	1.65	O
b) Rubbish 660ltr bin	4.20	4.35	O
c) Rubbish - Large 1100ltr bin	7.35	7.60	O
d) Recycling 240ltr bin	1.20	1.25	O
e) Recycling 660ltr bin	3.20	3.30	O
f) Recycling - Large 1100ltr bin	5.25	5.40	O
g) Food Waste - up to 140ltr bin	3.20	3.30	O

Fees and Charges

Printed Date: 11/01/2022

Last modified: 11/01/2022

Climate Change Working Group update for Environment and Sustainability Committee 18.1.22

The Working Group has met on 17 November 2021, 14 December 2021 and 11 January 2022. At the meeting on 14 December there was a presentation (attached) by SSE on their business proposals for rolling out EV charging hubs to decarbonise transport in the Borough and elsewhere.

Otherwise, the task group has focused on how to address climate change in a manageable way given the breadth of the subject as well as considering energy reports on how to reduce carbon in our assets and fleet.

At the meeting on 11 January a proposal was agreed to formulate Task Teams (attached) which can focus on specific topics and propose means to reduce carbon and environmental impact in those topic areas.

The Environment and Sustainability Committee are requested to endorse this approach and agree to delegating, to the Working Group, the membership of these Task Teams. Given the scale of the need the Working Group will encourage all Councillors to consider membership of a task team for an area they may be interested in.

Given the breadth and scale of the issue it was also agreed that the Chairs and Officers would meet to discuss training on climate change for members and officers and initiating communications for residents and businesses on minimising their environmental impact.

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SSE CONTRIBUTION TO DECARBONISE TRANSPORT

Kevin Welstead – EV Sector Director

Stuart Burns – Lead EV Project Manager

Elisa Fenzi – Corporate Affairs Manager

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OUR COMPANY

POWERING CHANGE ON THE ROAD TO NET ZERO

SSEN Transmission

SSE Renewables

SSEN Distribution

SSE Thermal

Energy Portfolio Management and Investments

SSE Energy Solutions

SSE Enterprise
Forbury Assets Limited (IDNO)

Group Services

OUR VALUES



SAFETY

If it not safe, we don't do it



SERVICE

We are a company that customers can rely on



EFFICIENCY

We focus on what matters

Distributed Energy



Business Energy



OUR VALUES



SUSTAINABILITY

We do things responsibly to add long-term value



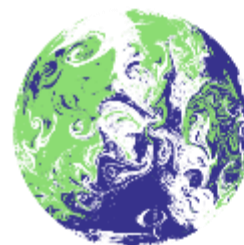
EXCELLENCE

We continually improve the way we do things



TEAMWORK

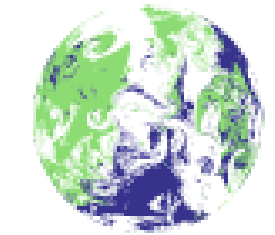
We work together, respect each other and make a difference



PRINCIPAL PARTNER
UN CLIMATE CHANGE CONFERENCE UK 2021

IN PARTNERSHIP WITH ITALY

SSE IS COMMITTED TO A NET ZERO CARBON TRANSITION



PRINCIPAL PARTNER
UN CLIMATE
CHANGE
CONFERENCE
UK 2021
IN PARTNERSHIP WITH ITALY

Cut our carbon intensity by 60%



Reduce the carbon intensity of electricity generated by 60% by 2030, compared to 2018 levels, to around 120gCO₂/kWh.



Treble renewable energy output



Develop and build by 2030 more renewable energy to contribute renewable output of 30TWh a year.



Help accommodate 10m electric vehicles



Build the flexible electricity network and infrastructure to help accommodate 10m EVs in GB by 2030.



Champion Fair Tax and a real Living Wage



Be the leading company in the UK and Ireland championing Fair Tax and a real Living Wage.



SSE'S 20 PRINCIPLES FOR A JUST TRANSITION

TRANSITIONING INTO A NET-ZERO WORLD			TRANSITIONING OUT OF A HIGH-CARBON WORLD	
<p>SSE'S PRINCIPLES FOR GOOD, GREEN JOBS</p> <ol style="list-style-type: none"> 1. Guarantee fair and decent work 2. Attract and grow talent 3. Value employee voice 4. Boost inclusion and diversity 	<p>SSE'S PRINCIPLES FOR CONSUMER FAIRNESS</p> <ol style="list-style-type: none"> 5. Co-create with stakeholders 6. Factor-in whole-system costs and benefits 7. Make transparent, evidence-based decisions 8. Advocate for fairness 	<p>SSE'S PRINCIPLES FOR BUILDING AND OPERATING NEW ASSETS</p> <ol style="list-style-type: none"> 9. Support competitive domestic supply chains 10. Set social safeguards 11. Share value with communities 12. Implement responsible developer standards 	<p>SSE'S PRINCIPLES FOR PEOPLE IN HIGH-CARBON JOBS</p> <ol style="list-style-type: none"> 13. Re-purpose thermal generators for a net-zero world 14. Establish and maintain trust 15. Provide forward notice of change 16. Prioritise retraining and redeployment 	<p>SSE'S PRINCIPLES FOR SUPPORTING COMMUNITIES</p> <ol style="list-style-type: none"> 17. Deliver robust stakeholder consultation 18. Form partnerships across sectors 19. Promote further industrial development 20. Respect and record cultural heritage

Investing £12.5bn in low-carbon energy infrastructure over the next five years

SUSTAINABILITY CREDENTIALS



Fair Tax Mark accredited since 2014



Living Wage accredited employer since 2013



A- rating for CDP Climate Change Programme

Building Public Trust Awards 2019
Winner of Sustainability Reporting in the FTSE 350 and Public Interest Entities



Best Sustainability Report in the FTSE350 in 2019



Business strategy aligned to the UN's Sustainable Development Goals (SDGs)



Annual economic contribution to the UK and Irish economies calculated since 2012

WE SUPPORT



Signatory to the United Nations Global Compact since 2018



Committed to meeting the TCFD requirements in full by March 2021



AAA (Leader) rating from MSCI ESG Research



Certified with the only accreditation for responsible business practice in Ireland



Included in the Bloomberg Gender Equality Index since 2018



Employability programme partnership with Barnardo's since 2008



Signatory to the Social Mobility Pledge since 2018



Implementing an Inclusion Strategy with specialists Equal Approach since 2017



Included in the FTSE4Good Index since 2014



Signatory to the Armed Forces Covenant since 2019

KEY SSE EDUCATION DELIVERY

LEARN THE SKILLS YOU NEED FOR THE FUTURE WITH **FOUNDATION APPRENTICESHIPS!**

WORK, LEARN AND EARN WITH **MODERN APPRENTICESHIPS!**

WORK YOUR WAY TOWARDS A DEGREE WITH **GRADUATE LEVEL APPRENTICESHIPS**



Our STEM Community has 248 STEM Volunteers registered to engage with Schools

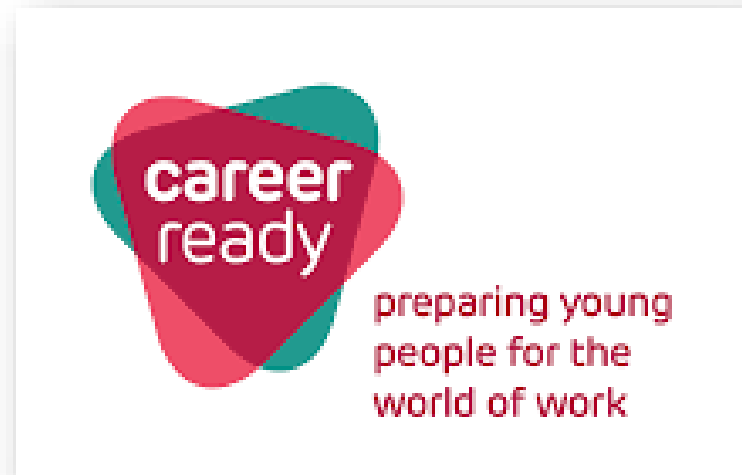
We are supporting 39 Engineering Foundation Apprentices with Virtual Work Experience

We have 8 Curriculum Aligned Virtual Sessions to deliver to Schools and Colleges

We have 19 STEM Leads allocated to Schools



Employability programme partnership with **Barnardo's** since 2008



A STRATEGIC NETWORK OF EV HUBS BY 2025

Why the EV hub in Spelthorne

1. **Ensuring the community is not left behind** in the Net Zero transition – acting now is crucial to secure essential infrastructure
2. **Regenerating the current semi-abandoned area** and providing regular maintenance with additional services and reduced opening hours
3. **Giving residents without off-street parking** an option to charge their future EV cars
4. **overcoming the 'range anxiety'**: helping the Council to reach the critical amount of charge points
5. **SSE investment** – complementary to on-street charging

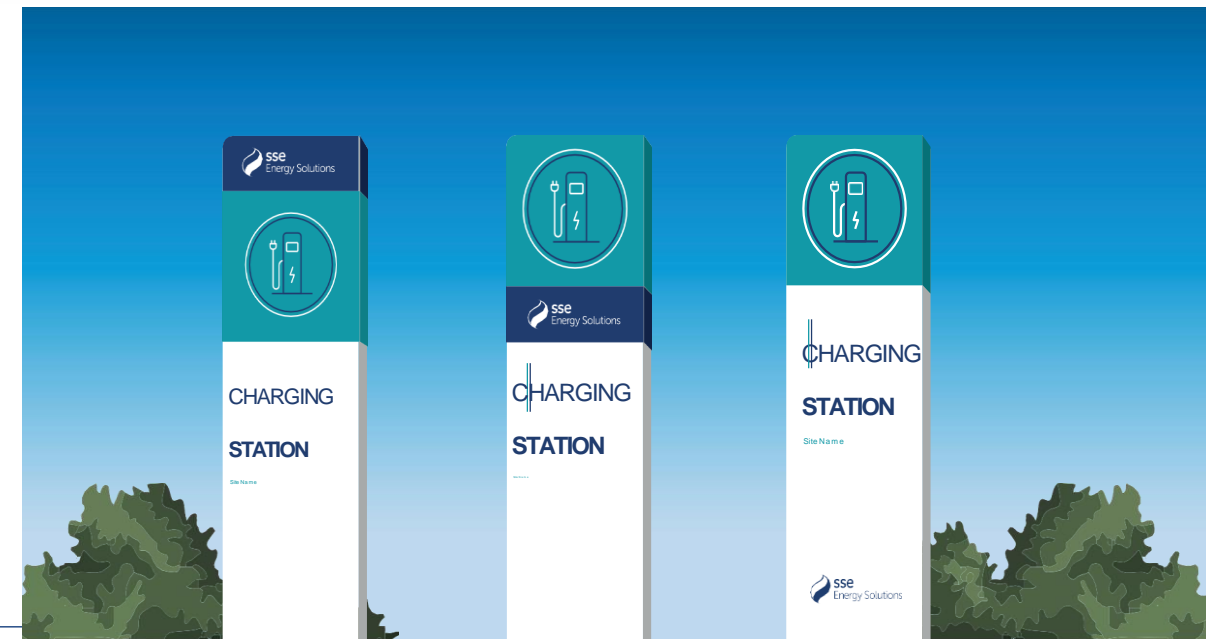


Adding social value to the community

1. generating **local jobs** to maintain the site and possible **educational opportunity**
2. delivering additional charge points, with potential **reduced tariffs** for residents
3. Providing inclusive infrastructure and **clean energy**
4. potential to discuss additional **off-road parking innovation**
5. Exploring options with **car clubs**
6. Trees planting



SSE ULTRA-RAPID EV COMMUNITY HUB

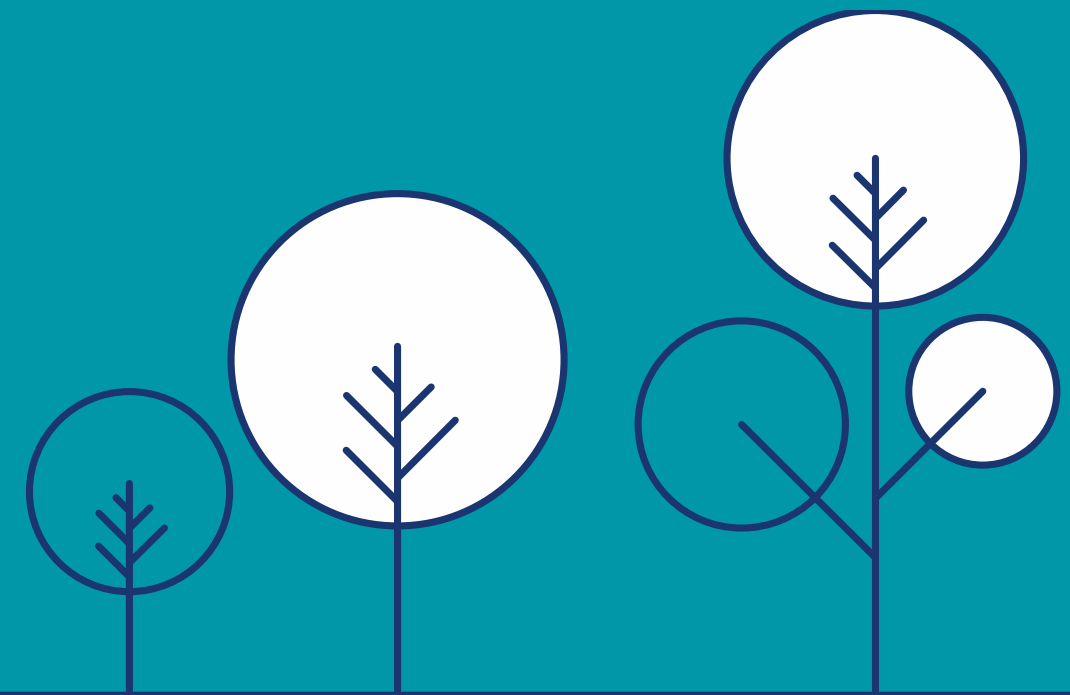


LOCATION



SSE DISTRIBUTED ENERGY IS COMMITTED TO SUPPORT YOUR ZERO CARBON AMBITIONS

FOR FURTHER INFO, PLEASE CONTACT KEVIN.WELSTEAD@SSE.COM



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Transport Task Team

(Electric, Hydrogen, Vehicles and plus infrastructure required)

- Walking
- Cycling – *Mechanical / Electric*
- LCWIP – Review and Maintain – Cycling and walking routes / spaces
(Review, support and help formulate Surrey Plan)
- Motorcycles / Scooters – *Mechanical / Electric*
- Cars – *Internal combustion / electric / hydrogen*
- Light commercial – *Internal combustion / electric / hydrogen*
- Heavy goods vehicles – *diesel / electric / hydrogen*
- Public transport – *Taxi's / Buses / Trams / Railway*

- Clean air zones
- Traffic free zones
- Anti-idling schemes
- Parking options

- Boats (electric) – *pleasure / commercial / cruises*
- Relationship with Heathrow
- Possibility of Staines light railway

- 15 minute neighbourhoods / *links / footpaths / cycleways / road / track*



Waste Management Task Team

(Domestic, commercial)

- Domestic – Road side (houses)
 - Flats / Apartments

- Commercial – Retail
 - Manufacturing
 - Other

- Refuse collection – Dustcarts
 - Road sweepers / cleaners
- Streetscene rubbish collection / clearance
- Recycle bins

- Refuse disposal
- ‘Eco-Park’ *(including review of local ‘Energy Hub to heat local homes.)*
- ‘Continuous circle’ mind set

Government Resource and Waste Strategy

Government Environment Act

- Packaging – Deposit Return Scheme (DRS)
- Extended Producer Responsibility (EPR)

- Review Council purchasing – supplies *(stationery/office equipment, etc)*

Climate Change Working Party



Training & Communications Task Team

Internal Council Comms (Officers, Staff and Members)

External Comms (Residents, Businesses, Voluntary Organisations, Schools)

Ensure climate change is at the centre of the work we do through organisation-wide integration

TRAINING / INFORMATION

- Full Training – Officers / Senior Staff / All staff
- Full training – Members
- SME's / Residents

COMMUNICATIONS

Internal – *(targeted at staff and Members)*

- Display (posters in Council buildings)
- Intranet
- Councillor Newsletter
- Unique and single focussed website location for staff and members

External *(residents, businesses, organisations, other)*

- Bespoke 'Bulletin' solely focussing on green issues/actions/opportunities
- Bespoke website for single point reference
- Press and poster campaigns
- Establish opportunities for community groups to take action on climate change. Consider 'Citizens Assemblies' and/or local residents action groups and meetings.



'Greening' Task Team

(Tree and Hedge Planting, housing and building improvements, carbon off-setting opportunities)

- Review of 'Green Homes Grant LAD Funding Scheme
- Review of Green Home Grant Voucher Scheme
- Review EM3 Clean Growth Pilot Funding scheme (*White House Depot*)
- Review Opportunities through Public Sector Decarbonisation Scheme
- Review opportunities for internal adoption of a Salary Sacrifice Scheme

Improve local biodiversity and carbon capture opportunities on both Council owned land and buildings as well as private land and building owners – business and domestic.

- Tree planting (new and replacement – *possible audit by Ward Councillors.*
- Hedge planting
- Green spaces / parks review – consider opportunities

Water management

- River Thames
- River Ash
- River Colne
- Colne Valley Initiatives
- Reservoirs
- Flooding / Resilience



Financial Management Task Team

(Investments, Funding, Grant Applications)

- Investments *(including information and review of Surrey pension fund)*
Seek to divest from fossil fuels and invest in energy efficiency, renewables.
- ‘Green Initiatives Fund’ – applications, priorities, strategy
- Grant Applications – regional, national, international



Building & Infrastructure Task Team

(Review of Planning and Assets Management to reduce carbon footprint on all Council initiatives and existing estate.)

- Review and understand council portfolio to understand building mix and usage. Review 'green credentials'.

Commercial

Housing

Civic / Municipal

- Review Planning Policies
- Review and inform Assets team on revisions / updates / new development projects to help reduce future carbon footprint
- Review information provided to outside developers.
- Research other local authority initiatives (Swale Document)



Energy Management Task Team

(Review, revising and developing a programme of energy use by SBC to reduce emissions)

- Audit of full estate of SBC
- Audit of all equipment that create emissions

(Purchasing of resources for all heating, cooling, cleaning – indirect emissions)

- Gas usage
- Electricity usage
- Water usage

- Transport emissions (*vehicles, council equipment*)
Link with Transport Task Team re 'Green Fleet' and 'Grey Fleet'

- Use of renewables
 - current
 - opportunities

- Encourage behavioural change in staff to reduce business emissions, including changing travel arrangements and use of Council infrastructure and equipment.

- Establish an council annual 'Carbon Footprint' audit

- Review all Council Policies

- Establish a 'Climate Change' standing item on meeting agendas.

- Develop a template for environmental impact assessments to apply across all Council activities.

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