



To:
All members of the
Council

Please reply to:
Contact: Gary Lelliott
Service: Committee Services
Direct line: 01784 446337
E-mail: g.elliott@spelthorne.gov.uk
Date: 27 April 2022

Supplementary Agenda

Council - Thursday, 28 April 2022

Dear Councillor

I enclose the following items for the Council meeting to be held on Thursday, 28 April 2022:

16. Refurbishment of Ground Floor Offices and Reception at 3 Roundwood Avenue

The item has been withdrawn from the agenda for this meeting.

23. Report from the Chair of the Economic Development Committee 3 - 4

To note the work of the Economic Development Committee.

The Committee met on 22 March 2022.

24. Report from the Chair of the Environment and Sustainability Committee 5 - 10

To note the work of the Environment and Sustainability Committee.

The Committee met on 8 March 2022 and 26 April 2022.

Yours sincerely

Gary Lelliott
Committee Services

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk telephone 01784 451499

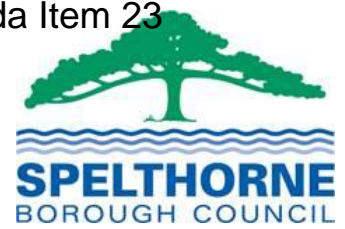
To the members of the Council

Councillors:

I.T.E. Harvey (Mayor)
S.M. Doran
M.M. Attewell
C.F. Barnard
C.L. Barratt
R.O. Barratt
C. Bateson
I.J. Beardsmore
M. Beecher
J.R. Boughtflower
A. Brar
S. Buttar
J. Button

R. Chandler
J.T.F. Doran
R.D. Dunn
S.A. Dunn
T. Fidler
N.J. Gething
M. Gibson
K.M. Grant
A.C. Harman
H. Harvey
N. Islam
T. Lagden
V.J. Leighton

A.J. Mitchell
S.C. Mooney
L. E. Nichols
R.J. Noble
O. Rybinski
D. Saliagopoulos
J.R. Sexton
R.W. Sider BEM
V. Siva
R.A. Smith-Ainsley
B.B. Spoor
J. Vinson



Economic Development Committee

Decisions taken at the meeting held on Tuesday, 22 March 2022.

Meeting Time:

7.00 pm

Meeting Venue:

Council Chamber, Knowle Green, Staines-upon-Thames, TW18 1XB

PRESENT:

1. MINUTES

The minutes of the meeting held on 25 January 2022 were agreed.

2. DISCLOSURES OF INTERESTS

Agenda item 8 – Additional Restrictions Grant Monitoring

Councillor Harvey declared that her business had applied for a grant.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were none.

4. WARD ISSUES

There were none.

5. CAPITAL MONITORING REPORT Q3 (OCT-DEC 2021)

There were no capital projects for this committee to consider.

6. REVENUE MONITORING REPORT Q3 (OCT-DEC 2021)

The Committee noted the draft forecast outturn for 2021/22 as at 31 December 2021 and the aggregate variances by cost centre as reported in Appendix C5.

7. ADDITIONAL RESTRICTIONS GRANT MONITORING

The Committee noted the report.

8. MONITORING OF ECONOMIC DEVELOPMENT OF CORPORATE RECOVERY PLAN

The Committee noted the report.

9. FORWARD PLAN

The forward plan was noted.

10. URGENT BUSINESS

There was no urgent business.

NOTES:-

- (1) *Members of the Committee are reminded that the “call-in” procedure as set out in Part 4b Reservation Scheme, of the Constitution, shall not apply to the following matters:*
 - (a) *Urgent decisions as defined in Paragraph 5. of the Reservation Scheme*
 - (b) *Those decisions:*
 - i. *reserved to full Council*
 - ii. *on regulatory matters*
 - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by written notice or e mail may ask for that decision to be referred to the next Council meeting for review and final determination (call-in). This notice must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *When calling in a decision for review the members doing so should in their notice of "call in":*
 - (a) *set out the decision/matter which the members exercising the right of reservation require to be reserved,*
 - (b) *specify the names of the members who have exercised the right of reservation, and*
 - (c) *the reasons why the decision should be referred to Council.*
- (6) *Once the request for ‘reservation’ has been deemed valid by the Proper Officer the matter will be suspended unless and until it has been approved at the meeting of the Council to which it was referred.*



Environment and Sustainability Committee

Decisions taken at the meeting held on Tuesday, 8 March 2022.

Meeting Time:

7.00 pm

Meeting Venue:

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

PRESENT: Councillor Ian Beardsmore (Chairman), Councillor Olivia Rybinski (Vice-Chairman), Councillor Tom Fidler, Councillor Nick Gething, Councillor Kathy Grant, Councillor Thomas Lagden, Councillor Vivienne Leighton, Councillor Bob Noble, Councillor Joanne Sexton and Councillor Veena Siva

1. MINUTES

The minutes of the meeting held on 18 January 2022 were agreed as a correct record.

2. DISCLOSURES OF INTEREST

There were none.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC

Three questions were asked; details of these and the responses will be provided in the minutes of the meeting.

4. WARD ISSUES

There were none.

5. PLANNING DEVELOPMENT MANAGEMENT PERFORMANCE REPORT

The Committee **resolved** to note the report.

6. GREEN INITIATIVES FUND PROPOSALS

The Committee **resolved** to note and agree the funding proposals for the Green Initiatives Fund

7. ELECTRIC VEHICLE PROCUREMENT OPPORTUNITY

The Committee **resolved** that officers continue discussions with Surrey County Council and report back to the Committee with a recommendation once more details are available.

8. RIVER THAMES SCHEME - SERVICE LEVEL AGREEMENTS (SLAS)

The Committee **resolved** to:

1. Agree to the River Thames Scheme Service Level Agreements in principle.
2. Delegate authority to the Group Head Commissioning and Transformation in consultation with the Chair and Vice Chair of the Environment and Sustainability Committee to approve final terms of the Service Level Agreements.

9. REPORT ON REQUEST FOR SITE INVESTIGATION OF LAND TO REAR OF THAMES SIDE

The Committee **resolved**:

1. To note the written legal advice to the Council regarding the use of powers under the Contaminated Land Act 2006 and the Part 2A jurisdiction; and
2. To note no further action may be taken as it may be unlawful, unless new evidence comes to light, and is considered in accordance with the Statutory Guidance.

10. CAPITAL MONITORING REPORT Q3 (OCT-DEC 2021)

The Committee **resolved** to note the report.

11. REVENUE MONITORING REPORT Q3 (OCT-DEC 2021)

The Committee **resolved** to note the report.

12. PROJECT MANAGEMENT REPORT

The Committee **resolved** to note the report.

13. RECOVERY ACTION PLAN UPDATE - E&S

The Committee **resolved** to note the updated Recovery Action Plan.

14. UPDATES FROM TASK AND WORKING GROUPS

The Committee **resolved** to note the updates.

15. FORWARD PLAN

The Committee **resolved** to note the forward plan subject to the comments made regarding proposed future meetings.

16. URGENT BUSINESS

There was none.

NOTES:-

- (1) *Members of the Committee are reminded that the "call-in" procedure as set out in Part 4b Reservation Scheme, of the Constitution, shall not apply to the following matters:*
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 - (c) *the reasons why the decision should be referred to Council.*
- (6) *Once the request for 'reservation' has been deemed valid by the Proper Officer the matter will be suspended unless and until it has been approved at the meeting of the Council to which it was referred.*
- (7) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on Monday 14 March 2022.*

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Decisions taken at the meeting held on Tuesday, 26 April 2022.

Meeting Time:

7.00 pm

Meeting Venue:

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

PRESENT: Councillor Ian Beardsmore (Chairman), Councillor Olivia Rybinski (Vice-Chairman), Councillor Maureen Attewell, Councillor Malcolm Beecher, Councillor John Doran, Councillor Tom Fidler, Councillor Kathy Grant, Councillor Naz Islam, Councillor Vivienne Leighton, Councillor Sinead Mooney, Councillor Lawrence Nichols, Councillor Joanne Sexton and Councillor Jenny Vinson.

1. DISCLOSURES OF INTEREST

There were none.

3. PRE-SUBMISSION PUBLICATION VERSION OF THE LOCAL PLAN AND DRAFT STAINES DEVELOPMENT FRAMEWORK PUBLICATION*

The Committee **resolved:**

1. To refer their resolutions on this item to Council for final decision.
2. To make the following recommendations to Council:
 - That the Pre-Submission Publication Version of the Local Plan be published for public consultation under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended).
 - That the draft Staines Development Framework be published for public consultation.
 - That public consultation for both the Pre-Submission Publication version of the Local Plan and draft Staines Development Framework run from 15 June 2022 to 5 September 2022.
 - That the Local Plan Task Group and the Staines Development Task Group consider the specific requirements around the most appropriate public consultation mechanisms.
 - To authorise the Strategic Planning Manager to make minor changes and corrections to the documents prior to publication, in consultation with the Chair and Vice Chair of this committee.

NOTES:-

- (1) *Members of the Committee are reminded that the "call-in" procedure as set out in Part 4b Reservation Scheme, of the Constitution, shall not apply to the following matters:*
 - (a) *Urgent decisions as defined in Paragraph 5. of the Reservation Scheme*
 - (b) *Those decisions:*
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 - (c) *the reasons why the decision should be referred to Council.*
- (6) *Once the request for 'reservation' has been deemed valid by the Proper Officer the matter will be suspended unless and until it has been approved at the meeting of the Council to which it was referred.*
- (7) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on Tuesday 3 May 2022.*