



To:
All members of the
Environment and Sustainability
Committee

Please reply to:
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Service: Committee Services
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Date: 23 December 2022

Supplementary Agenda

Environment and Sustainability Committee - Tuesday, 10 January 2023

Dear Councillor

I enclose the following documents which have been updated since publication for the Environment and Sustainability Committee meeting to be held on Tuesday, 10 January 2023:

7. 23/24 Budget

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To review the budget, fees and charges, growth bids, savings bids and capital bids for the committee's areas of responsibility.

Yours sincerely

Christeen Abee
Corporate Governance

To the members of the Environment and Sustainability Committee

Councillors:

I.J. Beardsmore (Chairman)
R.J. Noble (Vice-Chairman)
R.O. Barratt
M. Beecher
J. Button

A. Brar
T. Fidler
N.J. Gething
K.M. Grant
K. Howkins

V.J. Leighton
S.C. Mooney
L. E. Nichols
O. Rybinski
J.R. Sexton

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk telephone 01784 451499

Substitute Members: Councillors: M.M. Attewell, J.R. Boughtflower, J.T.F. Doran,
C. Bateson, M. Gibson, H. Harvey, I.T.E. Harvey, N. Islam,
T. Lagden, D. Saliagopoulos and S.J Whitmore

Net Expenditure Budget 2023/24 by committee

23 December 2022

Committee	Restated	Proposed	Change from
	2022/23	2023/24	2022/23
	£000s	£000s	£000s
Abandoned Vehicles	3.5	3.6	0.1
Allotments	(13.2)	(16.6)	(3.4)
Emergency Planning	64.1	95.5	31.4
Energy Initiatives	10.1	9.7	(0.4)
Environmental Enhancements	21.0	21.6	0.6
Grounds Maintenance	1,820.3	1,968.0	147.7
Parks Strategy	3.9	34.8	30.9
Planning Development Control	619.5	779.5	160.0
Planning Policy	452.4	535.6	83.2
Public Halls	(20.2)	(17.4)	2.8
Waste Recycling	(342.0)	(347.0)	(5.0)
Refuse Collection	1,348.1	993.2	(354.9)
Water Courses & Land Drainage	5.5	5.7	0.2
Parks Properties project	(13.7)	(19.3)	(5.6)
Environment & Sustainability Committee	3,959.3	4,046.9	87.6

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Budget Report for 23/24 & 22/23**Environment & Sustainability**

<u>Shepperton Village Hall</u>	<u>14801</u>	<u>23/24</u>	<u>22/23</u>
1002 Overtime		0.00	
1011 Temporary Staff		0.00	
1803 Employee related insurance		0.00	
2004 General repairs		1,000.00	1,000.00
2301 Electricity		1,500.00	1,000.00
2302 Gas		3,400.00	2,200.00
2404 Business Rates		1,800.00	1,700.00
2405 Water Charges		1,400.00	400.00
2501 F&F Purchases		0.00	0.00
2601 Cleaning materials		800.00	800.00
2602 Window cleaning		100.00	100.00
4511 Telephones call charges		0.00	0.00
5903 Depn		0.00	0.00
7379 Charlton Hall		0.00	0.00
7380 Churchill Centre		0.00	
7381 St Martins Hall		0.00	0.00
7382 Red Cross Hall Shepperton		0.00	0.00
7383 Shepperton Village Hall		-27,400.00	-27,400.00
		<u>-17,400.00</u>	<u>-20,200.00</u>
<u>Shepperton Village Hall</u>	<u>14803</u>	<u>23/24</u>	<u>22/23</u>
2301 Electricity		0.00	0.00
2302 Gas		0.00	0.00
2404 Business Rates		0.00	0.00

Budget Report for 23/24 & 22/23

2405	Water Charges	0.00	0.00
5903	Depn	0.00	0.00
7501	Rents	0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Churchill Centre</u>		<u>14804</u>	<u>23/24</u>
			<u>22/23</u>
5903	Depn	0.00	0.00
7501	Rents	0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>All Recreation Grounds</u>		<u>15101</u>	<u>23/24</u>
			<u>22/23</u>
2208	Playground Improvements	41,200.00	40,000.00
2301	Electricity	28,400.00	17,900.00
2302	Gas	3,400.00	3,300.00
2404	Business Rates	9,800.00	9,200.00
2405	Water Charges	27,000.00	6,800.00
4511	Telephones call charges	0.00	0.00
5903	Depn	0.00	0.00
7122	Grants and Donations	0.00	0.00
7131	Legal costs reimbursed	0.00	0.00
7301	Licences	-1,800.00	-1,800.00
7411	Football	-1,000.00	-2,300.00
7420	Fun Fairs	-4,400.00	-4,400.00
7424	Catering Concessions	0.00	
7441	Lettings	0.00	0.00
7443	Filming Rights	-3,500.00	-3,500.00
7501	Rents	-15,100.00	-12,100.00

Budget Report for 23/24 & 22/23

7503	Licences/ Wayleaves/ Easements	-15,000.00	-15,000.00
7504	Rent Top Ups from RIA	0.00	
7521	Fordbridge Park Rents	-8,000.00	-8,000.00
7522	Laleham Park Rents	-20,000.00	-20,000.00
7523	Lammas Recreation Licences	-6,200.00	-6,200.00
7524	Lammas Car Park	0.00	
		<u>34,800.00</u>	<u>3,900.00</u>

<u>Fordbridge Park</u>	<u>15106</u>	<u>23/24</u>	<u>22/23</u>
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2404	Business Rates	0.00	0.00
7501	Rents	0.00	0.00
		<u>0.00</u>	<u>0.00</u>

<u>Groveley Recreation Ground</u>	<u>15107</u>	<u>23/24</u>	<u>22/23</u>
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2404	Business Rates	0.00	0.00
		<u>0.00</u>	<u>0.00</u>

<u>Laleham Park</u>	<u>15109</u>	<u>23/24</u>	<u>22/23</u>
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7424	Catering Concessions	0.00	0.00
7501	Rents	0.00	0.00
		<u>0.00</u>	<u>0.00</u>

<u>Shepperton Recreation Ground</u>	<u>15113</u>	<u>23/24</u>	<u>22/23</u>
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7420	Fun Fairs	0.00	0.00
		<u>0.00</u>	<u>0.00</u>

Budget Report for 23/24 & 22/23

<u>Stanwell Recreation Ground</u>	<u>15115</u>	<u>23/24</u>	<u>22/23</u>
7420 Fun Fairs		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Sunbury Park</u>	<u>15116</u>	<u>23/24</u>	<u>22/23</u>
2404 Business Rates		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Lammas</u>	<u>15117</u>	<u>23/24</u>	<u>22/23</u>
7151 Other Reimbursements		0.00	0.00
7503 Licences/ Wayleaves/ Easements		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Staines Metropolitan Common</u>	<u>15201</u>	<u>23/24</u>	<u>22/23</u>
2201 Grounds maintained noncontract		0.00	0.00
2204 Site improvements		0.00	0.00
2206 Fences and walls		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>War Memorials</u>	<u>15301</u>	<u>23/24</u>	<u>22/23</u>
5903 Depn		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Allotments</u>	<u>15401</u>	<u>23/24</u>	<u>22/23</u>
2201 Grounds maintained noncontract		12,700.00	12,700.00
2301 Electricity		100.00	100.00

Budget Report for 23/24 & 22/23

2401	Rents	2,000.00	1,000.00
2402	Premises fees & Hire charges	0.00	0.00
2405	Water Charges	8,600.00	8,000.00
4916	Allotment competition	0.00	0.00
4979	Other Miscellaneous Expenses	1,200.00	1,200.00
5903	Depn	0.00	0.00
7151	Other Reimbursements	-500.00	-500.00
7305	Other fees - Premises	0.00	0.00
7501	Rents	-40,700.00	-35,700.00
		<u>-16,600.00</u>	<u>-13,200.00</u>

<u>Recycling All Materials - AWC</u>	<u>20151</u>	<u>23/24</u>	<u>22/23</u>
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4983	Unders/Overs	0.00	0.00
5012	External Contracts	0.00	0.00
5903	Depn	0.00	0.00
7111	Recycling Credits SCC	-317,000.00	-317,000.00
		<u>-317,000.00</u>	<u>-317,000.00</u>

<u>Textiles Recycling banks</u>	<u>20155</u>	<u>23/24</u>	<u>22/23</u>
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7111	Recycling Credits SCC	0.00	0.00
		<u>0.00</u>	<u>0.00</u>

<u>Green Waste Recycling</u>	<u>20156</u>	<u>23/24</u>	<u>22/23</u>
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5012	External Contracts	0.00	0.00
7111	Recycling Credits SCC	0.00	0.00
		<u>0.00</u>	<u>0.00</u>

Budget Report for 23/24 & 22/23

<u>School Recycling</u>	<u>20157</u>	<u>23/24</u>	<u>22/23</u>
7151 Other Reimbursements		-30,000.00	-25,000.00
		<u>-30,000.00</u>	<u>-25,000.00</u>

<u>Refuse Collection</u>	<u>20201</u>	<u>23/24</u>	<u>22/23</u>
1001 Salaries		1,174,800.00	1,023,200.00
1002 Overtime		20,000.00	20,000.00
1012 Agency Staff		131,200.00	131,200.00
1101 National Insurance		97,100.00	85,300.00
1111 Superannuation		195,900.00	170,100.00
1803 Employee related insurance		12,300.00	12,300.00
3001 Commercial Vehicle Lease		0.00	501,000.00
3101 Commercial Vehicle Maintenance		84,900.00	84,900.00
3201 Commercial Vehicle Fuel		176,600.00	164,700.00
3301 Commercial Vehicle Tyres		0.00	0.00
3801 Hired Plant and Transport		42,600.00	42,600.00
4001 Operational Equipment purchase		2,400.00	2,400.00
4004 Operational equip mats & suppl		19,200.00	19,200.00
4201 Protective clothing		0.00	0.00
4202 Uniforms		19,200.00	19,200.00
4552 Computer Software		15,000.00	
4979 Other Miscellaneous Expenses		1,000.00	1,000.00
4983 Unders/Overs		0.00	0.00
5003 Refuse CollectionClincialWaste		0.00	0.00
5042 Other LA Surrey County Council		50,000.00	50,000.00
5903 Depn		0.00	0.00

Budget Report for 23/24 & 22/23

7151	Other Reimbursements	-46,000.00	-46,000.00
7311	Charges for services	-111,000.00	-111,000.00
7314	Refuse collection Bulky waste	-15,500.00	-15,500.00
		<u>1,869,700.00</u>	<u>2,154,600.00</u>

<u>Green Waste</u>	<u>20203</u>	<u>23/24</u>	<u>22/23</u>
7336	New Brown Waste Bins	0.00	
7445	Hire of Green Waste Bin	-850,000.00	-780,000.00
		<u>-850,000.00</u>	<u>-780,000.00</u>

<u>Food Waste</u>	<u>20204</u>	<u>23/24</u>	<u>22/23</u>
3101	Commercial Vehicle Maintenance	0.00	
3201	Commercial Vehicle Fuel	0.00	
7151	Other Reimbursements	0.00	0.00
		<u>0.00</u>	<u>0.00</u>

<u>DCLG Project Management</u>	<u>20205</u>	<u>23/24</u>	<u>22/23</u>
3201	Commercial Vehicle Fuel	0.00	0.00
7151	Other Reimbursements	0.00	0.00
		<u>0.00</u>	<u>0.00</u>

<u>Textiles Service</u>	<u>20206</u>	<u>23/24</u>	<u>22/23</u>
3001	Commercial Vehicle Lease	0.00	0.00
3201	Commercial Vehicle Fuel	0.00	0.00
7151	Other Reimbursements	-26,500.00	-26,500.00
		<u>-26,500.00</u>	<u>-26,500.00</u>

Budget Report for 23/24 & 22/23

<u>Planning Policy and Implement</u>	<u>21101</u>	<u>23/24</u>	<u>22/23</u>
1001 Salaries		365,800.00	352,600.00
1002 Overtime		400.00	400.00
1003 Committee Attendance		400.00	400.00
1101 National Insurance		37,200.00	42,100.00
1111 Superannuation		63,200.00	61,100.00
1601 Professional subscriptions		1,200.00	1,200.00
1701 Professional and CPD training		0.00	0.00
1803 Employee related insurance		1,500.00	1,500.00
3901 Public Transport		300.00	300.00
3902 Essential User Car Allowance		8,300.00	8,300.00
3905 Car Mileage Allowance		800.00	800.00
4301 Internal printing		500.00	500.00
4316 Shredding		0.00	0.00
4401 Consultants fees		125,000.00	50,000.00
4507 Postage Envelopes		0.00	0.00
4511 Telephones call charges		200.00	200.00
4552 Computer Software		1,500.00	1,500.00
4603 Conference fees travel & subst		0.00	0.00
4701 Subscriptions General		0.00	0.00
4728 SASIG		1,900.00	1,900.00
4901 Other Advertising		1,000.00	1,000.00
4978 Insurance Excess Charge		0.00	0.00
4979 Other Miscellaneous Expenses		12,000.00	10,000.00
4983 Unders/Overs		0.00	0.00
5042 Other LA Surrey County Council		0.00	0.00

Budget Report for 23/24 & 22/23

7158	Contributions from CIL	-85,600.00	-81,400.00
7235	Sale of Planning Publications	0.00	0.00
7236	Charge for Photocopying	0.00	0.00
		<u>535,600.00</u>	<u>452,400.00</u>

<u>Development Control</u>	<u>21102</u>	<u>23/24</u>	<u>22/23</u>
1001	Salaries	912,600.00	838,700.00
1002	Overtime	3,000.00	3,000.00
1003	Committee Attendance	1,600.00	1,600.00
1101	National Insurance	100,700.00	98,800.00
1111	Superannuation	157,400.00	144,900.00
1209	Fire Wardens Allowance	400.00	400.00
1601	Professional subscriptions	2,600.00	2,600.00
1606	Cash Alternative to leased car	12,300.00	12,300.00
1803	Employee related insurance	3,900.00	3,900.00
3901	Public Transport	100.00	100.00
3902	Essential User Car Allowance	16,900.00	17,100.00
3905	Car Mileage Allowance	4,200.00	4,200.00
4301	Internal printing	2,000.00	3,000.00
4312	Books & publications	8,900.00	4,000.00
4315	Microfilming	0.00	0.00
4401	Consultants fees	88,000.00	88,000.00
4406	Legal and Court Costs	25,000.00	25,000.00
4412	Land registry	1,000.00	1,000.00
4507	Postage Envelopes	6,000.00	6,000.00
4511	Telephones call charges	500.00	500.00

Budget Report for 23/24 & 22/23

4516	Mobile phones	2,500.00	2,500.00
4552	Computer Software	21,000.00	25,000.00
4601	Subsistence	300.00	300.00
4603	Conference fees travel & subst	500.00	500.00
4901	Other Advertising	12,000.00	12,000.00
4983	Unders/Overs	0.00	0.00
7131	Legal costs reimbursed	0.00	0.00
7136	Requests for Minor Amendments	-1,000.00	-1,000.00
7137	Compliance with Condition	-2,000.00	-2,000.00
7236	Charge for Photocopying	0.00	0.00
7331	Planning Application fees	-530,000.00	-530,000.00
7334	Pre-Application Advice	-70,000.00	-70,000.00
7335	Housing Viability Advice Fees	0.00	
7338	Planning Performance Agreement	0.00	-72,900.00
		<u>780,400.00</u>	<u>619,500.00</u>

<u>Environmental Enhancements</u>	<u>21104</u>	<u>23/24</u>	<u>22/23</u>
2201	Grounds maintained noncontract	9,400.00	9,100.00
2204	Site improvements	3,200.00	3,100.00
2206	Fences and walls	4,900.00	4,800.00
2241	Community Fund	4,100.00	4,000.00
2275	Shortwood Pond Clearance	0.00	0.00
4979	Other Miscellaneous Expenses	0.00	0.00
5012	External Contracts	0.00	0.00
7006	Other Government Grants	0.00	0.00
		<u>21,600.00</u>	<u>21,000.00</u>

Budget Report for 23/24 & 22/23

<u>Bridge Street Car Park</u>	<u>21106</u>	<u>23/24</u>	<u>22/23</u>
4979 Other Miscellaneous Expenses		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Riverside Car Park</u>	<u>21107</u>	<u>23/24</u>	<u>22/23</u>
4979 Other Miscellaneous Expenses		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Tothill Car Park/Elmsleigh IV</u>	<u>21108</u>	<u>23/24</u>	<u>22/23</u>
4979 Other Miscellaneous Expenses		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Energy Conservation Initiative</u>	<u>21401</u>	<u>23/24</u>	<u>22/23</u>
4401 Consultants fees		4,300.00	4,200.00
4903 Promotions and Exhibitions		3,000.00	3,600.00
4979 Other Miscellaneous Expenses		2,400.00	2,300.00
		<u>9,700.00</u>	<u>10,100.00</u>
<u>Street Furniture</u>	<u>26503</u>	<u>23/24</u>	<u>22/23</u>
2515 Notice Boards		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Abandoned Vehicles</u>	<u>26508</u>	<u>23/24</u>	<u>22/23</u>
5012 External Contracts		3,600.00	3,500.00
		<u>3,600.00</u>	<u>3,500.00</u>

Budget Report for 23/24 & 22/23

<u>Environmental Maintenance</u>	<u>26510</u>	<u>23/24</u>	<u>22/23</u>
4994 Christmas Lights		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Water Courses Streams & Drains</u>	<u>26802</u>	<u>23/24</u>	<u>22/23</u>
2210 Sweeps Ditch Maintenance		3,100.00	3,000.00
4002 Operational Equipment Maint.		2,600.00	2,500.00
4979 Other Miscellaneous Expenses		0.00	0.00
		<u>5,700.00</u>	<u>5,500.00</u>
<u>L. Thames Flood Relief Scheme</u>	<u>26806</u>	<u>23/24</u>	<u>22/23</u>
4979 Other Miscellaneous Expenses		0.00	0.00
		<u>0.00</u>	<u>0.00</u>
<u>Pavilion Flat, Long Lane Rec</u>	<u>31003</u>	<u>23/24</u>	<u>22/23</u>
2001 Responsive maintenance		0.00	2,400.00
2403 Management fees		3,300.00	3,100.00
2408 Premises Insurance		0.00	100.00
4403 Valuers		0.00	300.00
7501 Rents		-12,100.00	-12,100.00
		<u>-8,800.00</u>	<u>-6,200.00</u>
<u>Flat,Staines Park Pavillion</u>	<u>31004</u>	<u>23/24</u>	<u>22/23</u>
2001 Responsive maintenance		0.00	2,800.00
2403 Management fees		3,300.00	3,100.00
2408 Premises Insurance		0.00	100.00

Budget Report for 23/24 & 22/23

4403	Valuers	0.00	300.00
7501	Rents	-13,800.00	-13,800.00
		<u>-10,500.00</u>	<u>-7,500.00</u>

<u>Emergency Planning</u>	<u>31803</u>	<u>23/24</u>	<u>22/23</u>
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4001	Operational Equipment purchase	0.00	0.00
4511	Telephones call charges	100.00	100.00
4516	Mobile phones	0.00	500.00
4979	Other Miscellaneous Expenses	95,400.00	64,500.00
7151	Other Reimbursements	0.00	-1,000.00
		<u>95,500.00</u>	<u>64,100.00</u>

<u>Flower Displays</u>	<u>45401</u>	<u>23/24</u>	<u>22/23</u>
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2301	Electricity	0.00	0.00
4004	Operational equip mats & suppl	0.00	0.00
5012	External Contracts	0.00	0.00
5903	Depn	0.00	0.00
7124	Sponsorship -Non VATable	0.00	0.00
7319	DSO Income from Internal Clie	0.00	0.00
		<u>0.00</u>	<u>0.00</u>

<u>Grounds Maintenance</u>	<u>45403</u>	<u>23/24</u>	<u>22/23</u>
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1001	Salaries	1,178,900.00	1,083,300.00
1002	Overtime	10,000.00	10,000.00
1011	Temporary Staff	15,000.00	15,000.00
1012	Agency Staff	12,500.00	12,500.00
1101	National Insurance	109,300.00	103,800.00

Budget Report for 23/24 & 22/23

1111	Superannuation	195,500.00	179,100.00
1210	ILO allowance	600.00	0.00
1704	Operational Training	25,000.00	25,000.00
1803	Employee related insurance	8,800.00	8,800.00
2201	Grounds maintained noncontract	50,000.00	50,000.00
2202	Contract maintenance	0.00	0.00
2208	Playground Improvements	50,000.00	50,000.00
2215	Trees	0.00	0.00
2218	Playground Inspections	30,000.00	30,000.00
2219	Playground Maintenance	0.00	0.00
2231	Weed Spraying	39,000.00	39,000.00
2301	Electricity	6,600.00	2,600.00
3101	Commercial Vehicle Maintenance	30,000.00	30,000.00
3102	Vehicle Tracking	3,300.00	3,300.00
3201	Commercial Vehicle Fuel	55,200.00	35,000.00
3902	Essential User Car Allowance	2,400.00	2,400.00
3905	Car Mileage Allowance	1,000.00	1,000.00
4001	Operational Equipment purchase	25,000.00	25,000.00
4002	Operational Equipment Maint.	50,000.00	50,000.00
4003	Operational equipment leasing	40,000.00	40,000.00
4004	Operational equip mats & suppl	150,000.00	150,000.00
4201	Protective clothing	30,000.00	30,000.00
4301	Internal printing	1,000.00	1,000.00
4417	Security services	43,000.00	37,000.00
4511	Telephones call charges	2,100.00	2,100.00
4978	Insurance Excess Charge	5,000.00	5,000.00

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4979	Other Miscellaneous Expenses	15,000.00	15,000.00
5012	External Contracts	30,000.00	30,000.00
5903	Depn	0.00	
7124	Sponsorship -Non VATable	-50,000.00	-50,000.00
7151	Other Reimbursements	-185,000.00	-185,000.00
7304	Collection fees	-14,300.00	-13,600.00
		<u>1,964,900.00</u>	<u>1,817,300.00</u>

<u>Highway Verges</u>	<u>45404</u>	<u>23/24</u>	<u>22/23</u>
1001	Salaries	0.00	0.00
1002	Overtime	0.00	0.00
1011	Temporary Staff	0.00	0.00
1012	Agency Staff	0.00	0.00
1803	Employee related insurance	0.00	0.00
2231	Weed Spraying	0.00	0.00
3101	Commercial Vehicle Maintenance	0.00	0.00
3201	Commercial Vehicle Fuel	0.00	0.00
4001	Operational Equipment purchase	0.00	0.00
5012	External Contracts	0.00	0.00
7151	Other Reimbursements	0.00	0.00
7304	Collection fees	0.00	0.00
		<u>0.00</u>	<u>0.00</u>

<u>Moorings & Lifebelts</u>	<u>45405</u>	<u>23/24</u>	<u>22/23</u>
4001	Operational Equipment purchase	3,100.00	3,000.00
		<u>3,100.00</u>	<u>3,000.00</u>

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Grand Total:

4,047,800.00

3,959,300.00