

To:
All members of the
Environment and Sustainability
Committee

Please reply to:
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Date: 07 January 2026

Supplementary Agenda

Environment and Sustainability Committee - Thursday, 8 January 2026

Dear Councillor

I enclose the following addendum which accompanies Agenda Item 7 on the agenda for the Environment and Sustainability Committee meeting to be held on Thursday, 8 January 2026:

- 7. HMO Supplementary Planning Document Consultation Draft** **3 - 4**
- Committee is asked to:

Agree that the Consultation Draft of the Spelthorne Houses in Multiple Occupation (HMO) Supplementary Planning Guidance (SPD) be published for a 4 week public consultation under Regulation 12 of the Town and Country Planning (Local Planning) Regulations 2012.

Yours sincerely

Christeen Abee
Corporate Governance

To the members of the Environment and Sustainability Committee

Councillors:

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P.N. Woodward

Substitute Members:

Councillors: C. Bateson, S.N. Beatty, H.S. Boparai and
R.V. Geach

ADDENDUM OF MINOR CHANGES TO CONSULTATION DRAFT OF HMO SPD

Cover Page:

Remove duplication of “Multiple”

2.2.4:

Replace last sentence with “‘Sui Generis’ therefore means ‘a use on its own.’”

2.5.1 *et seq*:

This will be updated in the adopted version of the SPD to reflect that the Article 4 will have come into force by this date.

2.6.2:

Add link <https://www.legislation.gov.uk/ukpga/2004/34/part/2>

2.6.3:

Title to be added to the diagram.

2.6.4:

“a HMO licence” to be replaced with “an HMO licence”

3.1:

Link to be added to NPPF

3.2:

Link to be Local Plan to be provided in the adopted version of the SPD, once the Local Plan is adopted.

4.3.1:

Replace reference to “Stage A” with “Stage 1.1”

4.3.2:

Replace “the threshold” with “the 10% threshold”

4.4.2:

Diagrams to be labelled.

5.3:

Include “Kitchens for Exclusive Use: Bedsits” within text box

7.1:

Change “2012” to “2021”