

## **Minutes of Appointments Committee**

**17 July 2017**

### **Present:**

Present: Councillor I.T.E. Harvey (Chairman)

#### **Councillors**

C. Barnard

A.C. Harman

J.M. Pinkerton

#### **Co-Opted member**

Mr G. Ceaser

Also in attendance: Roberto Tambini – Chief Executive, as advisor to the Committee and Sebastian Lowe – Norman Broadbent Ltd

### **474/17 Minutes**

The minutes of the meeting held on 24 May 2017 were agreed as a correct record.

### **475/17 Disclosures of Interest**

The four Conservative Councillors on the Committee declared an interest under the Council's conflict of interest policy that the Chief Executive of Norman Broadbent Ltd, the consultants involved with the appointment process, is the Chairman of the Spelthorne Conservative Association. Whilst Mr Brennan has no control over the elected members of the Council, it is only right and proper that the relationship is disclosed. Councillors have considered that they are able to deal with the matter properly and that there is no risk of undue influence since Mr Brennan has not been involved in this assignment.

### **476/17 Suspension of Standing Order 5 - Duration of meeting**

It was moved, seconded and

**Resolved** to suspend Standing Order 5, duration of meeting, to allow this meeting to continue until the completion of all business.

### **477/17 Exempt Business**

**Resolved** that the Press and Public be excluded from the meeting for the following item in view of the likely disclosure of exempt information within the meaning of paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act

1985 and by the Local Government (Access to information) (Variation) Order 2006.

**478/17 Exempt Item - Recruitment of Chief Executive**

**(Paragraph 1 – Information relating to any individual)**

The Committee met with the appointed consultants, Norman Broadbent Ltd, to interview the three short listed candidates for the position of Chief Executive. The three candidates had been selected by the Leader of the Council and a representative from Norman Broadbent Ltd, from the long list of candidates.

Prior to the commencement of the meeting Members had been briefed about the selection programme and the role the committee would play in each of the selection activities.

As previously agreed, the meeting adjourned at 6pm until Tuesday 18 July, at 9.30am.

**MINUTES OF THE APPOINTMENTS COMMITTEE  
(Adjourned Meeting)**

**18 July 2017**

Present: Councillor I.T.E. Harvey (Chairman)

**Councillors**

**Co-Opted member**

C. Barnard

Mr G. Ceaser

A.C. Harman

J.M. Pinkerton

Also in attendance: Roberto Tambini - Chief Executive and Sebastian Lowe – Norman Broadbent Ltd

**479/17 Exempt Business**

**Resolved** that the Press and Public be excluded from the meeting for the following item in view of the likely disclosure of exempt information within the meaning of paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

**480/17 Recruitment of Chief Executive**

**(Paragraph 1 – information relating to any individual)**

The Committee together with the representative from Norman Broadbent Ltd continued to interview the three short listed candidates for the position of Chief Executive in line with the selection programme.

**Resolved to Recommend to Council** that Daniel Mouawad be appointed as Chief Executive and Head of the Paid Service of Spelthorne Borough Council, subject to no material or well-founded objection being made by any member of the Cabinet, as set out in paragraph 3 (b) of the Council's Officer Employment Procedure Rules in the Council's Constitution.

The meeting closed at 3.15pm.