



*Please reply to:*

Contact: Michelle Beaumont  
Service: Committee Services  
Direct line: 01784 446337  
E-mail: [m.beaumont@spelthorne.gov.uk](mailto:m.beaumont@spelthorne.gov.uk)  
Date: 11 May 2021

## Notice of meeting

### Cabinet

**Date:** Wednesday, 19 May 2021

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames

<b>The members of the Cabinet</b>	<b>Cabinet member areas of responsibility</b>
J.R. Boughtflower	Leader
J. McIlroy	Deputy Leader
M.M. Attewell	Deputy Leader and Portfolio Holder for Community Wellbeing and Housing
R.O. Barratt	Portfolio Holder for Compliance, Waste and Risk
S. Buttar	Portfolio Holder for Finance
R. Chandler	Portfolio Holder for Leisure Services and New Leisure Centre Development
A.J. Mitchell	Portfolio Holder for Planning and Economic Development
R.J. Noble	Portfolio Holder for Environment, Communications and Corporate Management
S. Mooney	Portfolio to be confirmed

*Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

[www.spelthorne.gov.uk](http://www.spelthorne.gov.uk) [customer.services@spelthorne.gov.uk](mailto:customer.services@spelthorne.gov.uk) Telephone 01784 451499

## AGENDA

Page nos.

- 1. Apologies for absence**  
To receive any apologies for non-attendance.
- 2. Minutes** **5 - 18**  
To confirm the minutes of the ordinary meeting held on 24 March 2021 and the Extraordinary meetings held on 29 March and 14 April 2021 as a correct record.
- 3. Disclosures of Interest**  
To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.
- 4. Leader's announcements**  
To receive any announcements from the Leader.
- 5. Psychoactive substances public space protection order - Key Decision** **19 - 40**  
**Councillor R. Barratt**  
  
To consider the report on Psychoactive Substances - Public Space Protection Order.
- 6. Interim Revenue Monitoring Report 2020/21 as at 31 March 2021** **41 - 60**  
**Councillor S. Buttar**  
  
To note the forecast outturn for 2020/21 as at 31 March 2021 and consider the recommendations contained in the report.
- 7. Interim Capital Monitoring Report 2020/21 - 31 March 2021** **61 - 70**  
**Councillor S. Buttar**  
  
Cabinet is asked to note the current level of actual spend, committed spend and projected underspend capital expenditure in 2020/21 as at 31 March 2021.
- 8. Spelthorne Finance Peer Review Action Plan March 2021** **71 - 108**  
**Councillor S. Buttar**  
  
To consider the Spelthorne Finance Peer Review Action Plan.

- |            |   |                  |
|------------|---|------------------|
| <b>9.</b>  | <b>Community Letting Policy</b><br><b>Councillor J. McIlroy</b>   | <b>109 - 152</b> |
|            | To consider the Community Letting Policy (formerly Community Asset Policy).   |                  |
| <b>10.</b> | <b>Corporate Debt Policy</b><br><b>Councillor S. Buttar</b>   | <b>153 - 196</b> |
|            | To consider the Corporate Debt Policy.  |                  |
| <b>11.</b> | <b>Local Walking and Cycling Infrastructure Plan (LWCIP)</b><br><b>Councillor R. Noble</b>  | <b>197 - 206</b> |
|            | To agree to participating in the production of a Local Walking and Cycling Infrastructure Plan (LWCIP)  |                  |
|            | To agree the allocation of the available funds:   |                  |
|            | <ul style="list-style-type: none"> <li>• £20,000 towards Phase 1 of the feasibility study to be funded from Green Initiatives Fund, and</li> <li>• £175,000 towards the production of an LWCIP for Phase 2. To be funded from Spelthorne's Surrey Infrastructure Feasibility Study Fund</li> </ul>  |                  |
| <b>12.</b> | <b>Recovery Strategy Summary</b><br><b>Councillor M. Attewell</b>   | <b>To Follow</b> |
|            | To consider the Recovery Strategy Summary report.   |                  |
| <b>13.</b> | <b>Urgent Actions</b>   | <b>207 - 208</b> |
|            | To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Cabinet meeting on 24 March 2021.  |                  |
| <b>14.</b> | <b>Urgent items</b>   |                  |
|            | To consider any items which the Chairman considers as urgent.   |                  |
| <b>15.</b> | <b>Exempt Business</b>  |                  |
|            | To move the exclusion of the Press/Public for the following item, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006. |                  |

**16. Sundry Debt Write Offs**

**209 - 216**

**Councillor S. Buttar**

To consider the exempt Sundry Debt Write Offs report.

**Reason for exemption**

The report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 1 - Information relating to any individual, Paragraph 2 - Information which is likely to reveal the identity of an individual and Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.