



Please reply to:

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Service: Committee Services
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Date: 28 August 2020

Notice of meeting

Licensing Sub-Committee

Date: Thursday, 3 September 2020

Time: 10.00 am

Place: Skype video conference call

To the members of the Licensing Sub-Committee

Councillors:

R.O. Barratt

S.M. Doran

A.C. Harman

Note: In the event of one of the aforementioned Licensing Committee Members being unable to attend or serve on this Sub-Committee another Member of the Licensing Committee will be called to serve in their place.

Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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AGENDA

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1. Appointment of Chairman

To appoint a Chairman of the Licensing Sub-Committee for the duration of this hearing.

2. Disclosures of Interest

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

3. Objections to a Temporary Event Notice served under the Licensing Act 2003 for a proposed event at Signature Van Hire, 273-275 London Road, Staines upon Thames, TW18 4JJ

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The Report of the Deputy Chief Executive is attached.

A procedure note which explains what happens at a Licensing Sub-Committee, follows.