



**Spelthorne
Borough Council**

Council Meeting
Thursday, 28 April 2022



20 April 2022

Please reply to:

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held at The Council's Offices, Knowle Green, Staines-upon-Thames on **Thursday, 28 April 2022** commencing at **7.00 pm** for the transaction of the following business.

Daniel Mouawad
Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

For those Councillors wishing to participate, prayers will be said in the Mayor's office, starting at 6.45pm. Please email mayor@spelthorne.gov.uk if you wish to attend.

Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.

AGENDA

Description	Page nos.
1. Minute's Silence for Mary Madams The Council will observe one minute's silence in memory of Mary Madams.	
2. Apologies for absence To receive any apologies for non-attendance.	
3. Minutes To confirm as a correct record the minutes of the Council meetings held on 24 February 2022 and 10 March 2022.	9 - 38
4. Disclosures of Interest To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.	
5. Special Borough Volunteer Award A special award will be presented to representatives of Voluntary Support North Surrey.	
6. Announcements from the Mayor To receive any announcements from the Mayor.	
7. Announcements from the Leader To receive any announcements from the Leader.	
8. Announcements from the Chief Executive To receive any announcements from the Chief Executive.	
9. Questions from members of the public The Leader, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 13.	39 - 40
10. Petitions To receive any petitions from members of the public.	

11. Referral of a decision of the Development Sub-Committee on 5 April 2022

The Development Sub-Committee referred the following decision to Council, in accordance with Section 1.a) of the Council's Referral Scheme:

41 - 90

- Oast House – review and viability assessment

Discussion on this item will be held in accordance with part 4.a) of the Council's Constitution (Rules of Debate).

12. Referral of decisions of the Community Wellbeing and Housing Committee on 29 March 2022

To consider the referrals made by Councillors O Rybinski, H Harvey and C Barnard in accordance with the Council's Reservation Scheme, in relation to the following items:

- Tenancy Strategy
- Key Worker Policy Review

A procedure note for this item is attached. A paper responding to the reasons for the referrals is attached. The documents as considered by the Community Wellbeing and Housing Committee on 29 March 2022 are attached.

To follow.

13. Leisure Centre Operator Procurement

To follow.

14. Review of Committee System and changes to the Constitution

This report seeks to propose changes to the Council's Constitution arising from the interim review of the Committee System and following consideration of responses to an all member survey.

91 - 224

15. Calendar of Meetings 2022-2023

To follow.

16. Refurbishment of Ground Floor Offices and Reception at 3 Roundwood Avenue

To follow.

17. Money Laundering Policy

To consider the Money Laundering Policy, as recommended by the Audit Committee on 24 March 2022.

225 - 234

- 18. Member Mental Health Champion**
To follow.
- 19. Report from the Leader of the Council**
To note the work of the Corporate Policy and Resources Committee. 235 - 240
The Committee met on 14 March 2022 and 20 April 2022.
- 20. Report from the Chair of the Administrative Committee**
To note the work of the Administrative Committee.
The Committee is due to meet on 21 April 2022.
To follow.
- 21. Report from the Chair of the Audit Committee**
To note the work of the Audit Committee. 241 - 242
The Committee met on 24 March 2022.
- 22. Report from the Chair of the Community Wellbeing and Housing Committee**
To note the work of the Community Wellbeing and Housing Committee. 243 - 246
The Committee met on 29 March 2022.
- 23. Report from the Chair of the Economic Development Committee**
To note the work of the Economic Development Committee. 247 - 248
The Committee met on 22 March 2022.
- 24. Report from the Chair of the Environment and Sustainability Committee**
To note the work of the Environment and Sustainability Committee. 249 - 250
The Committee met on 8 March 2022 (attached) and is due to meet on 26 April 2022 (to follow).
- 25. Report from the Chair of the Neighbourhood Services Committee**
To note the work of the Neighbourhood Services Committee. 251 - 254
The Committee met on 3 March 2022.

- 26. Report from the Chair of the Licensing Committee**
To note the work of the Licensing Committee. 255 - 256
The Licensing Sub-Committee met on 4 April 2022.
- 27. Report from the Chair of the Planning Committee**
To note the work of the Planning Committee. 257 - 258
The Committee met on 2 March 2022, 30 March 2022 (both attached) and is due to meet on 27 April 2022 (to follow).
- 28. Report from the Chair of the Standards Committee**
To note the work of the Standards Committee.
The Committee met on 16 March 2022.
To follow.
- 29. Motions**
To receive any motions from Councillors in accordance with Standing Order 16.
There are no motions.
- 30. General questions**
The Leader, or his nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 14.
There are no questions.