



Please reply to:

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Date: 08 April 2022

Notice of meeting

Corporate Policy and Resources Committee

Date: Wednesday, 20 April 2022

Time: 7.00 pm

Place: Council Offices, Knowle Green, Staines-upon-Thames

To the members of the Corporate Policy and Resources Committee

Councillors:

L. E. Nichols (Chairman)	J.R. Boughtflower	N. Islam
J.R. Sexton (Vice-Chairman)	A. Brar	V.J. Leighton
C.F. Barnard	S.M. Doran	S.C. Mooney
I.J. Beardsmore	S.A. Dunn	O. Rybinski
M. Beecher	N.J. Gething	V. Siva

Substitute Members: Councillors C. Bateson, J.T.F. Doran, T. Fidler, H. Harvey, D. Saliagopoulos, R.A. Smith-Ainsley and J. Vinson

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Minutes

To confirm the minutes of the meetings held on 7 February 2022 and 14 March 2022 as a correct record.

3. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

4. Questions from members of the Public

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

5. Ward Issues

To consider any issues raised by ward councillors in accordance with Standing Order 34.2.

6. Surrey Forum and Surrey Partnership Boards

7 - 56

This report sets out the detail on the strategic partnership and governance landscape, especially as the Surrey Delivery Board will play an important role if a future County Deal is agreed (there is currently a possible implementation date of April 2023).

Councillor Tim Oliver (Leader for Surrey County Council) and Michael Coughlin (Executive Director of Prosperity, Partnerships and Growth) will be attending for this item.

Appendices C and E to this report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, Appendix C and E contain commercially sensitive information which if publicly available could have a negative impact on services delivery.

- 7. Knowle Green Estates – repatriation of profits and cashflow to Spelthorne Borough Council**
- To note the options available to Council for the repatriation of funds and estimate forecast of cash inflows to Spelthorne Borough Council from Knowle Green Estates Ltd.
- 8. Key Performance Indicator Report** **57 - 88**
- This report seeks to inform Committees on the Key Performance Indicators (KPIs) reported within the Council to monitor service delivery and to agree that relevant individual committees will monitor their KPIs.
- 9. Corporate Peer Review** **89 - 90**
- This report seeks to obtain authority for a Corporate Peer Challenge to take place in the autumn.
- 10. Recovery Action Plan**
- To receive an update on the Recovery Action Plan.
- 11. Corporate Risk Management - Recommendation from the Audit Committee** **91 - 116**
- To consider recommendations from the Audit Committee.
- 12. Internal Audit Review of the Committee System**
- This audit report sets out the summarised findings from a planned Internal Audit review (2021/22) in respect of the Committee System.
- 13. Update on proposed Transactional Financial Service Partnership**
- To note an update on the systems review of the proposed Transactional Financial Service Partnership and consider the appointment of a Partnership Manager.
- This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006:
- Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in the bidding process for the site/services by allowing other bidders to know the position of the Council. This in turn prejudices the Council by (i) distorting the bids process and (ii) prejudicing the opportunity for the Council to acquire a

site/service to enable regeneration in the Borough.

14. Leisure Centre Operator Procurement

117 - 162

To consider the proposed tender and procurement strategy for an operator for the borough's leisure centres.

This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the authority's commercial interests.

15. Spelthorne Personal Alarm Network (SPAN) Award Report

163 - 186

To consider proposals in relation to the community alarms service.

This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any contract or other type of negotiation.

16. Refurbishment of Ground Floor Offices and Reception at 3 Roundwood Avenue

This report seeks to recommend approval for the tendering of a design and build contract covering the refurbishment of the ground floor offices and reception area at 3 Roundwood Avenue, Stockley Park.

This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation with the tenant or developer, who could then know the

position of the Council.

17. Forward Plan

187 - 190

To consider the forward plan for committee business.

18. Urgent business

To consider any business deemed as urgent by the chair.

19. Urgent Business - 2021/22 Revenue Carry Forwards to 2022/23

To consider requests for 2021/22 revenue expenditure to be carried forward to 2022/23.

This item has been agreed as urgent business on this agenda for the following reason:

To ensure that the Corporate Policy and Resources Committee is able to make decisions on the use of Revenue Carry Forwards, to facilitate any spending before the deadline of 30 June 2022, as stipulated in the Financial Regulations.