



Please reply to:

Contact: Christeen Abee
Service: Corporate Governance
Direct line: 01784 444 229
E-mail: c.abee@spelthorne.gov.uk
Date: 6 July 2021

Notice of meeting

Shepperton Studios Community Liaison Group

Date: Wednesday, 14 July 2021

Time: 5.00 pm

Place: Microsoft Teams Conference Call

The members of the Liaison Group	Representing
M.M. Attewell	Ward Councillor
P. Cheeseman	Littleton Residents Association
S. Dutfield	Turley
D. Furst	Laleham Residents Association
R. Hewitt	Shepperton Residents Association
K. Howkins	Charlton Residents Association
M.J. Madams	Ward Councillor
K. Maidment	Pinewood Studios
E. Slessor	Pinewood Studios
R.A. Smith-Ainsley	Ward Councillor
A. Smith	Pinewood Studios Corporate Affairs Director
M. Wright	Pinewood Studios

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk telephone 01784 451499

AGENDA

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1. Apologies

To receive any apologies for absence.

2. Minutes

To agree the minutes of the previous meeting as a correct record.

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3. Surrey County Council Highways Update

To receive an update from Surrey County Council Highways.

4. Issues That Have Arisen Since Last Meeting

To discuss any issues that have arisen since the March meeting.

5. Planning Progress Update

To receive a planning progress update.

6. Landscaping Update

To receive a landscaping update.

7. Communications update

To receive a communications update.

Minutes of Shepperton Studios Community Liaison Group

2 March 2021

Present:

Councillor M.M. Attewell, Ward Councillor
P. Cheeseman, Littleton Residents Association
S. Dutfield, Turley
D. Furst, Laleham Residents Association
R. Hewitt, Shepperton Residents Association
K. Howkins, Charlton Residents Association
Councillor M.J. Madams, Ward Councillor
K. Maidment, Pinewood Studios
E. Slessor, Pinewood Studios
Councillor R.A. Smith-Ainsley, Ward Councillor
A. Smith, Pinewood Studios
Councillor R. Walsh, Surrey County Councillor
M. Wright, Pinewood Studios

Apologies:

Councillors in attendance:

1 Apologies

There were none.

2 Introductions

The Chairman asked the members of the group to introduce themselves.

3 Terms of Reference

Andrew Smith, Shepperton Studios and Corporate Affairs Director, advised the group that the template for the Terms of Reference (TOR) had been provided by South Bucks District Council and that he had found it a very useful reference point in the past.

The Chairman, Councillor M.M Attewell, asked the group if they had any queries on the TOR.

Councillor R.A. Smith-Ainsley stated that Surrey County Councillor R. Walsh should be listed as a divisional member and not just ward Councillor as his remit was far wider.

Councillor Attewell informed the group that on point 6.2 questions for the group should be sent into Committee Services to be managed accordingly.

Karen Howkins, Chairman of the Charlton Village Residents Association, asked if a time frame could be agreed for the publication of minutes and suggested two or three weeks. Michelle Beaumont, Principal Committee Manager, agreed that Committee Services would be able to publish the minutes within two weeks.

Resolved that the TOR be amended as follows:

1. Councillor R. Walsh's membership details be updated to reflect his wider remit.
2. point 6.2 be updated to ensure questions were directed to and managed by the Council's Committee Services.
3. point 3.3 be updated to state that the minutes would be made available within two weeks.
4. the amended TOR be circulated with the minutes.

4 Anticipated timeline for Studios development works, to include update on Laleham Crossing

Councillor Attewell introduced this item and invited Matthew Wright, Senior Development Manager, Pinewood Studios, to speak.

Matthew Wright provided a brisk update, agreed to provide the presentation slide for inclusion in the minutes (attached) and advised that further detail would be provided at the next meeting.

In response to questions Matthew Wright advised that in terms of the Highway crossings progress not as rapid as they would like as resources at County level had been diverted due to pandemic.

Sara Dutfield, Director of Planning at Turley, advised the group that a non-material amendment to the outline plan to change the South Eastern corner has been submitted after consultation with residents. Sara also advised that a demolition consent application had been submitted, that no additional buildings were being demolished and the details were all in the outline plan.

David Furst, Chairman of Laleham Residents Association, queried why there had been a delay in commencing works on the Laleham crossing, which was due to be completed in July 2022, and if it needed to be complete before any works commenced.

Matthew Wright explained that the completion of the crossing was not an approved commencement condition and that plans had been submitted to Surrey County Council almost a year ago but that it was taking time to progress. Matthew further advised that Pinewood Group Limited had offered financial support to Surrey County Council as they were aware that they were

putting a lot of work to them and wanted to help them find resources to progress things as quickly as possible.

Councillor R. Walsh suggested that the group may wish to invite the relevant Surrey County Council officer to the next meeting to provide a more detailed update.

Andrew Smith, Shepperton Studios and Corporate Affairs Director, Pinewood Group Limited, explained that the construction industry had an exemption during COVID which had allowed construction work to continue and that as construction works sit solely within Pinewood they had continued.

Ken Snaith, Shepperton Residents Association, asked if replacement car parking was covered in the latest application. Sara Dutfield confirmed it was, showed a slide to the group to provide clarity and agreed to send the slide to Committee Services for inclusion in the minutes (attached).

Karen Howkins, Chairman of Charlton Village Residents Association, asked for details of the roundabout improvements near Charlton Lane. Matthew Wright advised that this would be included in the s278 package and that he could circulate the details of the Highways phasing strategy to members of the group after the meeting.

Karen Howkins queried if something could be done to improve the roundabout sooner as the old cottages shake when big lorries pass. Sara Dutfield advised that there was nothing planned at present and that the phasing had been agreed in such a way so as not to cripple the highways and make traffic worse. Councillor R. Walsh advised that the work will be phased so no chaos. Squires Bridge road currently closed for 2 months and traffic has spilled into surrounding rounds, traffic flow already not normal.

Resolved that

1. Committee Services will circulate the slides presented and details of the Highways phasing strategy with the minutes.
2. Committee Services will invite Charlie Cruise from Surrey County Council to the next meeting.

5 Future Business

The group discussed the topics they would like come forward and agreed that the following items should be on the agenda for the next meeting:

1. Update from Surrey County Council
2. Landscaping update
3. Communications update (the contractors, once appointed, will have their own community liaison person in post and they will be invited to attend future meetings).
4. Planning progress update (as a standing item)

6 Date of next meeting (June 2021)

22 or 29 June – to be confirmed after MB checks with GC on Committees that evening.