



Please reply to:

Contact: Karen Wyeth
Service: Committee Services
Direct Line: 01784 446337341
E-mail: k,wyeth@spelthorne.gov.uk
Date: 20 July 2022

Notice of meeting

Audit Committee

Date: Thursday, 28 July 2022

Time: 7.00 pm

Place: Goddard Room, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Audit Committee

Councillors:

L. E. Nichols (Chairman)	I.T.E. Harvey	S. Sehmi
R.O. Barratt (Vice-Chairman)	A.J. Mitchell	
T. Fidler	S.J Whitmore	

Substitute Members: Councillors J.R. Boughtflower, S. Buttar, J.T.F. Doran, S.A. Dunn, H. Harvey, R.J. Noble and B.B. Spoor

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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- 1. Apologies and Substitutes**

To receive any apologies for absence and notification of substitutions.
- 2. Minutes** **5 - 20**

To confirm the minutes of the meeting held on 24 March 2022.
- 3. Disclosures of Interest**

To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.
- 4. Corporate Project Management update**

To note the Corporate Project Management updates
- 5. Risk Appetite Framework update** **21 - 26**

To receive an update on a planned timetable for the Risk Appetite Framework
- 6. The Council's risk exposure to wider externalities and impact** **27 - 44**

To consider and note the report of the Internal Audit Manager
- 7. Corporate Risk Management** **45 - 90**

To note the report by the Internal Audit Manager and make recommendations as appropriate to the Corporate Policy and Resources Committee.
- 8. Annual Review of Internal Audit Effectiveness** **91 - 108**

To consider the Internal Audit Manager's report, overall conclusions and any actions arising.
- 9. Internal Audit Annual Report 2021/22** **109 - 154**

To consider and note the Annual Internal Audit Report for 2021/22.
- 10. Internal Audit Plan 2022/23** **155 - 170**

To receive a report from the Internal Audit Manager.
- 11. External Audit Update**

To receive an update on the work of the External Auditors

12. Annual Governance Statement 2021/22

To consider and approve the Annual Governance Statement for 2021/22.

Report to follow.

13. Draft Unaudited Accounts 2021/22

To consider and note the draft unaudited accounts for 2021/22.

Report to follow.

14. Draft Unaudited Accounts for Knowle Green Estates - Verbal Update

15. Draft Unaudited Accounts for Spelthorne Direct Services - Verbal Update

16. Budget setting process for additional staff

To consider a report from the Chief Finance Officer.

17. Committee Forward Plan

171 - 174

To consider and approve the work programme for the municipal year

18. Re-constitution of Value for Money Task Group

19. Exclusion of Public & Press

To move the exclusion of the public and press in order to discuss the next item in view of the likely disclosure of exempt information within the meaning of Paragraph 3 or Part 1 of Schedule 12A of the Local Government Act 1972

20. Value for Money Update