



*Please reply to:*

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Date: 01 July 2022

## **Notice of meeting**

### **Corporate Policy and Resources Committee**

**Date:** Monday, 11 July 2022

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Corporate Policy and Resources Committee**

Councillors:

J.R. Boughtflower (Chairman)	M. Beecher	S.C. Mooney
A.J. Mitchell (Vice-Chairman)	J.T.F. Doran	L. E. Nichols
M.M. Attewell	S.A. Dunn	R.J. Noble
C.F. Barnard	T. Fidler	J.R. Sexton
I.J. Beardsmore	H. Harvey	V. Siva

Substitute Members: Councillors C. Bateson, S. Buttar, J. Button, N.J. Gething,  
M. Gibson, T. Lagden, V.J. Leighton, O. Rybinski,  
J. Vinson and S.J Whitmore

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

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- 1. Apologies and Substitutes**

To receive apologies for absence and notification of substitutions.
- 2. Minutes** **5 - 12**

To confirm the minutes of the meeting held on 20 April 2022 as a correct record.
- 3. Disclosures of Interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.
- 4. Questions from members of the Public**

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.
- 5. Ward Issues**

To consider any issues raised by ward councillors in accordance with Standing Order 34.2.
- 6. Shared Prosperity Fund** **13 - 20**

This report sets out the work of the task group.

The appendices to this report are to follow.
- 7. Surrey Delivery Board**

To receive a verbal update.
- 8. Procurement of Waste and Street Cleansing Vehicles** **21 - 30**

This report seeks authority to commence a procurement exercise for new waste and street cleansing vehicles following an assessment of the Council's existing fleet.
- 9. Disabled Facilities Grant Policy** **31 - 40**

This report seeks to gain approval for a new policy for the implementation of disabled facility grants (DFG) and expenditure of the Better Care Fund on aids and adaptations for disabled residents.

- 10. Procedures for dealing with applications to extend Council owned assets or develop on Council land**
- To follow.
- 11. Update for the Estimated Capital Programme 2022/23 to 2025/26** **41 - 48**
- This report updates the Council approved Estimated Capital Programme for 2022/23 to 2025/26 to reflect the approved capital projects which were expected to complete by 31 March 2022, but did not, and those that were expected to complete after 1 April and were finalised by 31 March 2022.
- 12. Treasury Management Outturn report** **49 - 72**
- This report covers treasury activity and the monitoring and control of associated risks.
- 13. Q4 Capital Monitoring Report**
- To follow.
- 14. Q4 Revenue Monitoring Report**
- To follow.
- 15. Draft Unaudited Accounts 2021/22** **73 - 186**
- To note the draft unaudited financial statements.
- 16. 22/23 Budget Pressures Due To Inflation** **187 - 194**
- This report sets out various budgetary pressures that are due to the rate of inflation.
- 17. 23/24 Budget Setting Process** **195 - 202**
- This report sets out the issues and proposed timetable for the 2023/24 budget setting process, which includes streamlining the reporting process, by aligning all service plans to the current Corporate Plan and requesting that growth and savings bids are reflected in each cost centre's service plan.
- 18. Membership of the Collaborative Working Group**
- To follow.
- 19. LGA Corporate Peer Challenge** **203 - 208**
- This report provides the Committee with additional background information on the process and progress with preparations for the Corporate Peer Challenge.

**20. Recovery Action Plan**

To receive a verbal update on the Recovery Action Plan.

**21. Forward Plan**

To consider the Forward Plan for committee business. There are currently no items scheduled for future committees.

**22. Urgent Actions**

To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 20 April 2022.

- Lease to Argos Ltd; 1-2 Friends Walk, Staines