
Decisions taken at the meeting held on Monday, 10 October 2022.

Meeting Time:

7.00 pm

Meeting Venue:

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

PRESENT: Councillor John Boughtflower (Chairman), Councillor Maureen Attewell, Councillor Ian Beardsmore, Councillor Malcolm Beecher, Councillor John Doran, Councillor Tom Fidler, Councillor Sinead Mooney, Councillor Lawrence Nichols, Councillor Bob Noble and Councillor Olivia Rybinski

1. APOLOGIES AND SUBSTITUTES

Apologies for absence were received from Councillor Richard Barratt (substituted by Councillor Nick Gething), Councillor Sandra Dunn (substituted by Councillor Chris Bateson), Councillor Tony Mitchell (substituted by Councillor Sati Buttar) and Councillor Veena Siva.

2. DISCLOSURES OF INTEREST

There were none.

3. QUESTIONS FROM MEMBERS OF THE PUBLIC

There were none.

4. WARD ISSUES

There were none.

5. PROCUREMENT OF WASTE AND STREET CLEANSING VEHICLES

It was **resolved** that the following recommendations be put to Council on 20 October 2022:

1. That option 1 (an all diesel fleet), as detailed in appendix 2 of the officer's report, be agreed.
2. That the funding for the Committee's preferred option be allocated to enable the purchase of the vehicles.

6. SPELTHORNE PLACE ARRANGEMENTS TO FACILITATE HEALTH OUTCOMES

It was **resolved** that the following recommendations be put to Council on 20 October 2022:

1. That the Council's approach to expanding the Health and Wellbeing Board to take account of the new requirements under the Health and Care Act and the associated White Paper, Health and social care integration: joining up care for people, places and populations (Option 2) be endorsed.

2. That the Health and Wellbeing Board be renamed the Spelthorne Healthy Communities Board, with an expanded terms of reference, a wider membership of community participants and increased ability to award financial and other assistance using 'pooled budgets' from Health, Adult Social Care and the Council.
3. That devolved authority be provided to the Spelthorne Healthy Communities Board, within strict spending limits, to utilise 'pooled budgets' to expedite community-based health initiatives. Initially using £50,000 of £132,000 awarded for prevention made by North West Surrey Alliance.
4. That there be periodic reporting back to the Corporate Policy and Resources Committee on the Healthy Communities Board's funding decisions.

7. SHARED PROSPERITY FUND AND BUSINESS RATES RETENTION POT*

It was resolved that option 1 contained within the officer's report – to use the Business Rates Retention pot to 'forward fund' all of the projects in the Shared Prosperity Fund (SPF) Investment Plan in advance of the government funds (which were not due to be received until 2024/25) – be agreed.

8. PROCUREMENT UPDATE

The committee noted the progress of the actions in the Procurement Action Plan.

9. SPELTHORNE/SURREY PARTNERSHIP

The update was noted.

10. CORPORATE PEER REVIEW CHALLENGE UPDATE

The update was noted.

11. FORWARD PLAN

The forward plan was agreed, subject to the following inclusions:

1. That the annual property review be added to the agenda for the 28 November 2022 committee.
2. That the review of the Reserves Policy be added to the agenda for the 16 January 2023 committee.

12. URGENT ACTIONS

The urgent action was noted.

13. EXCLUSION OF THE PUBLIC AND PRESS

It was resolved that the public and press be excluded from the remainder of the meeting, in accordance with Schedule 12A of the Local Government Act 1972, due to the likely disclosure of exempt information for the reasons set out in the reports.

14. UPDATE ON COUNCIL DEVELOPMENTS

The update on Council developments was noted.

15. SERVICE PLANS

The service plans for the Finance and Internal Audit teams were noted.

NOTES:-

- (1) *Members are reminded that the "call-in" procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*

- (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
 - (b) *Decisions to award a contract following a lawful procurement process;*
 - (c) *Those decisions:*
 - i. *reserved to full Council*
 - ii. *on regulatory matters*
 - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Administrative Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (5) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*
- a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
 - b. *Evidence that the decision fails to support one or more of the Council's Corporate Plan priorities to the detriment of the majority of the Borough's residents; or*
 - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*
- (6) *Once the request for 'call-in' has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.*
- (7) *The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Administrative Committee.*
- (8) *Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Administrative Committee to review the decision subject to call-in at the earliest possible opportunity.*
- (9) *In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Administrative Committee.*
- (10) *In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Administrative Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.*
- (11) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on **25 October 2022.***

