



Please reply to:

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06 January 2023

Notice of meeting

Corporate Policy and Resources Committee

Date: Monday, 16 January 2023

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Corporate Policy and Resources Committee

Councillors:

J.R. Boughtflower (Chairman)	R.O. Barratt	L. E. Nichols
A.J. Mitchell (Vice-Chairman)	J.T.F. Doran	R.J. Noble
M.M. Attewell	S.A. Dunn	O. Rybinski
I.J. Beardsmore	T. Fidler	J.R. Sexton
M. Beecher	S.C. Mooney	V. Siva

Substitute Members: Councillors C. Bateson, C.F. Barnard, S. Buttar, J. Button,
N.J. Gething, M. Gibson, H. Harvey, T. Lagden,
D. Saliagopoulos, J. Vinson and S.J Whitmore

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Minutes

5 - 12

To confirm the minutes of the meetings held on 23 and 28 November 2022 as a correct record.

3. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

4. Questions from members of the Public

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

Note: the deadline for questions to be considered at this meeting is 5pm on day, date i.e day after agenda publication.

At the time of publication of this agenda no questions were received.

5. Ward Issues

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

Note: the deadline for ward issues to be notified for consideration at this meeting is 12 noon on day, date i.e day after agenda publication.

At the time of publication of this agenda no ward issues were received.

6. Exclusion of Public & Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

7. Service Plan - Procurement

13 - 28

Committee to consider the Procurement Service Plan for 2023/24.

8. Service Plan - Assets 29 - 56

Committee to consider the Assets Service Plan for 2023/24.

9. Determination of 2023/24 Council Tax Base for tax setting 57 - 62

The Committee is asked to make a recommendation to Council to approve:

1. The gross Council Tax Base for 2023/24 is determined at 41,185 (2022/23: 40,867) after taking account of the Council's agreed Council Tax Support Scheme, and
2. The net Council Tax Base for 2023/24 calculated as Band D equivalents, is determined at 39,949 (2022/23: 39,233) after adjustment by 3% to allow for irrecoverable amounts, appeals and property base changes.

10. 23/24 Budget (CP&R) 63 - 90

To review the budget, fees and charges, growth bids, savings bids and capital bids for the committee's areas of responsibility.

11. Outline Budget 2023/24

Report to follow.

12. Feedback on 23/24 Budget Setting Process - CPRC

The Committee are asked to provide feedback on the 2023/24 Budget setting process.

13. Reserves Policy 2023/24

Report to follow.

14. Calendar of Meetings 2023-2024 91 - 100

The Committee is asked to approve the Calendar of Meetings for 2023/24 as set out in Appendix 1 of the Report.

15. Terms of Reference for a Corporate Establishment Review

Report to follow.

16. Forward Plan 101 - 106

To consider the Forward Plan for committee business.

17. Urgent Actions

To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 28 November 2022.

18. Exclusion of Public & Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

19. Annual Commercial Property Report 2021/22

107 - 152

Committee is asked to approve the Annual Commercial Property Report for the year ending 31 March 2022 and to agree the recommendation that Option B is approved and that the report should be made publicly available on the Council's website..

a) Urgent Item - 2nd Floor Charter Building, Uxbridge

20. Temporary Adoption of the Staines Development Framework

153 - 160

Committee are asked to consider a report from the Chief Accountant and make a recommendation to Council in respect of the Motion brought before Council on 20 October seeking a temporary adoption of the Staines Development Framework.