



Please reply to:

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Date: 10 February 2023

Notice of meeting

Corporate Policy and Resources Committee

Date: Monday, 20 February 2023

Time: 6.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Corporate Policy and Resources Committee

Councillors:

J.R. Boughtflower (Chairman)	R.O. Barratt	L. E. Nichols
A.J. Mitchell (Vice-Chairman)	J.T.F. Doran	R.J. Noble
M.M. Attewell	S.A. Dunn	O. Rybinski
I.J. Beardsmore	T. Fidler	J.R. Sexton
M. Beecher	S.C. Mooney	V. Siva

Substitute Members: Councillors C. Bateson, C.F. Barnard, S. Buttar, J. Button, M. Gibson, H. Harvey, T. Lagden, D. Saliagopoulos, J. Vinson and S.J Whitmore

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

Page nos.

1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

3. Minutes

7 - 20

To confirm the minutes of the meeting held on 16 January and carried over the 23 January 2023 as a correct record or proceedings.

4. Questions from members of the Public

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Service Plan - Procurement

21 - 62

Committee to consider the Procurement Service Plan for 2023/24.

6. Service Plan - Assets

63 - 118

Committee to consider the Assets Service Plan for 2023/24.

7. Treasury Management Strategy 2023/24

To make a recommendation to Council that it approves the recommendations as outlined in the report.

8. Reserves Policy 2023/24

119 - 140

The Committee are asked to note the Capital & Revenue Reserves Strategy.

9. Sinking Fund Policy

141 - 146

To consider the Sinking Fund Policy Report and to note the recommendations outlined in the report.

10. Fees & Charges 2023/24

147 - 212

To approve the proposed fees and charges for 2023/24 as set out in Appendices A to F of the report.

11. Capital strategy 2023 to 2028

To make a recommendation to Council that the recommendations outlined in the report are approved.

12. Capital Programme 2023/24 to 2027/28

The Committee is asked to make a recommendation to Council to approve the Estimated 2023/24 to 2026/27 Capital Programme.

13. Pay Award 2023/24

213 - 216

To consider the Pay Award 2023/24 and make a recommendation to Council.

14. Detailed Budget 2023/24

217 - 248

The Committee is asked to consider the report and make a recommendation to Council on 23 February 2023.

15. Pay Policy Statement 2023/24

249 - 270

16. Disability Fund Grant Framework Approval

Committee are ask to consider the report and make a recommendation to Council that they:

1. Authorise the Group Head of Community Wellbeing & Housing to enter a procurement exercise for a DFG Contractor Framework or Dynamic Purchasing System (DPS), and
2. Authorise the Head of Corporate Governance to execute the required documentation to conclude either a framework agreement or dynamic purchasing system (DPS) with suitable contractors as appropriate

17. Forward Plan

271 - 274

To consider the Forward Plan for committee business.

18. Urgent Actions

To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 16 January 2023.

19. Exclusion of Public & Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning

of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

20. Letting of MSU2, Elmsleigh Centre

275 - 304

This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in a competitive procurement process by allowing other bidders to know the financial position of the Council and other bidders. This in turn prejudices the Council by (i) distorting the procurement process and (ii) prejudicing the opportunity for the Council to achieve a competitive price and good value for money and (iii) might dissuade organisations bidding for the Council's tenders if their commercial information was put into the public domain.

21. Integrated Insurance Service - Spelthorne Borough Council & the London Borough of Sutton

305 - 334

This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation with the tenant or developer, who could then know the position of the Council.

22. Local Authority Housing Fund

335 - 350

This report contained exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in a competitive procurement process

by allowing other bidders to know the financial position of the Council and other bidders. This in turn prejudices the Council by (i) distorting the procurement process and (ii) prejudicing the opportunity for the Council to achieve a competitive price and good value for money and (iii) might dissuade organisations bidding for the Council's tenders if their commercial information was put into the public domain.