



**Spelthorne
Borough Council**

Council Meeting
Thursday, 23 February 2023



15 February 2023

Please reply to:

Contact: Karen Wyeth

Direct line: 01784 446341

E-mail: k.wyeth@spelthorne.gov.uk

To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held at The Council's Offices, Knowle Green, Staines-upon-Thames on **Thursday, 23 February 2023** commencing at **6.00 pm** for the transaction of the following business.

Daniel Mouawad
Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

For those Councillors wishing to participate, prayers will be said in the Mayor's office, starting at 6.45pm. Please email mayor@spelthorne.gov.uk if you wish to attend.

Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.

AGENDA

Description	Page nos.
1. Apologies for absence To receive any apologies for non-attendance.	
2. Minutes To confirm as a correct record the minutes of the Council meeting held on 08 December 2022, the Extraordinary Council meeting held on 08 December 2022, and the Extraordinary Council meeting held on 02 February 2023.	9 - 48
3. Disclosures of Interest To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.	
4. Announcements from the Mayor To receive any announcements from the Mayor.	
5. Announcements from the Leader To receive any announcements from the Leader.	
6. Announcements from the Chief Executive To receive any announcements from the Chief Executive.	
7. Questions from members of the public The Leader, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 13.	49 - 50
8. Appointment of Representative Trustees for Laleham Charities Village Hall and Recreation Grounds - Call-in The decision taken by the Administrative Committee on 19 January 2023 to appointment three Trustees for the Laleham Charities, for a four year period ending December 2026, is subject to a call-in, in line with the Council's call-in procedure rules. Council are asked to review the decision made by the Administrative Committee and to make a final decision as to the appointment of the Trustees. Report to follow.	
9. Pay Award 2023/24 To consider and approve the staff pay award for 2023/24.	51 - 54

Note: Some agenda items being discussed at Corporate Policy and Resources Committee on 20 February 2023 may impact on this report and it may require updating to account for that Committee's decision after the meeting.

10. Pay Policy Statement 2023/24

To consider the Pay Policy Statement. 55 - 76

Note: Some agenda items being discussed at Corporate Policy and Resources Committee on 20 February 2023 may impact on this report and it may require updating to account for that Committee's decision after the meeting.

11. Treasury Management Strategy 2023/24

To consider the Treasury Management Strategy Statement 2023/24. 77 - 158

Note: Some agenda items being discussed at Corporate Policy and Resources Committee on 20 February 2023 may impact on this report and it may require updating to account for that Committee's decision after the meeting.

12. Capital Strategy 2023 to 2024

To agree the Capital Strategy for 2023 to 2024. 159 - 176

Note: Some agenda items being discussed at Corporate Policy and Resources Committee on 20 February 2023 may impact on this report and it may require updating to account for that Committee's decision after the meeting.

13. Capital Programme 2023/24 to 2026/27

To approve the proposed Capital Programme for 2023/24 to 2027/28. 177 - 186

Note: Some agenda items being discussed at Corporate Policy and Resources Committee on 20 February 2023 may impact on this report and it may require updating to account for that Committee's decision after the meeting.

14. Fees & Charges 2023/24

To approve the proposed fees and charges for 2023/24. 187 - 252

Note: Some agenda items being discussed at Corporate Policy and Resources Committee on 20 February 2023 may impact on this report and it may require updating to account for that Committee's decision after the meeting.

15. Detailed Budget 2023/24

To consider the detailed Revenue Budget for 2023-24. 253 - 290

Note: Some agenda items being discussed at Corporate Policy and Resources Committee on 20 February 2023 may impact on this report and it may require updating to account for that Committee's decision after the meeting.

16. Disabled Facilities Grant Framework Approval

Council are asked to:

1. Authorise the Group Head of Community Wellbeing and Housing to enter a procurement exercise for a DFG Contractor Framework or dynamic Purchasing System (DPS), and
2. Authorise the Head of Corporate Governance to execute the required documentation to conclude with a framework agreement or dynamic purchasing system (DPS) with suitable Contractors as appropriate.

17. Calendar of Meetings 2023-2024

To agree the proposed schedule of Council and Committee meetings for the period from August 2023 to August 2024. 291 - 300

18. Withdrawal from Spelthorne Joint Committee

To approve the cessation of all the Borough Council's non-executive and advisory functions from the Spelthorne Joint Committee's remit and that the functions be delegated to the appropriate committee. 301 - 328

Note: Some agenda items being discussed at Standards Committee on 16 February 2023 may impact on this report and it may require updating to account for that Committee's decision after the meeting.

19. Local Government Association Corporate Peer Challenge Feedback Report

To note the contents of the Local Government Association's Corporate Peer Challenge report and the recommendations contained within that report, and agree to the development of an action plan to address those recommendations. 329 - 366

20. Councillor DBS Checks

To agree Disclosure and Barring Service Checks for Councillors. 367 - 376

Note: Some agenda items being discussed at Standards Committee on 16 February 2023 may impact on this report and it may require updating to account for that Committee's decision after the meeting.

21. Induction Programme 2023

To approve the Member's Induction Programme 2023. 377 - 394

Note: Some agenda items being discussed at Standards Committee on 16 February 2023 may impact on this report and it may require updating to account for that Committee's decision after the meeting.

22. Appointment of Independent Member of the Audit Committee

To consider the appointment of Mr Philip Briggs as the independent member of the Audit Committee, following a recommendation from the Appointments Committee.

Report to follow.

23. Reports from the Committee Chairs

To receive and agree the reports from the Committee Chairs.

395 - 420

24. Motions

To receive any motions from Councillors in accordance with Standing Order 16.

Motion 1

Proposed by Councillor S Mooney
Seconded by Councillor C Bateson

The Community Infrastructure Levy (CIL) allows the council to raise funds from some forms of new development to help fund the infrastructure needed to mitigate the impacts of new development. CIL funds are used for either local infrastructure or infrastructure of wider strategic benefit to the borough. An initial 5% of CIL funds collected is retained by the council for administration purposes and 15% of the funds are allocated in local areas to infrastructure projects which are required in the communities where development took place.

With this in mind, I urge that this Council agrees that strategic CIL bids to support infrastructure in Staines are given significant weight in decision-making on CIL expenditure to reflect the quantum of development in Staines and the amount of funding these schemes contribute to the pot.

25. General questions

The Leader, or his nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 14.

421 - 422

26. Exclusion of Press and Public

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

27. Integrated Insurance Service - Spelthorne Borough Council & the London Borough of Sutton

This item is exempt as it contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation with the tenant or developer, who could then know the position of the Council.

423 - 454