



*Please reply to:*

Contact: Karen Wyeth  
Service: Committee Services  
Direct Line: 01784 446341  
E-mail: k.wyeth@spelthorne.gov.uk  
Date: 07 October 2022

## Notice of meeting

### Development Sub-Committee

**Date:** Monday, 17 October 2022

**Time:** 11.00 am

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### To the members of the Development Sub-Committee

Councillors:

C.F. Barnard (Chairman)	M. Gibson	R.J. Noble
S. Buttar (Vice-Chairman)	H. Harvey	J.R. Sexton
C.L. Barratt	I.T.E. Harvey	V. Siva
R. Chandler	L. E. Nichols	

Substitute Members: Councillors C. Bateson, M. Beecher, J.R. Boughtflower, J. Button, S.A. Dunn, O. Rybinski, D. Saliagopoulos and J. Vinson

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

[www.spelthorne.gov.uk](http://www.spelthorne.gov.uk) [customer.services@spelthorne.gov.uk](mailto:customer.services@spelthorne.gov.uk) Telephone 01784 451499

# Agenda

Page nos.

**1. Apologies for absence & Substitutions**

To receive any apologies for non-attendance and details of Member substitutions.

**2. Minutes**

5 - 12

To confirm as a correct record the minutes of the meeting held on 03 October 2022.

**3. Disclosures of Interest**

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

**4. Questions from members of the Public**

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

**5. Ward Issues**

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

At the time of publication of this agenda no ward issues were received.

**6. Urgent Actions**

To consider any urgent action that have arisen since last meeting.

**7. Forward Plan**

13 - 16

The Committee are asked to note the Forward Plan for Development Sub-Committee business.

**8. Exclusion of Public and Press (Exempt Business)**

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

**9. Elmsleigh Centre Business Plan**

Report to follow.

**10. BP Campus - Annual Business Plan**

Report to follow.

**11. Letting - Matalan, unit 21/23 Elmsleigh Centre**

**17 - 28**

**12. Refurbishment of the Rill in Memorial Gardens, Staines-upon-Thames**

Report to follow.