



*Please reply to:*

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Date: 01 September 2023

## Notice of meeting

### Corporate Policy and Resources Committee

**Date:** Monday, 11 September 2023

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### To the members of the Corporate Policy and Resources Committee

Councillors:

J.R. Sexton (Chair)

C. Bateson (Vice-Chair)

M.M. Attewell

M. Beecher

J.R. Boughtflower

J. Button

J.T.F. Doran

S.M. Doran

D. Geraci

M. Gibson

K.M. Grant

K. Howkins

M. Lee

L. E. Nichols

O. Rybinski

K. Rutherford

H.R.D. Williams

Substitute Members: Councillors D. Clarke, N. Islam, M. Bing Dong, S.A. Dunn, A. Gale and M. Buck

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

Page nos.

**1. Apologies and Substitutes**

To receive apologies for absence and notification of substitutions.

**2. Disclosures of Interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

**3. Minutes**

**5 - 12**

To confirm the minutes of the meeting held on 17 July 2023 as a correct record of proceedings.

**4. Questions from members of the Public**

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

**5. Revised Housing Delivery Policy 2023/24**

**13 - 28**

The Committee is asked to:

1. Confirm its support to suspend the Council's residential developments;
2. Support, in principle that Council explores new ways of delivering the affordable and private rental housing delivery strategy; and
3. Bring back revised strategies and policies to the October committee meeting and subsequent Council meeting on 16 October 2023.
4. Support, in principle to recommend to Council that this Authority explores new ways of delivering the Council's affordable housing development schemes, by moving away from direct delivery, apart from the Local Authority Housing Fund Acquisitions Scheme (single property) acquisitions to initially house Afghan families, funded with a higher level of government grant.

**6. Electric Vehicle Infrastructure Strategy**

**29 - 46**

The Committee are asked to approve and adopt the Electric Vehicle Infrastructure Study 2023-2030.

**7. Parking Services - Business Model** **47 - 72**

The Committee are asked to approve the following:

1. Approve Option 5, as detailed at 4.3 of the report and enable the Parking Services Operational Manager and the Group Head Neighbourhood Services to explore opportunities to partner with other authorities,
2. Authorise the Group Head Neighbourhood Services to continue managing the Parking Service with th current business; and
3. Authorise the Group Head Neighbourhood Services to chair a working group across interested authorities for shared services and represent the Council's interest in that group.

**8. Laleham Nursery improvements** **73 - 80**

The Committee is asked to agree that the funding allocated for replacement porta cabins used as office space by the Joint Enforcement Team (JET) is reallocated to be used to create new permanent office and meeting space within the existing nursery building and provide improved facilities for Surrey Choices.

**9. Verbal Update - External Audit**

To receive a verbal update from the Deputy Chief Executive on the External Audit.

**10. Corporate Risk Register (Corporate Risk Management)** **81 - 132**

To consider the significant strategic risks and issues highlighted in the report.

**11. Letter to Knowle Green Estates** **133 - 136**

The Committee is asked to:

1. Formally minute the Council's ongoing support for Knowle Green Estates, in accordance with the wording provided by the Company's External Auditors in Appendix A, and financial support.
2. Delegate authority to the Chief Executive to sign a letter on behalf of the Council advising the auditors of Knowle Green Estates that this has been agreed by the Committee and duly minuted.

- 12. Collaborative Working Group** **137 - 140**
- Committee are asked to agree a revision to the Terms of Reference for the Collaborative Working Group.
- 13. Forward Plan** **141 - 146**
- To consider the Forward Plan for committee business.
- 14. Urgent Actions** **147 - 148**
- To note the attached urgent action which had been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 17 July 2023.
- 15. Exclusion of Public & Press (Exempt Business)**
- To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.
- 16. Corporate Policy and Resources Chair's Updates**
- To receive any updates from the Leader.