



Please reply to:

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Date: 17 November 2023

Notice of meeting

Corporate Policy and Resources Committee

Date: Monday, 27 November 2023

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Corporate Policy and Resources Committee

Councillors:

J.R. Sexton (Chair)

C. Bateson (Vice-Chair)

M.M. Attewell

M. Beecher

J.R. Boughtflower

J. Button

J.T.F. Doran

S.M. Doran

M. Gibson

K.M. Grant

K. Howkins

M. Lee

L. E. Nichols

O. Rybinski

K. Rutherford

H.R.D. Williams

Substitute Members: Councillors D. Clarke, N. Islam, M. Bing Dong, S.A. Dunn, A. Gale, S.N. Beatty and M. Buck

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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1. **Apologies and Substitutes**

To receive apologies for absence and notification of substitutions.

2. **Minutes**

5 - 20

To confirm the minutes of the meeting held on 16 October 2023 as a correct record.

3. **Disclosures of Interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

4. **Questions from members of the Public**

There are no questions from members of the public.

5. **Knowle Green Estates - Board Directors Presentation**

21 - 42

The Committee are to receive a presentation from Knowle Green Estates Board Directors.

6. **Management of Staines Market**

43 - 52

Committee is asked to:

1. Authorise the Group Head Neighbourhood Services to commence a tender exercise for the procurement of the management of Staines Market for a period of 3+1+1 years,
2. Delegate the selection of the Contractor to the Group Head Neighbourhood Services in consultation with the Chair of Corporate Policy & Resources Committee,
3. Authorise the Group Head Corporate Governance to enter the contract with the selected supplier,
4. Authorise an increased annual budget to cover additional contractual costs of the market provision (**Appendix 1**); and
5. Delegate authority to the Group Head Neighbourhood Services to authorise the charging of ad-hoc market rents **1.7**.

7. **Procurement of Cleaning services for the Council's municipal portfolio and the residential properties**

53 - 60

The Committee is asked to approve the procurement of cleaning services for the Council's municipal portfolio and the residential properties.

8. Regulation of Investigatory Powers Act Policy 61 - 90

The Committee is asked to note the changes to the Regulation of Investigatory Powers Act Policy following a review and to agree the adoption of the revised policy.

9. Determination of 2024/25 Council Tax Base for Tax Setting 91 - 96

The Committee is asked to recommend to Council that they approve the gross and net Council Tax Base for 2024/25.

10. Treasury Management Half-Yearly Report 97 - 122

The Committee is asked to note the performance of the Treasury Department during the first six months of 2023/24.

11. 2024-25 to 2027-28 Outline Budget Report 123 - 146

Please note that this is a Draft Report

The Committee is asked to:

1. Note the current projected draft Budget gaps set out in 1.21 of the report,
2. Recommend that the Council uses its reserves to deliver a balanced budget for 2024/25 and note that there is some headroom to protect front line services and vulnerable residents, either in 2024/25 or future years; and
3. Confirm support for the initiatives suggested in the report which will allow Officers to work on closing the gaps for the years 2024-25 to 2027-28

12. Update on County Deal

Report to follow.

13. Corporate Plan

Update to follow.

14. Asset Management Strategy & Asset Management Plan 147 - 194

Committee is asked to:

1. Recommend to Council that they approve the adoption of the Asset Management Strategy and the Asset Management Plan; and

2. Recommend to Committee System Working Group to review the introduction of a new Sub-Committee that will report into this Committee with 4/5 members including an independent external advisor.

15. Forward Plan

195 - 200

To consider the Forward Plan for committee business.

16. Urgent Actions

There are none.

17. Exclusion of Public & Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

18. Progression of the Waterfront Development

201 - 214

The Committee is asked to approve the progression of discussions of an alternative development scheme via a property-based contract.

19. Corporate Policy & Resources Chair's Updates

To receive any updates from the Chair of Corporate Policy & Corporate Committee.