



Please reply to:

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Date: 13 November 2023

Notice of meeting

Environment and Sustainability Committee

Date: Tuesday, 21 November 2023

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Environment and Sustainability Committee

Councillors:

M. Beecher (Chair)

K.M. Grant (Vice-Chair)

S.N. Beatty

L. Brennan

T. Burrell

J. Caplin

D. Clarke

S.M. Doran

K. Howkins

M. Lee

A. Mathur

L. E. Nichols

K. Rutherford

J.R. Sexton

J. Turner

H.R.D. Williams

Substitute Members: Councillors C. Bateson, H. Boparai, J. Button, A. Gale, R. Geach, D. Geraci and Woodward

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

Page nos.

1. Apologies and Substitutes

To receive any apologies for absence and notification of substitutions.

2. Minutes

5 - 10

To confirm as a correct record the minutes of the Environment and Sustainability Committee meeting held on 5 September 2023.

3. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

4. Questions from members of the Public

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Ward Issues

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

At the time of publication of this agenda no ward issues were received.

6. Update on the Air Quality Action Plan

11 - 18

To note the advice from Defra regarding updating the Air Quality Action Plan and the Air Quality Management Area, and the work required to complete the Air Quality Action Plan.

7. Local Plan Update

Verbal Report

To receive a verbal update on the Local Plan.

8. Updates from Task and Finish and/or Working Groups

19 - 20

To receive written or verbal updates on the following Task and Finish/Working Groups:

Community Infrastructure Levy Task Group – written update

Climate Change Working Group – verbal update from Chair

9. Forward Plan **21 - 26**

A copy of the Environment & Sustainability Committee Forward Plan is attached.

10. Exclusion of Public and Press

To move the exclusion of the public and press in order to discuss the next item in view of the likely disclosure of exempt information within the meaning of Paragraph 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

11. Service Plans (as part of the 24/25 Budget Process) **27 - 78**

To receive the draft service plans for the following services:

- Planning Development Management
- Strategic Planning

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**Minutes of the Environment and Sustainability Committee
5 September 2023**

Present:

Councillor M. Beecher (Chair)
Councillor K.M. Grant (Vice-Chair)

Councillors:

S.N. Beatty	S.M. Doran	K. Rutherford
L. Brennan	K. Howkins	J. Turner
T. Burrell	M. Lee	H.R.D. Williams
J. Caplin	A. Mathur	
D. Clarke	L. E. Nichols	

Apologies: Councillors J.R. Sexton

In Attendance: Councillors C. Bateson

44/23 Minutes

The minutes of the meeting held on 27 June 2023 were agreed as a correct record.

45/23 Disclosures of Interest

Councillor Nichols declared he was a board member of Knowle Green Estates.

46/23 Questions from members of the Public

There were no questions from members of the public.

47/23 Ward Issues

There were no ward issues raised.

48/23 Staines Conservation Area Appraisal

The Committee considered a report from the Planning Development Manager and the Team Leader of Planning Development Management on an appraisal of the Staines Conservation Area, Staines Conservation Area Appraisal and the proposed revisions to its boundary.

The draft appraisal had previously been agreed by the Environment and Sustainability Committee in May 2022 for public consultation. However, in approving the final document, it emerged that five responses had not been taken into account, four of support and one an objection on behalf of the owner of the former Debenhams building. A subsequent Judicial Review quashed the decision to extend the area around the former Debenhams store and the Memorial Gardens on three grounds. The report before the Environment and Sustainability Committee now was, therefore, to consider the Appraisal and the extensions afresh in light of all the public consultation responses received, including those originally missed.

The Committee was advised that a conservation area across the river in Runnymede that had been recently assessed. The Committee explored how the Conservation could help enhance the areas it extended into, and it was explained that any changes to those areas could not deteriorate the area and would need to make improvements to the existing area.

The Committee queried the two areas being removed from the Conservation Area. It was explained that around the Travelodge, the area had changed so significantly that there was very little of intrinsic value to the Conservation Area. The Committee also queried the exclusion of the north side of the High Street, and it was noted that it would dilute the Conservation Area. The Committee also sought clarification on how conservation areas are affected by design codes.

The Committee **resolved** to

- 1) Agree the revisions to the boundary of the Staines Conservation Area ("SCA");
- 2) Agree the Staines Conservation Area Appraisal as Supplementary Planning Guidance.

49/23 Planning Development Management Performance Report

The Committee considered a report on the performance of Planning Development Management from the Planning Development Manager. The report was presented annually to advise members of the performance of Planning Development Management against government targets and requirements. The performance was measured over a two year period and was assessed against the speed of determining applications for major and non-major development, the quality of decisions made by the authority on applications for major and non-major development. The increase in the

number of applications received was highlighted along with the future changes in fees related to planning applications.

The Committee noted the timeline to deal with applications and raised awareness of an application that had been taken to appeal on non-determination. The Planning Development Manager explained that the number of weeks to determine an application could be extended through negotiation with applicants as some statutory consultees required more time to respond and input into applications. That particular appeal had been lodged as there was not enough time to take the application to the next Planning Committee. Non-determination was a route that applicants could take and was not uncommon.

The Committee requested that actual housing delivery test percentage numbers for 2020-21 and 2021-22 be provided. The Planning Development Manager agreed to circulate these after the meeting.

The Committee **resolved** to note the report.

50/23 Climate Change Supplementary Planning Document

The Committee considered a request to go to consultation on a supplementary planning document (SPD) from the Senior Planning Officer. The Committee had previously approved for a Green Initiatives Fund bid to produce an SPD. Following a procurement process, David Locke Associates had produced a Climate Change SPD that would support the delivery of planning policies. The SPD, if adopted, would be required to be submitted alongside planning applications. Other local authority Climate Change SPD's had been reviewed when compiling the information.

The Committee expressed concern that the language used in the SPD was not strong enough. The Senior Planning Officer advised that the SPD could not introduce new policy that the parent policy did not require. When an up-to-date Local Plan was adopted, the SPD would have more weight.

The Committee **resolved** to approve to commence a statutory 4 week consultation on a new Climate Change Supplementary Planning Document.

In accordance with Standing Order 21.6, Councillor Nichols requested that his abstention be recorded.

51/23 Green Initiatives Fund Bids

The Committee considered two requests for funding from the Green Initiatives Fund.

The Chief Accountant presented his request for funding for a review of the Council's investment portfolio in terms of Environmental, Social and Governance Credentials. The Investment portfolio would be scrutinized and

recommendations would be made to help the Council invest ethically. Since submission of the bid, Arlingclose had altered their fee estimate to carry out the review to £11,500 plus VAT and the Chief Accountant confirmed this would be the amount requested. The Chief Accountant confirmed there were no resources in-house to undertake this exercise.

The Committee noted that depending on the outcome of the review, any recommendations would be acted on over a phased period of time to manage yields and help produce a balanced budget for the Council. The Chief Accountant advised that the Chartered Institute of Public Finance and Accountancy were asking all local authorities to consider their investments in light of Environmental Social and Governance information, and this would become standard practice.

The Committee **resolved** to agree the request for funding for a review of the Council's investment portfolio in terms of Environmental, Social and Governance credentials of £11,500 plus VAT.

The Group Head Commissioning and Transformation presented a bid from Cocoon Kids relating to the purchase of a cargo e-trike.

The Committee suggested that the cargo section of the e-trike be used to promote climate issues or the Council's involvement in climate issues, and the Group Head agreed this could be raised with them.

The Committee noted that the bid would complement funding from another source and Cocoon Kids had been runners up for two categories in the Spelthorne Business Awards 2022.

The Committee **resolved** to agree the request for funding by Cocoon Kids of an EAV cargo e-trike of £5,876.

52/23 Rivers and Watercourses Update

The Committee received an update on rivers and watercourses in the borough from the Group Head – Commissioning and Transformation. The report outlined details for each main watercourse in Spelthorne as well as the Council's watercourse responsibilities and recent known issues. The Committee were notified there was an error regarding the flow of the River Ash at Nutty Lane and the report required updating to read "*This is consented to discharge wastewater into the Ash at a rate of 45 cubic meters over 24 hours a day...it typically discharges at a rate of 40 cubic meters, for 4-5 hours a day on average.*" (edited section attached)

The Committee raised concern for residents with riparian responsibilities who were not able to undertake the work required of them. The Group Head confirmed that the Council could not undertake the work for them due to budget constraints, but alternative options, such as Community Payback, could be explored.

The Committee raised concern over sewage discharge into the River Thames, but the Group Head confirmed that the River Thames was under the remit of the Environment Agency and not the Council.

The Committee expressed support for a future growth bid to increase the budget to look after the rivers and waterways in the borough.

The Committee **resolved** to note the update.

53/23 Update on Climate Change Strategy

The Committee received an update on the Climate Change Strategy from the Group Head Commissioning and Transformation.

Of the 74 actions on the strategy, 45 were currently in progress. A new Climate Change officer would commence work in September, so there may be a delay in progress while they were getting settled in the role.

A committee member asked if the power usage of the IT equipment and information storage could be assessed, and the Group Head agreed she would investigate if this could be done.

The Committee **resolved** to note the update.

54/23 Updates from Task and Finish and/or Working Groups

The Committee received a written update on the work of the Community Infrastructure Levy Task Groups and a verbal update on the work of the Climate Change Working Group.

The Group Head Commissioning and Transformation provided a summary of topics and reports discussed at the first meeting of the Climate Change Working Group of this municipal year.

The Committee **resolved** to note the update.

55/23 Forward Plan

The Committee considered the forward plan for future Committee business.

A committee member requested that provisional committee dates for the further conservation area appraisals be added to the plan in future.

The Committee **resolved** to note the forward plan subject to the suggested change.

The meeting ended at approximately 20:45.

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Environment & Sustainability Committee



Date of meeting 21st November 2023

Title	<i>Update on the Air Quality Action Plan</i>
Purpose of the report	To note
Report Author	<i>Dr Claire Lucas, Principal Pollution Control Officer, Environmental Health</i>
Ward(s) Affected	All Wards
Exempt	No
Exemption Reason	Not applicable
Corporate Priority	Environment
Recommendations	<p>Committee is asked to:</p> <ol style="list-style-type: none"> 1. Note the advice from Defra regarding updating the Air Quality Action Plan and the Air Quality Management Area. 2. Note the work required to complete the Air Quality Action Plan.
Reason for Recommendation	<i>Local air quality management is a statutory process introduced by the Environment Act 1985 (Part IV), which places a legal duty on all local authorities to regularly review both the current and future air quality within their areas.</i>

1. Summary of the report

- 1.1 This report seeks to inform Members of the instructions to the Council from the Department for Food and Rural Affairs (Defra) to complete updates to the Air Quality Action Plan and to review the coverage of the borough wide Air Quality Management Area.
- 1.2 A procurement exercise will be undertaken to appoint a specialist consultant to undertake the work to update the Air Quality Action Plan alongside the input of Officers and Statutory Consultees including Surrey County Council (SCC), as the Transport Authority and National Highways.

2. Key issues

- 2.1 Spelthorne currently has a borough wide Air Quality Management Area (AQMA), that was declared for nitrogen dioxide. The exceedances of the annual mean National Air Quality Objective for nitrogen dioxide are primarily attributable to pollutant emissions from traffic.
- 2.2 An Air Quality Action Plan (AQAP) provides the mechanism by which local authorities, in collaboration with national agencies and others, will state their

intentions for working towards the air quality objectives through the use of the powers they have available.

- 2.3 Spelthorne Borough Council has not updated the boroughs AQAP or reviewed the coverage of the borough wide AQMA since 2005. The 2005 AQAP is no longer considered to be valid as many of the specified actions have been completed, and there have been improvements to local air quality since the original plan was established.
- 2.4 Defra wrote to the Council on the 31st August 2023 specifying that the Air Quality Action Plan must be updated by May 2024, or the Council will receive a Ministerial Letter. Defra have written to Councils that have not renewed their AQAPs within the last 5 years.
- 2.5 Work to inform updates to the AQAP is ongoing and the Committee was consulted on the baseline study in May 2022. The Committee requested additional modelling work and that work is now complete.
- 2.6 The Council will write to Defra explaining the need for Committee approval to achieve adoption of the revised AQAP. The committee timeline does not allow for the required consultations to be achieved in time for the May deadline set by Defra. A further risk will be the pre-election period, should a general election be called as this will limit consultation activities.
- 2.7 The views of residents and statutory consultees and Members will be also sought prior to the AQAP coming back to the Environment and Sustainability Committee for approval. After which it will be sent to the Department of Environment, Food, and Rural Affairs (DEFRA) for assessment. If the AQAP passes DEFRA's assessment Spelthorne can then formally adopt the AQAP.
- 2.8 Sustained improvements in local air quality have been achieved in some areas of the borough and maintained over a 5-year period (excluding years with pandemic related travel restrictions). Defra guidance requires the coverage of the Air Quality Management Area, (AQMA), to be reviewed. Currently the AQMA is borough wide, but air quality monitoring data shows that there is not borough wide exceedance of the statutory air quality objectives for nitrogen dioxide air pollution. A report will be brought before a future Environment & Sustainability Committee specifying the options for a revised AQMA.
- 2.9 The motion passed by the Council on 14/10/21 to advocate for the World Health Organisation Global Air Quality Guidelines (WHO AQG's), is noted. Defra considers that working towards the WHO AQG's helps to safeguard local air quality when the coverage of an AQMA is reduced and the motion will be included amongst the actions of the Council within the AQAP, however the coverage of the AQMA must be considered in line with Defra guidance which considers the statutory objectives set out in the Air Quality Standards Regulations 2010 and not the WHO AQG's.

3. Options analysis and proposal

- 3.1 Not applicable. No options are being proposed at this stage of the project.

4. Financial implications

- 4.1 Budget is already allocated for the services of a specialist consultant to formulate the updated Air Quality Action Plan.

5. Risk considerations

- 5.1 Environmental Health's provision of the Councils statutory air quality management duties was subject to an internal audit in winter 2022. The ongoing work on the updated Air Quality Action Plan was noted. Internal Audit's assurance opinion is 'Reasonable Assurance' (there is a generally sound system of governance, risk management and control in place. Some issues, non-compliance or scope for improvement were identified which may put at risk the achievement of objectives in the area audited).
- 5.2 Risks to the delivery of the AQAP are as follows:
- 5.3 Risk of inadequate consultation, this risk will be mitigated by following guidance from Defra and by utilising the services of a specialist consultant to help deliver the consultation process.
- 5.4 Resource risk. This work has already been delayed by pressure of staff resources including work as an interested party into a high-profile inquest, several Development Consent Order consultations where the Council is a statutory consultee, consultation on the London ULEZ, and the Local Plan, and the volume of major planning applications and applications for development on brownfield land that require extensive review by Pollution Control Officers. Upcoming resource risks are consultations in relation to potential development and airspace change at Heathrow Airport, a major development on historic landfill that is currently undergoing land contamination validation which generates extensive technical submissions that the Pollution Control Officers must review, and consultation for the River Thames Scheme Development Consent Order to which Environmental Health are a statutory consultee. To help mitigate the risk of competing resource demands a specialist consultant will be appointed to help deliver the updated AQAP.
- 5.5 The risk of scope creep through the addition of non-statutory requirements to the AQAP process. This will be mitigated through rigorous application of the Defra guidance and the Defra AQAP template with recognition as to the regulatory roles and responsibilities of other government bodies where these are applicable such as the Environment Agency. Acting outside of the Council statutory jurisdiction will risk the updated AQAP not being accepted by Defra who have powers of audit over the AQAP as set out in the Air quality strategy: framework for local authority delivery and the Local Air Quality Management Framework underpinned by the Environment Act 1995 and the Air Quality (England) Regulations 2000 (as amended in 2002).

6. Procurement considerations

- 6.1 Quotations will be obtained from three suppliers of specialist consultancy services will be required as per the requirements of the Councils exemption to Contract Standing Orders.

7. Legal considerations

- 7.1 Local air quality management is a statutory process introduced by the Environment Act 1985 (Part IV), which places a legal duty on all local authorities to regularly review both the current and future air quality within their areas.
- 7.2 These air quality reviews must follow Government guidance that sets health-based objectives, which are based on what is considered acceptable given the known effects.

8. Other considerations

8.1 There are none.

9. Equality and Diversity

9.1 The AQAP is intended to help secure improvements to local air quality which benefit all members of the community, particularly those who are considered most vulnerable to the health impacts of poor air quality.

9.2 Air pollution is known to disproportionately effect less economically affluent communities, often these communities have lower levels of car ownership and a greater level of poor respiratory health. Actions to improve air quality can benefit these communities.

9.3 Policies within the AQAP will undergo an equalities impact assessment analysis to determine whether there is a disadvantage to a particular community. For Transport schemes the delivering Transport Authority will be responsible for ensuring that equality and diversity impacts are considered.

10. Sustainability/Climate Change Implications

10.1 Updating the Borough's Air Quality Action Plan is an important step in seeking to reduce the Borough's emissions in terms of air pollutants. Actions and policies to reduce air pollutant emissions from traffic will also help to reduce traffic related greenhouse gas emissions.

11. Timetable for implementation

11.1 Technical modelling and source apportionment to inform the updated AQAP is complete.

11.2 The procurement exercise to appoint specialist consultancy services will begin in November 2023.

11.3 The review of the AQMA coverage will be brought to committee in the New Year with options for the Committee to adopt.

11.4 Relevant policies and actions forming the AQAP must then be drafted and consulted on with stakeholders (Surrey County Council, neighbouring Boroughs, National Highways), and internally within Spelthorne Borough Council. Formulating the AQAP is expected to take 5 months with some dependence on the response times from external consultees.

11.5 A draft AQAP will need to be agreed with stakeholders and signed off by the Committee. The draft AQAP will then be subject to a public consultation exercise.

11.6 A finalised AQAP will be presented to the Committee for approval,

11.7 The finalised AQAP will then be submitted to Defra for approval. Defra may require further changes to the Action Plan upon their review.

12. Contact

12.1 Please contact the Pollution Control team at Pollution.Control@spelthorne.gov.uk for queries relating to this paper.

Background papers:

There are none.

Appendix 1. Timetable for Delivery of the Updated AQAP



Stage	Description	Timeline
Appointing a specialist consultant.	Issuing a scope of works to 3 specialist consultants to provide quotations for the services required to complete the updates to the AQAP	Consultant to be appointed mid December 2023.
Writing to DEFRA to explain need to consult appropriately in line with the Committee system.	Letter to demonstrate that work is underway, and resource is in place for delivery however the timeline needs to accommodate the Councils consultation requirements in line with the constitution.	Once Consultant has been appointed, December 2023.
Bringing a report to Committee for a decision regarding the footprint of the Air Quality Management Area.	<p>A decision is required regarding the potential revision of the footprint of the Air Quality Management Area based on air quality monitoring data.</p> <p>Note recommendations will be in line with DEFRA guidance. DEFRA can require the Council to modify the AQMA if guidance is not followed.</p>	Aiming for 23 Jan 2024 Committee.
Stakeholder engagement begins.	<p>Engagement with statutory consultees including Surrey County Council, National Highways, the Environment Agency, and neighbouring authorities.</p> <p>Engagement with Heathrow Airport as a stakeholder.</p> <p>Consultation with members following statutory consultee feedback.</p> <p>Consultation internally with other Council Officers, of particular importance will be Strategic Planning, Development Planning, Neighbourhood Services, Leisure Health and</p>	January 2024.

Stage	Description	Timeline
	Wellbeing and the Sustainability and Climate Change Officers	
Draft action plan produced.		April 2024
Draft action plan to Committee.		18 th June 2024.
Consultation exercise for the draft action plan.	<p>Consultation with the public via the Councils electronic consultation system with arrangements made for non-digital availability to be advised by the Communications Team (for example libraries and community centres, and community board posters).</p> <p>The consultation will be circulated to residents' associations and the Spelthorne Business Forum.</p>	1 month consultation following committee estimated to run in July 2024.
Changes to action plan post consultation.	<p>To review feedback and make amendments where applicable.</p> <p>To agree amendments with key statutory consultee Surrey County Council.</p>	August 2024.
Finalised action plan presented at Environment & Sustainability Committee.	Seeking E&S Committee recommendation to submit updated Action Plan to DEFRA.	<p>January 2025, committee dates not yet published.</p> <p><i>Note Committee Services have advised there may be changes to the committee system meaning September and January meetings only for Autumn/Winter 2024.</i></p>
Finalised action plan sent to DEFRA for technical review.		January 2025
Following DEFRA review if changes are made the action plan will need to be presented to the Environment & Sustainability Committee again.	Seeking E&S Committee recommendation to CPRC Committee to adopt the updated Air Quality Action Plan.	Spring 2025, committee dates not yet published and timeline dependent on DEFRA review.
CPRC Committee adoption of the updated Air Quality Action Plan.		Spring 2025, committee dates not yet published.

Note that there may be some changes to the timeline which is dependent on agreement with Defra and on stakeholder and consultant availability. Defra have written to many Councils at the same time who will all be utilising the resources of stakeholders on a similar timeframe.

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CIL Update

Decisions on Local CIL funding were made over the summer months, a press release will be issued once all recipients have completed the relevant paperwork. The CIL Task Group will shortly be considering the Strategic CIL applications with recommendations expected to go to E&S early in the new year.

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Spelthorne Borough Council Services Committees Forward Plan and Key Decisions

This Forward Plan sets out the decisions which the Service Committees expect to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Service Committee, which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

Please direct any enquiries about this Plan to CommitteeServices@spelthorne.gov.uk.

Spelthorne Borough Council

Service Committees Forward Plan and Key Decisions for 1 November 2023 to 31 May 2024

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Environment and Sustainability Committee 21 11 2023	2024/2025 Budget	Non-Key Decision	Public	Paul Taylor, Chief Accountant
Environment and Sustainability Committee 21 11 2023	Air Quality Action Plan Update to Members on requirements from Defra for the Boroughs updated Air Quality Action Plan.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Claire Lucas, Principal Pollution Control Officer
Environment and Sustainability Committee 21 11 2023	Local Plan Update	Non-Key Decision	Public	Ann Biggs, Strategic Planning Manager
Environment and Sustainability Committee 21 11 2023	Service Plans	Non-Key Decision	Confidential	Sandy Muirhead, Group Head - Commissioning and Transformation

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Environment and Sustainability Committee 23 01 2024	Air Quality Management Area Review Sustained improvements in local air quality have been achieved in some areas of the borough and maintained over a 5-year period (excluding years with pandemic related travel restrictions). Defra guidance requires the coverage of the Air Quality Management Area, (AQMA), to be reviewed. Currently the AQMA is borough wide, but air quality monitoring data shows that there is not borough wide exceedance of the statutory air quality objectives for nitrogen dioxide air pollution. A report will be brought before the Environment & Sustainability Committee specifying the options for a revised AQMA.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Claire Lucas, Principal Pollution Control Officer
Environment and Sustainability Committee 23 01 2024	Climate Change Supplementary Planning Document	Non-Key Decision	Public	Laura Richardson, Senior Planning Officer
Environment and Sustainability Committee 23 01 2024	Housing Delivery Test Action Plan Housing Delivery Test Action Plan	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Ann Biggs, Strategic Planning Manager

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Environment and Sustainability Committee 23 01 2024	Update on Biodiversity Net Gain	Non-Key Decision	Public	Laura Richardson, Senior Planning Officer, Andi Roy, Bio-Diversity Officer
Environment and Sustainability Committee 18 06 2024	Draft Air Quality Action Plan A report will be presented with the draft AQAP in order to allow Members to decide to start the public consultation process for the AQAP.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Claire Lucas, Principal Pollution Control Officer, Tracey Willmott-French, Senior Environmental Health Manager
Environment and Sustainability Committee	Strategic Planning - Car Parks in Staines	Non-Key Decision	Public	Ann Biggs, Strategic Planning Manager
The below reports will be assigned dates for the Committee's forward plan from Summer 2024:				
Environment and Sustainability Committee	Lower Sunbury Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Environment and Sustainability Committee	Lower Halliford Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Environment and Sustainability Committee	Laleham Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Environment and Sustainability Committee	Upper Halliford Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Environment and Sustainability Committee	Shepperton Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer
Environment and Sustainability Committee	Manygate Lane Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager
Environment and Sustainability Committee	Stanwell Conservation Area	Non-Key Decision	Public	Esme Spinks, Planning Development Manager

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