



**Spelthorne  
Borough Council**

Council Meeting  
Thursday, 25 April 2024





17 April 2024

*Please reply to:*

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held at The Council's Offices, Knowle Green, Staines-upon-Thames on **Thursday, 25 April 2024** commencing at **7.00 pm** for the transaction of the following business.

Daniel Mouawad  
*Chief Executive*

Councillors are encouraged to wear their badge of past office at the Council meeting.

For those Councillors wishing to participate, prayers will be said in the Mayor's office, starting at 6.45pm. Please email [mayor@spelthorne.gov.uk](mailto:mayor@spelthorne.gov.uk) if you wish to attend.

*Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.*

## AGENDA

Description	Page nos.
<b>1. Apologies for absence</b> To receive any apologies for non-attendance.	
<b>2. Minutes</b> To confirm as a correct record the minutes of the Council meeting held on 22 February 2024, and the extraordinary Council meeting held on 27 March 2024.	7 - 20
<b>3. Disclosures of Interest</b> To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.	
<b>4. Announcements from the Mayor</b> To receive any announcements from the Mayor.	
<b>5. Announcements from the Leader</b> To receive any announcements from the Leader.	
<b>6. Announcements from the Chief Executive</b> To receive any announcements from the Chief Executive.	
<b>7. Questions from members of the public</b> The Leader, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 13.  One question has been received from a member of the public (as attached).	21 - 22
<b>8. Climate Change Supplementary Planning Document</b> Council is asked to consider adopting the Climate Change Supplementary Planning Document.	23 - 186
<b>9. 2024-25 Treasury Management Strategy - addendum re: Operational Boundary and Authorised Limit for External Debt</b> Council is asked to	187 - 194
1. Increase the approved Operational Boundary for external debt from £1,067m to £1,170m; and	
2. Increase the approved Authorised Limit for external debt from £1,167m to £1,270m.	

- 10. Amendments to the Constitution - Change to the Structure of the Committee System**
- Council is asked 195 - 298
1. To agree a revision to the number and terms of reference of Committees established under the Committee system form of governance, effective from the Annual Council meeting 2024, as proposed in Appendices E and F
  2. To agree to amend the terms of reference of the Investigating and Disciplinary Committee in relation to the power to suspend any relevant officer in an emergency, as detailed at paragraphs 3.19 to 3.24 of the report,
  3. To agree changes to the Scheme of Officer Delegation (Appendix G) in relation to land issues, and
  4. To authorise the Monitoring Officer to make any consequential changes to the Constitution as a result of the change in Committee structure and terms of reference.
- 11. Calendar of Meetings 2024/25**
- Council is asked to consider approval of the calendar of meetings for 2024-2025 as set out in either Appendix 1 or Appendix 2. 299 - 312
- 12. Members' Allowances Scheme 2024-25**
- Council is asked to: 313 - 350
1. Note the findings of the Independent Remuneration Panel and agree with the principles of the Panel's report (Appendix 1);
  2. Adopt the Members' Allowances Scheme (the Scheme) for 2024-25;
  3. Agree an increase in the Basic Allowance by 2.8% in line with the staff pay award, to £6,849 with effect from 1 April 2024;
  4. Agree increases in the Special Responsibility Allowances by 2.8% in line with the staff pay award, with effect from 1 April 2024;
  5. Agree the recommended changes to the level of allowances for the Planning and Licensing Committee Chairs and Vice-Chairs with effect from 1 April 2024;
  6. Subject to the Council having agreed the proposed Committee structure effective from 23 May 2024 earlier on this agenda, agree the revised Special Responsibility Allowances, as recommended by the Panel at page 12 of its report, with effect from 23 May 2024.
- 13. Reports from the Committee Chairs**
- To receive and agree the reports from the Committee Chairs. 351 - 370
- 14. Motions**

To receive any motions from Councillors in accordance with Standing Order 16.

**15. General questions**

The Leader, or their nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 14.