



**Spelthorne  
Borough Council**

Council Meeting  
Thursday, 18 July 2024





10 July 2024

*Please reply to:*

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held at The Council's Offices, Knowle Green, Staines-upon-Thames on **Thursday, 18 July 2024** commencing at **7.00 pm** for the transaction of the following business.

Daniel Mouawad  
*Chief Executive*

Councillors are encouraged to wear their badge of past office at the Council meeting.

*Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.*

## AGENDA

Description	Page nos.
<b>1. Apologies for absence</b> To receive any apologies for non-attendance.	
<b>2. Minutes</b> To confirm as a correct record the minutes of the Council meeting held on 23 May 2024, and the extraordinary council meetings held on 10 June 2024.	9 - 22
<b>3. Disclosures of Interest</b> To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.	
<b>4. Announcements from the Mayor</b> To receive any announcements from the Mayor.	
<b>5. Announcements from the Leader</b> To receive any announcements from the Leader.	
<b>6. Announcements from the Chief Executive</b> To receive any announcements from the Chief Executive.	
<b>7. Questions from members of the public</b> The Leader, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 13.  Council has received one question from a member of the public which is attached.	23 - 24
<b>8. Local Plan - Resumption of Examination</b> Council is asked to:  1) propose a Main Modification to the Inspector to remove Bridge Street car park/Hanover House/Sea Cadet building (ST4/002) and Riverside surface car park (ST4/010) as site allocations from the Local Plan,  2) propose a Main Modification to the Inspector to agree to new policy wording in relation to site allocations at risk from access and egress issues and for such wording to be finalized by the Group Head of Place, People and Prosperity in consultation with the Chair and Vice-Chair of the Corporate Policy & Resources	25 - 60

Committee; and

- 3) agree that the Chair of the Environment & Sustainability Committee write to the Inspector with further proposed Main Modifications (if agreed) in order to progress the Local Plan back to Examination.

## **9. Changes to the Allocations of Seats on Committees**

Following the Ashford East By-election, Council is asked to approve the revised:

- a) Representation of the different political groups on Committees (9a)
- b) Members to Committees (9b)
- c) Chairs and Vice-Chairs to Committees (9c); and
- d) Named substitutes to Committees (9d)

### **a) Allocation of Seats on Committees**

Pursuant to Section 15 of the Local Government and Housing Act 1989, Council is asked to agree the representation of the different political groups on Committees.

Report to follow

### **b) Appointments of Members to Committees**

In accordance with the Council's Constitution, to appoint the members to serve on the Committees.

Report to follow

### **c) Appointment of Chairs and Vice-Chairs**

In accordance with the Council's Constitution, to appoint Chairs and Vice-Chairs to serve on the Committees.

Report to follow

### **d) Appointment of Named Substitutes to Committees**

In accordance with the Council's Constitution, to appoint the Substitute Members to serve on the Committees.

Report to follow

## **10. Appointment of Chair and Vice-Chair of the Commercial Assets Sub-Committee for the remainder of the Municipal Year**

Council is asked to agree the appointment of the Chair and Vice-Chair of the Commercial Assets Sub-Committee for the remainder of the Municipal Year 2024/25, as agreed at the meeting on 01 July 2024, as follows:

Chair of the Sub-Committee - Councillor L Nichols  
Vice-Chair of the Sub-Committee - Councillor S Beatty

**11. Amendment to Members' Allowances Scheme 2024-25**

For Council to consider the recommendation of the Independent Remuneration Panel to pay an annual allowance of £2000 to the Independent Member of the Commercial Assets Sub-Committee. 61 - 64

**12. Estimated 2024/25 to 2027/28 Capital Programme**

This report will be considered at a future meeting.

**13. Spelthorne Annual Grants 2025/26**

Council as asked to approve the following: 65 - 78

1. To provide indicative grant funding for the five-core funded voluntary organisations (Voluntary Support North Surrey, Citizens Advice Runnymede and Spelthorne, Homestart, Age UK and Shopmobility) for the financial year 2026/2027 when the 2025/2026 grant award is made,
2. To ring fence a minimum of £3000 of the grants budget to sport and active lifestyle projects and £3000 to arts projects (subject to receiving applications from sport and art organisations; and
3. To amend the grant eligibility criteria to exclude schools and Parent Teacher Associations from applying.

**14. Sunbury Leisure Centre - Swimming Pool Grant**

Council is asked to: 79 - 86

- 1) Agree to directly award a contract to Low Carbon Europe to deliver the Sunbury Leisure Centre decarbonisation project funded by Sport England through the Swimming Pool Support Fund,
- 2) Delegate authority to the Group Head of Corporate Governance to enter into any necessary documentation in connection with the project; and
- 3) approve the scheme as a supplementary Capital Estimate for a value of £995,000.

**15. Urgent Item - Retrospective Approval to Include Ashford Cemetery**

## **Lodge Refurbishment Works in the Capital Programme**

To consider an urgent item regarding allocation of funding for refurbishment works at Ashford Cemetery Lodge.

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The Chair of the Corporate Policy & Resources Committee authorised this for the following reason:

This item is urgent as it has been identified that works funded from existing revenue budgets on the asset could be accounted for as capital expenditure and it needs to be added to the Capital Programme. This report could not be delayed until the next meeting as the project would be completed by then.

This report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any contract or other type of negotiation with the proposed contractor who could then know the position of the Council.

## **16. Reports from the Committee Chairs**

To receive and agree the reports from the Committee Chairs.

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## **17. Motions**

To receive any motions from Councillors in accordance with Standing Order 16.

Council are advised that no Motions were received.

## **18. General questions**

The Leader, or their nominee, to answer questions from Councillors on matters affecting the Borough, in accordance with Standing Order 14.

Council are advised that no questions were submitted by Councillors.

## **19. Exclusion of Public & Press (Exempt Report)**

To move the exclusion of the Press/Public for the following item as the report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the

exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation with the tenant or developer, who could then know the position of the Council

**20. Council Medium Term Financial Support of Knowle Green Estates (KGE)**

The report contains exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006 Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in any lease, contract or other type of negotiation with the tenant or developer, who could then know the position of the Council

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