



*Please reply to:*

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Date: 22 November 2023

## Notice of meeting

### Audit Committee

**Date:** Thursday, 30 November 2023

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### To the members of the Audit Committee

Councillors:

J. Button (Chair)	S. Bhadye
K. Howkins (Vice-Chair)	M. Bing Dong
M. Arnold	L. E. Nichols

Independent Member:

P. Briggs

Substitute Members: Councillors C. Bateson, M. Buck, J. Turner and J.R. Sexton

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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## Agenda

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- 1. Apologies and Substitutes**

To receive any apologies for absence and notification of substitutions.
- 2. Minutes** **3 - 10**

To confirm the minutes of the meeting held on 27 July 2023 and the Extraordinary meeting held on 02 November 2023.
- 3. Disclosures of Interest**

To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.
- 4. External Audit Update** **Verbal Report**

To receive a verbal update on the work of the External Auditors.
- 5. Corporate Risk Register (Corporate Risk Management)** **11 - 76**

To consider the significant strategic risks and issues highlighted in this report and present these to the Corporate Policy and Resources Committee, ensuring continued wider reporting of the Corporate Risk Register and Risk Action Plan across other Committees.
- 6. Interim Internal Audit Report** **77 - 100**

To note the Interim Internal Audit Report including Appendix A summarising the work undertaken by the Service during the period April to October 2023.
- 7. Reprioritisation of Internal Audit Plan 2023/24** **101 - 118**

To note the reprioritisation of the Internal Audit Plan for 2023/24.
- 8. Review of the Confidential Reporting Code ( Whistleblowing policy)** **119 - 128**

To note the review of the Confidential Reporting Code and agree to retain the current policy.
- 9. Committee Forward Plan** **129 - 132**

To consider and approve the work programme for the municipal year