



*Please reply to:*

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Date: 19 July 2023

## Notice of meeting

### Audit Committee

**Date:** Thursday, 27 July 2023

**Time:** 7.30 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### To the members of the Audit Committee

Councillors:

J. Button (Chair)	S. Bhadye
K. Howkins (Vice-Chair)	M. Bing Dong
M. Arnold	L. E. Nichols

Independent Member:  
P. Briggs

Substitute Members: Councillors C. Bateson, M. Buck, J. Turner and J.R. Sexton

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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## Agenda

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### **Terms of Reference**

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The Committee's terms of reference are attached to assist.

### **1. Apologies and Substitutes**

To receive any apologies for absence and notification of substitutions.

### **2. Minutes**

7 - 20

To confirm the minutes of the meeting held on 23 March 2023

### **3. Disclosures of Interest**

To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.

### **4. Refreshed Internal Audit Assurance Opinions**

21 - 26

To note and endorse a report on the refreshed Audit Assurance Opinions.

### **5. Corporate Risk Register (Corporate Risk Management)**

27 - 78

To consider the significant strategic risks and issues highlighted in the report.

### **6. Annual Internal Audit Report & Opinion for 2022/23**

79 - 98

To note the Annual Internal Audit Report for 2022/23 and the annual audit opinion on the Council's internal control environment, risk management and governance arrangements.

### **7. Public Interest Report Recommendations - Action Plan**

99 - 124

To note and agree the proposed actions to address the recommendations in the Public Interest Report

### **8. Department for Levelling Up, Housing & Communities Review**

Verbal Report

To receive a verbal update from the Deputy Chief Executive on the review by the Department for Levelling Up, Housing & Communities (DLUHC)

### **9. External Audit Update**

Verbal Report

To receive a verbal update on the work of the External Auditors

<b>10.</b>	<b>Annual Governance Statement 2022-23</b>	<b>125 - 150</b>
	To consider and approve the draft Annual Governance Statement and endorse the improvement actions identified in the Statement	
<b>11.</b>	<b>KGE Accounts Year End 31 March 2022</b>	<b>151 - 182</b>
	To note the audited accounts for Knowle Green Estates Ltd, for the year end 31 March 2022	
<b>12.</b>	<b>SDS Accounts Year End 31 March 2022</b>	<b>183 - 224</b>
	To note the audited accounts for Spelthorne Direct Services Ltd, for the year end 31 March 2022	
<b>13.</b>	<b>SBC Accounts Year End 31 March 2023</b>	<b>225 - 332</b>
	To note the report and the draft unaudited financial statements for 2022-23	
<b>14.</b>	<b>Committee Forward Plan</b>	<b>333 - 338</b>
	To consider and approve the work programme for the municipal year	