



*Please reply to:*

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Date: 23 June 2023

## **Notice of meeting**

### **Development Sub-Committee**

**Date:** Monday, 3 July 2023

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Development Sub-Committee**

Councillors:

S.N. Beatty  
M. Beecher  
M. Bing Dong  
T. Burrell

R. Chandler  
M. Gibson  
K. Howkins  
N. Islam

L. E. Nichols  
J.R. Sexton  
H.R.D. Williams

Substitute Members: Councillors C. Bateson, J.T.F. Doran, S.M. Doran, S.A. Dunn, A. Gale, M. Arnold and K. Rutherford

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

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**1. Nominations for Chair and Vice-Chair**

To elect a Chair for this meeting of the Development Sub-Committee.

To seek nominations for Chair and Vice-Chair of this Committee and make recommendations to Council for these appointments.

**2. Apologies for absence & Substitutions**

To receive any apologies for non-attendance and details of Member substitutions.

**3. Minutes**

**5 - 14**

To confirm as a correct record the minutes of the meeting held on 19 June 2023.

**4. Disclosures of Interest**

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

**5. Questions from members of the Public**

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

**6. Ward Issues**

To consider any issues raised by ward councillors in accordance with Standing Order 34.2

At the time of publication of this agenda no ward issues were received.

**7. Urgent Actions**

To consider any urgent action that have arisen since last meeting.

**8. Forward Plan**

**15 - 16**

The Committee noted the Forward Plan for Development Sub-Committee business.

<b>9.</b>	<b>Frequency of Development Sub-Committee meetings</b>	<b>Verbal Report</b>
	To consider the frequency of Development Sub-Committee meetings.	
<b>10.</b>	<b>Terms of Reference</b>	<b>17 - 20</b>
	To consider the Terms of Reference for the Development Sub-Committee.	
<b>11.</b>	<b>PIR Action Plan</b>	<b>21 - 44</b>
	To note the proposed actions to address the recommendations in the Public Interest Report.	
<b>12.</b>	<b>Exclusion of Public and Press (Exempt Business)</b>	
	To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.	
<b>13.</b>	<b>Local Authority Housing Fund (LAHF) Property Acquisitions</b>	<b>45 - 66</b>
	To consider a report on Local Authority Housing Fund Residential Acquisitions.	
<b>14.</b>	<b>2nd Floor, Charter Building - Separation Works</b>	<b>67 - 74</b>
	To receive a verbal update from the Asset Manager on the Tender Report (attached).	
<b>15.</b>	<b>Oast House Update</b>	<b>Verbal Report</b>
	To receive a verbal update from the Asset Management Contractor.	