

**Minutes of the Development Sub-Committee
3 July 2023**

Present:

Councillors:

S.N. Beatty	T. Burrell	H.R.D. Williams
M. Beecher	R. Chandler	
M. Bing Dong	K. Howkins	

Substitutions: Councillors C. Bateson (In place of L. E. Nichols)
S.A. Dunn (In place of M. Gibson)
K. Rutherford (In place of J.R. Sexton)

Apologies: Councillors M. Gibson, N. Islam, L.E. Nichols and J.R. Sexton

77/23 Nominations for Chair and Vice-Chair

It was proposed by Councillor Beecher, seconded by Councillor Rutherford and **resolved** that Councillor Williams be appointed as Chair for the meeting.

It was proposed by Councillor Beecher, seconded by Councillor Rutherford and **resolved** that Councillor Williams be nominated as Chair of the Development Sub-Committee for the remainder of the municipal year 2023/24.

It was proposed by Councillor Burrell, seconded by Councillor Williams and **resolved** that Councillor Beatty be nominated as Vice-Chair of the Development Sub-Committee for the remainder of the municipal year 2023/24.

The appointments would be considered at Council on 13 July 2024.

78/23 Apologies for absence & Substitutions

Apologies were received from Councillor Gibson, Councillor Islam, Councillor Nichols and Councillor Sexton.

Councillor Dunn attended as substitute for Councillor Gibson, Councillor Bateson attended as substitute for Councillor Nichols, and Councillor Rutherford attended as substitute for Councillor Sexton.

79/23 Minutes

The minutes of the meeting held on 19 June 2023 were agreed as a correct record of proceedings.

80/23 Disclosures of Interest

Councillors Beatty, Beecher, Burrell, Howkins and Williams advised the Committee that they were members of the Planning Committee and therefore would not be making comment on any applications due to come before the Planning Committee.

81/23 Questions from members of the Public

There were none.

82/23 Ward Issues

There were none.

83/23 Urgent Actions

Committee were informed of an urgent action at Thames Tower.

84/23 Forward Plan

The Committee noted the forward plan.

85/23 Frequency of Development Sub-Committee meetings

The Committee discussed the frequency of the Development Sub-Committee meetings.

The Committee **resolved** to agree that the next meeting would be held on Monday 31 July 2023 and subsequent meetings would take place once a month starting from 4 September 2023.

86/23 Terms of Reference

The Committee discussed the Terms of Reference for the Development Sub-Committee.

87/23 PIR Action Plan

The Committee received a report from the Group Head – Assets on the proposed action plan to address the recommendations of the Public Interest Report.

The Group Head – Assets advised the Committee that it had been agreed with members of the Audit Committee that an action plan would be presented to that Committee in July 2023. The Action plan was presented to members of the Development Sub-Committee first for further feedback. The Committee were advised that the action plan would work alongside the proposed Asset Management Strategy. The Group Head – Assets requested that three or four members of Development Sub-Committee were nominated to provide further feedback on the Asset Management Strategy. These members would be agreed at the next Development Sub-Committee on 31 July 2023.

The Committee advised that they wanted members to have involvement in the final version of the document. The Chair advised the Committee that the Financial Reporting Working Group would be working with Finance and Assets in order to make reports more accessible to members.

The Committee queried who was on the Financial Reporting Working Group and were advised that at present it was Councillors Boughtflower, Islam, Nichols, and Williams.

The Committee **resolved** to amend the recommendation in the report.

The Committee **resolved** to note the proposed actions to address the recommendations in the Public Interest Report and to ask the Group Head – Assets to further refine the proposed actions in consultation with the Financial Reporting Working Group.

88/23 Exclusion of Public and Press (Exempt Business)

It was proposed by Councillor Bateson, seconded by Councillor Beecher and **resolved** that the public and press be excluded during the remainder of the agenda items, in accordance with paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended) because it was likely to disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority

in being able to undertake even-handed negotiations and finalising acceptable contract terms

89/23 Local Authority Housing Fund (LAHF) Property Acquisitions

The Committee received a report from the Group Head – Assets on the acquisition of further properties from the Local Authority Housing Fund.

The Committee **resolved** to agree to the recommendations set out in the report.

90/23 2nd Floor, Charter Building - Separation Works

The Committee received a verbal update from the Asset Management Consultant on the separation works for 2nd Floor, Charter Building and 3 Roundwood Avenue.

The Committee **noted** the updates.

91/23 Oast House Update

The Committee received a verbal update from the Development Management Consultant on the Oast House.

The Committee **noted** the update.

92/23 Urgent Item - Thames Tower

The Committee received a report from the Principal Asset Manager, on a tenant at Thames Tower.

The Committee **resolved** to agree to the recommendation as set out in the report.