

**Minutes of the Development Sub-Committee  
31 July 2023**

**Present:**

Councillor H.R.D. Williams (Chair)  
Councillor S.N. Beatty (Vice-Chair)

Councillors:

|              |               |             |
|--------------|---------------|-------------|
| M. Beecher   | M. Gibson     | J.R. Sexton |
| M. Bing Dong | K. Howkins    |             |
| T. Burrell   | L. E. Nichols |             |

**In Attendance:** Councillors C. Bateson

**93/23 Apologies for absence & Substitutions**

Councillor Chandler attended the meeting remotely via Microsoft Teams. As she was not present at the meeting, she was not allowed to vote.

**94/23 Minutes**

The minutes of the meeting held on 3 July 2023 were agreed as a correct record.

**95/23 Disclosures of Interest**

Councillors Beatty, Beecher, Burrell, Chandler, Gibson, Howkins, Nichols and Williams advised the Committee that they were members of the Planning Committee and therefore would not be making comment on any applications due to come before the Planning Committee.

**96/23 Questions from members of the Public**

There were none.

**97/23 Ward Issues**

There were none.

### **98/23 Urgent Actions**

There were no urgent actions to report.

### **99/23 Forward Plan**

The Sub-Committee considered the forward plan for future sub-committee business.

The Sub-Committee **resolved** to note the forward plan.

### **100/23 Asset Management Strategy Workshop**

The Group Head – Assets informed the Sub-Committee that they were in the process of developing a new five year asset management strategy and wished to have member engagement and input. A workshop would take place in September 2023 for members to attend and provide input ahead of the strategy being presented to the Committee later in the year.

Councillors Beecher, Gibson, Howkins, Nichols and Williams expressed an interest in attending the workshop. Though four nominations were originally sought, the Group Head - Assets agreed that five could be accommodated.

The Sub-Committee **resolved** that Councillors Beecher, Gibson, Howkins, Nichols and Williams attend the Asset Management Strategy Workshop in September 2023.

### **101/23 Commercial Assets Sub-Committee**

**Councillor Chandler joined the meeting via Microsoft Teams at 19:09.**

Following a referral from the Corporate Policy and Resources Committee on 17 July 2023, the Development Sub-Committee considered the terms of reference for a new proposed Commercial Asset Sub-Committee and proposed changes to the terms of reference for the Development Sub-Committee. The original report suggested splitting the Development Sub-Committee's remit so that commercial assets could be dealt with under a separate sub-committee.

The Sub-Committee suggested the following amendments to the terms of reference for the Commercial Assets Sub-Committee: that the reference of acquisitions relating to regeneration be refined.

The Sub-Committee suggested the following amendments to the terms of reference for the Non-Commercial Development Sub-Committee: that the reference to membership reflect the same membership for the Commercial Assets Sub-Committee, and that clarity should be provided around the term 'non-commercial'.

The Sub-Committee suggested that there should be some clarity as to mixed-use developments, and the Group Head – Assets recommended that this would sit best in the developing Asset Management Strategy.

The Committee **resolved** to agree

1. The terms of reference for the new Commercial Assets Sub-Committee with the amendments discussed
2. The changes to the terms of reference for the Development Sub-Committee with the amendments discussed
3. To note that any Constitutional changes required as a result of the recommendations in the report will be considered by the Standards Committee on 4<sup>th</sup> October 2023.

### **102/23 Exclusion of Public and Press (Exempt Business)**

It was proposed by Councillor Beecher, seconded by Councillor Gibson and **resolved** to exclude the public and press be excluded for the following agenda items, in accordance with paragraph 3 of part 1 of Schedule 12A of the Local Government Act 1972 (as amended) because it was likely to disclose information relating to the financial or business affairs of any particular person (including the authority holding that information) and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information because, disclosure to the public would prejudice the financial position of the authority in being able to undertake even-handed negotiations and finalizing acceptable contract terms.

### **103/23 Local Authority Housing Fund Property Acquisition**

The Committee considered a report from the Group Head – Assets on the acquisition of a further property from the Local Authority Housing Fund.

The Committee **resolved** to agree the recommendations as set out in the report.

In accordance with Standing Order 21.6, Councillor Nichols requested that his abstention be recorded.

### **104/23 White House Residential - Verbal update**

The Sub-Committee received an update on White House Residential.

The Sub-Committee **resolved** to note the update on White House Residential.

### **105/23 Ashford Multi Storey Car Park - Verbal Update**

The Sub-Committee received a verbal update on the Ashford Multi-Storey Car Park.

The Sub-Committee **resolved** to note the update.

### **106/23 Thameside House - Verbal Update**

This item was heard before item 12 on the agenda.

The Sub-Committee received a verbal update on Thameside House.

The Sub-Committee **resolved** to note the verbal update on Thameside House.

### **107/23 Leisure Centre - Verbal Update**

This item was heard before item 12 on the agenda.

The Sub-Committee received a verbal update on the Spelthorne Leisure Centre.

The Sub-Committee **resolved** to note the update on the Spelthorne Leisure Centre.

### **108/23 Refurbishment Projects Update**

Due to officer availability, the Chair agreed that this item would be heard before item 11 on the agenda.

The Sub-Committee received an update on refurbishment projects from the Principal Asset Manager.

The Sub-Committee noted the timelines, budget expenditures and anticipated completion dates on the refurbishment projects.

The Sub-Committee **resolved** to note the update.