



Please reply to:

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Date: 10 January 2025

Notice of meeting

Corporate Policy and Resources Committee

Date: Monday, 20 January 2025

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Corporate Policy and Resources Committee

Councillors:

J.R. Sexton (Chair)

C. Bateson (Vice-Chair)

M. Beecher

J.R. Boughtflower

J. Button

S.M. Doran

R.V. Geach

M. Gibson

K.M. Grant

K. Howkins

N. Islam

M.J. Lee

S.C. Mooney

L. E. Nichols

O. Rybinski

H.R.D. Williams

Substitute Members: Councillors M.M. Attewell, S.N. Beatty, D.C. Clarke, S.A. Dunn, J.T.F. Doran, A. Gale and K.E. Rutherford

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

Page nos.

1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Minutes

5 - 22

To confirm the minutes of the meeting held on 09 December 2025 as a correct record.

3. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

4. Questions from members of the Public

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Corporate Policy and Resources Draft Detailed budget for 2025/26

Report to follow.

6. Corporate Policy and Resources Draft Capital Programme for 2025/26

Report to follow

7. Treasury Management Strategy Mid-Year Review

Report to follow

8. Treasury Management Draft Strategy 2025-26

Report to follow

9. Refreshed Sinking Fund Model

23 - 44

The Committee is asked to note the progress on the Sinking Fund Model and that a further formal report will be presented to this Committee on 24 March 2025, once Council has approved the 2025-26 Budget; and

Agree that a demonstration of the model be provided to members of the Committee and of the Commercial Assets Sub-Committee ahead of the further report on 24 March 2025.

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| 10. | Revised Corporate Complaints Policy | 45 - 68 |
| | The Committee is asked to adopt the proposed revised Corporate Complaints Policy that aligns with the Ombudsman's Complaints Handling Code. | |
| 11. | 2023-24 Audited Accounts for KGE | 69 - 102 |
| | The Committee is asked to note the audited financial statements for Knowle Green Estates (KGE) for the year end 31 March 2024. | |
| 12. | Eclipse Leisure Centre Additional Spend | 103 - 122 |
| | The Committee is asked to note the updated budget position for the construction of the Eclipse Leisure Centre. | |
| 13. | Corporate Plan Progress Report | |
| | Report to follow | |
| 14. | Terms of Reference for KGE Task & Finish Group | 123 - 128 |
| | The Committee is asked to agree the Terms of Reference for the Knowle Green Estates Task and Finish Group. | |
| 15. | Terms of Reference for Reorganisation Board | 129 - 132 |
| | The Committee is asked to agree the Terms of Reference for the Reorganisation Board. | |
| 16. | Urgent Actions | |
| | To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 09 December 2025. | |
| 17. | Forward Plan | 133 - 138 |
| | To consider the Forward Plan for committee business. | |