



Spelthorne Borough Council

Annual Council Meeting
Thursday, 22 May 2025



14 May 2025

Please reply to:

Contact: Karen Wyeth

Direct line: 01784 446341

E-mail: k.wyeth@spelthorne.gov.uk

To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held at The Council's Offices, Knowle Green, Staines-upon-Thames on **Thursday, 22 May 2025** commencing at **7.00 pm** for the transaction of the following business.

Daniel Mouawad
Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.

AGENDA

Description	Page nos.
<p>1. Election of Mayor Council are asked to:</p> <ul style="list-style-type: none">a) Elect the Mayor of the Borough for the Municipal Year 2025-26; andb) The Mayor to make the Declaration of Acceptance of Office.	
<p>2. Apologies for absence To receive any apologies for non-attendance.</p>	
<p>3. Minutes To confirm as a correct record the minutes of the Council meeting held on 24 April 2025 and the Extraordinary Council meeting held on 06 May 2025.</p>	7 - 20
<p>4. Disclosures of Interest To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for Members.</p>	
<p>5. Election of Deputy Mayor Council are asked to:</p> <ul style="list-style-type: none">a) Elect the Deputy Mayor of the Borough for the Municipal Year 2025-26; andb) The Deputy Mayor to make the Declaration of Acceptance of Office.	
<p>6. Announcements from the Mayor To receive any announcements from the Mayor.</p>	
<p>7. Election of Leader of the Council To elect the Leader of the Council for the Municipal Year 2025-26.</p>	
<p>8. Announcements from the Leader To receive any announcements from the Leader.</p>	
<p>9. Election of Deputy Leader To elect the Deputy Leader of the Council for the Municipal Year 2025-26.</p>	

10. Announcements from the Chief Executive

To receive any announcements from the Chief Executive.

11. Establishment of Committees and Sub-Committee 2025/26

Council is asked to:

- a) Appoint Committees, of the size in the table at 11(a) and to agree the representation of the different political groups on Committees 11(a)
- b) Appoint members to Committees and Sub-Committee 11(b)
- c) Appoint Chairs and Vice-Chairs to Committees and Sub-Committee 11 (c)
- d) Appoint Named Substitutes to Committees 11(d)

Allocation of Seat on Committees and Sub-Committee

Pursuant to Section 15 of the Local Government and Housing Act 1989, Council is asked to agree the representation of the different political groups on Committees and

To approve the proposed increase in the number of seats on the following Committees, to ensure that each party receives their full allocation of seats:

Corporate Policy & Resources Committee
Commercial Assets Sub-Committee

Appointment of members to Committees and Sub-Committee

In accordance with the Council's Constitution, to appoint the members to serve on the Committees and Sub-Committee.

Appointment of Chairs and Vice-Chairs to Committees and Sub-Committee.

In accordance with the Council's Constitution, to appoint Chairs and Vice-Chairs to serve on the above mentioned Committees and Sub-Committee.

Appointment of Named Substitutes to Committees and Sub-Committee

In accordance with the Council's Constitution, to appoint the Substitute Members to serve on the Committees and Sub-Committee.

- a) Allocation of Seats on Committees and Sub-Committees
- b) Appointment of members to Committees and Sub-Committees

To follow

- c) Appointment of Chairs and Vice Chairs to Committees

To follow

- d) Appointment of Named Substitutes to Committees

To follow

12. Nomination to Outside Bodies

Council is asked to appoint representatives to the following bodies:

1. South West Middlesex Crematorium Board – for 2025/26
(1 representative and 1 deputy)
2. Surrey Police and Crime Panel – for 2025/26
(1 representative)