



Please reply to:

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Date: 20 January 2025

Notice of meeting

Audit Committee

Date: Tuesday, 28 January 2025

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Audit Committee

Councillors:

J. Button (Chair)

K. Howkins (Vice-Chair)

J.R. Boughtflower

J.P. Caplin

L. E. Nichols

H.R.D. Williams

P.N. Woodward

P. Briggs

Independent Member: P. Briggs

Substitute Members: Councillors M. Arnold, C. Bateson, M. Bing Dong and T. Burrell

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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- 1. Apologies and Substitutes**

To receive any apologies for absence and notification of substitutions.
- 2. Minutes** **5 - 16**

To confirm the minutes of the meetings held on 26 September 2024 and the Extraordinary meeting held on 04 December 2024.
- 3. Disclosures of Interest**

To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.
- 4. Committee Forward Plan** **17 - 20**

To consider the forward plan for future committee business.
- 5. Internal Audit Progress Report** **21 - 34**

To be informed and assured of internal audit progress as at December 2024.
- 6. Implementation of the Global Internal Audit Standards** **35 - 44**

To be informed and assured of the pending implementation of the Global Internal Audit Standards.
- 7. Interim Auditor's Annual Report 23-24** **To Follow**

To consider the Interim Auditor's Annual Report on Spelthorne Borough Council for the year ended 31 March 2024.
- 8. Audit Finding's Report 23-24** **45 - 160**

To consider the Audit Findings for Spelthorne Borough Council for the year ended 31 March 2024. **(Cover report to follow).**
- 9. 2023-24 Audited Accounts for KGE** **161 - 194**

To note the audited financial statements for Knowle Green Estates (KGE) for the year end 31 March 2024.
- 10. 2023-24 Audited Accounts SDS** **195 - 224**

To note the audited financial statements for Spelthorne Direct Services

Ltd (SDS) for the year end 31 March 2024.

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| 11. | Corporate Risk Management | To Follow |
| | To Consider the significant strategic risks and issues highlighted in this report and present these to the Corporate Policy and Resources Committee. | |
| 12. | Update on use of Regulation of Investigatory Powers Act Policy (RIPA Policy) | 225 - 228 |
| | To acknowledge there has been no use of RIPA powers during the period 1 January to 31 December 2024. | |
| 13. | Local Audit Strategy Consultation Response | 229 - 280 |
| | To consider and make any comments on the Local Audit Strategy Consultation Draft Response on behalf of Spelthorne Borough Council. | |