

*Please reply to:*

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Date: 03 October 2025

## **Notice of meeting**

### **Corporate Policy and Resources Committee**

**Date:** Monday, 13 October 2025

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Corporate Policy and Resources Committee**

Councillors:

J.R. Sexton (Chair)	D.C. Clarke	M.J. Lee
C. Bateson (Vice-Chair)	S.M. Doran	S.C. Mooney
M.M. Attewell	R.V. Geach	L. E. Nichols
M. Beecher	M. Gibson	H.R.D. Williams
J.R. Boughtflower	K.M. Grant	
J. Button	K. Howkins	

Substitute Members: Councillors M. Bing Dong, S.N. Beatty, H.S. Boparai, M. Buck, S.A. Dunn, K.E. Rutherford and D. Saliagopoulos

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

Page nos.

**1. Apologies and Substitutes**

To receive apologies for absence and notification of substitutions.

**2. Minutes**

**5 - 20**

To confirm the minutes of the meeting held on 08 September 2025 as a correct record.

**3. Disclosures of Interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

**4. Questions from members of the Public**

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

**5. Q1 Corporate KPI Results**

**21 - 54**

Committee is asked to acknowledge the Corporate Key Performance Indicators (KPIs) report for Quarter 1 2025/26.

**6. The Spelthorne Borough Council (Off-Street Parking Places Order) Amendment No.3) Order 2026**

**55 - 122**

Committee is asked to recommend to Council to:

1. Authorise the Group Head Neighbourhood Services to proceed with the proposals made in this report and to implement The Spelthorne Borough Council Off-Street Parking Places (Amendment No. 3) Order 2026,
2. Authorise the Group Head Corporate Governance to publish all notices required to implement The Spelthorne Borough Council Off-Street Parking Places (Amendment No. 3) Order 2026; and
3. Authorise the Group Head Neighbourhood Services in consultation with the Group Head Corporate Governance to consider and address any objections and to amend the proposals if necessary, following the public consultation.

**7. Proposal to Terminate Waterfront Development Lease**

**123 - 130**

Committee is asked to:

Approve the termination of the 'Conditional Agreement for Grant of Head Lease' between Spelthorne Borough Council and Arora Waterfront Ltd and Arora Hotels Ltd.

**8. Improvement & Recovery Plan 131 - 180**

Committee is asked to recommend to Council that:

1. The Improvement and Recovery Plan be approved,
2. The Reorganisation and Transformation Board be formally disbanded, the Improvement and Recovery Board be set up and the Terms of Reference in Appendix C be approved,
3. The reporting mechanisms be approved; and
4. Authority be delegated to the Corporate Policy and Resources Committee to approve changes to the Improvement and Recovery Plan as part of regular reporting arrangements.

**9. Neighbourhood Services Procurement 181 - 188**

Committee is asked to:

1. Authorise the Group Head Neighbourhood Services to start the procurement process for good as detailed at 2.2 in this report. These procurements are all full funded,
2. Authorise the Group Head Neighbourhood Services to select the chosen suppliers and award the contracts,
3. Authorise a direct award for additional Bespoke glass balustrade rails to supplier A who has already installed rails outside of the Eclipse Leisure Centre; and
4. Authorise the Group Head Corporate Governance to enter contracts with the chosen suppliers.

**10. Procurement Policies and Procedures 189 - 266**

Committee is asked to:

1. Consider the updates and amendments to the Council's Procurement Policies and Procedures; and
2. Approve the updated Procurement Policies and Procedures.

**11. Procurement support from Runnymede Borough Council 267 - 280**

Committee is asked to:

1. Agree in principle to enter into a relevant agreement to support Phase 1 of the proposal set out in Appendix A,
2. Delegate authority to the Group Head Corporate Governance and S151 Officer, in consultation with the Chair and Vice-Chair of the Corporate Policy and Resources Committee, to finalise the details of the proposal; and
3. Delegate authority to the Group Head Corporate Governance to enter into the agreement and all ancillary documentation relating to Phase 1 of the proposal set out in Appendix 1.

**12. Forward Plan**

**281 - 288**

To consider the Forward Plan for committee business.

**13. Urgent Actions**

To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 08 September 2025.