



Please reply to:

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Date: 01 August 2025

Notice of meeting

Commercial Assets Sub-Committee

Date: Monday, 11 August 2025

Time: 1.30 pm

Place: Council Chamber, Knowle Green

To the members of the Commercial Assets Sub-Committee

Councillors:

M. Beecher
R. Chandler

L. E. Nichols
D. Saliagopoulos

H.R.D. Williams
S. Beatty

Independent Member – M. Bunney

Substitute Members: Councillors T. Burrell, D.C. Clarke, A. Gale, M. Gibson and
K.E. Rutherford

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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1. Nominations for Chair and Vice-Chair

To elect a Chair for this meeting of the Commercial Assets Sub-Committee.

To seek nomination for Chair and Vice-Chair of this Committee and make a recommendation to Council for these appointments.

2. Apologies for absence & substitutions

To receive any apologies for non-attendance and details of Member substitutions.

3. Disclosure of Interest

To receive any disclosures of interest from members in accordance with the Members' Code of Conduct.

4. Minutes

5 - 12

To confirm as a correct record the minutes of the meeting held on 28 April 2025.

5. Questions from members of the Public

The Chair, or his nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

6. Forward Plan

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To note the Forward Plan for future Commercial Assets Sub-Committee business.

7. Urgent Actions

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To be informed of the urgent actions taken since the last meeting of the Committee.

- Letting of Part 5th Floor, Thames Tower
- Letting of Suite A, 2nd Floor, Charter Building
- Lease Renewal of Unit 32B, Elmsleigh Shopping Centre
- Surrender of Unit 44, Elmsleigh Shopping Centre, and Simultaneous new letting of Unit 44, Elmsleigh Shopping Centre

8. Exclusion of Public and Press (Exempt Business)

To move the exclusion of the Press/Public for the following items, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006.

9. Commercial Portfolio Update

To receive an update on the Commercial Portfolio.

Briefing Note to follow.

10. BVI Next Steps

To receive an update on next steps in response to the Best Value Inspection report.