



*Please reply to:*

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Date: 10 September 2025

## **Notice of meeting**

### **Environment and Sustainability Committee**

**Date:** Thursday, 18 September 2025

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Environment and Sustainability Committee**

Councillors:

M. Beecher (Chair)

K.M. Grant (Vice-Chair)

S.N. Beatty

S. Bhadye

M. Bing Dong

T. Burrell

J.P. Caplin

D.C. Clarke

S.M. Doran

N. Islam

A. Mathur

J.R. Sexton

J.A. Turner

H.R.D. Williams

P.N. Woodward

M. Buck

Substitute Members: Councillors M. Arnold, C. Bateson, H.S. Boparai and R.V. Geach

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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# Agenda

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### 1. **Apologies and Substitutes**

To receive any apologies for absence and notification of substitutions.

### 2. **Minutes**

**5 - 10**

To confirm as a correct record the minutes of the Environment and Sustainability Committee meeting held on 17 June 2025.

### 3. **Disclosures of Interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

### 4. **Questions from members of the Public**

**11 - 12**

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda 1 question was received.

(question attached)

### 5. **Update to Climate Change Working Group Terms of Reference**

**13 - 24**

Committee is asked to:

1. Approve the change in name of the 'Climate Change Working Group' to the 'Climate and Nature Working Group'; and
2. Consider and approve the revised Terms of Reference (ToR) set out in Appendix A; and
3. Refer the report to the Standards Committee to make a recommendation to Council for adoption into the Council's Constitution.

### 6. **Biodiversity Duty**

**25 - 56**

Committee is asked to:

1. Approve the Biodiversity Duty report and action plan,
2. Agree for the Biodiversity Officer to regularly update the Climate and Nature Working Group on progress relating to Biodiversity Duty; and

3. Approve delegated authority to the Group Head of Neighbourhood Services to publish a progress report by March 2026 in consultation with the Chair of the Environment and Sustainability Committee.

**7. The Spelthorne Borough Council (Off-Street Parking Places Order) Amendment No.3) Order 2026 57 - 122**

Committee is asked to:

1. Authorise the Group Head of Neighbourhood Services to proceed with to proceed with the proposals made in this report and to implement the Spelthorne Brough Council Off-Street Parking Places (Amendment no 3) Order 2026,
2. Authorize the Group Head of Corporate Governance to publish all notices required to implement The Spelthorne Borough Council Off-Street Parking Places (Amendment no.3) Order 2026; and
3. Authorize the Group Head of Neighbourhood Services in consultation with the Group Head of Corporate Governance to consider and address any objections and to amend the proposal if necessary, following the public consultation.

**8. Updates from Task and Finish and/or Working Groups 123 - 124**

To receive an update on the following task and finish and/or working groups:

Community Infrastructure Levy Task Groups

Climate Change Working Group

Spelthorne Design Code Task Group

**9. Forward Plan 125 - 128**

A copy of the Environment & Sustainability Committee Forward Plan is attached.