



Spelthorne Borough Council

Extraordinary Council Meeting
Monday, 17 November 2025



7 November 2025

Please reply to:

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To the Councillors of Spelthorne Borough Council

I hereby summon you to attend a meeting of the Council to be held at The Council's Offices, Knowle Green, Staines-upon-Thames on **Monday, 17 November 2025** commencing at **6.30 pm** for the transaction of the following business.

Daniel Mouawad
Chief Executive

Councillors are encouraged to wear their badge of past office at the Council meeting.

Councillors are reminded to notify Committee Services of any Gifts and Hospitality offered to you since the last Council meeting so that these may be entered in the Gifts and Hospitality Declaration book.

AGENDA

Description	Page nos.
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1. Apologies for absence	
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To receive any apologies for non-attendance.	
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2. Revised Proportionality Figures	
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To undertake a review of seats and positions on committees due to a change of make-up of the political parties following two by-elections, the resignation of a member of the Labour Group who has now joined the Conservative Group and the member of the Green Party joining the Independent Spelthorne Group.	
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a) Allocation of seats on committees and sub-Committees	
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Pursuant to Section 15 of the Local Government and Housing Act 1989, to agree the representation of the different political groups on committees	
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b) Chairs and Vice-Chairs of Committees	
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To agree the Chairs and Vice-Chairs of committees in accordance with the Council's Constitution	
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c) Substitutes for Committees	
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To agree the Substitutes for Committees in accordance with the Council's Constitution	
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All of the above are to follow. A supplementary agenda will be issued once all the information has been received and collated.